

SHIRE OF WEST ARTHUR

**Ordinary Council Meeting
27 June 2018
Minutes**

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ORDINARY COUNCIL MEETING MINUTES**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Ray Harrington, Chairperson, declared the meeting open at 6 pm.

2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr R Harrington

Shire President

Cr K King

Deputy Shire President

Cr M Meredith

Cr N Manuel

Cr M Lloyd

Cr J McFall

Cr A Blencowe

Nicole Wasmann

Chief Executive Officer

Bill Owen

Works Manager

Apologies

Cr M Meredith

Leave of Absence

Nil.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Meeting of Council held on 22 May 2018 be confirmed.

COUNCIL DECISION – ITEM 6.1

Moved: Cr Julie McFall

Seconded: Cr Marie Lloyd

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 22 May 2018 be confirmed.

CARRIED 6/0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

8. REPORTS**8.1. REPORTS OF OFFICERS**

ITEM 8.1.1– FINANCIAL REPORT MAY 2018

Location/Address: N/A
Name of Applicant: N/A
File Reference: N/A
Disclosure of Interest: N/A
Date of Report: 21 June 2018.

SUMMARY:

Consideration of the financial reports for the period ending 31 May 2018.

BACKGROUND:

The financial reports for the period ending 31 May 2018 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Alan Blencowe

Seconded: Cr Neil Manuel

That the financial report for the period ending 31 May 2018 as presented be accepted.

CARRIED 6/0

ATTACHMENTS:

- Financial Reports – 31 May 2018

SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2018

	Note	Annual Budget 2017/2018 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	2	1,785,813	1,785,813	1,785,813	0	0%	
Revenue from operating activities							
Rates		1,610,369	1,610,369	1,608,351	(2,018)	(0%)	
Operating Grants, Subsidies and Contributions	6	836,327	825,240	1,207,803	382,563	46%	
Fees and Charges		316,950	294,204	302,010	7,806	3%	
Interest Earnings		103,034	76,667	72,374	(4,293)	(6%)	
Other Revenue		16,560	15,180	36,074	20,894	138%	
Profit on Disposal of Assets		27,393	27,393	28,868			
		2,910,633	2,849,053	3,255,480			
Expenditure from operating activities							
Employee Costs		(1,615,693)	(1,962,949)	(1,832,627)	130,322	7%	
Less overhead and wage allocations			413,046	409,646			
Materials and Contracts		(1,171,421)	(757,026)	(735,495)	21,531	3%	
less Pdepn and POC allocations			254,699	196,546			
Utility Charges		(71,850)	(65,863)	(56,685)	9,178	14%	▲
Depreciation on Non-Current Assets		(1,806,586)	(490,892)	(460,087)	30,804	6%	
Interest Expenses		(44,438)	(44,438)	(44,438)	0	0%	
Insurance Expenses		(111,461)	(86,461)	(81,576)	4,885	6%	
Other Expenditure		(16,425)	(12,319)	(11,345)	974	8%	
Loss on Disposal of Assets		(5,909)	(8,409)	(6,029)			
		(4,843,783)	(2,760,611)	(2,622,090)			
Operating activities excluded from budget							
Add back Depreciation		1,806,586	490,892	460,087	(30,804)	(6%)	
Adjust (Profit)/Loss on Asset Disposal		(21,484)	(21,484)	(22,839)	(1,355)	6%	
Adjust Provisions and Accruals			0	(10,369)			
Amount attributable to operating activities		(148,048)	557,850	1,060,269			
Investing activities							
Grants, Subsidies and Contributions	6	1,073,555	911,814	855,447	(56,367)	(6%)	
Proceeds from Disposal of Assets		396,000	161,000	158,637	(2,363)	(1%)	
Land and Buildings	7	(1,374,916)	(1,190,000)	(1,188,068)	1,932	0%	
Infrastructure Assets - Roads	7	(1,286,258)	(981,553)	(915,486)	66,067	7%	
Infrastructure Assets - Other	7	(423,393)	(140,000)	(139,524)	476	0%	
Plant and Equipment	7	(570,000)	(565,000)	(525,283)	39,717	7%	
Furniture and Equipment	7	(15,000)	0	0	0		
Amount attributable to investing activities		(2,200,012)	(1,803,739)	(1,754,277)			
Financing Activities							
Proceeds from Self Supporting Loan - repayments		24,608	18,379	18,379	0	0%	
Transfer from Reserves	5	1,613,378	760,000	759,316	(684)	(0%)	
Repayment of Debentures		(81,648)	(81,648)	(81,648)	0	0%	
Transfer to Reserves	5	(994,091)	(28,428)	(29,245)	(817)	(3%)	
Amount attributable to financing activities		562,247	668,303	666,802			
Closing Funding Surplus (Deficit)	2	0	1,208,227	1,758,607	550,380	46%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

Operating Grants, Subsidies and Contributions

516,000	WA Grants Commission Special Project Bridge Money - not budgeted	permanent variance
	The bridge funding will be claimed by Main Roads for bridge works so there will be an expenditure to offset the income with nil impact on the Shire's financial position	
(32,000)	The swimming pool grant will not be received. This is offset by reduced expenditure, with a nil impact on the Shire's financial position.	permanent variance
(54,273)	Direct Road Grant below budget. The funding was cut after the budget was adopted.	permanent variance
(47,164)	Grants Commission Road Grant and General Purpose Grant is below budget .	permanent variance
	The amount to be received was not known at the time of adopting the budget and was estimated only.	
	There are several unbudgeted grants received by the Shire. Details of these are shown in Note 6: Grants.	permanent variance

Fees and Charges

(23,937)	Kids Central fees are trending below budget. This is partially offset by wages \$12,500 and material savings.	permanent variance
(9,254)	Joint venture housing rental is below budget due to vacant units.	permanent variance
20,504	Private works income is above budget.	permanent variance
4,069	Caravan park income above budget.	permanent variance
5,444	Sale of scrap metal	permanent variance
1,004	Vehicle examination above budget.	permanent variance

Interest Earnings

2,300	Municipal interest is currently below budget.	
7,600	Reserve interest is currently below budget. (reserve funds drawn mid year for HRC expansion) Interest on rates is expected to be above budget.	

Other Revenue

2,087	Reimbursement of cemetery charges above budget.	permanent variance
4,480	Reimbursement of traffic management course from other shires unbudgeted.	permanent variance
16,437	Insurance rebates and reimbursements	permanent variance
	The combined total of small amounts is above the reportable threshold.	

Employee Costs

130,322	Wages are below budget. Kids Central wages is below budget by \$17,498. Employee housing expenditure is \$15,169 below budget. Works crew wages accounts for the balance. This is partially offset by lower expenditure on roadworks and therefore less grant income on some road projects. Allocations to capital projects are below budget.	
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Materials and Charges

7,182	As all council positions were elected unopposed, the cost of the election was \$7,182 below budget.	permanent variance
(15,000)	Council decision was made to contribute \$15,000 towards football lights. To be funded from reserve.	
32,000	Swimming pool expenditure below budget due to no funding for project	
320,000	Main Roads has not claimed the bridge funding which was paid to the Shire from the Grants Commission in 2016/17. \$516,000 received this year for bridge works is in addition to this funding. The combined total of small amounts is above the reportable threshold. Allocations to capital projects are below budget.	

