



AGENDA

Shire of West Arthur
Special Council Meeting
Thursday 29 August 2024

NOTICE OF MEETING

Dear Elected Member

The next Special meeting of the Shire of West Arthur will be held on Thursday 29 August 2024 in the Council Chambers commencing at 6.00pm to consider adopting the 2024/2025 Annual Report.

Vin Fordham Lamont
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of West Arthur for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of West Arthur disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of West Arthur during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of West Arthur. The Shire of West Arthur warns that anyone who has an application lodged with the Shire of West Arthur must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of West Arthur in respect of the application.



Shire of West Arthur

Notice of Special Council Meeting

In accordance with the Local Government Act 1995 and *Local Government (Administration) Regulations 1996* Reg 12 (2) it, is hereby notified that as from January 2023 to December 2023, Ordinary Council meetings of the Shire of West Arthur will be held as follows:

DATE	LOCATION	TIME
22 February 2024	Council Chambers	7.00pm
21 March 2024*	Council Chambers	7.00pm
18 April 2024*	Council Chambers	7.00pm
23 May 2024	Council Chambers	7.00pm
27 June 2024	Council Chambers	7.00pm
25 July 2024	Council Chambers	7.00pm
22 August 2024	Council Chambers	7.00pm
26 September 2024	Council Chambers	7.00pm
24 October 2024	Council Chambers	7.00pm
28 November 2024	Council Chambers	7.00pm
19 December 2024*	Council Chambers	7.00pm

* March meeting third Thursday to avoid Easter

* April meeting third Thursday to avoid Anzac Day

* December meeting third Thursday to avoid Christmas

DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of West Arthur.

Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Agendas, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes 10 days prior to the Council Meeting.

Agendas for Ordinary Meetings are available at the Shire of West Arthur Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of West Arthur Office and the Shire of West Arthur website within ten (10) working days after the Meeting.

Questions From The Public

Shire of West Arthur
 PO Box 112
 31 Burrowes Street
 Darkan WA 6392
 T: (08) 9736 2400
 E: shire@westarthur.wa.gov.au



Name			
Name of Organisation Representing <i>(if applicable)</i>			
Email Address			
Residential Address			
Postal Address(if different)			
Home Telephone No		Mobile No	
Agenda Item Number <i>(if applicable see below)</i>		Meeting Date	

Signature _____ Date _____

QUESTION

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.

Please Note: Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the questions(s) will be treated as 'normal business correspondence and the question / response will not appear in the Council Minutes.

Please see Notes on Public Question Time on Pages 4 and 5 above.
 * **Council Meetings:** Questions are to relate to a matter affecting the Shire of West Arthur.



Application For Leave of Absence

(Pursuant to Section 2.25 of the Local Government Act 1995 (as amended))

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E:
shire@westarthur.wa.gov.au



- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
 - (a) if no meeting of the Council at which a quorum is present is actually held on that day; or
 - (b) if the non-attendance occurs while –
 - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iii) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
 - (iv) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.
 - (c) If the non-attendance occurs during a period for which the member is entitled to parental leave under subsection (5B).

I, _____ hereby apply for Leave of Absence from the West Arthur Shire Council from _____ to _____ for the purpose of _____

Signature _____ Date _____



Request to Attend Meeting by Electronic Means

(Local Government Act 1995 – Section 5.25
Local Government (Administration) Regulations 1996 –
14C

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



Surname _____ Other Names _____

Date of Meeting _____

- Type of Meeting**
(Please tick one)
- Ordinary Council Meeting
- Committee Meeting
- Special Council Meeting

Consideration of Location and Equipment Available

Regulation 14C(5) – In deciding whether to authorise a member to attend a meeting by electronic means, the Shire President or Council must have regard to whether the location from which the member intends to attend the meeting, and the equipment that the member intends to use to attend the meeting, are suitable for the member to be able to effectively engage in deliberations and communications during the meeting.

Location Proposed

Equipment Available

IMPORTANT NOTE

The Shire President or Council cannot authorise a member to attend a meeting if the member's attendance at the proposed meeting would result in the member attending more than half of the meeting type in the 12 months prior to the requested meeting date by electronic means. (Regulation 14C(3)).

Signature _____ Date _____

Please send this form to the Chief Executive Officer who will complete the member's attendance section and forward to the Shire President or the Council for consideration.

OFFICE USE ONLY

MEMBERS ATTENDANCE

Number of Meetings Attended by Electronic Means in the 12 Months Prior to the Meeting Date

Ordinary Council Meeting	
Special Council Meeting	
Committee Meeting	

Number of Meetings Scheduled in the 12 Months Prior to the Meeting Date

Ordinary Council Meeting	
Special Council Meeting	
Committee Meeting	

Would Attending the Proposed Meeting Electronically Result in the Member Exceeding The 50% Requirement?

Yes No

Council/Shire President’s Consideration

The Shire President or Council should consider the following factors in determining whether the location and equipment is deemed suitable.

LOCATION

The location must be quiet and private. If there are other people at the location at the time of the meeting, you may require the person to be in a room that has a door that can be closed during the meeting, and request that the person wear headphones if appropriate.

EQUIPMENT AND ELECTRONIC MEANS

The equipment must support Council’s preferred electronic means for remote attendance, being Microsoft Teams.

Is the Location and Equipment Deemed Suitable?

Yes No

Is the Request to Attend the Proposed Meeting by Electronic Means Approved?

