

Shire of West Arthur Cemetery Guide



Forest to Wheatbelt

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Introduction

The purpose of this guide is to assist with choosing a suitable grave or niche memorial within the Shire of West Arthur at either the Darkan or Arthur River Cemetery.

This guide should be read in conjunction with the:

- Shire of West Arthur's Policy Manual
- *Cemeteries Act 1986*
- Australian Standard 4204 – 1994 Headstones and Cemetery Monuments.

The following options are available at cemeteries in the Shire of West Arthur.

Darkan:

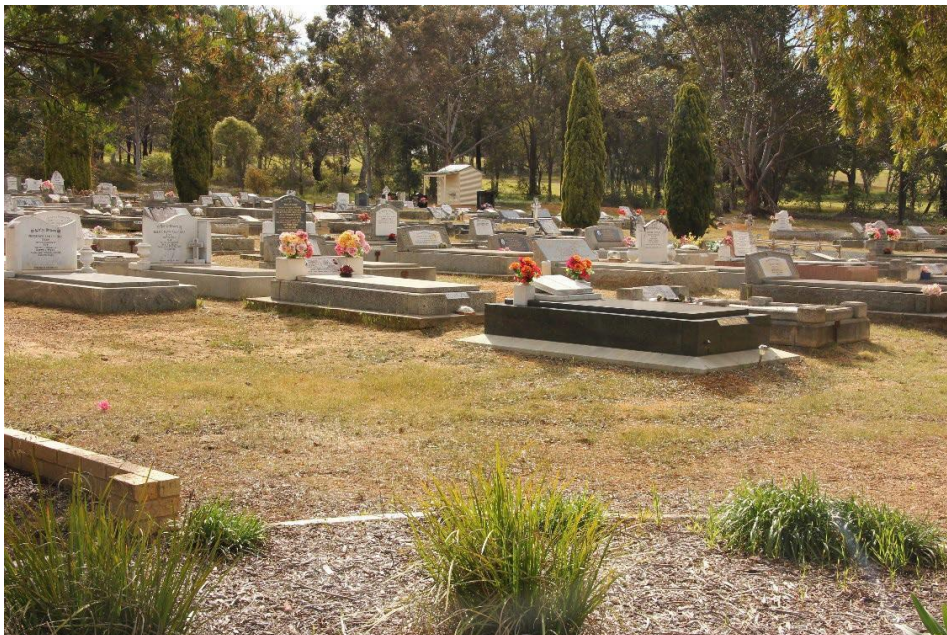
- Gravesite burials in either a new or existing family grave
- Placement of ashes in a niche wall within the cemetery
- Placement of ashes in a new or existing family grave

Arthur River:

- Gravesite burials in either a new or existing family grave
- Placement of ashes in a new or existing family grave

You may choose to select more than one of these options. For example, taking the ashes home with you or arranging for a scattering in a location of your choice and having a memorial in a cemetery.

The Shire of West Arthur permits full monuments and memorial plaques within its cemeteries.



1.0 Gravesite Burial Information

The cemeteries in the Shire of West Arthur have areas allocated for gravesite burials. Burial sites may be marked with a headstone or monument.

Numbered pegs are used to define the burial plots in the Darkan cemetery whereas Arthur River burial plots are determined by a map located at the Shire office.

1.1 Tenure of Reserved Gravesites

A gravesite can be reserved for a period of up to 25 years by completing the Burial Reservation form and paying the required fee. The applicant then holds the grant of right over the gravesite. In the instance that this grant of right expires the applicant may wish to renew the grant of right for an additional 25 years. If the tenure of a reserved gravesite expires and is not renewed, then it will revert to the Shire of West Arthur.