Depreciation on Non-Current Assets

Depreciation is currently below budget. Review of depreciation rates to be completed and HRC expansion depreciation to be added on project completion. Depreciation on roads infrastructure is completed at 30 June.

Non Operating Grants

(65,229)	The Kylie Dam project will not be funded. The expenditure will not be incurred, therefore nil impact on the Shire's financial position.	permanent variance
(65,000)	Youth area grant will not be received this year.	timing difference

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: Explanation of Material Variances

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Operating Grants, Subsidies and Contributions**Plant and Equipment**

58,000	Grader is below budget.	permanent variance
(14,000)	Pad foot roller is above budget.	permanent variance

Infrastructure Assets - Roads

Allocations to RRG projects were expected to be higher to date.

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	Current
	Note	30 June 2017	31 May 2018
		\$	\$
Current Assets			
Cash Unrestricted	3	1,225,636	571,605
Cash Restricted - Conditions over Grants	6	727,541	1,121,919
Cash Restricted	5	2,009,096	1,279,025
Receivables - Rates	4	137,259	98,162
Receivables - Other	4	127,660	20,886
Inventories		13,293	13,293
		4,240,485	3,104,890
Less: Current Liabilities			
Payables		(445,576)	(67,258)
		(445,576)	(67,258)
Less: Cash Reserves	5	(2,009,096)	(1,279,025)
Net Current Funding Position		1,785,813	1,758,607

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	110,924			110,924	NAB	0.05%	At Call
Municipal Cash Maximiser	432,000			432,000	NAB	0.60%	At Call
Trust Bank Account			4,868	4,868	NAB	0.05%	At Call
Trust Cash Maximiser			21,497	21,497	NAB	0.60%	At Call
Reserve Cash Maximiser		9,025		9,025	NAB	0.06%	At Call
Reserve 11am		0		0	Bendigo	1.50%	At Call
				0			
(b) Term Deposits							
Reserve		1,000,000		1,000,000	Bendigo	2.3	5/06/18
Reserve		270,000		270,000	NAB	2.52	20/06/18
Municipal	200,000			200,000	NAB	2.14	19/06/18
Municipal	200,000			200,000	NAB	2.44	18/06/18
Municipal	200,000			200,000	NAB	2	31/05/18
Municipal	200,000			200,000	NAB	2.02	27/06/18
Municipal	150,000			150,000	NAB	2.13	29/06/18
Municipal	200,000			200,000	NAB	2.03	20/06/18
Trust			180,000	180,000	NAB	2.02	20/06/18
Total	1,692,924	1,279,025	206,365	3,178,314			

Comments/Notes - Investments

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 4: Receivables

Receivables - Rates Receivable	31 May 2018	30 June 2017	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	194,904	260,498	Receivables - General	17,156	420	147	3,163	20,886
Levied this year	1,608,351	1,566,941						
Less Collections to date	(1,647,448)	(1,632,535)	Balance per Trial Balance					
Equals Current Outstanding	155,807	194,904	Sundry Debtors					0
			Receivables - Other					0
Net Rates Collectable	155,807	194,904	Total Receivables General Outstanding					20,886
% Collected	91.36%	89.33%						
			Amounts shown above include GST (where applicable)					
Less Recognised as doubtful	(57,645)	(57,645)						

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	129,924	3,244	1,873	0	0	0	0	133,168	131,797
Plant Reserve	85,403	2,125	1,512	360,000	0	(404,000)	0	43,528	86,915
Building Reserve	419,344	10,334	6,046	546,057	0	(345,000)	0	630,735	425,390
Town Development Reserve	59,844	1,494	862	0	0	(55,000)	0	6,338	60,706
Recreation Reserve	52,658	1,315	759	0	0	(17,000)	0	36,973	53,417
Heritage Reserve	4,321	108	62	300	0	0	0	4,729	4,383
Community Housing Reserve	108,237	2,700	1,561	0	0	0	0	110,937	109,798
Waste Management Reserve	76,734	1,915	1,106	0	0	0	0	78,649	77,840
Darkan Swimming Pool Reserve	31,309	782	451	0	0	0	0	32,091	31,760
Information Technology Reserve	55,316	1,381	798	0	0	(15,000)	0	41,697	56,114
Darkan Sport and Community Centre Reserve	159,208	3,976	2,295	30,000	0	0	0	193,184	161,503
Health and Resource Centre Reserve	753,897	17,526	10,869	0	0	(771,378)	(759,316)	45	5,450
Arthur River Country Club Renewal Reserve	14,901	383	215	6,000	0	(3,000)	0	18,284	15,116
Museum	55,000	1,376	793	0	0	0	0	56,376	55,793
Moodiarrup Sports Club Reserve	3,000	75	43	3,000	0	(3,000)	0	3,075	3,043
	2,009,096	48,734	29,245	945,357	0	(1,613,378)	(759,316)	1,389,809	1,279,025

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	YTD Actual Revenue (f)	(Expended) (g)	Unspent Grant (a)+(f)+(g)
General Purpose Funding				\$	\$	\$	\$	\$
Grants Commission - General	WALGGC	Operating	0	218,454	0	211,290	0	0
Grants Commission - Roads	WALGGC	Operating	0	275,261	0	232,462	0	0
Grants Commission - Bridges	WALGGC	Operating - Tied	320,000	0	0	516,000	0	836,000
Law, Order and Public Safety								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	28,370	0	31,501	(25,349)	6,152
Bushfire mitigation	Office of Emergency Management	Operating - Tied	0	0	0	22,750	(13,380)	9,370
Education and Welfare								
Youth Week	Dept. Local Govt. and Comm.	Operating - Tied	0	1,000	0	1,045	(1,045)	0
Kids Central Quarterly Grant	Federal DEEWR	Operating - Tied	0	30,666	0	31,032	(31,032)	0
CLGF Youth Development Scholarship	Dept. Local Govt. and Comm.	Operating - Tied	9,300	0	0	0	(1,605)	7,695
Seniors Week	Council of the Ageing	Operating - Tied	0	0	0	700	(700)	0
Spare parts workshop	Meerilinga Young	Operating - Tied	0	0	0	1,100	(1,100)	0
Housing								
West Arthur Cottage Homes	Dept. Regional Development	Operating - Tied	0	0	0	6,620	(6,620)	0
Community Amenities								
Strategic Ground Works	South West Catchment Council	Operating - Tied	45,366	50,000	0	25,000	(77,077)	(6,711)
Recreation and Culture								
CRC Funding Health and Resource Centre expansio	Dept. of Regional Development	Non-operating	124,100	0	0	0	(124,100)	0
Health and Resource Centre expansion	Estate of E Brown	Non-operating	80,000	0	0	0	(80,000)	0
Museum	Estate of E Brown	Operating - Tied	70,000	0	0	0	(739)	69,261
Darkan Swimming Pool - Will not be received	Dept. of Sport and Recreation	Operating - Tied	0	32,000	0	0	0	0
Nature Play Facility	LotteryWest	Non-operating	0	0	65,000	0	0	0
Mens Shed (Darkan, Dumbleyung, Lake Grace)	Dept. Local Govt. and Comm.	Operating - Tied	16,630	0	0	0	(12,750)	3,880
Lake Towerrinning Improvement Project	Department of Primary Industries and De	Operating - Tied	0	0	0	14,543	(9,500)	5,043
Building Stronger Communities	Dept. of Infrastructure	Non-operating	0	0	0	6,000	0	6,000
Transport								
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	54,145	0	598,040	598,041	(435,559)	216,627
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	342,286	247,090	(279,638)	(32,548)
Storm Damage	Main Roads	Operating	0	12,487	0	8,512	(8,512)	0
Direct Grant	Main Roads	Operating	0	123,500	0	69,227	0	0
Economic Development								
Information Bay	Tourism Group Cont	Non-operating	0	0	3,000	3,000	(3,000)	0
Kylie Dam Project - will not be received	Department of Water	Non-operating	0	0	53,911	0	0	0
Kylie Dam Project	Landcare (trust)	Non-operating	0	0	11,318	0	0	0
Enterprising Communities	RDA Wheatbelt	Operating - Tied	0	0	0	2,626	(2,626)	0
Other Property & Services								
Youth Development	Dept. Local Govt. and Comm.	Operating - Tied	8,000	0	0	2,061	(9,674)	387
Australian Apprenticeships	Department of Education and Training	Operating - Tied		0	0	1,500	(737)	763
TOTALS			727,541	771,738	1,073,555	2,032,100	(1,124,743)	1,121,919
SUMMARY								
Operating	Operating Grants, Subsidies and Contributions		0	629,702	0	521,491	(8,512)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		469,296	142,036	0	656,478	(193,197)	931,840
Non-operating	Non-operating Grants, Subsidies and Contributions		258,245	0	1,073,555	854,131	(922,297)	190,079
TOTALS			727,541	771,738	1,073,555	2,032,100	(1,124,006)	1,121,919

