

RURAL STREET NUMBERING FACT SHEET

Property Street Addressing FAQ

Why does Landgate manage Property Street Addressing?

In 1994, Landgate took over the management of the State of Western Australia's Street Address dataset. Our aim is to provide one complete and authoritative source of all Property Street Addresses in the State. Work on building the complete metropolitan component of the dataset was commenced in 1997. Through its Rural Street Addressing project - Landgate is now bringing the benefits of such an address system to some 65,000 rural properties throughout Western Australia.

Who is responsible for property street addresses?

Local Government Authorities have allocation responsibility for and control of the numbering process under the Local Government Act, whilst Landgate has the State Government custodial responsibility.

Landgate's Geographic Names Committees is responsible for the official naming of Geographic features such Roads and Localities. Further information on Geographic Names can be found here.

Why does the address on my Certificate of Title differ from my Council rates notice?

Although Certificates of Title are quality checked to the address database the Property Street Address information recorded in the 'Statements' panel on existing Titles may differ. Landgate will investigate discrepancies following a request from Conveyancers and liaise with Local Government to ensure property settlements are not unduly affected.

Landgate is constantly working with Local Governments to ensure your property address as shown on your rates notice matches our address database.

'Old' Certificate of Titles may not reflect the current address.

Out-of-date or incorrect address information on your Certificate of Title does not affect the legality or status of the Title. As a property owner you may apply to have the address information on your Certificate of Title corrected by applying to Landgate with supporting evidence from your Local Government. To update the Registered Proprietors addresses on your Certificate of Title please see: Registration Services.

Why won't some organisations set up an account for me?

All Western Australian Government Agencies are required to verify address information with Landgate. Many Service Providers will not open an account or connection until your address has been listed on their database. This normally only occurs in areas of recent subdivision where no address information has not yet been updated in their own databases.

If you experience problems and delays to have services connected due to the difficulty of obtaining an account, contact your Service Provider directly with your concerns and express that they contact Landgate on your behalf to gain the necessary information to permit your account to be created.

Why does the property street address information shown on my strata title differ?

The Property Street Address database contains detailed address information but this can on occasions differ to what is in use a street level. For example residents may be using A & B's instead of Unit 1 or Unit 2. A quick check with your Local Government will advise you of the correct approved address to use.

Is it possible to change my property street address?

Yes – but only on approval from your Local Government Authority. Normally, numbers are allocated in a sequential order which usually precludes any amendments to street numbering after the initial allocation. However, problems with mail delivery or difficulty in locating a property do occur. Your Local Government will investigate and advise Landgate if a change has been approved.

What property street address number do I use if I am on a corner?

Corner lots are normally allowed a number on either street frontage, subject to spare numbers being available. The allocated number is initially determined to be the street with the smaller frontage in accordance

with Australian Standards (AS/NZ 4819:2003). But once your dwelling is constructed the address will need to reflect how you access your property (i.e. Front door – not through rear laneways). This is essential to meet the requirements of Emergency Service Responders.

What property street address number do I use if I am in a new stratum?

Where only one street number had previously existed prior to subdivision, the allocated number will be determined in accordance with your Local Government numbering policy's and procedures. These policies and procedures do differ across each LGA.

Landgate works directly with Local Government as part of the subdivision process to ensure we are notified of these numbers as soon as practicable – generally before settlement. Delays may occur if your Local Government needs to field check your property.

How does rural property numbering work?

Rural property numbering is a simple distance based system - numbers are allocated in sequence, based on how far your property entrance is from the nominated start of the road. Odd numbers are on the left and even numbers on the right. If a property's number is 327, it's on the left and three-point-two-seven kilometres from the start of the road. If the number is 1026, it's on the right and ten-point-two-six kilometres from the start.

How do they know where to allocate rural property numbers?

A rural address is a distance based street address given to every land parcel with a substantial building in the South-West division.

This rural number replaces any existing RMB or Lot number address. It does not change your legal lot number. Landgate coordinates the rural addressing process in line with Australian Standards (AS/NZ 4819:2003).

Using the latest technology, Landgate integrates aerial photography, cadastral, geographic and other landrelated data to determine addresses. Officers from your Local Government Authority will also do field checking to ensure we capture all possible numbering.

Local Government's that have adopted rural numbering manage the allocation and issue of future numbers and notify Landgate for inclusion in the State Address database.

When should I start using a new rural property address number?

For Rural Local Governments that are in the process of implementing Rural numbering there may be quite a long delay between the erection of the number sign at your gate and the official notification. Owners will be officially notified to the address your Rates Notice are issued to. This notification will advise you of your new Rural Street Address. An accompanying brochure will answer most of your questions and includes contact numbers should you have any concerns.

Who has been notified about my new rural property address number?

Landgate and the Shire are aware of your new address. In addition Landgate has notified the Police and Fire Services, the Federal and State Electoral commissions, Synergy, Water Corporation, Alinta, Australia Post, Telstra, Main Roads WA and St John Ambulance on your behalf. These bodies are notified at the same time as the owner. They have contributed to the Rural Property Street Address Project because they recognise the benefits of a logical numbering system. For personal privacy and security you will need to notify banks, Insurance companies etc to make any changes as required.

My property street address number is not what I think it should be?

If you believe that your street number is not correct you will need to discuss this with your Local Government. Most metropolitan shires have Maps available on their internet to check your property.

In rural areas this may be due to the fact that we could not clearly identify your entrance from the aerial photograph. Your Local Government will liaise with Landgate to ensure a correct address is applied.

Why did I get two rural property addresses?

If you have two entrances to separate buildings on the property then we need to give them each an address. This is to ensure that Emergency Service responders can locate you as quickly as possible. You may have

been allocated one number for the Farm Homestead and one for the shearing shed if each is accessed from different access points.

I want to change where my rural property address number post has been positioned.

You may shift the address post back closer to your letterbox or gate, but this will need to be approved by your Local Government. It must at all times remain clearly visible from the road. The number not only identifies your property but also helps guide Emergency Service responders as they travel along your road.

The signs remain the property of your Local Government, removing, damaging or destroying number posts may result in prosecution. They assist in the saving of lives.

I don't like my new property address number. Can I change it to something else?

Generally "no", however if you change your entrance then your number can change in accordance with the rural numbering standard. Do not move the number, being distance based it will change the sequence. Your Local Government will advise you.

I don't want a new rural property address number. Can I keep my old number?

No, under the Local Government Act, your Shire has the authority to allocate an address to properties within its boundaries. This system for rural numbering is a national system currently being implemented throughout Australia and replaces other 'addresses' that may have been in use.

Your rural number will assist locating you in an emergency.

I have a letterheads printed with my old rural property address number.

You should start to use your new address as soon as your Local Authority has officially notified you. Australia Post are advised and will endeavour to ensure mail disruption is minimal during this period. If you are using a PO Box – this continues as normal.

We suggest that you change stationery as soon as possible to ensure your new address becomes known and adopted.

I haven't been assigned a rural property address number. What should I do?

For Local Government Authorities that have already adopted Rural Street numbering contact them directly. They will determine an appropriate number and arrange for its installation and notify Landgate. There may be a modest fee involved.

If you cannot find the information you need or have additional questions, in the first instance contact your Local Government Authority. General enquires can also be directed to Landgate's Customer Service. Conveyances, Surveyors and Local Government officers can contact the Address Team directly on 9273 7200 or address@landgate.wa.gov.au for more detailed assistance.

http://www.landgate.wa.gov.au/corporate.nsf/web/Property+Street+Addressing+FAQ



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