S25 of the *Cemeteries Act 1986* – Grant of Right of Burial

- (1) A Board may grant to a person for a term of 25 years the right of burial in a specified area of a cemetery and the right to place a memorial on that area.
- (2) Where the holder for the time being of a grant of a right of burial applies to the Board for the renewal of the grant the Board shall renew the grant for a further term of 25 years.
- (3) A right of burial granted under this section shall be subject to such conditions as may be prescribed by local law or by-law.
- (4) A right of burial granted under the Cemeteries Act 1897 or renewed under subsection (2) may, if the Board and the holder for the time being of the grant agree, be renewed from time to time for a further term not exceeding 25 years in the case of any one renewal.

S26 of the *Cemeteries Act 1986* – Transfer of Right of Burial

- (1) A right of burial granted to a person under this Act may be assigned by the holder in his lifetime or bequeathed by will.
- (2) An assignment of a right of burial shall have no effect until it is produced to the Board for registration and when so registered shall have priority over any other assignment that may subsequently be produced to the Board.
- (3) The bequest of a right of burial shall have no effect until the probate of the will by which the right of burial passes is produced to the Board and the Board shall make an appropriate entry in the register upon which the bequest shall have priority over any assignment that may subsequently be produced to the Board.

Frequently Asked Question:

If I can purchase additional tenure, do I need to do so?

If the holder of the grant of right wishes for additional interments to take place in the form of burial or ashes placements, or if monumental work on the plot is to be modified the grant needs to be current.

1.2 Process for Burials

The process for burials in cemeteries in the Shire of West Arthur is as follows:

- (1) Funeral director and family is to complete the Form of Instruction for Grave and Application for Order of Burial.
- (2) Funeral director or family is to provide copies of the Death Certificate.
- (3) They are then required to complete a Purchase of Grant of Right of Burial Form if a previous reservation has not been made.
- (4) At a future date an application may be made by the family to install a monument by completing the Application for Monumental Works form.
- (5) The Monumental Mason will complete the Details of Mason section of the application including a detailed plan/drawing of the monument with the design, dimensions, materials used and inscription.
- (6) The Monument is approved by the Shire of West Arthur, the application fee is paid, and the monument is manufactured and installed according to Australian and the Shire of West Arthur standard.

1.3 Erecting a Monument

A person that is supplying or erecting a monument must first apply for and be granted a permit. An Application for Monumental Works is to be submitted and signed by the Grantee of the Right of Burial together with the appropriate fee.

Along with the application the Monumental Mason/Grantee needs to produce a design that is submitted with the application. This includes detailed drawings, the wording to be placed on the monument, the design, dimensions, and materials used.

1.4 Monument Specifications

All monuments placed on gravesites in the Shire of West Arthur must not exceed the dimensions of the allocated burial plot. No offensive, racist, or derogatory language is to be used. Foundations are to be constructed to the Australian Standards or to such other minimum requirements as provided by the Shire of West Arthur. The Standards were written with the objective of enabling cemetery authorities or monumental masons to specify minimum structural design criteria, performance, installation and renovation requirements for headstones and cemetery monuments so that these may have a minimum service life of 50 years.

A monument weighing less than 500kg is required to have two concrete slabs placed under the monument. With one slab to be placed at the head of the grave and the second place at the foot of the grave. A monument weighing more than 500kg or more than 1800mm in height is required to have substantial foundations. All work is to be contained within the grave allocation.

1.5 Monument Materials

Monuments are usually constructed of sandstone, marble, granite, stone, or concrete. Construction materials such as metal, plastic, timber, or fiberglass are not permitted.

Materials used to trim a monument may be brass, copper, aluminium, stainless steel, wrought iron and other durable metals or acrylics.

1.6 Ornaments and Flowers

Visitors and family members may wish to place fresh or artificial flowers on gravesites in vases. The use of glass vases and containers is not permitted and where possible plastic or other non-breakable containers should be used for displaying florals or other tributes.

Perished flowers or wreaths may be removed by the Shire of West Arthur staff without notice in order to maintain a neat and tidy appearance of the cemeteries.