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Buildings									
Housing									
Staff housing	E168486	0	0	0	0	(40,000)	(40,000)	40,000	
Land for staff house	E168487	0	0	0	0	(55,000)	(55,000)	55,000	
Housing Total		0	0	0	0	(95,000)	(95,000)	95,000	
Recreation And Culture									
Health and Resource Centre Expansion	E168485	(27,721)	(1,160,347)	(1,188,068)	(25,000)	(1,237,916)	(1,262,916)	74,848	
Recreation And Culture Total		(27,721)	(1,160,347)	(1,188,068)	(25,000)	(1,237,916)	(1,262,916)	74,848	
Transport									
Depot Shed Construction and Power Upgrade	E168488	0	0	0	(7,000)	(10,000)	(17,000)	17,000	
Transport Total		0	0	0	(7,000)	(10,000)	(17,000)	17,000	
Buildings Total		(27,721)	(1,160,347)	(1,188,068)	(32,000)	(1,342,916)	(1,374,916)	186,848	
Infrastructure									
Recreation And Culture									
Car park and landscaping for Health and Resource Centre	E167907	(69,465)	(7,886)	(77,351)	(20,300)	(108,968)	(129,268)	51,917	
Darkan Tourist Info Bay - Signage	E167909	(1,413)	(10,576)	(11,989)	(800)	(11,000)	(11,800)	(189)	
Path at Cemetery	E167910	(9,549)	0	(9,549)	(6,927)	(2,469)	(9,396)	(153)	
Rail Trail - signage	E167911	(2,290)	(8,423)	(10,713)	(2,350)	(17,000)	(19,350)	8,637	
Youth Area/Parks Gardens and Public Open Spaces	E167912	0	0	0	0	(120,000)	(120,000)	120,000	
Recreation And Culture Total		(82,717)	(26,885)	(109,602)	(30,377)	(259,437)	(289,814)	180,212	
Transport									
Footpath extension Burrowes Street	E167905	(2,256)	(9,358)	(11,614)	0	(9,500)	(9,500)	(2,114)	
Seal back lane Burrowes St - Gibbs to Butler	E167906	(18,208)	(100)	(18,308)	(32,247)	(18,370)	(50,617)	32,309	
Transport Total		(20,464)	(9,458)	(29,922)	(32,247)	(27,870)	(60,117)	30,195	
Economic Development									
Kylie Dam Water Project	E167908	0	0	0	(8,233)	(65,229)	(73,462)	73,462	
Economic Development Total		0	0	0	(8,233)	(65,229)	(73,462)	73,462	
Infrastructure Total		(103,181)	(36,343)	(139,524)	(70,857)	(352,536)	(423,393)	210,407	
Furniture & Office Equip.									
Governance									
Computer Hardware Upgrade/New	E167701	0	0	0	0	(9,000)	(9,000)	9,000	
Governance Total		0	0	0	0	(9,000)	(9,000)	9,000	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Recreation And Culture									
Furniture and Equipment Other	E167701	0	0	0	0	(6,000)	(6,000)	6,000	
Recreation And Culture Total		0	0	0	0	(6,000)	(6,000)	6,000	
Furniture & Office Equip. Total		0	0	0	0	(15,000)	(15,000)	15,000	
Plant , Equip. & Vehicles									
Transport									
Works Manager Ute	E167804	0	(46,410)	(46,410)	0	(45,000)	(45,000)	(1,410)	
Bobcat	E167805	0	(52,718)	(52,718)	0	(50,000)	(50,000)	(2,718)	
Grader	E167805	0	(312,000)	(312,000)	0	(370,000)	(370,000)	58,000	
Pad Foot Roller	E167805	0	(114,155)	(114,155)	0	(100,000)	(100,000)	(14,155)	
Sundry Plant	E167806	0	0	0	0	(5,000)	(5,000)	5,000	
Transport Total		0	(525,283)	(525,283)	0	(570,000)	(570,000)	44,717	
Plant , Equip. & Vehicles Total		0	(525,283)	(525,283)	0	(570,000)	(570,000)	44,717	
Roads									
Regional Road Group									
Bowelling - Duranillin Road	E168832	(86,892)	(61,414)	(148,306)	(135,426)	(58,568)	(193,994)	45,688	
Darkan Moodiarrup Road	E168833	(111,803)	(92,731)	(204,534)	(143,658)	(83,269)	(226,927)	22,393	
Moodiarrup Changerup Road	E168834	(28,414)	(38,203)	(66,617)	(56,808)	(51,356)	(108,164)	41,547	
Regional Road Group Total		(227,109)	(192,348)	(419,457)	(335,892)	(193,193)	(529,085)	109,628	
Roads to Recovery									
Cordering North Road	E168835	(30,559)	(67)	(30,626)	(19,647)	(4,262)	(23,909)	(6,717)	
Extension of Growden Place	E168836	0	(2,088)	(2,088)	(79,955)	(29,574)	(109,529)	107,441	
Arthur Dinninup Road	E168837	(26,117)	(15,791)	(41,908)	(23,841)	(17,956)	(41,797)	(111)	
Farrell Road	E168838	(426)	(3,156)	(3,582)	(25,331)	(8,252)	(33,583)	30,001	
Bowelling McAlinden Road	E168839	(45,781)	(10,868)	(56,649)	(57,542)	(15,904)	(73,446)	16,797	
Howie Road	E168840	(44,972)	(1,232)	(46,204)	(89,253)	(5,300)	(94,553)	48,349	
Carymunna Road	E168841	(23,359)	(1,058)	(24,417)	(22,973)	(5,576)	(28,549)	4,132	
Bowelling Duranillin - Reseal	E168842	(355)	(112,590)	(112,945)	0	(120,770)	(120,770)	7,825	
Darkan South Road	E168843	(18,751)	(99,887)	(118,638)	0	(101,687)	(101,687)	(16,951)	
Carymunna Road	E168844	(21,167)	(1,114)	(22,281)	(23,676)	(6,000)	(29,676)	7,395	
Roads to Recovery Total		(211,487)	(247,851)	(459,338)	(342,218)	(315,281)	(657,499)	198,161	
Shire Funded									
Rajander Road	E168845	(10,978)	0	(10,978)	(19,489)	(720)	(20,209)	9,231	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Dardadine South Road	E168846	(20,766)	0	(20,766)	(17,193)	(1,300)	(18,493)	(2,273)	
Cordering South Road	E168847	(2,078)	0	(2,078)	(15,167)	(4,262)	(19,429)	17,351	
Darling Road	E168848	(1,931)	0	(1,931)	(15,803)	(650)	(16,453)	14,522	
Dust Suppression - to be decided	E168849	0	0	0	(12,547)	(6,172)	(18,719)	18,719	
Dust Suppression - extend Bunce	E168850	(938)	0	(938)	(4,827)	(1,544)	(6,371)	5,433	
Shire Funded Total		(36,691)	0	(36,691)	(85,026)	(14,648)	(99,674)	24,309	
Roads Total		(475,287)	(440,199)	(915,486)	(763,136)	(523,122)	(1,286,258)	332,098	
Capital Expenditure Total		(606,189)	(2,162,172)	(2,768,361)	(865,993)	(2,803,574)	(3,669,567)	789,070	