Yes No

Signature _____ Date _____

Written Declaration of Interest in Matter Before Council

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



NOTE: USE ONE FORM PER DECLARATION

(1) I, _____ wish to declare an interest in the following item to be considered by council at its meeting to be held on

(2) _____

(3) Agenda item _____

(4) The type of interest I wish to declare is;

- Financial pursuant to Sections 5.60A of the Local Government Act 1995.
- Proximity pursuant to Section 5.60B of the Local Government Act 1995.
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995.
- Impartiality pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021

(5) The nature of my interest is

(6) The extent of my interest is

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY

Signature _____ Date _____

RECEIVED BY

Signature _____ Date _____

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Financial pursuant to Sections 5.60A of the Local Government Act 1995

5.60A – Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

5.60B – Proximity Interest

- (1) For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - 1) a proposed change to a planning scheme affecting land that adjoins the person’s land;
 - 2) a proposed change to zoning or use of land that adjoins that person’s land; or
 - 3) a proposed development (as defined in section 5.63 (5)) of land that adjoins the person’s land.
- (2) In this section, land (“the proposal land”) adjoins a person’s land if –
 - 1) the proposal land, not being a thoroughfare, has a common boundary with the person’s land;
 - 2) the proposal land, or any part of it, is directly across a thoroughfare from, the person’s land; or
 - 3) the proposal land is that part of a thoroughfare that has a common boundary with the person’s land.
- (3) In this section a reference to a person’s land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

5.61 – Indirect financial interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

22 – Disclosure of interest

- (1) In this clause –
Interest –
 - 1) means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest and
 - 2) includes an interest arising from kinship friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
 - (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the person did not know –
 - (a) That they had an interest in the matter; or
 - (b) That the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a) Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b) At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6) Subclause (7) applies in relation to an interest if –
 - (a) Under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) Under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1) If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter –
 - (a) may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b) may allow, to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers.
- (2) A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3) This section does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member to declare the meeting open.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

COUNCILLORS:	Cr Neil Morrell	(Shire President)
	Cr Karen Harrington	(Deputy Shire President)
	Cr Graeme Peirce	
	Cr Robyn Lubcke	
	Cr Duncan South	
	Cr Adam Squires	
	Cr Russell Prowse	
STAFF:	Vin Fordham Lamont	(Chief Executive Officer)
	Rajinder Sunner	(Manager Corporate Services)
APOLOGIES:	Gary Rasmussen	(Manager Works and Services)
	Kerryn Chia	(Projects Officer)
	Sharon Bell	(Community Development Officer)

ON LEAVE OF ABSENCE:

ABSENT:

MEMBER OF THE PUBLIC:

3 PUBLIC QUESTION TIME

4 DISCLOSURES OF INTEREST

5 CORPORATE SERVICES

5.1 ADOPTION OF 2024/2025 BUDGET

File Reference:	ADM130
Location:	N/A
Applicant:	N/A
Author:	Rajinder Sunner, Manager Corporate Services
Authorising Officer:	Vin Fordham Lamont, Chief Executive Officer
Date:	26/08/2024
Disclosure of Interest:	Nil
Attachments:	1. Shire of West Arthur Statutory Budget 2024 2025 ↓

SUMMARY:

The *Local Government Act 1995*, section 6.2, requires a local government to prepare and adopt a budget before 31 August each year. The attached draft 2024/2025 Annual Budget is recommended to Council for adoption.

BACKGROUND:

The draft 2024/2025 budget has been compiled based on the principles in Council's Strategic Community Plan, the information contained in its Long Term Financial Plan and on the presentations made to Council at budget workshops.

COMMENT:

The major items of income in the draft 2024/2025 Annual Budget are as follows:

- Rates \$2,118,003
- Operating Grants \$ 530,744
- Non-operating Grants \$1,750,780
- Fees & Charges \$ 353,890
- Other Revenue \$ 352,388

The proposed capital expenditure of \$3,498,206 is funded as follows:

- Reserve funded \$1,236,222
- Non-operating grants \$1,750,780
- Proceeds from sales \$ 195,000
- Own source (Municipal fund) \$ 316,204

The capital works include:

- a. Roads program totalling \$1,577,058 funded from:
 - Roads to Recovery \$580,535
 - Regional Road Group \$485,400
 - LRCIP Phase 4 \$140,500
 - Shire funded road projects \$260,561
 - WSN (Wheatbelt Secondary Freight Network) \$110,062

These works are principally funded via federal and state government grants. Delivery of this work will require \$260,561 to be funded from general revenue.

b. Plant replacement of \$1,161,116, of which the major components are as follows:

- Excavator, including attachment \$380,000
- 3 Tonne Tipper \$ 90,000
- 6 Wheeler 3-way Tip \$300,000
- 3T Flatbed \$ 90,000
- Light Vehicles (3) \$194,200
- Others \$ 97,916
- Fast Fill Trailer for VBFB \$ 9,000 (Fully funded by FPC)

The Plant replacement budget for 2024-2025 is funded by \$1,007,116 from the Plant Reserve, \$145,000 from trade-ins and \$9,000 from Forest Product Commission (FPC).

c. Other infrastructure projects totalling \$236,514 which include the following projects:

- Community Water Supply Program \$ 50,000
- Playground Equipment for Kids – Railway Reserve \$ 106,460
- Shade over Kids playground \$ 16,288
- Upgrade Water Infrastructure - Town Dam \$ 28,000
- Town Heritage Trail \$ 35,766

These projects are directly funded by grant funding provided by the Federal Government (Local Roads and Community Infrastructure (LRCI) Program Phase 4 (\$150,748), other grants (\$19,123), Economic Development Reserve (\$50,000), and general revenue (\$16,643).

d. Land and buildings expenditure of \$444,871, which includes the following projects:

- New staff house (10 King Street) Carry over project \$191,106
- Renovation (18 Gibbs Street) \$ 50,000
- Burrowes Street and Old Bowling Green Sub-Division \$176,765
- Industrial Land at Growden Place \$ 27,000

These projects will be directly funded by the Building Reserve (\$179,106) from Industrial Land sales (\$50,000), the Housing Support Program Stream 1 (\$176,765) and general revenue (\$39,000).

1. At the Ordinary Council Meeting held on 27 June 2024, resolution Number CO-2024-078, the Council pre-approved \$219,000 for the new CEO house. The amount has now been reduced to \$191,106 to finish the new home on 10 King Street, Darkan.
2. Simultaneously, the council pre-approved \$20,000 to fix the slippery floor at the Darkan Swimming pool at the Ordinary Council Meeting held on 27 June 2024, resolution Number CO-2024-078.

The above items are now included in the 2024-2025 statutory budget.

The estimated brought forward balance is \$1,426,117. This figure is unaudited and may change once the annual accounts are finalised. The major contributor to this carried forward amount is the advance payment of the Commonwealth Financial Assistance Grants (\$1,273,287) for 2024/2025, which was received on 28 June 2024.