1.7 Maintenance of Monuments

Monuments are considered to belong to the person or persons who made the arrangements for the building of the monument or structure.

The owner is responsible for the upkeep, maintenance, and repair of the monument. Generally, monuments will only require cleaning with soapy water on an occasional basis.

The Shire of West Arthur staff may remove any structure that has become dilapidated or unsightly.

2.0 Niche Wall Information

The Darkan cemetery has two niche walls for the placement of ashes.

Darkan Niche Wall one (single plots available):



Darkan Niche Wall two (single & double plots available):



2.1 Tenure of Memorials in Niche Walls

A space in the niche wall can be reserved for a period of up to 25 years by completing the Niche Wall Reservation Form and paying the required fee. The applicant then holds the grant of right over the plot in the niche wall. In the instance that this grant of right expires the applicant may wish to renew the grant of right for an additional 25 years. If the tenure of the plot in the niche wall expires and is not renewed, then the ownership will revert to the Shire of West Arthur.

2.2 Urn Ash Container Size

Ashes are to be contained in an ash container before placing in any of the niche walls at cemeteries in the Shire. Ashes are to not be contained in plastic bags.

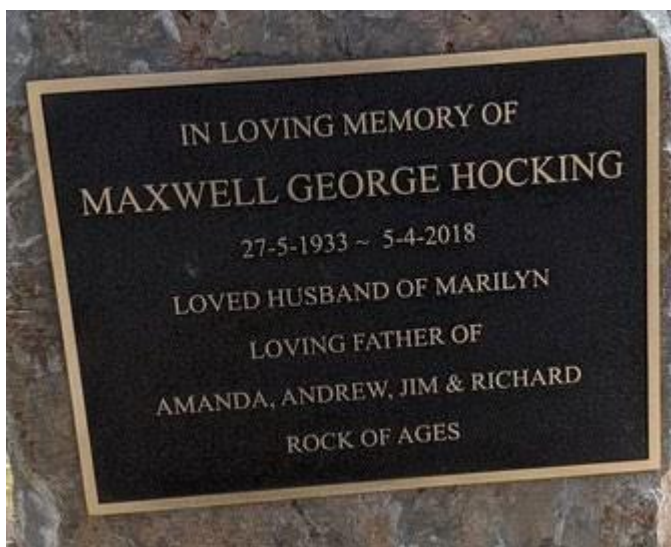
Maximum ash container sizes are as follows:

Darkan Single: 110mm W x 190mm L x 80mm H

Darkan Double: 220mm W x 190mm L x 80mm H

2.3 Niche Wall Plaque Specifications

Plaques may be ordered through the Shire to the following specifications.



Manufacturer

Sheridan's Badges and Engraving

Plaque Sizes

Single: 155mm H x 180mm L

Double: 155mm H x 330mm L

Plaque Materials

It is recommended that plaques be made of cast bronze or a satin brass finish which has long lasting properties and generally ages well when exposed to full sun.

Plaque Colour

For aesthetic purposes the recommended colour for Niche Wall plaques is black cast bronze or a satin brass finish.

Letter Colouring & Style

For a cast bronze plaque, the preferred colour for lettering is gold in a Calibri font in capitals. For a satin brass finished plaque, the preferred colour for lettering is black rotary engraved text. Requests for other colours may be considered.

2.4 Cost of Plaques

The cost of the plaque will be determined at the time of order and is dependent on the individual requirements.

2.5 Approval of Proofs

Family members will receive a copy of the proof of the plaque prior to confirming the order. It will require them to sign to ensure that it is the correct spelling, date, and layout.

2.6 Maintenance of Plaques

Plaques are considered to belong to the person or persons who made the arrangements for the plaque to be installed.

The owner is responsible for the upkeep, maintenance, and repair of the plaque. Generally, plaques will only require cleaning with soapy water on an occasional basis.

