

Swimming Pool Management Committee Minutes - September 2023

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



NOTICE OF MEETING

The next meeting of the Swimming Pool Committee will be held on Thursday 14 December 2023, 3.30pm at the Shire Office, 31 Burrowes St, Darkan.

1. Declaration of Opening/Announcement of Visitors

Meeting opened 3.38pm – Sharon Bell chairing

2. Attendance

Joanne Newhouse	Darkan PS Principal
Leigh Studsor	Darkan PS Manager Corporate Services
Gary Rasmussen	Manager Works and Services
Sharon Bell	Community Development Officer

Apologies

Rebecca Clark	P & C Representative
Graeme Peirce	Council Representative – Chairperson

Absent

Heather Gibbs	Community Representative
---------------	--------------------------

3. Minutes of Previous Meeting

The minutes of the previous meeting held May 2021 were noted, as no one who attended the meeting was present.

4. Officers Reports

N/A

5. Items for Discussion and Noting

5.1. Meeting dates and times

Minimum number of meetings per year – 3. Suggested to be held in August/ December/ April. Not to be held during the school holidays. Suggested to be held on third Thursday of the month, starting at 3.30pm. Councillor for committee to be nominated at October OCM.

5.2. Darkan Pool Cable Replacement

Cable to be replaced. Trench is being dug on Tuesday 26 September by Shire, with the cabling to be done by Collie Electrical. Cost of the project to be split 50/50. Anticipating power to be connected as soon as possible, however back up plan in place. Estimated that it will then take another two weeks before the pool can open.

5.3. Key Holder Agreement

Updated Key Holder Agreement attached. No changes to agreement, except price increases. Noted that there is a potential to move to EVVA Airkey system in 2 years.

5.4. LRCI Program Update

Solar has been installed, and disabled unisex changeroom expected to be completed by 16 October. Work is ongoing in getting the remainder of the changerooms finished. Pool will be able to open with just the one changeroom. Total spend so far is \$146,964.

5.5. Key Holder Course

Course being held approximately two weeks after power is restored.

5.6. Pool Season Dates

Pool to open approximately two weeks after power is restored – flexible end date. Aiming for pool to open 1st October 2024.

5.7. Christmas Day

There have been requests for the pool to be open on Christmas Day. This is not viable as staff will have to be paid. Therefore the pool will be closed Christmas Day, but open all other public holidays.

5.8. 10 Year Replacement Plan

Leigh Studsor to send plan through.

5.9. Dept of Education/Shire Agreement

The agreement will end on 31 December 2024. The Education Dept will deal directly with the Shire.

5.10. Operating Cost to the Shire

Income	18/19	19/20	20/21	21/22	22/23
Memberships, gate and courses	8739	8871	7837	9294	8810
Total	8739	8871	7837	9294	8810
Expenses					
Wages and employee costs	45669	33876		48161	43309
Materials	10063	9016		11028	13664
Total	55732	47892	53889	59189	56973
Loss	39688	39021	46052	49895	48163

Wages include administration and works.

The current balance of the Shire's Pool Reserve is \$55,826. Council is currently contributing \$5000 annually to the reserve.

P&C Pool Term Deposit amount will be used by P&C for another project.

6. Other General Business

6.1. Yearly inspection of Pool

This was done by Royal Life Saving in 2021 (see attached document).

6.2. Pool dates for Darkan Primary School

In term lessons 20 November – 1 December 2023. Pool closed to public 9am – 2.30pm.

VacSwim – 16 – 22 December 2023. Pool closed to public 8.30am – 2pm.

6.3. Swimming Club

This is held during Terms 4 and 1. Sharon Bell to contact Tanya to see if she will if she will run it again.

6.4. Infant and Toddler Swimming Lessons

No teacher available this season. Sharon Bell to see if there is someone who is interested in running them.

7. Closure

Meeting closed at 4.18pm.