CONSULTATION:

Councillors
 Chief Executive Officer
 Manager Works and Services
 Manager Financial Reporting
 Other Staff Members

STATUTORY ENVIRONMENT:

Local Government Act 1995

“6.2. Local government to prepare annual budget.

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

** Absolute majority required.*

(2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —

- (a) the expenditure by the local government; and*
- (b) the revenue and income, independent of general rates, of the local government; and*
- (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*

(3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be considered unless otherwise prescribed.

(4) The annual budget is to incorporate —

- (a) particulars of the estimated expenditure proposed to be incurred by the local government; and*
- (b) detailed information relating to the rates and service charges which will apply to land within the district including —*
 - (i) the amount it is estimated will be yielded by the general rate; and*
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges; and*
- (c) the fees and charges proposed to be imposed by the local government; and*
- (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and*
- (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and*
- (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and*
- (g) such other matters as are prescribed.*

(5) Regulations may provide for —

- (a) the form of the annual budget; and*
- (b) the contents of the annual budget; and*
- (c) the information to be contained in or to accompany the annual budget*

POLICY IMPLICATIONS:

The 2024/2025 Annual Budget considers Policy C8 - Council Member Entitlements.

FINANCIAL IMPLICATIONS:

Budgeted income and expenditure for the 2024/2025 financial year.

STRATEGIC IMPLICATIONS:

The Shire's Corporate Business Plan 2021-25 was used to develop the Shire's 2024/2025 Annual Budget.

RISK IMPLICATIONS:

Risk management is the removal of uncertainty from business decisions. Risk is expressed in terms of likelihood it may occur and the consequences that may flow from it. The consequences may be positive or negative or simply a deviation from the expected. The risk or consequence may be related to health and safety; financial; business or service interruption; compliance; reputation; or the environment. **Reference to the risk matrix below will generate a risk rating by assessing the likelihood and consequence and multiplying these scores by each other.** The greater the risk rating, the greater the risk and the higher the need for specific plans to be developed. All items with a risk rating greater than 10 should be added to the Risk Register and specific controls developed.

Risk Themes:

A risk theme is the categorising of risk. For example, the collection of risks that represent compliance failure. The risk themes in the shire Risk Register include:

- Business Disruption
- Community Disruption
- IT or Communications Failure
- External Threat or Fraud
- Misconduct
- Inadequate safety or security practices
- Inadequate project or change management
- Errors Omissions or Delays
- Inadequate Document Management Processes
- Inadequate supplier / contract management
- Providing inaccurate advice / information
- Ineffective Employment practices
- Compliance failure
- Inadequate asset management
- Inadequate engagement practices
- Ineffective facility or event management
- Inadequate environmental management

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Description of Key Risk	Failure to adopt the 2024-25 budget on time will result in the non-functioning of the council.
Risk Likelihood (based on history and with existing controls)	(5) Almost Certain
Risk Consequence	(4) Significant
Risk Rating (Prior to Treatment or Control): Likelihood x Consequence	(20) Extreme
Principal Risk Theme	Compliance Failure
Risk Action Plan (Controls or Treatment Proposed)	Adopt the 2024-25 Annual budget as presented.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

1. That, in accordance with Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopt the Shire of West Arthur 2024/2025 Annual Budget, as attached.
2. That, in accordance with Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, the Council, for the purpose of yielding the deficiency disclosed by the 2024/2025 Budget adopted in Part 1 above, imposes the following general rates and minimum payments on Gross Rental and Unimproved Values.

Unimproved	Rate in \$	Minimum Rate
Residential (GRV) Darkan Townsite	0.088276	\$632.00
Residential (GRV) Other Townsite	0.088276	\$442.00
UV Properties	0.003254	\$632.00

3. That, in accordance with Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, the Council nominates the following due dates for the payment in full by instalments:

One Instalment Option:

To pay the total rates and charges included on the rate notice in full by the 35th day after the rate notice issue.

Full payment	1 November 2024
--------------	-----------------

Four Instalments Option:

1st Instalment due date	1 November 2024
2nd Instalment due date	31 December 2024
3rd Instalment due date	3 March 2025
4th Instalment due date	2 May 2025

4. That, in accordance with Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, the Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$7.00 for each instalment after the initial instalment is paid.
5. That, in accordance with Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, the Council adopts an interest rate of 3.0% where the owner has elected to pay rates and service charges through an instalment option.

6. That, in accordance with Section 6.45 of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, the Council adopts an interest rate of 7% for rates and other charges and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.
7. That, in accordance with Section 67 of the Waste Avoidance and Resources Recovery Act 2007, the Council adopts the following charges for the removal and deposit of domestic and commercial waste:

Residential and Commercial Premises Include one general refuse bin/one recycling bin	\$ 305.00
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8. That, in accordance with Section 5.99 of the Local Government Act 1995 and Regulation 34 of the Local Government (Administration) Regulations 1996, the Council adopts the following annual fees and allowances for elected members:

Allowance: Shire President	\$6,240 per annum
Allowance: Deputy Shire President	\$1,560 per annum
Councillor – Council meeting (OCM, SCM, and ARC)	\$210 per meeting
Councillor – Shire Committee and external meeting fee	\$105 per meeting
Independent Member Sitting fees	\$105 per meeting
Communications Allowance	\$520 per annum
Travel reimbursement per km	
• 1600 cc and under	0.6510 cents/km
• 1601-2600 cc	0.7855 cents/km
• 2601 cc and over	1.0929 cents/km

9. That, in accordance with Section 6.11 of the Local Government Act 1995, the Council adopts transfers/movements to and from Reserve Accounts as detailed in Note 8 of the Statutory Statements.