2.7 Process for Internment of Ashes & Placement of Plaque in the Niche Wall

- (1) The funeral director or family is to complete a Grant of Right of Burial form if a previous reservation for the niche wall has not been made.
- (2) They are then required to provide a copy of the death certificate.
- (3) The funeral director or next of kin is to complete the Application for Placement of Ashes Niche Wall form.
- (4) Plaques for the Niche wall may be arranged with the Shire of West Arthur or Sheridan's Badges and Engraving.
- (5) Plaque order will be completed including wording, layout, and emblem details. The order will be forwarded onto the manufacturer on behalf of the next of kin. A proposed layout of the memorial plaque will be returned to the Shire or Sheridan's and the next of kin will be contacted to view the proof and authorise for the manufacturer commence to the work on the plaque.
- (6) The next of kin is then contacted regarding the cost of the plaque including freight. Full payment of the plaque, including freight must be received prior to ordering the memorial plaque.
- (7) On completion and receipt of the plaque the next of kin will be contacted to arrange collection of the cremated remains ready for interment into the niche wall.
- (8) The interment of ashes will only take place once the plaque has been received as the plaque is required to seal the niche wall over the ash container. The Shire of West

Arthur staff will be responsible for the interment of ashes and fixing of the plaque to the niche wall.

2.8 Process for Removal of Ashes/Plaques in the Niche Wall

The process for removal of ashes in cemeteries in the Shire of West Arthur and removal of plaques is as follows:

- (1) Applicant is to complete Instruction for Removal of Ashes form.
- (2) Applicant is to provide a copy of the certificate of grant of right of burial.
- (3) The Shire of West Arthur will be responsible for the removal of the plaque and ashes.
- (4) Where the Shire of West Arthur has removed the plaque and ashes, the holder of the grant of right of burial will be contacted to arrange collection.

Grant of Right of Burial

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



Cemeteries Act 1986

By virtue of the cemeteries act 1986, the Shire of West Arthur, in consideration of the sum shown hereunder paid by the payer indicated on behalf of the grantee named in the schedule, hereby grants to the said grantee the **RIGHT of BURYING BODIES** in that piece of ground within the compartment, section and number on the plan of the cemetery as shown hereunder.

TO HOLD the same to the said grantee for the period of twenty-five (25) years from the date hereof, for purposes of burial only.

This grant is issued subject to all local laws and regulations now or hereafter in force, made, or to be made under the above Act, or any future Act or Acts.

Schedule

Grant Number: _____
Grantee – Name: _____
Address: _____
Home/Business Number: _____ Mobile Number: _____
Email: _____
Reservation for (if name known): _____
Sum in consideration: _____ Dollars
Signature of applicant: _____ Date: _____

Office Use Only

Cemetery – Darkan or Arthur River
Burial Type – Grave or Niche
Burial Size – Single or Double
Denominational Ground: _____
Grave Number/Niche on Wall: _____
Application received on: _____
Receipt Number: _____ Map location attached
Signature of issuing officer: _____ Designation: _____ Date: _____

This grant is an important document and **MUST BE PRODUCED** before the grave can be reopened to an authorised monumental mason for the establishment of any headstone.

Form of Instruction for Grave and Application for Order of Burial

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



Darkan Cemetery

Arthur River Cemetery

Date of Application: _____

Funeral Director: _____

Deceased Details

Name of Deceased: _____

Age of Deceased: _____

Late Place of Residence for Deceased: _____

Place where Death Occurred: _____

Date of Death: _____

Rank or Occupation of Deceased: _____

Birthplace of Deceased: _____

Nature of the Disease, or supposed cause of Death: _____

Grave Details

What Denominational Ground? _____

What Section? _____ Number of Grave on Plan: _____

Is it a Private Grave? Yes No Is it a Public Grave? Yes No

Arthur River Only - Please note that if rock is found when digging, the Shire will contact the family to discuss a suitable alternative site

