

SHIRE OF WEST ARTHUR

MINUTES of the Local Emergency Management Committee held on Tuesday 13 October 2020 in the West Arthur Health and Resource Centre.

1. Declaration of Opening

The Chairperson declared the meeting open at 5.49pm.

2. Record of Attendance

Kevin King	President, Shire of West Arthur
Neil Morrell	Councillor, Shire of West Arthur
Nicole Wasmann	CEO, Shire of West Arthur
Nicki Morrell	Works Administration, Shire of West Arthur
Bill Owen	Works Manager, Shire of West Arthur
Jessica Newman	DBCA
Reuben Jacobs	DBCA
Duncan South	Chief Bushfire Control Officer, Shire of West Arthur
Adrian South	St John Ambulance Darkan
Arthur Putland	St John Ambulance Darkan
Andy Brown	OIC, Williams Police
Trevor Palframan	Williams Fire & Rescue
Eloisa Goss	Darkan Primary School
Jo Spadaccini	Department of Communities

Apologies

Tristan Gulvin	Shire of Collie CESM
Hayden Johnstone	St Johns Ambulance
Trish Pottinger	Williams Health

3. Confirmation of Minutes of Previous Minutes

Moved: Adrian South

Seconded: Neil Morrell

That the minutes of the Shire of West Arthur LEMC Meeting held 23 July 2020 be confirmed as a true and correct record.

4. Reports

4.1 WA Police

Sergeant Andy Brown advised that there were no major incidents to report.

They were currently preparing a COVID incident plan for initial response if there was an outbreak in the Shire.

4.2 Department of Fire and Emergency Services

Not present.

4.3 Department of Communities

Jo Spadaccini introduced herself to those present and advised that West Arthur had moved into Wheatbelt district. Jo advised that she was based out of Northam but the Narrogin office will be supporting West Arthur incidents.

The Department require a plan for each evacuation centre advising how many people can be in each centre under COVID. Shire staff to provide Jo with COVID plans for each centre.

Evacuation centres will operate differently under COVID. The requirements include that tourists need to be moved on if safe to do so. If persons are under direction to quarantine, an evacuation will override the quarantine requirement.

Control measures would increase with more staff required for cleaning and monitoring, The Department provide their staff with PPE, however PPE for people registered at the Centre would be provided from elsewhere.

4.4 St John Ambulance

Arthur Putland advised that they had a new regional manager based in Northam who has visited the sub centre.

The sub centre would be providing cover for the speed boats event to be held at the Lake this weekend.

The Annual Review Meeting (previously known as the AGM) is to be held on Wednesday 14 October.

The sub centre has four new volunteers.

It has been a relatively quiet period.

4.5 Shire of West Arthur

Nicole and Nicki advised that COVID safety plans and event management plans have been received for the boat races at the Lake this weekend. Shire has updated COVID plans for facilities.

Andy asked if he could be supplied with the current Shire emergency management plans, if there are any changes. (Shire to review).

The next exercise will include other LEMCs and will be led by Adam Smith from DFES.

4.6 Bush Fire Brigades

Duncan advised that there have been no incidents since last meeting. Some members have undertaken training.

St John Ambulance has provided defib training for Arthur River Brigade members and will provide training for Duranillin and Darkan brigades.

4.7 Fire and Rescue, William

Trevor reported that a refresher course was being held this week in Williams. Volunteer numbers are down, but they have enough crew to provide support to West Arthur as required.

Following discussion on whether people from Darkan could assist Williams FRS, Trevor advised that they meet once a month and that members undertake extensive training. Darkan members would be welcome, however a training commitment would be required.

4.8 Darkan Primary School

Eloisa reported that they were continuing operating under phase 4. Safety plans have been prepared for the pool by the Shire. The school is continuing with an additional cleaner for the remainder of the year. Restricted numbers and distancing continues.

The Bushfire Plan has been updated and additional mitigation works have been undertaken for asset protection. The Shire has done some burning and clearing. A register is maintained with actions taken.

4.9 Parks and Wildlife, DBCA

Jess introduced Reuben and advised that four burns were planned for this financial year in the Shire.

Water bomber reloading training is proposed Friday 6 November.

5. General Business

5.1 Combined Emergency Services Facility Proposal

Nicole provided an update on the investigation into a combined emergency services facility. A feasibility report had been prepared with the assistance of Northam St John staff and a meeting may be held on Wednesday with St Johns prior to their Annual Review Meeting.

5.2 Events:

- Speedboat Races – Lake Towerrinning
- Darkan Sheepfest 2021

5.3 CCTV

A brief discussion was held regarding CCTV. Council has not budgeted for CCTV in the current financial year at this stage, however it may be reconsidered.

6. Next Meeting

Tuesday 13 April 2021 was discussed, however as this is in school holidays it may be moved. Date to be confirmed in March.

7. Closure

Cr King declared the meeting closed at 6.25pm.