

## SHIRE OF WEST ARTHUR



**Ordinary Council Meeting  
1 May 2018  
Minutes**

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**ORDINARY COUNCIL MEETING AGENDA****1. DECLARATION OF OPENING**

Cr Ray Harrington, Chairperson, declared the meeting open at 6 pm.

**2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**3. PUBLIC QUESTION TIME**

Nil.

**4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

Cr R Harrington	Shire President
Cr K King	Deputy Shire President
Cr M Meredith	
Cr M Lloyd	
Cr J McFall	
Cr A Blencowe	
Nicole Wasmann	Chief Executive Officer
Bill Owen	Works Manager

**Apologies**

Cr N Manuel

**Visitors**

Dianne Fordham Lamont	Southern Agcare Co-Chair (6:00pm – 6:40pm)
Sally Dickinson	Southern Agcare Counsellor (6:00pm – 6:40pm)

**Leave of Absence**

Nil.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Dianne Fordham Lamont, Co-Chair of Southern Agcare Inc., and Sally Dickinson, counsellor Southern Agcare Inc., provided a presentation on the role of Southern Agcare in the region.

6:40pm - Dianne Fordham Lamont and Sally Dickinson left the meeting.

A minute's silence was observed in remembrance of the late Colin William Johnston who was a councillor on the Shire of West Arthur from 2004 to 2011.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

6.1 Ordinary Meeting of Council held 27 March 2018

That the Minutes of the Ordinary Meeting of Council held 27 March 2018 be confirmed.

<b>COUNCIL DECISION – ITEM 6.1</b>
------------------------------------

Moved: Cr Julie McFall

Seconded: Cr Marie Lloyd

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 27 March 2018 be confirmed.

**CARRIED 6/0**

**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION****8. REPORTS****8.1 OFFICER REPORTS**

**ITEM 8.1.1– FINANCIAL REPORT MARCH 2018**

**Location/Address:** N/A  
**Name of Applicant:** N/A  
**File Reference:** N/A  
**Disclosure of Interest:** N/A  
**Date of Report:** 24 APRIL 2018

**SUMMARY:**

Consideration of the financial reports for the period ending 31 March 2018.

**BACKGROUND:**

The financial reports for the periods ending 31 March 2018 are included as attachments.

**COMMENT:**

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**CONSULTATION:**

Not applicable.

**STATUTORY ENVIRONMENT:**

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**POLICY IMPLICATIONS:**

Not applicable.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**STRATEGIC IMPLICATIONS:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1**

Moved: Cr Michael Meredith

Seconded: Cr Alan Blencowe

That the financial report for the period ending 31 March 2018 as presented be accepted.