Grant Details

Grantee Name: _____

Relationship to Deceased: _____

Grantee Contact Details: _____

Address: _____

Coffin Size

Length and width of coffin: Standard (2060mm L x 690mm W x 430mm H)

Oversize _____ Long _____ Wide _____ High

Depth of grave: _____

Is it the first interment in the grave? Yes No

Date of the last interment in the grave? _____

Burial Details

Date of the burial: _____

At what hour: _____

Minister or Other Person Officiating: _____

From where the Funeral is to Start: _____

Applicant Details

Surname: _____

First Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

Signature: _____

Office Use Only

Date Application Received: _____

Electronic/Hard-copy Map Updated: Yes Burial Index/Reservation Index Updated: Yes

Burial Register Book Updated: Yes Copy of Receipt Attached: Yes

Receipt Number: _____ Receipt Date: _____

Note: If a free interment is required, specify the name of the Magistrate signing order and date thereof.

Signature: _____

Burial Reservation Form – Darkan

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



By virtue of the *Cemeteries Act 1986*, the Shire of West Arthur, in consideration of the sum described in the Shire's advertised Annual Schedule of Fees and Charges paid by the Payer indicated on behalf of the Grantee named in the Schedule, hereby grants to the said Grantee the **RIGHT of BURYING BODIES** in that piece of ground within the Compartment, Section and Number on the plan of the Cemetery as shown hereunder.

TO HOLD the same to the said Grantee for the period of twenty-five (25) years from the date hereof, for purposes of burial only.

This Grant is issued subject to all Local Laws and Regulations now or hereafter in force, made, or to be made under the above Act, or any future Act or Acts.

Reservation for: (Grantee) _____

Applicant

Surname _____

Other Names _____

Address _____

Phone _____

Email _____

GRAVE DETAILS

Denomination	_____	Section	_____
Location	_____	Number	_____
Double / Single	_____		

Signature of Applicant _____

Date _____

OFFICE RECORDS

Receipt Number	_____	Date Received	_____		
Issuing Officer	_____	Signature	_____		
Maps Updated	Electronic - <input type="checkbox"/>	Hard Copy – <input type="checkbox"/>	Print Attached – <input type="checkbox"/>	Burial Register Updated	<input type="checkbox"/>

Date of Burial _____

Authorised Officer Signature _____

Burial Reservation Form – Arthur River

Shire of West Arthur
 PO Box 112
 31 Burrowes Street
 Darkan WA 6392
 T: (08) 9736 2400
 E: shire@westarthur.wa.gov.au



By virtue of the *Cemeteries Act 1986*, the Shire of West Arthur, in consideration of the sum described in the Shire’s advertised Annual Schedule of Fees and Charges paid by the Payer indicated on behalf of the Grantee named in the Schedule, hereby grants to the said Grantee the **RIGHT of BURYING BODIES** in that piece of ground within the Compartment, Section and Number on the plan of the Cemetery as shown hereunder.

TO HOLD the same to the said Grantee for the period of twenty-five (25) years from the date hereof, for purposes of burial only.

This Grant is issued subject to all Local Laws and Regulations now or hereafter in force, made, or to be made under the above Act, or any future Act or Acts.

Reservation for: _____

Applicant

Surname _____

Other Names _____

Address _____

Phone _____

Email _____

GRAVE DETAILS -

****Please note that Arthur River Cemetery does not have sections and the chosen location preference is to be circled on the map. If rock is found when digging, the Shire will contact the family to discuss a suitable alternative site****

Denomination	_____	Location	(circled on map)
Double / Single	_____		

Signature of Applicant _____

Date _____

OFFICE RECORDS

Receipt Number	_____	Plot Number	_____	Date Received	_____
Processed By	_____		Signature	_____	
Maps Updated	Electronic - <input type="checkbox"/>	Hard Copy - <input type="checkbox"/>	Print Attached - <input type="checkbox"/>	Burial Register Updated	<input type="checkbox"/>