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	N/A
Disclosure of Interest:	N/A
Date of Report:	21 June 2018

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Julie McFall

Seconded: Cr Kevin King

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 300518.1 – 300518.30, 120618.1, 3001, 3485, 3499, & 19989-19992, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$268,731.12 listed (attached) be noted as approved for payment.

CARRIED 6/0

ATTACHMENTS:

- Cheque Listing

Date	Number	Name	Original Amount
30/05/2018	300518.1	ASSET RELIABILITY INSPETION PTY LTD	582.34
		PRESSURE INSPECTION OF AIR COMPRESSOR TANK (200418)	
30/05/2018	300518.2	AUSTRALIA POST	172.36
		POSTAGE OF RATES & REFLEX PAPER	
30/05/2018	300518.3	COLLIE BETTA HOME LIVING	1,147.00
		DISHWASHER, VACUUM & MICROWAVE FOR HRC	
30/05/2018	300518.4	COURIER AUSTRALIA	89.80
		VARIOUS FRIEGHT OF SIGNS & CABINETS FOR HRC	
30/05/2018	300518.5	DARKAN DISTRICTS SPORTS CLUB INC	1,375.00
		KIDS CENTRAL RENT	
30/05/2018	300518.6	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	4,695.00
		ESL 4TH QUARTER PAYMENT	
30/05/2018	300518.7	ELITE COMPLIANCE	1,320.00
		DESIGN & CERTIFICATION FOR BUILDING PERMIT	
30/05/2018	300518.8	ELLIOTTS SMALL ENGINES	28.75
		CHAINSAW BLADES	
30/05/2018	300518.9	ENVIRO INFRASTRUCTURE PTY LTD	6,302.12
		PREVENTATIVE MAINTENANCE OF BRIDGE 4014	
30/05/2018	300518.10	LAKE GRACE COMMUNITY MENS SHED	275.00
		CATERING FOR MENS SHED GRANT PROJECT	
30/05/2018	300518.11	LAKE GRACE COMMUNITY RESOURCE CENTRE	500.00
		IT MOBILE PHONE WORKSHOP FOR MENS SHED GRANT PROJECT	
30/05/2018	300518.12	LAKESIDE CAMPING PTY LTD	4,950.00
		SWCC PROJECT PAYMENT	
30/05/2018	300518.13	MARKET CREATIONS	1,815.00
		YOUTH AREA SIGNAGE	
30/05/2018	300518.14	MM ELECTRICAL MERCHANDISING	66.00
		LINEAR FLUORECENT TUBES	
30/05/2018	300518.15	MOORE STEPHENS	1,650.00
		BUDGTING WORKSHOP AND TEMPLATE	
30/05/2018	300518.16	NATURE PLAYGROUNDS	3,432.00
		YOUTH AREA PROJECT FOUNTAIN	
30/05/2018	300518.17	NICHOLLS MACHINERY	57,990.00
		PURCHASE OF NEW KUBOTA BOBCAT	
30/05/2018	300518.18	PARKER BLACK & FORREST PTY. LTD.	154.00
		KEYS FOR DURANILLIN REFUSE SITE	
30/05/2018	300518.19	PETER FRASER	320.00
		REFUND OF CHALET BOOKING	
30/05/2018	300518.20	POWERTEC	34.73
		ARIEL ADDAPTOR FOR WORKS MANAGER	
30/05/2018	300518.21	PUTLAND MOTORS	1,537.77
		REPLACE WINDSCREENS, BOLTS & WASHERS & OILS	
30/05/2018	300518.22	SANMEL CONTRACTING PTY LTD	495.00
		FREIGHT OF TABLES FOR HRC	
30/05/2018	300518.23	SWAN WEST BLINDS & WINDOW TREATMENTS	5,493.00
		BLINDS FOR HRC	
30/05/2018	300518.24	T R ANDERSON PAINTING	7,700.00
		INSTALLMENT OF PAINTING AT CRC	

Date	Number	Name	Original Amount
30/05/2018	300518.25	THE WORKWEAR GROUP	101.15
		ADMIN UNIFORM	
30/05/2018	300518.26	UDUC CONCRETE PRODUCTS	330.00
		STORM OVER CRC DRIVEWAY	
30/05/2018	300518.27	VOGUE FURNITURE	4,445.00
		TABLES FOR HRC	
30/05/2018	300518.28	WA TREASURY CORPORATION	31,521.53
		LOAN PAYMENT	
30/05/2018	300518.29	WEST ARTHUR COMMUNITY RESOURCE CENTRE	4,620.00
		QUARTERLY MEDICAL & LIBRARY FUNDING & YOUTH WEEK THANK YOU.	
30/05/2018	300518.30	WILLIAM HIGHAM	4,950.00
		SWCC PORJECT PAYMENT	
31/05/2018	EFT	SALARIES & WAGES	52,629.25
12/06/2018	120618.1	JR & S SUMNER	3,250.00
		GUIDE POSTS	
14/06/2018	EFT	SALARIES & WAGES	48,395.32
22/05/2018	EFT	NATIONAL AUSTRALIA BANK	49.74
		END OF MONTH FEES	
30/05/2018	BPAY	DEPARTMENT OF TRANSPORT 2	394.65
		PLANT LICENSING	
31/05/2018	EFT	NATIONAL AUSTRALIA BANK	47.30
		END OF MONTH FEES	
31/05/2018	EFT	NATIONAL AUSTRALIA BANK	20.00
		END OF MONTH FEES	
30/05/2018	3001	SYNERGY	1,055.15
		VARIOUS ELECTRICITY USAGE	
30/05/2018	3485	MARK & RICHARD SCHINZIG	3,300.00
		SWCC PORJECT PAYMENT	
30/05/2018	3499	LAKE GRACE CWA	625.00
		CATERING FOR MENS SHED GRANT PROJECT	
30/05/2018	19989	TELSTRA	613.10
		VARIOUS PHONE & INTERNET USAGE	
30/05/2018	19990	JAPANESE TRUCK & BUS SPARES	112.86
		HOSE FOR T22	
12/06/2018	19991	SYNERGY	1,076.40
		VARIOUS ELECTRICITY USAGE	
13/06/2018	19992	SHIRE OF WEST ARTHUR	187.10
		KIDS CENTRAL PETTY CASH RECOUP	
MUNICIPAL FUND		VOUCHERS	AMOUNT
		300518.1 - 300518.30	148,092.55
		120618.1	3,250.00
		3001, 3485, 3499	4,980.15
		19989 - 19992	1,989.46
		EFT & BPAY	511.69
		SALARIES AND WAGES	101,024.57
		LICENSING TOTAL MAY 2018 TRANSFER	8,882.70
		TOTAL	268,731.12