**CARRIED 6/0**

**ATTACHMENTS:**

- Financial Reports – 31 March 2018

**SHIRE OF WEST ARTHUR**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 March 2018**

	Note	Annual Budget 2017/2018 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
<b>Opening Funding Surplus (Deficit)</b>	2	1,785,813	1,785,813	<b>1,785,813</b>	0	0%	
<b>Revenue from operating activities</b>							
Rates		1,610,369	1,610,369	<b>1,608,557</b>	(1,812)	(0%)	
Operating Grants, Subsidies and Contributions	6	836,327	661,291	<b>926,645</b>	265,354	40%	
Fees and Charges		316,950	248,713	<b>251,623</b>	2,911	1%	
Interest Earnings		103,034	58,878	<b>60,074</b>	1,196	2%	
Other Revenue		16,560	12,420	<b>26,490</b>	14,070	113%	
Profit on Disposal of Assets		27,393	27,292	<b>27,292</b>			
		<b>2,910,633</b>	<b>2,618,963</b>	<b>2,900,681</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,615,693)	(1,558,262)	<b>(1,455,732)</b>	102,530	7%	
Less overhead and wage allocations			337,181	<b>271,299</b>			
Materials and Contracts		(1,171,421)	(598,328)	<b>(570,791)</b>	27,537	5%	
less Pdepn and POC allocations			207,917	<b>143,174</b>			
Utility Charges		(71,850)	(47,900)	<b>(45,545)</b>	2,355	5%	
Depreciation on Non-Current Assets		(1,806,586)	(401,639)	<b>(374,726)</b>	26,913	7%	
Interest Expenses		(44,438)	(33,730)	<b>(33,730)</b>	0	0%	
Insurance Expenses		(111,461)	(86,461)	<b>(81,576)</b>	4,885	6%	
Other Expenditure		(16,425)	(8,213)	<b>(11,345)</b>	(3,133)	(38%)	
Loss on Disposal of Assets		(5,909)	(5,909)	<b>(6,029)</b>			
		<b>(4,843,783)</b>	<b>(2,195,343)</b>	<b>(2,165,001)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,806,586	401,639	<b>374,726</b>	(26,913)	(7%)	
Adjust (Profit)/Loss on Asset Disposal		(21,484)	(21,484)	<b>(21,263)</b>	221	(1%)	
Adjust Provisions and Accruals			0	<b>(10,369)</b>			
<b>Amount attributable to operating activities</b>		<b>(148,048)</b>	<b>803,774</b>	<b>1,078,774</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	6	1,073,555	604,178	<b>605,494</b>	1,316	0%	
Proceeds from Disposal of Assets		396,000	139,000	<b>134,546</b>	(4,454)	(3%)	
Land and Buildings	7	(1,374,916)	(1,160,000)	<b>(1,156,688)</b>	3,312	0%	
Infrastructure Assets - Roads	7	(1,286,258)	(890,625)	<b>(754,136)</b>	136,489	15%	▲
Infrastructure Assets - Other	7	(423,393)	(65,000)	<b>(64,658)</b>	342	1%	
Plant and Equipment	7	(570,000)	(470,000)	<b>(426,155)</b>	43,845	9%	
Furniture and Equipment	7	(15,000)	0	<b>0</b>	0		
<b>Amount attributable to investing activities</b>		<b>(2,200,012)</b>	<b>(1,842,447)</b>	<b>(1,661,597)</b>			
<b>Financing Activities</b>							
Proceeds from Self Supporting Loan - repayments		24,608	12,202	<b>12,202</b>	0	0%	
Transfer from Reserves	5	1,613,378	760,000	<b>759,316</b>	(684)	(0%)	
Repayment of Debentures		(81,648)	(60,834)	<b>(60,834)</b>	0	0%	
Transfer to Reserves	5	(994,091)	(28,428)	<b>(29,245)</b>	(817)	(3%)	
<b>Amount attributable to financing activities</b>		<b>562,247</b>	<b>682,940</b>	<b>681,439</b>			
<b>Closing Funding Surplus (Deficit)</b>	2	0	1,430,080	<b>1,884,429</b>	<b>454,349</b>	<b>32%</b>	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 1: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

**Operating Grants, Subsidies and Contributions**

387,000	WA Grants Commission Special Project Bridge Money - not budgeted	permanent variance
	The bridge funding will be claimed by Main Roads for bridge works so there will be an expenditure to offset the income with nil impact on the Shire's financial position	
(32,000)	The swimming pool grant will not be received. This is offset by reduced expenditure, with a nil impact on the Shire's financial position.	permanent variance
(54,273)	Direct Road Grants below budget	permanent variance
(35,373)	Grants Commission Road Grant and General Purpose Grant is below budget .	permanent variance
	This will be the same for each quarter. Therefore the total amount for the year will be \$47,164 below budget.	

**Fees and Charges**

(25,000)	Kids Central fees are trending below budget. This is partially offset by wages \$12,500 and material savings.	permanent variance
(8,000)	Joint venture housing rental is below budget due to vacant units. It may become a reportable variance in future months.	permanent variance
12,000	Private works income is above budget.	permanent variance

**Other Revenue**

2,087	Reimbursement of cemetery charges above budget.	permanent variance
4,480	Reimbursement of traffic management course from other Shire's unbudgeted.	permanent variance
5,444	Sale of scrap metal	permanent variance
	The combined total of small amounts is above the reportable threshold.	

**Employee Costs**

102,530	Wages are below budget. Roads and public facilities \$75,000 and Kids Central \$12,500. Admin wages are above by approximately \$6,000 due to long service leave payments on termination. (funded by reserve). Employee housing also below budget by \$15,000	
	Allocations to capital projects are below budget.	

**Materials and Charges**

7,182	As all council positions were elected unopposed, the cost of the election was \$7,182 below budget.	permanent variance
(15,000)	Council decision was made to contribute \$15,000 towards football lights. To be funded from reserve.	
32,000	Swimming pool expenditure below budget due to no funding for project	
	The combined total of small amounts is above the reportable threshold.	
	Allocations to capital projects are below budget.	

**Depreciation on Non-Current Assets**

Depreciation is currently below budget. Review of depreciation rates to be completed and HRC expansion depreciation to be added on project completion.

