



## CONFIRMED MINUTES

Shire of West Arthur  
Audit & Risk Committee Meeting  
Thursday 22 February 2024

These Minutes were confirmed at the Ordinary council meeting on: 21 March 2024

Signed:

Presiding Member at the meeting at which the Minutes were Confirmed.

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of West Arthur for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of West Arthur disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.*

*The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.*

*In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of West Arthur during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of West Arthur. The Shire of West Arthur warns that anyone who has an application lodged with the Shire of West Arthur must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of West Arthur in respect of the application.*

*Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.*

*The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting*

**Content**

**1 Declaration of Opening/Announcement of Visitors..... 4**

**2 Attendance/Apologies ..... 4**

**3 Public Question Time ..... 4**

**4 Disclosures of Interest ..... 4**

**5 Confirmation of Minutes of Previous Meeting Held ..... 5**

    5.1 Audit & Risk Committee Meeting 12 December 2023 .....5

**6 Reports ..... 6**

    6.1 2023 Compliance Audit Return.....6

**7 New or Urgent Business Introduced by Decision of the Meeting ..... 33**

**8 Closure of Meeting ..... 33**

**MINUTES OF SHIRE OF WEST ARTHUR  
AUDIT & RISK COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS  
ON THURSDAY, 22 FEBRUARY 2024 AT 4.30PM**

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 4.37pm.

**2 ATTENDANCE/APOLOGIES**

COUNCILLORS:	Cr Neil Morrell	(Shire President)
	Cr Karen Harrington	(Deputy Shire President)
STAFF:	Vin Fordham Lamont	(Chief Executive Officer)
	Rajinder Sunner	(Manager Corporate Services)
APOLOGIES:	Cr Lucy Hall	
ON LEAVE OF ABSENCE:	N/A	
ABSENT:	N/A	
MEMBER OF THE PUBLIC:	N/A	

**3 PUBLIC QUESTION TIME**

Nil

**4 DISCLOSURES OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD****5.1 AUDIT & RISK COMMITTEE MEETING 12 DECEMBER 2023****Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**COMMITTEE RESOLUTION ARC-2024-001**

Moved: Cr Karen Harrington

Seconded: Cr Neil Morrell

That the Minutes of the Audit & Risk Committee Meeting held in Council Chambers on 12 December 2023 be confirmed as true and correct.

In Favour: Crs Neil Morrell and Karen Harrington

Against: Nil

**CARRIED 2/0**

**6 REPORTS****6.1 2023 COMPLIANCE AUDIT RETURN**

<b>File Reference:</b>	<b>ADM044</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Vin Fordham Lamont, Chief Executive Officer</b>
<b>Authorising Officer:</b>	<b>Vin Fordham Lamont, Chief Executive Officer</b>
<b>Date:</b>	<b>2/02/2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>1. 2023 Compliance Audit Return <a href="#">↓</a></b>

**SUMMARY:**

The Audit & Risk Committee is requested to consider recommending to Council the adoption of the Compliance Audit Return (CAR) 2023, as presented, as the official return for the Shire of West Arthur for the period 1 January 2023 to 31 December 2023.

**BACKGROUND:**

The requirement for local governments to complete a CAR was introduced in 1999 and has therefore changed and developed throughout its years of implementation.

In recent years, the CAR serves three main purposes:

- It acts as a self-assessment tool that informs a local government's Audit & Risk Committee and Council of any compliance issues so that action can be taken to rectify any issues by the local government itself.
- It informs a local government's community of their local government's ability to comply with their legislative requirements, enabling the community to hold their local government to account.
- It informs the regulator (DLGSC) of any compliance issues and provides insight into whether a local government is at risk of not providing good government for its district, through its inability to meet its legislative requirements.

**COMMENT:**

Each year, the local government is required to carry out a compliance audit for the period 1 January to 31 December of the previous year. The local government's Audit & Risk Committee is required to review the compliance audit return and report the results of that review to Council.

The Shire appears to be compliant with its legislative requirements. There are no abnormalities in the 2023 Compliance Audit Return.

**CONSULTATION:**

Manager Corporate Services  
Manager Financial Reporting  
Administration Officer

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 – section 7.13(1)(i) – Regulations as to audits

Local Government (Audit) Regulations 1996 – reg. 14 - Compliance audits by local governments

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

West Arthur Towards 2031

Theme: Leadership and Management

Outcome: Establish and maintain sound business and governance structures

Strategy: Comply with regulations and best practice standards to drive good decision making by Council and staff

**RISK IMPLICATIONS:**

***Risk management is the removal of uncertainty from business decisions. Risk is expressed in terms of likelihood it may occur and the consequences that may flow from it.*** The consequences may be positive or negative or simply a deviation from the expected. The risk or consequence may be related to health and safety; financial; business or service interruption; compliance; reputation; or the environment. ***Reference to the risk matrix below will generate a risk rating by assessing the likelihood and consequence and multiplying these scores by each other.*** The greater the risk rating, the greater the risk and the higher the need for specific plans to be developed. All items with a risk rating greater than 10 should be added to the Risk Register and specific controls developed.