ITEM 8.1.3 - SIGNIFICANT ACCOUNTING POLICIES

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE:
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 22 June 2018

SUMMARY:

Council to review their significant accounting policies.

BACKGROUND:

Each financial year Council is required to adopt a percentage and/or value in accordance with AAS 5, to be used in the statement of financial activity for reporting variances.

The significant accounting policies of the Shire are included in the annual financial report each year. These policies are reviewed annually and were last adopted by Council in 2017. The policy reflects those in the Local Government Accounting Manual.

CONSULTATION:

There have not been any changes recommended through any financial management reporting workshops.

COMMENT:

The review of the reportable material variance is to be conducted on an annual basis. Currently the variance reported in monthly statements is +/- 10% and +/- \$10,000. It is not proposed to change the capitalisation threshold amounts for assets.

STATUTORY ENVIRONMENT:

Local Government Act 1995 (As Amended) – Section 6.10.
 Australian Accounting Standards
 Financial Management Regulations 1996

POLICY IMPLICATIONS:

If adopted, the policy will replace the Significant Accounting Policy adopted in 2017.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with adopting the policy.

STRATEGIC IMPLICATIONS:

Adoption of the proposed percentage and value will become Council policy to guide the preparation of monthly statements.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

That following review of existing significant accounting policy 2.4, that no changes be made and that the existing policy apply for the 2018/19 financial year including:

Report material variances of +/- 10% and +/- \$10,000 from the budget figure and report these variances by way of supporting note to the 'Monthly Statement of Financial Activity'.

CARRIED 6/0

ATTACHMENTS:

- Significant Accounting Policy 2.4



Council Policy

2.4 Accounting

1. Objective

To provide policy direction for the management of accounts and financial reporting for the Shire that is clear, transparent, consistent, and complies with statutory obligations and requisite Australian Accounting Standards.

2. Scope

3. Definitions

Asset	A resource controlled by a local government as a result of past events and from which future economic benefits are expected to flow to the local government.
Non Current Assets	Land, buildings, plant and equipment, and furniture and equipment purchased over the Capitalisation Threshold values.
Infrastructure Assets	Roads, footpaths, drainage, crossovers, car parks, street lights, parks and ovals purchased over the Capitalisation Threshold.
Capitalisation Threshold	The minimum threshold amount for the recognition of a Non Current Asset and Infrastructure Asset to be taken up onto the Asset Register.
Asset Register	A record of asset information considered worthy of separate identification.
Variance	

4. Policy Statement

4.1 Reporting of Material Variances for Monthly Financial Statements

Material variances of +/- 10% and +/- \$10,000 from the budget figure shall be reported by way of a supporting note to the 'Monthly Statement of Financial Activity'.

Initial Adopted	April 2009
Last Reviewed	23 June 2016
Legal (Parent)	
Legal (Subsidiary)	Financial Man. Reg. 34
Chief Executive Instruction	Nil

4.2 Fixed Assets

4.2.1 Land Under Roads

Council does not recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

Last Reviewed	20 June 2015
Legal (Parent)	AASB 1051; LGA
Legal (Subsidiary)	Financial Man. Reg. 16 and 4 (2)
Chief Executive Instruction	Nil

4.2.2 Depreciation of Non-Current Assets

Depreciation is recognised on a straight-line basis, using the following rates:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	70 years
seal	
bituminous seals	15-25 years
asphalt surfaces	15-25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Formed Roads	
formation	Not depreciated
pavement	50 years
Foot paths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

4.2.3 Capitalisation Threshold

Capitalisation of Thresholds for Non Current Assets are:

Land	Nil
Buildings	\$2,000
Plant and Equipment	\$2,000
Furniture and Equipment	\$2,000
Infrastructure (all classes)	\$5,000

5. Legislative and Strategic Context

Local Government Act 1995 (WA)

6. Review Position and Date

Deputy Chief Executive Officer to review on or before 30/06/2018

7. Associated Documents

ITEM 8.1.4 – TRANSFERS TO RESERVES

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE:
 DISCLOSURE OF INTEREST: Nil
 DATE OF REPORT: 22 June 2018

SUMMARY:

The community housing (joint venture) units have operated at a loss in the 2017/18 financial year. Generally, any profit or loss from the units is transferred to or from the corresponding reserve fund. It is proposed that \$18,000 be transferred from the reserve fund to offset the loss.

Funds are held in the trust fund for landcare projects. These funds are not managed or controlled by others. It is proposed that the funds be moved to a reserve account, which is more suited to the purpose of the funds.

BACKGROUND:

In accordance with the funding agreements for the six joint venture housing units, income in excess of expenditure is transferred to the community housing reserve fund. This year there was no budget for a transfer to the reserve as it was anticipated that expenditure and income would be the same.

Due to vacant units and higher than normal maintenance needs, income is likely to be \$18,000 less than expenditure for the joint venture housing units. The reserve has a balance of approximately \$110,000.

The Shire holds money in the trust fund on behalf of others. Trust funds are normally funds that the Shire has no or little control over. Over a number of years, landcare funds have been held in the trust fund, as a carryover from when projects were under the control of the pre-existing Hillman Landcare Zone or West Arthur Land Conservation District Committee. The funds relate to a project management contribution that was provided for projects which have been finished. It is proposed that these funds be moved to a new reserve fund for landcare and natural resource management projects.

Landcare officer	\$27,200
Hillman Zone project management	\$2,760
Landcare projects	\$25,500

In the long term financial plan, it is proposed that these funds will be used for landcare projects, such as Kylie Reserve, and to partially offset the expense of engaging a landcare officer through Blackwood Basin Group.

The balance of the West Arthur Trials Group and the Rural Towns Program (to be used for projects around the Darkan townsite associated with rising water table), are to remain in the trust fund until expended.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 6.9 of the Local Government Act refers to the funds to be held in a Shire's trust fund.

In accordance with Section 6.11 of the Local Government Act where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

Transferring \$18,000 from the community housing to the Shire's general funds will increase the surplus for the 30 June 2018.

STRATEGIC IMPLICATIONS:

Reducing the community housing reserve will mean that there are less funds available in the reserve for future works on the units.