**Non Operating Grants**

The Kylie Dam project will not be funded. The expenditure will not be incurred, therefore nil impact on the Shire's financial position. permanent variance

There are several unbudgeted grants received by the Shire. Details of these are shown in Note 6: Grants. permanent variance

**Plant and Equipment**

58,000	Grader is below budget.	permanent variance
(14,000)	Pad foot roller is above budget.	permanent variance

**Infrastructure Assets - Roads**

Allocations to RRG were expected to be higher to date.

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 2: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	Current
	Note	30 June 2017	31 Mar 2018
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3	1,225,636	937,510
Cash Restricted - Conditions over Grants	6	727,541	878,478
Cash Restricted	5	2,009,096	1,279,025
Receivables - Rates	4	137,259	118,047
Receivables - Other	4	127,660	9,355
Inventories		13,293	13,293
		4,240,485	3,235,708
<b>Less: Current Liabilities</b>			
Payables		(445,576)	(72,254)
		(445,576)	(72,254)
Less: Cash Reserves	5	(2,009,096)	(1,279,025)
<b>Net Current Funding Position</b>		<b>1,785,813</b>	<b>1,884,429</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 3: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	143,388			143,388	NAB	0.05%	At Call
Municipal Cash Maximiser	272,000			272,000	NAB	0.60%	At Call
Trust Bank Account			24,905	24,905	NAB	0.05%	At Call
Trust Cash Maximiser			410	410	NAB	0.60%	At Call
Reserve Cash Maximiser		9,025		9,025	NAB	0.06%	At Call
Reserve 11am		0		0	Bendigo	1.50%	At Call
				0			
<b>(b) Term Deposits</b>							
<b>Reserve</b>		1,000,000		1,000,000	Bendigo	2.3	5/06/18
<b>Reserve</b>		270,000		270,000	NAB	2.52	20/06/18
<b>Municipal</b>	500,000			500,000	NAB	2.24	10/05/18
<b>Municipal</b>	200,000			200,000	NAB	1.75	19/04/18
<b>Municipal</b>	200,000			200,000	NAB	2	30/04/18
<b>Municipal</b>	200,000			200,000	NAB	2.42	28/05/18
<b>Municipal</b>	300,000			300,000	NAB	2.34	30/04/18
<b>Trust</b>			180,000	180,000	NAB	2.45	21/05/18
<b>Total</b>	<b>1,815,388</b>	<b>1,279,025</b>	<b>205,315</b>	<b>3,299,728</b>			

**Comments/Notes - Investments**

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 4: Receivables**

<b>Receivables - Rates Receivable</b>	<b>31 Mar 2018</b>	<b>30 June 2017</b>	<b>Receivables - General</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	194,904	260,498	Receivables - General	4,514	558	0	4,283	9,355
Levied this year	1,608,557	1,566,941						
Less Collections to date	(1,627,769)	(1,632,535)	<b>Balance per Trial Balance</b>					
Equals Current Outstanding	<b>175,692</b>	<b>194,904</b>	Sundry Debtors					0
			Receivables - Other					0
<b>Net Rates Collectable</b>	<b>175,692</b>	<b>194,904</b>	<b>Total Receivables General Outstanding</b>					<b>9,355</b>
% Collected	90.26%	89.33%						
Less Recognised as doubtful	(57,645)	(57,645)						

**Amounts shown above include GST (where applicable)**



**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 5: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	129,924	3,244	1,873	0	0	0	0	133,168	131,797
Plant Reserve	85,403	2,125	1,512	360,000	0	(404,000)	0	43,528	86,915
Building Reserve	419,344	10,334	6,046	546,057	0	(345,000)	0	630,735	425,390
Town Development Reserve	59,844	1,494	862	0	0	(55,000)	0	6,338	60,706
Recreation Reserve	52,658	1,315	759	0	0	(17,000)	0	36,973	53,417
Heritage Reserve	4,321	108	62	300	0	0	0	4,729	4,383
Community Housing Reserve	108,237	2,700	1,561	0	0	0	0	110,937	109,798
Waste Management Reserve	76,734	1,915	1,106	0	0	0	0	78,649	77,840
Darkan Swimming Pool Reserve	31,309	782	451	0	0	0	0	32,091	31,760
Information Technology Reserve	55,316	1,381	798	0	0	(15,000)	0	41,697	56,114
Darkan Sport and Community Centre Reserve	159,208	3,976	2,295	30,000	0	0	0	193,184	161,503
Health and Resource Centre Reserve	753,897	17,526	10,869	0	0	(771,378)	(759,316)	45	5,450
Arthur River Country Club Renewal Reserve	14,901	383	215	6,000	0	(3,000)	0	18,284	15,116
Museum	55,000	1,376	793	0	0	0	0	56,376	55,793
Moodiarrup Sports Club Reserve	3,000	75	43	3,000	0	(3,000)	0	3,075	3,043
	<b>2,009,096</b>	<b>48,734</b>	<b>29,245</b>	<b>945,357</b>	<b>0</b>	<b>(1,613,378)</b>	<b>(759,316)</b>	<b>1,389,809</b>	<b>1,279,025</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

