# **SHIRE OF WEST ARTHUR**

**MINUTES** of the Swimming Pool Management Committee held at the Darkan Swimming Pool 4.10pm.

# 1. Declaration of Opening/Announcement of Visitors

The meeting was declared open at 4.05pm.

### 2. Record of Attendance and Apologies

#### **Committee Members**

Eloisa Goss School Principal

Heather Gibbs Community Representative

Kym Gibbs School Parents and Citizens Association

Ian Makin Pool Caretaker Jim Wisniewski Pool Technical

Nicole Wasmann Shire Chief Executive Officer

Cr Kevin King Council Representative

**Apologies** 

Jane Neil Smith School Sports Coordinator Beryl Harrington Community Representative

### 3. Election of Chairperson

Nicole Wasmann invited nominations for the position of Chairperson. Jim Wisniewski nominated Kevin King in writing. Kevin indicated his willingness to accept the nomination. There being no further nominations, Kevin was declared elected and took the chair.

### 4. Question Time

Nil

### 5. Minutes of Previous Meeting

Moved: Eloisa Goss Seconded: Nicole Wasmann

That the minutes of the Swimming Pool Committee held on 7 September 2015 be confirmed.

**CARRIED** 

# 6. Status Report

Date/Item	Subject	Details	Progress/Outcome
Sep 15 – 7.1	Major Maintenance Needs – Renewal Plan	Renewal plan presented. Agreed to incorporate replacement of toilet building and possible deferral of pavers so that the DSR funding may be utilised. Include lane rope replacement. Copy of plan to be given to Darkan Primary School P&C. Possibly survey key holders at the end of the season on priorities i.e. ablution block.	Renewal Plan available. Additional monies has been bequeathed to the Shire for pool heating maintenance and upgrade from Ms Betty Brown. Replacement of fencing, new shade and upgrade of ablution block priorities.
Sep 15 – 7.2	Key Holder Review – 16 year old	Investigate whether a sixteen year old could have a key but not allow others to enter with them.	Local Government Insurance has advised under 18yrs will not be covered as key holders.
Sep 15 – 7.4	2015/16 Works	Bunbury Pool and Spa Mart be contracted to complete the liner replacement and installation of steps at the Pool prior to the opening of the pool for the 2015/16 summer.	Works completed. Inspection carried out. Jim and Kym to follow up Equipotential Bonding – volts running through railing.
Sep 15 – 7.5	Community Representatives on the Committee	Community representatives are appointed in October. The Committee structure allows for two community members. Morning swimmers to be approached by Kym.	Heather Gibbs and Beryl Harrington.
Sep 15 – 7.6	Door into Equipment Room	Eloisa asked of the door into the equipment room could be altered to stop water from entering the room. Ian will follow up.	Jim has put flashing above door.

# 7. Officers Reports (Matters to be recommended to Council by the Committee)

Nil

### 8. Items for Discussion and Noting

#### 8.1 2016/17 Works

A funding application for the DSR Community Pool Revitalisation program has been submitted. Replacement of east and west side fencing and construction of shade shelter on the western side was included in the proposal. Eligible for up to \$32,000, which we applied for the full amount.

Nicole advised that Garrison style fencing was investigated however would be at a significant higher cost compared to replacing with chain mesh as per current fencing.

The Shire should be advised of funding application success in November and will further investigate into Garrison fencing of three sides (not including gates) if funding approved. With a possibility of the shade shelter being put back to the 2017/18 financial year.

#### 8.2 Review key holder agreement

See attached last year's key holder agreement for discussion on changes to be made.

Fees as per Council's 2016/17 fees and charges are as follows:

Single Membership	70.00
Family Membership	100.00
Student Membership (between the age of 18 and 23)	20.00
Visitors - Adults	3.00
Visitors - Children	2.00
Group course fees	16.50
Individual course fees	49.50
Babyswim classes - Pool Member	\$7 lesson
Babyswim classes - Non-Pool Member	\$10lesson
Swipe Key (Authorised for Darkan Swimming Pool)	20.00

The group noted that visitor fees on the main gate sign need to be altered to reflect current pricing. Jim to follow up.

#### 8.3 Current Season

The Shire's Environmental Health Officer carried out an inspection of the pool on 6<sup>th</sup> September 2016, water sample sent to Health Department. The shire was to purchase additional pool rescue equipment ie reaching pole. Another water sample is to be taken on 12<sup>th</sup> September. Kym to follow up purchasing equipment.

Amy White will be conducting key holder courses. Possible date for 'dry' part of the course week beginning 19<sup>th</sup> September. Amy is away for school holidays beginning 23<sup>rd</sup> September, look at first week back at school 10<sup>th</sup> October.

Kym to follow up.

Eloisa advised that school In Term swimming lessons are proposed for two weeks starting Monday 28 November to Friday 9 December 2016.

A swimming carnival is also proposed, date to be advised.

In Term swimming lessons for 2017 are proposed for Wednesday 1 February – Friday 10 February. With 2017 Faction Carnival proposed for Friday 24 February.

## 8. Any Other Urgent Business

Nil

### 9. Closure and Next Meeting

There being no further business, Chairperson, Cr Kevin King declared the meeting closed, 4.45pm, date for next meeting to be advised.