

SHIRE OF WEST ARTHUR

MINUTES of the Swimming Pool Management Committee held at the Darkan Swimming Pool on 31 August 2017 at 4.00pm.

1. Declaration of Opening/Announcement of Visitors

The meeting was declared open at 4.05pm.

2. Record of Attendance and Apologies

Committee Members

Eloisa Goss	School Principal
Heather Gibbs	Community Representative
Kym Gibbs	School Parents and Citizens Association
Ian Makin	Pool Technical Officer
Nicole Wasmann	Shire Chief Executive Officer
Cr Kevin King	Council Representative

Apologies

Jane Neil Smith	School Sports Coordinator
Beryl Harrington	Community Representative
Jim Wisniewski	Pool Technical Officer

3. Minutes of Previous Meeting

Moved: Eloisa Goss **Seconded:** Heather Gibbs

That the minutes of the Swimming Pool Committee held on 8 September 2016 be confirmed.

CARRIED

4. Status Report

Date/Item	Subject	Details	Progress/Outcome
Aug 17 – 6.1	Major Maintenance Needs – Renewal Plan	Renewal plan presented. Replacement of toilet building was marked as potential project with the DSR Community Pool Revitalisation funding for 2017/18.	This funding is under review.
Aug 17 – 6.2	2016/17 Works	Replacement of perimeter fencing to the western and eastern sides. Replacement of pool blanket to main pool.	Works completed. Inspection carried out.
Aug 17 – 6.3	Community Representatives on the Committee	Community representatives are appointed in October. The Committee structure allows for two community members. Heather Gibbs and Beryl Harrington are current members.	
Aug 17 – 6.4	Chemical Storage	DDPS had a reminder from the Education Dept to ensure storage of all chemicals are being monitored correct storage taking place.	

5. Officers Reports (Matters to be recommended to Council by the Committee)

Nil.

6. Items for Discussion and Noting

6.1 2017/18 Works

Funding for the DSR Community Pool Revitalisation program is under review.

6.2 Review key holder agreement

See attached last year's key holder agreement for discussion on changes to be made.

Fees as per Council's 2017/18 fees and charges are as follows:

Single Membership	70.00
Family Membership	100.00
Student Membership (between the age of 18 and 23)	20.00
Visitors - Adults	3.00
Visitors - Children	2.00
Group course fees	16.50
Individual course fees	49.50
Babyswim classes - Pool Member	\$7 per lesson
Babyswim classes - Non-Pool Member	\$10 per lesson
Swipe Key (Authorised for Darkan Swimming Pool)	20.00

Moved: Eloisa Goss

Seconded: Heather Gibbs

That the key holder agreement and fees for 2017/18 be endorsed.

CARRIED

6.3 Season 17/18

Report from Pool Manger.

Water testing will take place in September.

Supervised Swimming Sessions

The Shire is looking at funding six week blocks of supervised sessions during the day for non-key holders subject to staff availability.

Course Dates

Maximum 14 people per course for wet and the combined courses

Three days in September for dry courses

Two dates each in September and October for wet course

Two combined course dates in October

6.4 Pool Membership (Information Only)

2011/12	2014/15
Family Membership - 48	Family membership – 44
Single Membership - 19	Single membership - 17

2012/13 Family Membership – 46 Single Membership – 13	2015/16 – closed
2013/14 Family membership – 56 Single Membership – 24	2016/17 Family Membership – 51 Single Membership – 24 Student Membership – 1

6.5 Operating Cost to Shire

Income	2014/15	2015/16	2016/17
Memberships, gate and courses	8874	0	9039
Reimbursements BMW	5237	30303	500
State Government	30000	32000	32000
Reimbursements other	821	0	
Total	44932	62303	41539
Expenses			
Wages and employee costs	44348	28990	49548
Materials	55217	66996	44142
Total	99565	96886	93691
Loss	54634	35383	52152

Wages includes administration and works.

6.6 Reserve Balance

The current balance of the Shire's Pool Reserve is \$31,309. The Shire is not contributing any additional funds to the Reserve in the current financial year.

Darkan Primary School P&C has \$5,000 held for swimming pool.

7. Any Other Urgent Business

Vacswim dates are 16 December – 22 December, this is the Early Short course which is different to previous years.

School swimming lessons begin February 2018.

Will need to investigate replacement of solar heating system.

8. Closure and Next Meeting

There being no further business, Chairperson, Cr Kevin King declared the meeting closed, 4.45pm, date for next meeting to be advised.