Note 6: Grants and Contributions	Grant Provider	Type	Opening	Budget		YTD Actual		Unspent
			Balance	Operating	Capital	Revenue	(Expended)	Grant
			(a)	(b)	(c)	(f)	(g)	(a)+(f)+(g)
<b>General Purpose Funding</b>				\$	\$	\$	\$	\$
Grants Commission - General	WALGGC	Operating	0	218,454	0	158,468	0	0
Grants Commission - Roads	WALGGC	Operating	0	275,261	0	174,346	0	0
Grants Commission - Bridges	WALGGC	Operating - Tied	320,000	0	0	387,000	0	707,000
<b>Law, Order and Public Safety</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	28,370	0	23,626	(20,062)	3,564
Bushfire mitigation	Office of Emergency Management	Operating - Tied	0	0	0	22,750	(247)	22,503
<b>Education and Welfare</b>								
Youth Week	Dept. Local Govt. and Comm.	Operating - Tied	0	1,000	0	1,045	0	1,045
Kids Central Quarterly Grant	Federal DEEWR	Operating - Tied	0	30,666	0	23,274	(23,274)	0
CLGF Youth Development Scholarship	Dept. Local Govt. and Comm.	Operating - Tied	9,300	0	0	0	(1,605)	7,695
Seniors Week	Council of the Ageing	Operating - Tied	0	0	0	700	(700)	0
Spare parts workshop	Meerilinga Young	Operating - Tied	0	0	0	1,100	(1,100)	0
<b>Housing</b>								
West Arthur Cottage Homes	Dept. Regional Development	Operating - Tied	0	0	0	6,620	(6,620)	0
<b>Community Amenities</b>								
Strategic Ground Works	South West Catchment Council	Operating - Tied	45,366	50,000	0	25,000	(58,741)	11,625
<b>Recreation and Culture</b>								
CRC Funding Health and Resource Centre expansion	Dept. of Regional Development	Non-operating	124,100	0	0	0	(124,100)	0
Health and Resource Centre expansion	Estate of E Brown	Non-operating	80,000	0	0	0	(80,000)	0
Museum	Estate of E Brown	Operating - Tied	70,000	0	0	0	0	70,000
Darkan Swimming Pool - Will not be received	Dept. of Sport and Recreation	Operating - Tied	0	32,000	0	0	0	0
Nature Play Facility	LotteryWest	Non-operating	0	0	65,000	0	0	0
Mens Shed (Darkan, Dumbleyung, Lake Grace)	Dept. Local Govt. and Comm.	Operating - Tied	16,630	0	0	0	(6,108)	10,522
Lake Towerrinning Improvement Project	Department of Primary Industries and De	Operating - Tied	0	0	0	14,543	0	14,543
Building Stronger Communities	Dept. of Infrastructure	Non-operating	0	0	0	6,000	0	6,000
<b>Transport</b>								
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	54,145	0	598,040	348,088	(402,058)	175
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	342,286	247,090	(224,695)	22,395
Storm Damage	Main Roads	Operating	0	12,487	0	8,512	(8,512)	0
Direct Grant	Main Roads	Operating	0	123,500	0	69,227	0	0
<b>Economic Development</b>								
Information Bay	Tourism Group Cont	Non-operating	0	0	3,000	3,000	(3,000)	0
Kylie Dam Project - will not be received	Department of Water	Non-operating	0	0	53,911	0	0	0
Kylie Dam Project	Landcare (trust)	Non-operating	0	0	11,318	0	0	0
Enterprising Communities	RDA Wheatbelt	Operating - Tied	0	0	0	2,626	(2,626)	0
<b>Other Property &amp; Services</b>								
Youth Development	Dept. Local Govt. and Comm.	Operating - Tied	8,000	0	0	2,061	(8,650)	1,411
<b>TOTALS</b>			<b>727,541</b>	<b>771,738</b>	<b>1,073,555</b>	<b>1,525,076</b>	<b>(972,098)</b>	<b>878,478</b>
<b>SUMMARY</b>								
Operating	Operating Grants, Subsidies and Contributions		0	629,702	0	410,553	(8,512)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		469,296	142,036	0	510,345	(129,733)	849,908