**Risk Themes:**

A risk theme is the categorising of risk. For example, the collection of risks that represent compliance failure. The risk themes in the shire Risk Register include:

- Business Disruption
- Community Disruption
- IT or Communications Failure
- External Threat or Fraud
- Misconduct
- Inadequate safety or security practices
- Inadequate project or change management
- Errors Omissions or Delays
- Inadequate Document Management Processes
- Inadequate supplier / contract management
- Providing inaccurate advice / information
- Ineffective Employment practices
- Compliance failure
- Inadequate asset management
- Inadequate engagement practices
- Ineffective facility or event management
- Inadequate environmental management

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
<b>Almost Certain</b>	<b>5</b>	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
<b>Likely</b>	<b>4</b>	Low (4)	Medium (8)	High (12)	High (16)	Extreme (25)
<b>Possible</b>	<b>3</b>	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
<b>Unlikely</b>	<b>2</b>	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
<b>Rare</b>	<b>1</b>	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Description of Key Risk	Failing to comply with legislation, resulting in financial loss, reputational damage, etc
Risk Likelihood (based on history and with existing controls)	Possible (3)
Risk Consequence	Moderate (3)
Risk Rating (Prior to Treatment or Control): Likelihood x Consequence	Medium (9)
Principal Risk Theme	Compliance failure
Risk Action Plan (Controls or Treatment Proposed)	Complete the annual compliance audit return and take note of non-compliance issues to ensure mistakes are not repeated

**VOTING REQUIREMENTS:**

Simple Majority

**COMMITTEE RESOLUTION ARC-2024-002**

Moved: Cr Karen Harrington

Seconded: Cr Neil Morrell

That the Compliance Audit Return for 2023, as presented, be recommended to Council for adoption as the official return for the Shire of West Arthur for the period 1 January 2023 to 31 December 2023.

In Favour: Crs Neil Morrell and Karen Harrington

Against: Nil

**CARRIED 2/0**



[Home \(/\)](#) / [Compliance Audit Return \(/CAR/\)](#) / **Compliance Audit Return Form**

# Compliance Audit Return Form

Start ✓
Details ✓
Commercial Enterprises ✓
Delegation ✓
Disclosure of Interest ✓
Disposal of Property ✓
Elections ✓
Finance ✓
IPR ✓
Employees ✓
Conduct ✓
Other ✓
Tenders ✓
Documents ✓
Review

Finalise

Print

## Details

### Local Government

West Arthur, Shire of

### Created By

Vincent Fordham Lamont

### Year of Return

2023



Please enter comments \*

No major land transactions in 2023.

5. During 2023, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? \*

N/A

Add comments

Please enter comments \*

No major land transactions or trading undertakings in 2023.

## Delegation of Power/Duty

1. Were all delegations to committees resolved by absolute majority? \*

N/A

Add comments

Please enter comments \*

No delegations to committees in 2023.

2. Were all delegations to committees in writing? \*

N/A

Add comments

Please enter comments \*

No delegations to committees in 2023.

3. Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995? \*

N/A

Add comments

Please enter comments \*

No delegations to committees in 2023.

**4. Were all delegations to committees recorded in a register of delegations? \***

N/A

**Add comments**

**Please enter comments \***

No delegations to committees in 2023.

**5. Has council reviewed delegations to its committees in the 2022/2023 financial year? \***

N/A

**Add comments**

**Please enter comments \***

No delegations to committees in 2023.

**6. Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995? \***

Yes

**Add comments**

—

**7. Were all delegations to the CEO resolved by an absolute majority? \***

Yes

**Add comments**

—

**8. Were all delegations to the CEO in writing? \***

Yes

**Add comments**

—

**9. Were all delegations by the CEO to any employee in writing? \***

Yes

Add comments

—

**10. Were all decisions by the Council to amend or revoke a delegation made by absolute majority? \***

Yes

Add comments

—

**11. Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees? \***

Yes

Add comments

—

**12. Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year? \***

Yes

Add comments

—

13. Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19? \*

Yes

Add comments

---

## Disclosure of Interest

1. Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? \*

Yes

Add comments

---

2. Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting? \*

Yes

Add comments

---

3. Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made? \*

Yes

Add comments

---

**4. Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? \***

Yes

Add comments

—

**5. Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023? \***

Yes

Add comments

—

**6. On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return? \***

Yes

Add comments

—

**7. Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995? \***

Yes

Add comments

—

**8. Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28? \***

Yes

Add comments

9. When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person? \*

Yes

Add comments

10. Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? \*

Yes

Add comments

11. Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A? \*

Yes

Add comments

12. Did the CEO publish an up-to-date version of the gift register on the local government's website? \*

Yes

Add comments



13. When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people? \*

Yes

Add comments

—

14. Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure? \*

Yes

Add comments

—

15. Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? \*

Yes

Add comments

—

16. Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? \*

N/A

Add comments

Please enter comments \*

No applications to Minister in 2023.

17. Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered? \*

N/A

Add comments

<https://car.dlasc.wa.gov.au/CAR/CAR-Fdit/?id=4d645675-02b9-ee11-a81c-002248125d70&stid=93cfe69c-6d74-ed11-81eb-00224902b445>



**21a. Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website? \***

Yes

## Disposal of Property

**1. Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)? \***

Yes

Add comments

No property disposals in

**2. Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) in the required local public notice for each disposal of property? \***

Yes

Add comments

—

## Elections

**1. Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulation 30G(1) and regulation 30G(2) of the Local Government (Elections) Regulations 1997? \***

N/A

Add comments

**Please enter comments \***

No electoral gifts disclosed in 2023.

**2. Did the CEO remove any disclosure of gifts forms relating to unsuccessful candidates, or successful candidates that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997? \***

N/A

Add comments



---

**4. Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? \***

Yes

Add comments

---

**5. Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? \***

N/A

Add comments

**Please enter comments \***

No significant findings in audit report.

**6. Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website? \***

Yes

Add comments

---

**7. Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit? \***

Yes

Add comments

---

## Integrated Planning and Reporting

1. Has the local government adopted by absolute majority a strategic community plan? \*

Yes

Add comments

Please provide the adoption date or the date of the most recent review \*

27/07/2021

---

2. Has the local government adopted by absolute majority a corporate business plan? \*

Yes

Add comments

Please provide the adoption date or the date of the most recent review \*

21/12/2023

---

3. Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)? \*

Yes

Add comments

---

## Local Government Employees

**1. Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A? \***

N/A

**Add comments**

**Please enter comments \***

No relevant vacancies in 2023.

**2. Was all information provided in applications for the position of CEO true and accurate? \***

N/A

**Add comments**

**Please enter comments \***

No relevant vacancies in 2023.

**3. Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995? \***

N/A

**Add comments**

**Please enter comments \***

No relevant vacancies in 2023.

**4. Did the CEO inform council of each proposal to employ or dismiss senior employee? \***

N/A

**Add comments**

**Please enter comments \***

No changes to senior employees in 2023.

**5. Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? \***

N/A

**Add comments**

Please enter comments \*

No changes to senior employees in 2023.

## Official Conduct

1. Has the local government designated an employee to be its complaints officer? \*

Yes

Add comments

Please enter comments \*

CEO is complaints officer.

2. Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995? \*

Yes

Add comments

—

3. Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995? \*

Yes

Add comments

—

4. Has the CEO published an up-to-date version of the register of the complaints on the local government's official website? \*

Yes

Add comments



---

## Other

**1. Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2) (c) within the three financial years prior to 31 December 2023?**

Yes

Add comments

**Please provide the date of council's resolution to accept the report. \***

09/03/2022

---

**2. Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023?**

Yes

Add comments

**Please provide the date of council's resolution to accept the report. \***

09/03/2022

---

**3. Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?**

N/A

Add comments

**Please enter comments \***

No gifts received.

**4. Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?**

Yes

Add comments

—

**5. Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?**

Yes

Add comments

—

**6. Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?**

Yes

Add comments

—

**7. Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?**

Yes

Add comments

—

**8. By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?**

Yes

Add comments

---

9. When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?

Yes

Add comments

---

## Tenders for Providing Goods and Services

1. Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? \*

Yes

Add comments

---

2. Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations? \*

Yes

Add comments

No tenders required in 2023.

3. When regulations 11(1), 12(2) or 13 of the Local Government (Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)? \*

N/A

Add comments

**Please enter comments \***

No tenders issued in 2023.

**4. Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract? \***

N/A

 **Add comments****Please enter comments \***

No multiple contracts entered into rather than a single contract in 2023.

**5. If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation? \***

N/A

 **Add comments****Please enter comments \***

No tenders issued in 2023.

**6. Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16? \***

Yes

 **Add comments**

—

**7. Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? \***

N/A

 **Add comments****Please enter comments \***

No tenders issued in 2023.

**8. Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? \***

N/A

**Add comments**

**Please enter comments \***

No tenders issued in 2023.

**9. Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? \***

N/A

**Add comments**

**Please enter comments \***

No tenders issued in 2023.

**10. Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? \***

N/A

**Add comments**

**Please enter comments \***

No tenders issued in 2023.

**11. Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22? \***

N/A

**Add comments**

**Please enter comments \***

No EOIs issued in 2023.

**12. Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? \***

N/A

**Add comments**



**Please enter comments \***

No local panels created in 2023.

**17. Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application? \***

N/A

**Add comments**

**Please enter comments \***

No local panels created in 2023.

**18. Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG? \***

N/A

**Add comments**

**Please enter comments \***

No local panels created in 2023.

**19. Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? \***

N/A

**Add comments**

**Please enter comments \***

No local panels created in 2023.

**20. Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? \***

N/A

**Add comments**

**Please enter comments \***

No local panels created in 2023.

21. Did the CEO send each applicant written notice advising them of the outcome of their application? \*

N/A

Add comments

Please enter comments \*

No local panels created in 2023.

22. Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F? \*

Yes

Add comments

—

## Documents

There are no notes to display.

Close	Previous	Next
-------	----------	------



**7 NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

Nil

**8 CLOSURE OF MEETING**

The Presiding Member declared the Meeting closed at 4.45pm.