

SHIRE OF WEST ARTHUR

MINUTES OF MEETING – ARTHUR RIVER DEVELOPMENT COMMITTEE
The minutes of the Arthur River Development Committee held on 5 April 2016
in the Arthur River Hall commencing at 4.00pm.

1. Declaration of Opening/Announcement of Visitors

The meeting of the Arthur River Development Committee was declared open by Lisa Saunders at 4.15 pm

2. Record of Attendance

Lisa Saunders

Scott De Garis

Francis O’Callaghan

Heather McDougall (entered at 4.35pm)

Kate Johnston Shire Administration

Apologies

Nicole Wasmann Chief Executive Officer Shire of West Arthur

3. Election of Chairperson

Lisa Saunders vacated the chair and Kate Johnston requested nominations for the position of Chairperson.

Francis O’Callaghan nominated Lisa Saunders. Scott DeGaris seconded the nomination, there being no further nominations Lisa Saunders accepted the nomination and was elected unopposed.

4. Confirmation of Minutes – 24 March 2014

Moved: Lisa Saunders *Seconded:* Scott DeGaris

“That the minutes of the Arthur River Development Committee Meeting held 24 March 2014, be confirmed as a true and correct record.”

5. Question Time

6. Officers Reports

(Require a decision of Council.)

7. Discussion Only Items and Matters Requiring Decision of Committee Only

7.1 Status report

(ATTACHMENT 2)

8. Closure and Date for Next Meeting

The meeting was declared closed at 5.20pm date for next meeting to be decided.

The following items are listed under headings and not necessarily in the order as discussed.

Item	Discussion	Action	By Whom	Current Status
1.CHURCH AND CEMETERY				
2. BUILDINGS/HERITAGE				
Interpretation plan	“Entry” Statement/s.	The Development Group would like to come up with a suitable design for the Entry Statement/s.	Committee	16/04/05 Wait until the road alterations have been finalised
3. ARTHUR RIVER CONCEPT PLAN/TOWNSCAPE (THEME, SEATING, BINS, SIGNAGE)				
Signage	Old signs in the area need to be removed	Roadhouse excess signage.	Lisa and Scott	16/04/05 Approach roadhouse owner to remove excess signage as the business is currently closed
Information Bay	Needs updating	Included in the Interpretation Plan as needing updating.	Kate Lisa	16/04/05 Note- the information bay was a combined project driven by Lake Grace and Wagin Shires. An upgrade is listed in the Shires Strategic Plan for April 2014.Leave until after Entry Statement and road alterations are finalised. Contact Main Roads to request the inclusion funds to upgrade the Information Bay in their plans for the realignment.

Toilets	Land where current toilets are located is now owned by Robinsons.	Land resumption for area currently fenced State Land Services have commenced proceedings to obtain the land. 11/06/12 Department of Regional Development and Lands: <i>"We are currently waiting for the Department of Mines and Petroleum to provide us with a Section 16 (3) clearance. We wrote to them on the 23rd of February and again on the 30th of May. We have also requested the Mortgagees prepare a Discharge of Mortgage form."</i> The cost of preparing and lodging papers - \$267	State Land Services/Kate	2/08/12 Robinson's have sought legal advice prior to signing papers so they understand the consequences of signing. The cost of preparing and lodging the papers is \$267. 26/10/12 Section 16(3) Clearance has been provided. RDL are waiting on documents from Oakover. 29/10/12 Oakover have advised they are waiting on payment from Shire. Nov 2012 Papers have been signed and returned. 28/03/2013 Emailed RDL to get an update. 16/03/29 Emailed RDL to get an update, no response
Recycling Bins	Aluminium can recycling bin for Darkan Primary School.	A cage to be set up adjacent to the existing recycling bins.	Kate	A sign indicating the cans are a fundraising activity for the Darkan Primary School. Dec 2013 signs made. 16/04/05 P& C members have changed, a collection place has been set up at the school, no indication from them that this will go ahead. Completed
General maintenance-Halls	Arthur River Hall- Old hall needs cleaning and painting to keep in good order.	Hall used for wakes, church functions, elections, auctions and other random events.	Shire	Plans for future maintenance of the hall will be included in the Shire's Strategic Plan to be completed by June 2013.

		Curtains/blinds	Kate	2015 Hall has been painted and new stove installed Advise Lisa regarding requirement for fire retardant materials to be used.
			Lisa	Investigate blinds/curtains make or buy.
		Floorboards	Kate	Liaise with Lotterywest re acceptable treatments as per Conservation Plan and if funding would be available and when. Provide information to Scott. Source quotes for floor treatments.
			Scott	
		Building exterior	Kate	Request for works to shire parks and gardens to clean out gutters. Back door cannot be opened, needs fixing. Information from Lotterywest re possible grant for preparation and painting of fascia's and windows as identified in Conservation Plan.
	New hall	Water supply and hot water	Committee	Fine a solution to improve the water supply to kitchen including installing a hot water system. Meet after seeding and clean out all excess and unused items.
		General clean out	Committee	
Roadside management	Tidy up of roadside area between the Darkan turnoff and the church.	Future clean ups	Francis/Committee	Future uncertain – depends on road realignment. Would like roadsides left presentable and tidy on completion of works.
Wagin intersection garden	Continued maintenance to keep height down	Maintain	Lisa Shire	Liaise with Jim to prune.