

Customer Service Request Form

Shire of West Arthur
PO Box 112
31 Burrowes Street
Darkan WA 6392
T: (08) 9736 2400
E: shire@westarthur.wa.gov.au



CSR Requested by: _____

Date of Request: _____ Phone: _____

Email: _____

Details of Customer Service Request:

Office Use Only

Place "x" in the appropriate square

Urgent 1 Week 1 Month Future Consideration

Area Works Parks Building Admin

Single Point of Accountability (SPA): _____

CSR Number: _____ Actioned by: _____

Date work completed: _____

Informed relevant contact person works completed by: _____ (Email) / (Telephone)

Date Informed: ____/____/____