Date of Burial _____

Authorised Officer Signature _____

Niche Wall Reservation Form – Darkan

Shire of West Arthur
 PO Box 112
 31 Burrowes Street
 Darkan WA 6392
 T: (08) 9736 2400
 E: shire@westarthur.wa.gov.au



By virtue of the *Cemeteries Act 1986*, the Shire of West Arthur, in consideration of the sum described in the Shire’s advertised Annual Schedule of Fees and Charges paid by the Payer indicated on behalf of the Grantee named in the Schedule, hereby grants to the said Grantee the **RIGHT of BURIAL** within the Compartment, Section and Number on the plan of the Cemetery as shown hereunder.

TO HOLD the same to the said Grantee for the period of twenty-five (25) years from the date hereof, for purposes of burial only.

This Grant is issued subject to all Local Laws and Regulations now or hereafter in force, made, or to be made under the above Act, or any future Act or Acts.

Reservation for: (Grantee) _____

Applicant

Surname _____

Other Names _____

Address _____

Phone _____

Email _____

NICHE DETAILS

Wall		Location		Double / Single	
------	--	----------	--	-----------------	--

Signature of Applicant _____

Date _____

OFFICE RECORDS

Receipt Number				Date Received	
Issuing Officer				Signature	
Maps Updated	Electronic - <input type="checkbox"/>	Hard Copy – <input type="checkbox"/>	Print Attached – <input type="checkbox"/>	Burial Register Updated	<input type="checkbox"/>

Date of Internment _____

Authorised Officer Signature _____

Application for Placement of Ashes Niche Wall

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



Funeral Director _____

APPLICANT DETAILS

Surname _____

Other Names _____

Address _____

Telephone Number _____

Email Address _____

Do you wish to attend Placement _____

YES / NO

Placement Date _____

Placement Time _____

DETAILS of DECEASED 1

Surname _____

Other Names _____

Date of Birth _____

Age _____

Sex _____

Birthplace _____

Occupation _____

Date of Death _____

Place of Death _____

DETAILS of DECEASED 2

Surname _____

Other Names _____

Date of Birth _____

Age _____

Sex _____

Birthplace _____

Occupation _____

Date of Death _____

Place of Death _____

NICHE DETAILS

Wall		Location		Double / Single	
------	--	----------	--	-----------------	--

Was a prior reservation made?

Y <input type="checkbox"/> N <input type="checkbox"/>	Date of Reservation		Receipt Number	
---	---------------------	--	----------------	--

DECLARATION

DECLARATION I hereby certify that I am the Administrator of the ashes (the person who obtained the Permit to Cremate). I hereby certify that all the details on this form are correct, and that I am authorised to make these arrangements and hereby provide a copy of the Cremation Certificate.

Signature of Applicant _____ Date _____

OFFICE USE ONLY

Receiving Officer:		Date Received:			
<i>Previous Reservation verified (if applicable)?</i> Y <input type="checkbox"/> N <input type="checkbox"/>					
Date of Reservation:		Receipt Number:			
Plaque Requested:	Y <input type="checkbox"/> N <input type="checkbox"/>	P/O Number:			
Plaque Invoiced:		Receipt Number:			
Order of Burial Received:	Y <input type="checkbox"/> N <input type="checkbox"/>	Date:			
Maps Updated	Electronic - <input type="checkbox"/>	Hard Copy - <input type="checkbox"/>	Print Attached - <input type="checkbox"/>	Burial Register Updated	<input type="checkbox"/>

Date of Internment _____ Authorised Officer Signature _____

Application For a Niche Wall Single Plaque

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



IN LOVING MEMORY

OF

Christian Names/s
(BLOCK LETTERS)

Surname
(BLOCK LETTERS)

-

Date of Birth

Date of Death

Aged: _____

Optional Text

Forest to Wheatbelt

Application For a Niche Wall Single Plaque

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



PLAQUE SIZE: 18CM WIDE X 15.5CM HIGH (WITH SQUARE BORDER)