SHIRE OF WEST ARTHUR
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2025
LOCAL GOVERNMENT ACT 1995
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**SHIRE OF WEST ARTHUR
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2025**

	Note	2024/25 Budget	2023/24 Actual	2023/24 Budget
Revenue		\$	\$	\$
Rates	2(a)	2,118,003	1,997,367	1,998,156
Grants, subsidies and contributions		530,944	1,677,502	417,215
Fees and charges	14	353,890	338,311	336,840
Interest revenue	9(a)	185,748	204,389	201,900
Other revenue		166,640	178,625	109,470
		3,355,225	4,396,194	3,063,581
Expenses				
Employee costs		(2,222,894)	(2,147,250)	(2,169,272)
Materials and contracts		(1,509,750)	(1,324,388)	(1,416,780)
Utility charges		(153,690)	(139,983)	(118,152)
Depreciation	6	(3,077,887)	(3,075,045)	(2,269,487)
Finance costs	9(c)	(25,446)	(26,790)	(27,016)
Insurance		(134,430)	(122,840)	(130,039)
Other expenditure		(66,300)	(102,776)	(65,800)
		(7,190,397)	(6,939,072)	(6,196,546)
		(3,835,172)	(2,542,878)	(3,132,965)
Capital grants, subsidies and contributions		1,750,780	938,684	1,310,628
Profit on asset disposals	5	14,339	196,978	11,124
Loss on asset disposals	5	(16,137)	(14,873)	(5,034)
		1,748,982	1,120,789	1,316,718
Net result for the period		(2,086,190)	(1,422,089)	(1,816,247)
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus		0	0	0
Share of comprehensive income of associates accounted for using the equity method		0	0	0
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(2,086,190)	(1,422,089)	(1,816,247)

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WEST ARTHUR
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2025**

	Note	2024/25 Budget	2023/24 Actual	2023/24 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		\$ 2,135,003	\$ 1,977,684	\$ 2,028,156
Grants, subsidies and contributions		470,356	1,879,029	530,465
Fees and charges		353,890	338,311	336,840
Interest revenue		185,748	204,389	201,900
Goods and services tax received		223,000	246,402	300,000
Other revenue		166,640	178,625	109,470
		3,534,637	4,824,440	3,506,831
Payments				
Employee costs		(2,222,894)	(2,148,229)	(2,169,272)
Materials and contracts		(1,420,172)	(1,354,453)	(1,391,349)
Utility charges		(153,690)	(139,983)	(118,152)
Finance costs		(25,446)	(26,790)	(27,016)
Insurance paid		(134,430)	(122,840)	(130,039)
Goods and services tax paid		(223,000)	(223,778)	(270,000)
Other expenditure		(66,300)	(102,776)	(65,800)
		(4,245,932)	(4,118,849)	(4,171,628)
Net cash provided by (used in) operating activities	4	(711,295)	705,591	(664,797)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(1,684,634)	(1,005,548)	(1,419,371)
Payments for construction of infrastructure	5(b)	(1,813,572)	(1,168,878)	(1,564,245)
Capital grants, subsidies and contributions		1,603,169	1,079,545	1,310,628
Proceeds from sale of property, plant and equipment	5(a)	195,000	452,205	125,000
Proceeds on financial assets at amortised cost - self supporting loans	7(a)	31,016	30,007	30,007
Net cash (used in) investing activities		(1,669,021)	(612,669)	(1,517,981)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(137,156)	(124,763)	(125,119)
Proceeds from new borrowings	7(a)	0	150,000	150,000
Net cash provided by (used in) financing activities		(137,156)	25,237	24,881
Net increase (decrease) in cash held		(2,517,472)	118,159	(2,157,897)
Cash at beginning of year		4,375,428	4,257,269	4,257,269
Cash and cash equivalents at the end of the year	4	1,857,956	4,375,428	2,099,372

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

Revenue from operating activities

	2024/25 Budget	2023/24 Actual	2023/24 Budget
Note	\$	\$	\$
General rates	2,010,668	1,901,488	1,901,685
Rates excluding general rates	107,335	95,879	96,471
Grants, subsidies and contributions	530,944	1,677,502	417,215
Fees and charges	353,890	338,311	336,840
Interest revenue	185,748	204,389	201,900
Other revenue	166,640	178,625	109,470
Profit on asset disposals	14,339	196,978	11,124
	3,369,564	4,593,172	3,074,705

Expenditure from operating activities

Employee costs	(2,222,894)	(2,147,250)	(2,169,272)
Materials and contracts	(1,509,750)	(1,324,388)	(1,416,780)
Utility charges	(153,690)	(139,983)	(118,152)
Depreciation	(3,077,887)	(3,075,045)	(2,269,487)
Finance costs	(25,446)	(26,790)	(27,016)
Insurance	(134,430)	(122,840)	(130,039)
Other expenditure	(66,300)	(102,776)	(65,800)
Loss on asset disposals	(16,137)	(14,873)	(5,034)
	(7,206,534)	(6,953,945)	(6,201,580)

Non cash amounts excluded from operating activities

	3,079,685	2,835,009	2,263,397
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Amount attributable to operating activities

	(757,285)	474,236	(863,478)
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INVESTING ACTIVITIES

Inflows from investing activities

Capital grants, subsidies and contributions	1,750,780	938,684	1,310,628
Proceeds from disposal of assets	195,000	452,205	125,000
Proceeds from financial assets at amortised cost - self supporting loans	31,016	30,007	30,007
	1,976,796	1,420,896	1,465,635

Outflows from investing activities

Payments for property, plant and equipment	(1,684,634)	(1,005,548)	(1,419,371)
Payments for construction of infrastructure	(1,813,572)	(1,168,878)	(1,564,245)
	(3,498,206)	(2,174,426)	(2,983,616)

Amount attributable to investing activities

	(1,521,410)	(753,530)	(1,517,981)
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FINANCING ACTIVITIES

Inflows from financing activities

Proceeds from new borrowings	0	150,000	150,000
Transfers from reserve accounts	1,469,241	855,747	1,146,546
	1,469,241	1,005,747	1,296,546

Outflows from financing activities

Repayment of borrowings	(137,156)	(124,763)	(125,119)
Transfers to reserve accounts	(479,505)	(929,514)	(478,654)
	(616,661)	(1,054,277)	(603,773)

Amount attributable to financing activities

	852,580	(48,530)	692,773
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MOVEMENT IN SURPLUS OR DEFICIT

Surplus at the start of the financial year	1,426,115	1,753,939	1,688,686
Amount attributable to operating activities	(757,285)	474,236	(863,478)
Amount attributable to investing activities	(1,521,410)	(753,530)	(1,517,981)
Amount attributable to financing activities	852,580	(48,530)	692,773
Surplus/(deficit) remaining after the imposition of general rates	0	1,426,115	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WEST ARTHUR
FOR THE YEAR ENDED 30 JUNE 2025
INDEX OF NOTES TO THE BUDGET**

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**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

1 BASIS OF PREPARATION

The annual budget is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to the annual budget.

