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# SHIRE OF WEST ARTHUR

## MINUTES OF MEETING LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

The minutes of the LEMC meeting held Wednesday 16 March 2016 at the Shire of West Arthur commencing at 4.00pm.



### 1. Declaration of Opening

Glen Dinsdale declared the meeting open at 4.35pm.

### 2. Record of Attendance

Glen Dinsdale	Williams Police OIC and Local Emergency Coordinator
Ray Harrington	Shire of West Arthur President
Nicole Wasmann	Shire of West Arthur Chief Executive Officer
Duncan South	Shire of West Arthur Chief Bush Fire Control Officer
Andriena Ciric	Community Emergency Services Manager shires of West Arthur, Wagin and Woodanilling
Adam Smith	DFES Community Emergency Management Officer - Great Southern Region (left at 5.45pm)
Kyle Hulls	Department of Parks and Wildlife
Roma Boucher	Department for Child Protection and Family Support, District Emergency Services Officer, South West
Cathy Morey	Main Roads WA, Community Services Manager( let at 5.45pm)
Kate Johnston	Shire of West Arthur Community/Executive Support Officer,
Arthur Putland	St John's Ambulance West Arthur representative
Rodney Thornton	Roadwise Officer (left the meeting at 4.45pm)

### Apologies

Eloisa Greco	Darkan Primary School, Principal
Simon Vogel	Department of Fire and Emergency Services, District Officer
Joy Tait	Department for Child Protection and Family Support, Team leader
John Thomas	St John Ambulance, Community Paramedic
Greg Hodgson	Forest Products Commission, Operations Officer
Graeme Blake	Department of Water

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**3. Previous Minutes**

Moved: Ray Harrington

Seconded: Arthur Putland

*“That the minutes of the Shire of West Arthur LEMC Meeting held 29 July 2015 be confirmed as a true and correct record.”*

**4. Contact Details**

Members to advise any change in agency contact detail information or significant leave arrangements.

- DFES District Superintendent – Rick Darlow
- Community Paramedic – John Thomas
- Police Superintendent/District Emergency Coordinator- Dominic Woods

**5. Post Incident Reports**

Members to advise of any significant emergency incidents, and any implications relevant for emergency management planning.

- Cordering Fire

1:5 year event on Department of Water land started late in the day

- Hadleton Reserve fire 15 March 2016
  - 60Ha fire was detected when 20Ha burnt
  - Started as a pole top fire
  - Managed out of Collie DPAW office
  - Two fixed wing and two heli aircraft and up to 40 brigade members attended
  - Volunteers initially reluctant to back burn
  - As a result of Waroona fire reports there may be changes including the establishment of Incident Management Teams set up prior to events
  - General opinion was that all agencies worked well together
  - DPAW Operations Officers have authority to decide on course of action without waiting for approval from head office or the like.
- Lower Hotham & O’Sullivan MIR & SEMC Review  
Report is available on the website or Andriena can send through if requested.
- Waroona Complex Fire  
Roma Bouchar’s report attached

**Attachment 1**

**6. Post Exercise Reports**

Members to advise of any significant emergency exercises and discuss any implications for emergency management planning

- No exercises run since last meeting.

**7. Funding Nominations and application progress**

Members to provide any information regarding grant applications relevant to the committee

- DOW Bushfire Risk Management Program dollar for dollar to implement Mitigation works.
  - AWARE – Andriena has sourced \$5,000 funding to hold a Ladies Day in Woodanilling possibly August or September 2016
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**8. Emergency Risk Management and Treatment Strategies**

Members to discuss Risk Management and possible treatment options

- Peter Cupitt has been appointed as the Bush Fire Risk Management Officer for the shires of Boddington, West Arthur and Woodanilling to look at such things as bridges, power lines, water treatment and heritage identifying risks and who is responsible. A rough draft has been completed. Please advise Andriena of any significant risks.
- Police are reviewing their roles in regards to road blocks evacuation etc during fires so as not to put their members at risk.
- DPAW won't enter properties that are considered un-defendable, many property owners were surprised that their properties fell into that category.

**9. Local Emergency Management Arrangements**

Committee to discuss the Local Emergency Management Arrangements

- Darkan Primary School Bushfire Plan- The plan is current there are basic contact detail changes, it will be tabled at the next meeting.
- West Arthur Arrangements
  - ABS statistics can be updated
  - HMA Fire contacts not correct
- Adam Smith advised the template to review the plan is not available as yet, continue to update the existing plan until it becomes available, once it is Adam will perform a gap analysis.

**10. Local Recovery Arrangements**

Committee to discuss the Local Recovery Arrangements

-Basic contact details

**11. Exercise Schedule**

Andriena Ciric to advise regarding full exercise Vehicle accident with chemical container spill.

- Schedule for late June early July, Andriena to liaise with Glen to draw up exercise. Core volunteers, police and Local Government to be involved

**12. Other items**

- Emergency weather briefings- leave Andriena to screen and send to appropriate members
- Discussion on providing volunteers with some sort of ID so Police can let them through road blocks
- A second rescue chopper based out of Bunbury will be deployed for priority one call outs, will still need local volunteers on the ground
- When traffic was being diverted through West Arthur during the fires in January 2016 there were only two St John's volunteers available for six days.

**13. Closure**

There being no further business Glen Dinsdale declared the meeting closed at 6.02pm, with the next meeting to be confirmed.

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