Placing the landcare funds into a reserve, will ensure that the purpose of the funds is clearer in the financial reports.

COMMENT.

It is recommended that \$18,000 be transferred from the community housing reserve to general funds to cover the loss of joint venture housing in the 2018/19 financial year and that the balance of the landcare officer, Hillman Zone project management and landcare projects trust accounts be transferred to reserve.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.4

Moved: Cr Marie Lloyd

Seconded: Cr Neil Manuel

That \$18,000 be transferred from the community housing reserve to general funds in the 2017/18 financial year and the balance of the landcare officer, Hillman Zone project management and landcare projects trust accounts be transferred to a landcare reserve at 30 June 2018.

CARRIED 6/0

ATTACHMENTS:

Nil

ITEM 8.1.5 – REVIEW OF CORPORATE AND COMMUNITY PLAN
--

LOCATION/ADDRESS:

NAME OF APPLICANT:

FILE REFERENCE:

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 1 June 2018

AUTHOR: Nicole Wasmann

SUMMARY:

A desktop review of the Corporate and Community Plans adopted in June 2017 has been undertaken.

Council to review the plans and adopt with or without further modification.

BACKGROUND:

A desktop review of the Corporate and Community Plans has been completed by Shire staff in consultation with Council.

Minor changes to the Community Plan include:

- update to the introduction from the Shire President to reflect the new document and projects completed;
- additional information under section 4.0 Community Engagement, following feedback from the community during the Enterprising Communities workshop facilitated late in 2017 and seniors and youth engagement; and
- updated financial information to reference the most recent annual financial report and four year forward financial information.

The Corporate Plan has been amended to add the additional years to reflect a four year forecast, removal of completed actions, a rescheduling of actions not completed to a different year (if still relevant), and inclusion of additional strategies where relevant. The four year financial forecast has been updated with known income and expenses.

CONSULTATION:

Staff have undertaken the reviews. Additional community consultation has been undertaken over the past twelve months including Enterprising Community workshops, meetings with the Arthur River Development Group, review of the Youth Friendly Plan and review of the Aged- Friendly Plan.

STATUTORY ENVIRONMENT:

It is a statutory requirement to review the Plans every four years and the guidelines recommended a desk top review every two years.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The Corporate Plan is not a commitment of funds, however it is used as a base for the development of the 2018/19 budget.

STRATEGIC IMPLICATIONS:

The reviewed plans will provide direction to Council in the preparation and adoption of the coming years budget and provide a base for the full review to be undertaken after the next Council election.

VOTING REQUIREMENTS:

Absolute majority

ADJOURNMENT

Moved: Cr Neil Manuel

Seconded: Cr Kevin King

That the meeting be adjourned for tea from 7.49pm.

CARRIED 6/0

8:32pm – The meeting reconvened with all those being present before the adjournment returning to the meeting.

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Marie Lloyd

Seconded: Cr Kevin King

That the Council adopts the revised Shire of West Arthur Strategic Community Plan and Corporate Business Plan.

CARRIED 6/0

SEPARATE ATTACHMENTS:

- Strategic Community Plan
- Corporate Business Plan

ITEM 8.1.6 - KYLIE DAM MANAGEMENT ORDER

LOCATION/ADDRESS: Kylie Reserve (Reserve No 16712), Bokal East Arthur Road
 NAME OF APPLICANT:
 FILE REFERENCE:
 DISCLOSURE OF INTEREST: Nil
 DATE OF REPORT: 14 May 2018

SUMMARY:

Council to consider applying to Department of Planning, Lands and Heritage for management of section of the Kylie Dam Reserve to enable the Shire to apply for a water grant to install an emergency stock and fire water supply for the Arthur River area.

BACKGROUND:

The matter was considered by Council at the May Council Meeting and Council requested further information with regards to the indemnity.

The additional information has been provided under statutory environment in italics.

The Shire has previously had management of the Kyle Dam Reserve 16712 and one area of the Reserve was used by an adjoining land owner for grazing. Since 2006, the land has been under the management of National Trust of Australia.

In 2012, the Shire of West Arthur supported the management of the land being vested in the Conservation Commission of WA subject to access being

- provided to water at the dam in periods of drought and fire; and
- retained for recreation, tourism and emergency water supplies.

Limitations of water supplies in the Shire of West Arthur became evident in the 2015/16 summer after a well below average rainfall year in 2015. Many farmers had limited water supplies for stock due to poor runoff over a number of years and firefighting supplies were limited as many farm dams dried up. This led to an audit of water supplies and an investigation into potential water supplies within the district and the development of the Kylie Dam project which involves the re-development of Kylie Dam and the installation of a pipeline and water tank for emergency stock water and fire fighting supplies.

CONSULTATION:

An application was made to the past Department of Water under its Watering WA Towns Grant scheme for a grant in April 2017. This scheme was put on hold as a result of a change of government, however the newly formed Department of Water and Environmental Regulation (DWER) indicated that it is keen to resubmit the Shire's grant application to the Minister for consideration in the September 2018 round of grants. To submit the application, DWER requires the permission of the land owner.

In compiling the Water Grant application in 2017 consultation was undertaken with the following organisations who have all provided letters of support for the project:

- DPAW now DCBA
- National Trust
- FPC
- Arthur River Fire Brigade

Consultation has been undertaken extensively with Department of Planning Lands and Heritage. The current status of the Reserve is that the National Trust management order has expired and is in the process of being revoked by Department of Planning, Lands and Heritage (DPLH). DPLH will have an interim management order over the Reserve until it can be transferred to Department of Conservation, Biodiversity and Attractions (DCBA).

Additional discussions have been held with local community members, following the recent developments associated with land ownership, and they are still in support of the project.

Consultation has also been undertaken with the landowner to the north of the reserve.

STATUTORY ENVIRONMENT:

Transfer of the land is further complicated by the recent Native Title settlement that was agreed to by Native Title claimants and the State Government. This new settlement means that transfer to DCBA

won't occur until at least next year once it has been determined that the Reserve will not be part of the Noongar Land Estate.

However, there is an opportunity to excise a portion of the land under section 24KA of the *Native Title Act 2003*, to be managed by the Shire of West Arthur for public works. DPLH has indicated that supply of water for emergency stock water and firefighting supplies are considered to be public works. DPLH has advised that this process would take 3-4 months to complete and involve the suppression of Native Title by issuing notifications to the Native Title Claimants and representative body.

The Shire would be required to provide a statement indemnifying against any compensation liability of the State for the creation of the reserve and issue of the management order as well as reimbursing the Department of Planning, Lands and Heritage any costs and disbursements incurred.

The indemnity is to protect DPLH against the Shire misleading the Department by indicating that they want to use the reserve for the purposes of water supply and then using it for something completely different i.e. if used for commercial purposes there is a risk that Native Title claimants may seek compensation. DPLH has indicated that if the Shire sticks to the purpose applied for that there would be no risk in terms of compensation and that the 30 day comment period on the application by the Native Title claimants would provide an indication if there were any issues associated with the management order.

Heritage of Western Australia Act 1990

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

Initial expenses involved would include the surveying of the area to be excised by the Shire. The requirements for the surveying would be provided by DPLH once a decision has been made on the area of the land to be excised. DPLH has indicated that potentially this survey could be undertaken as a desktop survey.