2023/24 actual balances

Balances shown in this budget as 2023/24 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-current
 - AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
 - AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
 - AASB 2023-1 Amendments to Australian Accounting Standards
 - Supplier Finance Arrangements
 - AASB 2023-3 Amendments to Australian Accounting Standards
 - Disclosure of Non-current Liabilities with Covenants: Tier 2
- It is not expected these standards will have an impact on the annual budget.

- AASB 2022-10 Amendments to Australian Accounting Standards
- Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities, became mandatory during the budget year. Amendments to AASB 13 Fair Value Measurement impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996*. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2024-25 statutory budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
- Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2021-7c Amendments to Australian Accounting Standards
- Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-9 Amendments to Australian Accounting Standards
- Insurance Contracts in the Public Sector
- AASB 2023-5 Amendments to Australian Accounting Standards
- Lack of Exchangeability

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets
- estimation of provisions
- estimation of fair value of leases

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2024/25 Budgeted rate revenue	2024/25 Budgeted interim rates	2024/25 Budgeted total revenue	2023/24 Actual total revenue	2023/24 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$
(i) General rates									
GRV Townsite		0.088276	85	744,156	65,691		65,691	61,973	61,973
GRV Commercial		0.088276	12	232,024	20,482		20,482	19,951	19,951
GRV Industrial		0.088276	7	112,580	9,938		9,938	9,376	9,376
GRV Other Townsite		0.088276	15	95,888	8,465		8,465	7,986	7,986
UV Rural		0.003254	366	585,789,000	1,906,092		1,906,092	1,802,202	1,802,399
Total general rates			485	586,953,648	2,010,668	0	2,010,668	1,901,488	1,901,685
(ii) Minimum payment									
		Minimum							
		\$							
GRV Townsite		632.00	47	179,944	29,704		29,704	28,059	28,059
GRV Commercial		632.00	9	22,440	5,688		5,688	5,373	5,373
GRV Industrial		632.00	3	9,690	1,896		1,896	1,791	1,791
GRV Other Townsite		442.00	19	20,820	8,398		8,398	7,923	7,923
UV Rural		632.00	69	9,599,800	43,608		43,608	35,820	35,820
UV Industrial		632.00	5	227,000	3,160		3,160	2,985	2,985
UV Mining		632.00	17	182,914	10,744		10,744	9,998	10,748
Total minimum payments			169	10,242,608	103,198	0	103,198	91,949	92,697
Total general rates and minimum payments			654	597,196,256	2,113,866	0	2,113,866	1,993,437	1,994,382
(iii) Ex-gratia rates									
Ex-gratia rates					4,137	0	4,137	3,930	3,774
					2,118,003	0	2,118,003	1,997,367	1,998,156
Total rates					2,118,003	0	2,118,003	1,997,367	1,998,156

The Shire did not raise specified area rates for the year ended 30th June 2025.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV)

The general rates detailed for the 2024/25 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

Single full payment	1/11/2024	0	3.00%	7.00%
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Option 2 (Four Instalments)

First instalment	1/11/2024	0	3.00%	7.00%
Second instalment	31/12/2024	7	3.00%	7.00%
Third instalment	3/03/2025	7	3.00%	7.00%
Fourth instalment	2/05/2025	7	3.00%	7.00%

	2024/25 Budget revenue	2023/24 Actual revenue	2023/24 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	3,500	1,143	750
Instalment plan interest earned	1,800	2,124	1,800
Unpaid rates and service charge interest earned	17,700	19,223	15,200
	23,000	22,490	17,750

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Service Charges

The Shire did not raise service charges for the year ended 30th June 2025.

(d) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2025.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
 Financial assets
 Receivables
 Inventories
 Other assets

Less: current liabilities

Trade and other payables
 Contract liabilities
 Capital grant/contribution liability
 Long term borrowings
 Employee provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
 Less: Current assets not expected to be received at end of year
 - Current financial assets at amortised cost - self supporting loans
 Add: Current liabilities not expected to be cleared at end of year
 - Current portion of borrowings
 - Employee benefit provisions

Total adjustments to net current assets

Note	2024/25 Budget 30 June 2025	2023/24 Actual 30 June 2024	2023/24 Budget 30 June 2024
	\$	\$	\$
4	1,857,956	4,375,428	2,099,372
	31,016	31,016	31,016
	197,081	214,081	178,809
	18,855	21,855	13,485
	11,579	91,157	0
	2,116,487	4,733,537	2,322,682
	(310,130)	(303,130)	(260,094)
	0	(60,588)	0
	0	(147,611)	0
7	(92,358)	(137,156)	(135,795)
	(309,447)	(309,447)	(316,845)
	(711,935)	(957,932)	(712,734)
	1,404,552	3,775,605	1,609,948
3(b)	(1,404,552)	(2,349,490)	(1,609,948)
	0	1,426,115	0
8	(1,838,909)	(2,828,645)	(2,086,986)
	(31,016)	(31,016)	(31,016)
	92,358	137,156	135,795
	373,015	373,015	372,259
	(1,404,552)	(2,349,490)	(1,609,948)

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025

3. NET CURRENT ASSETS

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals

Add: Loss on asset disposals

Add: Depreciation

Movement in assets held for sale

Movement in accrued wages

Non cash amounts excluded from operating activities

Note	2024/25 Budget 30 June 2025	2023/24 Actual 30 June 2024	2023/24 Budget 30 June 2024
	\$	\$	\$
5	(14,339)	(196,978)	(11,124)
5	16,137	14,873	5,034
6	3,077,887	3,075,045	2,269,487
	0	(65,107)	0
	0	7,176	0
	3,079,685	2,835,009	2,263,397