PLEASE SELECT: CAST BRONZE (EMBOSSSED)

or SATIN BRASS FINISH (ROTARY, ENGRAVED)

Name of Applicant: _____

Address: _____

C/- Shire of West Arthur

Contact Number: _____

Email: _____

Niche Number: _____

Signature: _____

Date: _____

Forest to Wheatbelt

Application For a Niche Wall Double Plaque

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



IN LOVING MEMORY

OF

Surname
(BLOCK LETTERS)

Christian Names/s
(BLOCK LETTERS)

Christian Names/s
(BLOCK LETTERS)

Date of Birth

Date of Death

Date of Birth

Date of Death

Aged: _____

Aged: _____

Optional Text: _____

Forest to Wheatbelt

Application For a Niche Wall Double Plaque

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



PLAQUE SIZE: 33CM WIDE X 15.5CM HIGH (WITH SQUARE BORDER)

PLEASE SELECT: CAST BRONZE (EMBOSSSED)

or SATIN BRASS FINISH (ROTARY, ENGRAVED)

Name of Applicant: _____

Address: _____

C/- Shire of West Arthur

Contact Number: _____

Email: _____

Niche Number: _____

Signature: _____

Date: _____

Forest to Wheatbelt

Instruction for Removal of Ashes

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



Deceased Details:

Name of Deceased: _____

Age of Deceased: _____

Last place of residence for deceased: _____

Place where death occurred: _____

Date of Death: _____

Applicant Details:

Name of Applicant: _____

Address: _____

Mobile Number: _____

Relationship to deceased: _____

Being the:

- Registered Right of Burial Grantee (Copy of Grant of Right of Burial to be presented with application)
- Bearer of required authorisation (copy attached e.g., transferred grant of right of burial)

Reason for removal of ashes: _____

New location of ashes: _____

Removal from Niche Wall:

Ashes only (plaque to remain displayed in niche wall)

Ashes and plaque

Location within Niche Wall: _____

Grant Holder: _____ Number: _____

Mark space on diagram and attach

Removal of Ashes from Family Grave:

Grave Location: _____

Grant Holder: _____ Number: _____

Mark on diagram and attach

I hereby make application to the Shire of West Arthur for the removal of the ashes of the above deceased person in the space designated:

Signature: _____

Date: _____

Application for Monumental Works

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



Application Number _____ Date Received _____ Receipt Number _____

DECEASED DETAILS

Surname _____

Other Names _____

GRAVE / NICHE DETAILS

Denomination _____ Section _____ Number _____

Previous Grant Number (if previously granted) _____ Grant Expiry _____

APPLICANT DETAILS

Surname _____

Other Names _____

Address _____

Telephone Number _____

Email Address _____

DECLARATION

I hereby certify that I am authorised as / by the holder of the Grant of Right of Burial for the abovementioned Grave and approve erection of the memorial detailed herein.

Signature of Applicant _____ Date _____

DETAILS OF MASON (or Person erecting Monument)

Name of Firm _____

Contact Name _____

Telephone Number _____

Email Address _____

Plans provided are to:

- Install a new memorial
- Add a further inscription
- Renovate or add further

Please provide details of the following insurances.

	Insurers Name	Policy Number	Expiry Date
Public Liability	_____	_____	_____
Professional Liability	_____	_____	_____
Workers Compensation	_____	_____	_____

Signature of Applicant _____ Date _____

I certify that the monument meets all conditions stipulated in the Cemeteries Act and Regulations.

Before submitting this application, please make sure you have included the following:

- Detailed plan/drawing of the monument with measurements
- Wording to be placed on the monument
- Details and dimensions of proposed foundations
- Application Fee

OFFICE USE ONLY

Application Received	_____	Approved	_____	Initials	_____
Invoice	_____	Receipt	_____	Date	_____
Signed on behalf of the Shire of West Arthur					
Signature	_____				
Date	_____				