A lodged Deposited Plan would cost approximately \$1500 ex GST for option 3. Option 1 would require a field visit and cost approximately \$4000 and option 2 approximately \$2000.

If the Shire were to take on a Management Order for the Reserve ongoing essential maintenance would be required to be undertaken by Shire staff. The channels to the dam would need to be maintained and cleared on a regular basis to ensure water continues to flow to the dam.

STRATEGIC IMPLICATIONS:

The management of the Dam and channels by the Shire would ensure that there is an ongoing water supply for the community in an area of the Shire that is currently under resourced in relation to water supply. Additionally, management of the dam and the channels would ensure that heritage values associated with the area are retained.

This is in line with the Shire's Community and Corporate Plans strategies of "Our cultural heritage will be preserved and sites of significance maintained/conserved for future generations" and "Harvest water for reuse". Providing access to water from old railway dams for fire and drought is identified as a project within the Shire's Corporate Plan.

COMMENT:

There are a number of options to be considered for excisions (see attached map):

1. Only the dam, water channels and pipeline are excised from the Reserve and the Shire only manages these components;
2. A section of the reserve containing part of the water catchment area, the dam, channels and pipeline are excised from the Reserve;
3. The southern section of the reserve is excised and managed as a whole, i.e. the water catchment area, dam, water channels and pipeline.

The northern section of the Reserve is either degraded or currently planted to sandalwood by Forest Products Commission (FPC). This area has little value to the Kylie Water Project or from a heritage perspective.

Option 3 is proposed for ease of identification of land management boundaries.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.6

Moved: Cr Alan Blencowe

Seconded: Cr Neil Manuel

That the Shire of West Arthur makes application to the Department of Planning, Lands and Heritage to request management of the southern area of Reserve 16712, Kylie Dam Reserve, as shown figure 4 of the attachment, for the purpose of “water supply”.

Further that the Shire of West Arthur (Shire) agrees that it will indemnify and keep indemnified the State of Western Australia, the Department of Planning, Lands and Heritage and the Minister for Lands and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind, including without limitation, compensation payable to any party under the Native Title Act 1993 (Cth) which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the creation of a Crown reserve for the purpose of “Water Supply” and issue of a management order to the Shire.”

CARRIED 6/0**ATTACHMENT**

- Proposed options for excision (Maps)

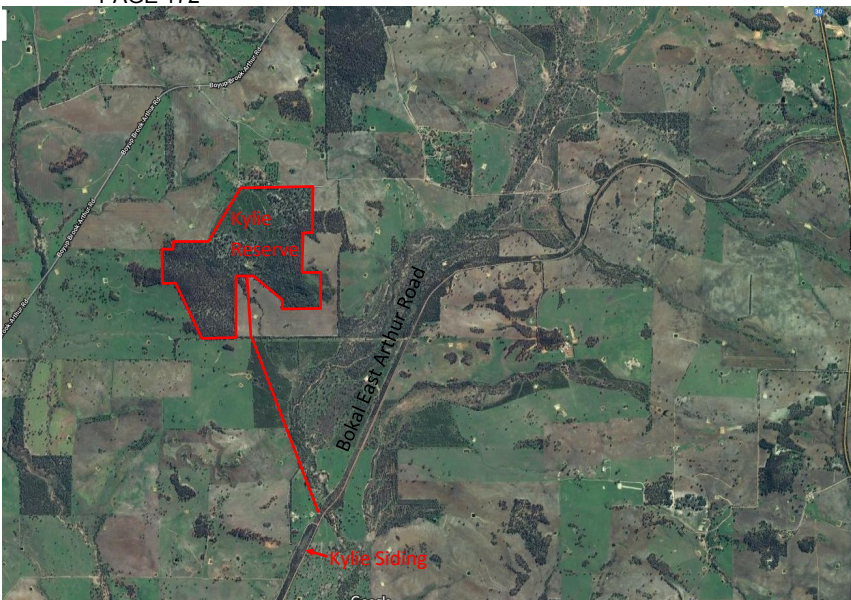


Figure 1: Kylie Reserve and pipeline.

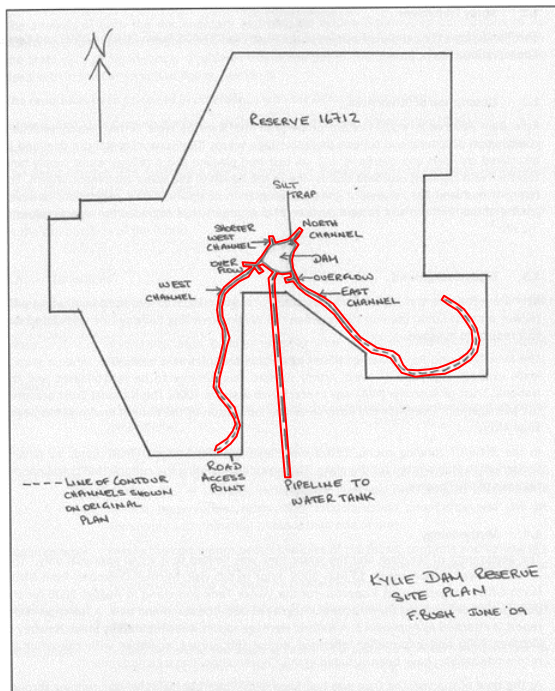


Figure 2: Option 1 for excision

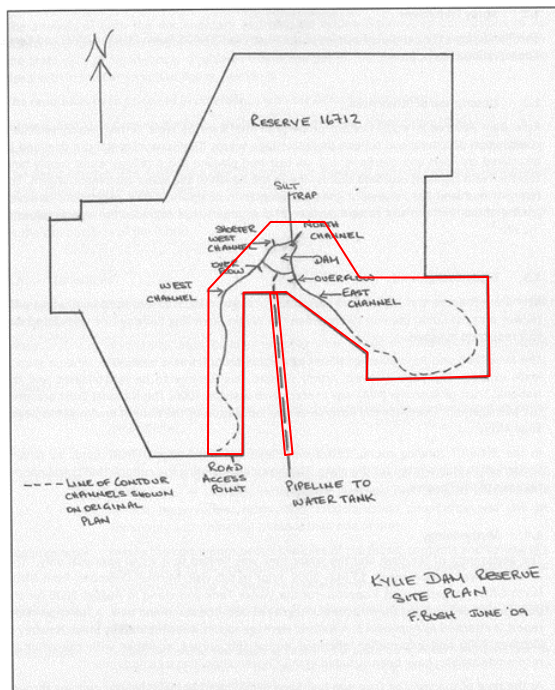


Figure 3 (bottom left): Option 2 for excision

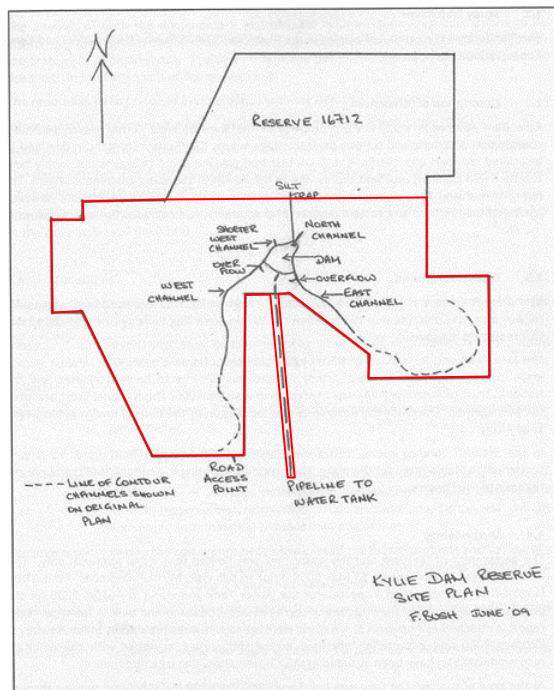


Figure 4 (bottom right): Option 3 for excision

ITEM 8.1.7 – DURANILLIN WATER SUPPLY

LOCATION/ADDRESS: Duranillin WA 6392
 NAME OF APPLICANT: N/A
 FILE REFERENCE: N/A
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 21 June 2018

SUMMARY:

A request for Council to endorse no service charge to Duranillin properties who do not use the water supply. Four out of ten of the properties have not used the supply in the last year.