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

3. NET CURRENT ASSETS

(d) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SUPERANNUATION

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2024/25 Budget	2023/24 Actual	2023/24 Budget	
	\$	\$	\$	
Cash at bank and on hand	1,857,956	4,375,428	2,099,372	
Total cash and cash equivalents	1,857,956	4,375,428	2,099,372	
Held as				
- Unrestricted cash and cash equivalents	19,047	1,399,172	12,386	
- Restricted cash and cash equivalents	1,838,909	2,976,256	2,086,986	
3(a)	1,857,956	4,375,428	2,099,372	
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents	1,838,909	2,976,256	2,086,986	
	1,838,909	2,976,256	2,086,986	
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Reserve accounts	1,838,909	2,828,645	2,086,986	
Unspent capital grants, subsidies and contribution liabilities	0	147,611	0	
	1,838,909	2,976,256	2,086,986	
Reconciliation of net cash provided by operating activities to net result				
Net result	(2,086,190)	(1,422,089)	(1,816,247)	
Depreciation	6	3,077,887	3,075,045	2,269,487
(Profit)/loss on sale of asset	5	1,798	(182,105)	(6,090)
(Increase)/decrease in receivables		17,000	144,466	180,000
(Increase)/decrease in inventories		3,000	(6,870)	1,500
(Increase)/decrease in other assets		79,578	(91,157)	0
Increase/(decrease) in payables		7,000	67,962	23,931
Increase/(decrease) in contract liabilities		(60,588)	60,002	(6,750)
Increase/(decrease) in unspent capital grants		(147,611)	140,861	0
Increase/(decrease) in employee provisions		0	(979)	0
Capital grants, subsidies and contributions		(1,603,169)	(1,079,545)	(1,310,628)
Net cash from operating activities	(711,295)	705,591	(664,797)	

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025

5. PROPERTY, PLANT AND EQUIPMENT

The following assets are budgeted to be acquired and/or disposed of during the year.

	2024/25 Budget					2023/24 Actual					2023/24 Budget				
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss
(a) Property, Plant and Equipment	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land - freehold land	203,765	(64,059)	50,000	0	(14,059)	39,397	0	0	0	0	120,620	(46,000)	50,000	4,000	0
Buildings - non-specialised	241,106	0	0	0	0	496,986	0	0	0	0	606,000	0	0	0	0
Buildings - specialised	0	0	0	0	0	18,134	0	0	0	0	25,000	0	0	0	0
Furniture and equipment	78,647	0	0	0	0	133,892	0	0	0	0	188,000	0	0	0	0
Plant and equipment	1,161,116	(132,739)	145,000	14,339	(2,078)	317,139	(270,100)	452,205	196,978	(14,873)	479,751	(72,910)	75,000	7,124	(5,034)
Total	1,684,634	(196,798)	195,000	14,339	(16,137)	1,005,548	(270,100)	452,205	196,978	(14,873)	1,419,371	(118,910)	125,000	11,124	(5,034)
(b) Infrastructure															
Infrastructure - roads	1,577,058	0	0	0	0	1,084,796	0	0	0	0	1,153,551	0	0	0	0
Infrastructure - Other	236,514	0	0	0	0	84,082	0	0	0	0	410,694	0	0	0	0
Total	1,813,572	0	0	0	0	1,168,878	0	0	0	0	1,564,245	0	0	0	0
Total	3,498,206	(196,798)	195,000	14,339	(16,137)	2,174,426	(270,100)	452,205	196,978	(14,873)	2,983,616	(118,910)	125,000	11,124	(5,034)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

6. DEPRECIATION

By Class

Buildings - non-specialised
Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Other infrastructure [describe]
Other infrastructure [describe]

By Program

Governance
General purpose funding
Law, order, public safety
Health
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
Buildings - non-specialised	34,726	31,880	34,726
Buildings - specialised	216,121	203,443	212,802
Furniture and equipment	6,373	7,482	5,937
Plant and equipment	375,099	386,672	375,077
Infrastructure - roads	1,763,490	1,763,490	1,003,050
Other infrastructure [describe]	182,237	182,237	138,054
Other infrastructure [describe]	499,841	499,841	499,841
	3,077,887	3,075,045	2,269,487
Governance	0	2,032	0
General purpose funding	437	0	0
Law, order, public safety	78,313	71,901	78,313
Health	44,700	41,036	50,655
Housing	11,892	10,918	11,892
Community amenities	8,053	7,935	16,046
Recreation and culture	270,390	264,140	227,007
Transport	2,286,284	2,286,661	1,519,129
Economic services	35,744	34,056	24,394
Other property and services	342,074	356,366	342,051
	3,077,887	3,075,045	2,269,487

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 100 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	70 years
seal	
bituminous seals	15 to 25 years
asphalt surfaces	15 to 25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheeting	10 to 15 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years
Bridges	60 to 90 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2024/25	2024/25	Budget	2024/25	Actual	2023/24	2023/24	Actual	2023/24	Budget	2023/24	2023/24	Budget	2023/24
				Principal 1 July 2024	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2025	Interest Repayments	Principal 1 July 2023	Actual New Loans	Actual Principal Repayments	Principal outstanding 30 June 2024	Actual Interest Repayments	Principal 1 July 2023	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2024	Interest Repayments
GROH Housing	70	WATC	6.6%	\$ 42,521	\$ 0	\$ (42,521)	\$ 0	\$ (1,402)	\$ 96,079	\$ 0	\$ (53,558)	\$ 42,521	\$ (5,003)	\$ 96,079	\$ 0	\$ (53,558)	\$ 42,521	\$ (5,003)
Industrial Land	72	WATC	3.3%	17,109	0	(11,312)	5,797	(421)	28,059	0	(10,950)	17,109	(784)	28,059	0	(10,950)	17,109	(784)
ERP	75	WATC	4.1%	143,575	0	(27,518)	116,057	(5,940)	0	150,000	(6,425)	143,575	(1,345)	0	150,000	(6,781)	143,219	(1,571)
Loader	74	WATC	4.0%	228,923	0	(24,789)	204,134	(8,791)	252,746	0	(23,823)	228,923	(9,758)	252,746	0	(23,823)	228,923	(9,758)
				432,128	0	(106,140)	325,988	(16,554)	376,884	150,000	(94,756)	432,128	(16,890)	376,884	150,000	(95,112)	431,772	(17,116)
Self Supporting Loans																		
WA Cottage Homes	73	WATC	3.3%	279,367	0	(31,016)	248,351	(8,892)	309,374	0	(30,007)	279,367	(9,900)	309,374	0	(30,007)	279,367	(9,900)
				279,367	0	(31,016)	248,351	(8,892)	309,374	0	(30,007)	279,367	(9,900)	309,374	0	(30,007)	279,367	(9,900)
				711,495	0	(137,156)	574,339	(25,446)	686,258	150,000	(124,763)	711,495	(26,790)	686,258	150,000	(125,119)	711,139	(27,016)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025

7. BORROWINGS

(b) New borrowings - 2024/25

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2025

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2024 nor is it expected to have unspent borrowing funds as at 30th June 2025.

(d) Credit Facilities

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	150,000	150,000	150,000
Bank overdraft at balance date	0	0	0
Credit card limit	15,000	15,000	15,000
Credit card balance at balance date	0	5,336	(6,089)
Total amount of credit unused	165,000	170,336	158,911
Loan facilities			
Loan facilities in use at balance date	574,339	711,495	711,139

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2024/25 Budget				2023/24 Actual				2023/24 Budget			
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave Reserve	131,460	5,686	0	137,146	125,105	6,355	0	131,460	125,105	5,972	0	131,077
(b) Plant Reserve	1,037,504	344,878	(1,007,116)	375,266	556,752	751,299	(270,547)	1,037,504	556,751	326,576	(376,926)	506,401
(c) Building Reserve	176,231	7,623	(179,106)	4,748	691,759	34,672	(550,200)	176,231	691,759	33,021	(694,620)	30,160
(d) Town Development Reserve	1,658	72	0	1,730	1,578	80	0	1,658	1,578	75	0	1,653
(e) Recreation Reserve	177,182	7,664	(143,019)	41,827	168,617	8,565	0	177,182	168,617	8,049	0	176,666
(f) Heritage Reserve	7,047	455	0	7,502	6,564	483	0	7,047	6,563	463	0	7,026
(g) Community Housing Reserve	200,920	9,691	(50,000)	160,611	191,208	9,712	0	200,920	191,208	10,127	(1,000)	200,335
(h) Waste Management Reserve	122,945	5,318	0	128,263	117,002	5,943	0	122,945	117,002	5,585	(35,000)	87,587
(i) Darkan Swimming Pool Reserve	63,662	7,754	(30,000)	41,416	55,826	7,836	0	63,662	55,826	7,665	0	63,491
(j) Information Technology Reserve	35,654	1,542	0	37,196	57,723	2,931	(25,000)	35,654	57,723	2,755	(25,000)	35,478
(k) Darkan Sport and Community Centre Reser	240,632	50,409	0	291,041	184,875	55,757	0	240,632	184,875	38,825	0	223,700
(l) Arthur River Country Club Reserve	55,871	8,417	0	64,288	47,461	8,410	0	55,871	47,461	8,266	0	55,727
(m) Museum Reserve	134,654	5,825	(5,000)	135,479	132,904	6,750	(5,000)	134,654	132,904	6,344	(5,000)	134,248
(n) Moodiarrup Sports Club Reserve	28,281	6,223	0	34,504	22,156	6,125	0	28,281	22,156	6,058	0	28,214
(o) Landcare Reserve	25,543	1,105	(5,000)	21,648	29,067	1,476	(5,000)	25,543	29,067	1,388	(5,000)	25,455
(p) Corporate Planning and Valuation Reserve	4,829	209	0	5,038	4,596	233	0	4,829	4,596	219	0	4,815
(q) Kids Central Reserve	7,866	340	0	8,206	7,088	778	0	7,866	7,088	338	(2,000)	5,426
(r) The Shed Reserve	14,130	611	0	14,741	13,103	1,027	0	14,130	13,103	625	0	13,728
(s) Recreation Trails Reserve	2,712	117	0	2,829	1,257	1,455	0	2,712	1,258	60	0	1,318
(t) Community Gym Reserve	11,336	490	0	11,826	8,558	2,778	0	11,336	8,558	409	(2,000)	6,967
(u) Economic Development Reserve	94,451	4,086	(50,000)	48,537	89,885	4,566	0	94,451	89,885	4,291	0	94,176
(v) Road Reserve	254,077	10,990	0	265,067	241,794	12,283	0	254,077	241,795	11,543	0	253,338
	2,828,645	479,505	(1,469,241)	1,838,909	2,754,878	929,514	(855,747)	2,828,645	2,754,878	478,654	(1,146,546)	2,086,986

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave Reserve	Ongoing	To be used to fund long service leave and annual leave requirements
(b) Plant Reserve	Ongoing	To be used for the purchase of major plant
(c) Building Reserve	Ongoing	To be used for the construction and maintenance of Council buildings
(d) Town Development Reserve	Ongoing	To be used to enhance town infrastructure
(e) Recreation Reserve	Ongoing	To be used to enhance recreation infrastructure
(f) Heritage Reserve	Ongoing	To be used to maintain and improve the heritage buildings of the Shire
(g) Community Housing Reserve	Ongoing	To be used for the maintenance and provision of housing within the Shire
(h) Waste Management Reserve	Ongoing	To be used to assist with funding future infrastructure requirements for waste management
(i) Darkan Swimming Pool Reserve	Ongoing	To be used to assist with funding works at the Darkan swimming pool
(j) Information Technology Reserve	Ongoing	To be used for upgrades to computers and office equipment
(k) Darkan Sport and Community Centre Reser	Ongoing	To be used to maintain and improve the Darkan Sport and Community Centre
(l) Arthur River Country Club Reserve	Ongoing	To be used to maintain and improve the Arthur River Country Club
(m) Museum Reserve	Ongoing	To be used to maintain and to provide new displays in the Museum
(n) Moodiarrup Sports Club Reserve	Ongoing	To be used to maintain and improve the Moodiarrup Sports Club Reserve
(o) Landcare Reserve	Ongoing	To be used to fund the landcare expenditure of the Shire
(p) Corporate Planning and Valuation Reserve	Ongoing	To be used to fund the corporate planning and valuation expenditure of the Shire
(q) Kids Central Reserve	Ongoing	To be used to fund the renewal of equipment and infrastructure
(r) The Shed Reserve	Ongoing	To be used to fund the renewal of equipment and infrastructure
(s) Recreation Trails Reserve	Ongoing	To be used for the construction and maintenance of recreation trails
(t) Community Gym Reserve	Ongoing	To be used for the renewal of gym equipment and activities
(u) Economic Development Reserve	Ongoing	To be used for economic development initiatives that benefit the Shire
(v) Road Reserve	Ongoing	To be used to fund road improvements or urgent repairs