BACKGROUND:

The fees and charges in the 2017/18 budget include service fees and usage charges for the Duranillin Water Supply.

In previous years, people connected to the supply who have not used water have not been charged a service fee, however this has not been stipulated in the fees and charges. Council endorsement is requested for those that have not used the supply in 2017/18 to be not be charged a fee. In the 2017/18 year four Duranillin residents have not used the water or used less than 200l which may be attributed to leakage.

CONSULTATION:

Duranillin residents.

STATUTORY ENVIRONMENT:

A service fee may be imposed on owners or occupiers for a service charge to meet the cost to the local government in the provision of a water service (Local Government Act S 6.38(1) Local Government (Financial Management) Regulations 54 (d)).

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The loss of income is approximately \$600.

STRATEGIC IMPLICATIONS:

There are six active users of the Duranillin Water Supply, and only four using more than 10,000l per annum. A review of the future of the supply has commenced with a survey sent to the ten properties.

COMMENT:

Precedence has been set, though not formally endorsed by Council, as one land owner has not been invoiced for a service fee in the last three years.

For future years, those that do not wish to use the supply will be disconnected so that a service is not available.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – (ITEM 8.1.7)

That the service fee on the Duranillin Water Supply not be applied for properties that do not use the supply i.e. less than 200l through the meter.

COUNCIL DECISION – ITEM 8.1.7

Moved: Cr Kevin King

Seconded: Cr Alan Blencowe

That the service fee on the Duranillin Water Supply only be applied to properties that use the supply.

CARRIED 6/0

ATTACHMENTS:

Nil

ITEM 8.1.8 – WRITE OFF OF OUTSTANDING INVOICES

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	N/A
Disclosure of Interest:	N/A
Date of Report:	19 June 2018

SUMMARY:

Council is asked to approve the write off two outstanding debts for a total \$1,672.73 (excluding GST).

BACKGROUND:

Following a review of outstanding debts, it is proposed that the Shire write off the following outstanding invoices:

- Invoice 2910 for \$1,072.73 ex GST dated 22/06/2017 – Private Works for cartage of gravel. There was a miscommunication regarding the Shire carting gravel for the debtor at the conclusion of Shire roadworks.
- Invoice 2740 for \$600 ex GST dated 12/10/2016 – Dog Infringement Fine.
An invoice was raised for the purpose of recording weekly payments of \$100, which the debtor had agreed to make in in November 2016. No payment was ever made. Multiple efforts have been made to contact the debtor who has never responded. The person has left the district and current contact details are unknown.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

In accordance with Section 6.12(1)(c) of the Local Government Act, a local government may write off any amount of money, which is owed to the local government.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The writing off of these invoices will reduce income for the current financial year.

STRATEGIC IMPLICATIONS:

Not applicable.

COMMENT

Council approval is required.

VOTING REQUIREMENTS:

Absolute majority.

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.8

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

That the Shire write off invoices 2740 and 2910 with a total value of \$1,672.73 (excluding GST).

CARRIED 6/0

ATTACHMENTS:

Nil

ITEM 8.1.9 – SETTING FEES FOR JOHNNY CASH TRIBUTE

LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: 6.15.4
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 14 June 2018

SUMMARY:

Fees and charges to be endorsed for “A Boy Named Cash” Johnny Cash Tribute tour and agreement provided for two free tickets to the event for radio promotion.

BACKGROUND:

The Shire is hosting the Country Arts WA “A Boy Named Cash” Johnny Cash Tribute tour on Saturday 11 August 2018 at the town hall.

Ticket prices (including GST) have been advertised at:

\$20 Adult
\$15 Concession
\$10 Youth (15+)

Ticket prices were set in consultation with Country Arts WA on a cost recovery basis. The tour fee is \$2,230+ GST with 5% ticket sale royalties.

CONSULTATION:

Consultation has been held with Country Arts WA, surrounding presenting Shires, and local community groups.

STATUTORY ENVIRONMENT:

Section 6.16 of the Local Government Act 1995, details the types of goods and services for which a local government may impose fees or charges.

Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year.

Any increase to fees and charges amended after the budget is adopted must be advertised in a newspaper circulating in the district, which in this case would be the Bleat.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The ticket prices are based on cost recovery. The Shire will run a bar to assist with covering costs.

STRATEGIC IMPLICATIONS:

The Shire’s Corporate Plan includes the strategy
Cultural, artistic and sporting events will be supported for community development and enjoyment
With the specific action to
Subsidise or underwrite travelling shows to ensure our community has access to quality entertainment.

COMMENT:

Promotional material has been printed with relevant ticket and venue details included.

Prior to printing the Shire was advised that the event was to be promoted as a 15+ event. This has since been reconsidered and is being promoted as family friendly entertainment. A ticket price for 14yrs and under has not been set. If the Shire was to provide free entry for under 14 years, families as a whole may attend the event and this may increase adult sales.

Catering may be provided by others.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.9

Moved: Cr Julie McFall

Seconded: Cr Marie Lloyd

That the Shire provide two free tickets to “A Boy Named Cash” Johnny Cash Tribute Tour for radio promotion and set the following charges:

\$20 Adult

\$15 Concession

\$10 Youth (15+)

14 years and under free entry

CARRIED 6/0**ATTACHMENTS:**

Nil

8.2 COMMITTEE REPORTS

Nil.

8.3 REPORTS OF ELECTED MEMBERS

Cr Marie Lloyd reported that she had attended a CRC meeting in June. The CRC's Business Plan has been updated reflecting partnerships and planned programs. Two new trainees have commenced, however the CRC is concerned about a reduction in ongoing funding for trainees. A financial management workshop had been held at the CRC for staff and committee, which Cr Lloyd attended.

Cr Julie McFall attended a West Arthur Cottage Homes meeting and advised that the drainage had improved and that WACH had made some positive improvements to some processes associated with administration.

Cr Kevin King advised that the Tidy Towns judging took place early this month and that a Tidy Towns Committee meeting had been held.

Cr Harrington and Cr McFall reported on the WALGA zone meeting in Darkan at the end of May.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 9:43 pm.

DISCLAIMER

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: Tuesday 31 July 2018

Signed: _____
Presiding Member at the meeting at which the Minutes were confirmed