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

9. OTHER INFORMATION

	2024/25 Budget	2023/24 Actual	2023/24 Budget
The net result includes as revenues	\$	\$	\$
(a) Interest earnings			
Investments	166,248	183,042	184,900
Other interest revenue	19,500	21,347	17,000
	<u>185,748</u>	<u>204,389</u>	<u>201,900</u>
The net result includes as expenses			
(b) Auditors remuneration			
Audit services	47,000	33,390	33,600
	<u>47,000</u>	<u>33,390</u>	<u>33,600</u>
(c) Interest expenses (finance costs)			
Borrowings (refer Note 7(a))	25,446	26,790	27,016
	<u>25,446</u>	<u>26,790</u>	<u>27,016</u>

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

10. ELECTED MEMBERS REMUNERATION

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
Cr Neil Morrell			
President's allowance	6,240	6,000	6,000
Meeting attendance fees	4,700	4,600	4,200
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	1,900	1,881	1,220
	13,340	12,981	11,920
Cr Graeme Peirce			
Deputy President's allowance	0	481	1,500
Meeting attendance fees	3,000	2,900	3,000
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	1,100	1,076	694
	4,600	4,957	5,694
Cr Adam Squires			
Meeting attendance fees	2,650	2,500	2,500
Annual allowance for ICT expenses	500	500	500
	3,150	3,000	3,000
Cr Neil Manuel			
Meeting attendance fees	0	400	2,700
Annual allowance for ICT expenses	0	125	500
Travel and accommodation expenses	0	91	365
	0	616	3,565
Cr Karen Harrington			
Deputy President's allowance	1,560	1,019	0
Meeting attendance fees	5,750	5,700	3,100
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	500	435	251
	8,310	7,654	3,851
Cr Robyn Lubcke			
Meeting attendance fees	3,600	3,500	3,200
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	900	840	732
	5,000	4,840	4,432
Cr Duncan South			
Meeting attendance fees	2,650	2,400	2,600
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	300	219	238
	3,450	3,119	3,338
Cr Lucy Hall			
Meeting attendance fees	0	1,200	0
Annual allowance for ICT expenses	0	235	0
Travel and accommodation expenses	0	305	0
	0	1,740	0
Cr Russell Prowse			
Meeting attendance fees	2,650	0	0
Annual allowance for ICT expenses	500	0	0
Travel and accommodation expenses	300	0	0
	3,450	0	0
Total Elected Member Remuneration	41,300	38,907	35,800
President's allowance	6,240	6,000	6,000
Deputy President's allowance	1,560	1,500	1,500
Meeting attendance fees	25,000	23,200	21,300
Annual allowance for ICT expenses	3,500	3,360	3,500
Travel and accommodation expenses	5,000	4,847	3,500
	41,300	38,907	35,800

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
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11. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2024	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2025
	\$	\$	\$	\$
Councillor nomination deposits	0	100	(100)	0
	0	100	(100)	0

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

12. REVENUE AND EXPENDITURE

(a) Revenue and Expenditure Classification

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the Local Government (*Financial Management*) *Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water. Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

12. REVENUE AND EXPENDITURE

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Fees and charges for other goods and services	Cemetery services, reinstatements and works	Single point in private time	Payment in full in advance	None	Output method based on provision of service or completion of works

**SHIRE OF WEST ARTHUR
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13. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To set and achieve Council's goals and objectives for the ratepayers by providing high level direction, co-ordination and management policy.

Cost associated with meetings, elections, preparing annual reports and other statutory reporting requirements, public relations and policy development and review.

General purpose funding

To collect revenue to allow for the provision of services.

Costs associated with raising and collecting rates, rate enquiries, preparing general purpose grant returns and investing the Shire's surplus funds.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Fire control and prevention, and animal control.

Health

To provide an operational framework for environmental and community health.

Provision and maintenance of medical buildings and subsidies to health services, services of an Environmental Health Officer including food control.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

School bus routes, support to families and childrens services including schools, support for seniors and welfare services.

Housing

To provide housing for employees of local industry and government departments.

Maintenance and provision of GROH and community housing.

Community amenities

To provide services required by the community.

Rubbish collection services, operation of refuse site, administration of the town planning scheme, storm water drainage, protection of the environment, cemetery maintenance.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance of halls, provision of library services, maintenance of historical buildings and maintenance of reserves and recreation facilities.

Transport

To provide a smooth, safe, efficient and clearly defined road network that is environmentally acceptable and which enhances travels throughout the Shire.

Maintenance of roads, drainage works, footpaths, street lighting, median strips, traffic management, parking facilities and roadworks program.

Economic services

To help promote the local government and its economic wellbeing.

Tourism and area promotion, caravan park, standpipes, pest control services and implementation of building controls.

Other property and services

To monitor and control operating accounts.

Public works overheads, plant/vehicle operations, stock and materials, depot operations and private works.

**SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2025**

14. FEES AND CHARGES

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
By Program:			
Governance	0	77	0
General purpose funding	6,200	3,726	2,800
Law, order, public safety	1,700	2,919	2,700
Health	1,000	1,038	1,250
Education and welfare	11,400	11,684	13,500
Housing	97,000	92,264	97,700
Community amenities	81,890	71,229	66,790
Recreation and culture	13,750	13,748	12,400
Economic services	101,100	114,220	116,600
Other property and services	39,850	27,406	23,100
	353,890	338,311	336,840

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

6 CLOSURE OF MEETING

The Presiding Member to declare the meeting closed.