Non-operating	Non-operating Grants, Subsidies and Contributions		258,245	0	1,073,555	604,178	(833,853)	28,570
<b>TOTALS</b>			<b>727,541</b>	<b>771,738</b>	<b>1,073,555</b>	<b>1,525,076</b>	<b>(972,098)</b>	<b>878,478</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
<b>Buildings</b>									
<b>Housing</b>									
Staff housing	E168486	0	0	0	0	(40,000)	(40,000)	40,000	
Land for staff house	E168487	0	0	0	0	(55,000)	(55,000)	55,000	
<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(95,000)</b>	<b>(95,000)</b>	<b>95,000</b>	
<b>Recreation And Culture</b>									
Health and Resource Centre Expansion	E168485	(24,046)	(1,131,525)	(1,155,571)	(25,000)	(1,237,916)	(1,262,916)	107,345	
<b>Recreation And Culture Total</b>		<b>(24,046)</b>	<b>(1,131,525)</b>	<b>(1,155,571)</b>	<b>(25,000)</b>	<b>(1,237,916)</b>	<b>(1,262,916)</b>	<b>107,345</b>	
<b>Transport</b>									
Depot Shed Construction and Power Upgrade	E168488	0	(1,117)	(1,117)	(7,000)	(10,000)	(17,000)	15,883	
<b>Transport Total</b>		<b>0</b>	<b>(1,117)</b>	<b>(1,117)</b>	<b>(7,000)</b>	<b>(10,000)</b>	<b>(17,000)</b>	<b>15,883</b>	
<b>Buildings Total</b>		<b>(24,046)</b>	<b>(1,132,642)</b>	<b>(1,156,688)</b>	<b>(32,000)</b>	<b>(1,342,916)</b>	<b>(1,374,916)</b>	<b>218,228</b>	
<b>Infrastructure</b>									
<b>Recreation And Culture</b>									
Car park and landscaping for Health and Resource Centre	E167907	(7,462)	(25)	(7,487)	(20,300)	(108,968)	(129,268)	121,781	
Darkan Tourist Info Bay - Signage	E167909	(1,413)	(10,576)	(11,989)	(800)	(11,000)	(11,800)	(189)	
Path at Cemetery	E167910	(9,198)	0	(9,198)	(6,927)	(2,469)	(9,396)	198	
Rail Trail - signage	E167911	(2,290)	(8,423)	(10,713)	(2,350)	(17,000)	(19,350)	8,637	
Youth Area/Parks Gardens and Public Open Spaces	E167912	0	0	0	0	(120,000)	(120,000)	120,000	
<b>Recreation And Culture Total</b>		<b>(20,363)</b>	<b>(19,024)</b>	<b>(39,387)</b>	<b>(30,377)</b>	<b>(259,437)</b>	<b>(289,814)</b>	<b>250,427</b>	
<b>Transport</b>									
Footpath extension Burrowes Street	E167905	(2,256)	(9,307)	(11,563)	0	(9,500)	(9,500)	(2,063)	
Seal back lane Burrowes St - Gibbs to Butler	E167906	(13,608)	(100)	(13,708)	(32,247)	(18,370)	(50,617)	36,909	
<b>Transport Total</b>		<b>(15,864)</b>	<b>(9,407)</b>	<b>(25,271)</b>	<b>(32,247)</b>	<b>(27,870)</b>	<b>(60,117)</b>	<b>34,846</b>	
<b>Economic Development</b>									
Kylie Dam Water Project	E167908	0	0	0	(8,233)	(65,229)	(73,462)	73,462	
<b>Economic Development Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(8,233)</b>	<b>(65,229)</b>	<b>(73,462)</b>	<b>73,462</b>	
<b>Infrastructure Total</b>		<b>(36,227)</b>	<b>(28,431)</b>	<b>(64,658)</b>	<b>(70,857)</b>	<b>(352,536)</b>	<b>(423,393)</b>	<b>285,273</b>	
<b>Furniture &amp; Office Equip.</b>									
<b>Governance</b>									
Computer Hardware Upgrade/New	E167701	0	0	0	0	(9,000)	(9,000)	9,000	
<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(9,000)</b>	<b>(9,000)</b>	<b>9,000</b>	

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
<b>Recreation And Culture</b>									
Furniture and Equipment Other	E167701	0	0	0	0	(6,000)	(6,000)	6,000	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,000)</b>	<b>(6,000)</b>	<b>6,000</b>	
<b>Furniture &amp; Office Equip. Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>15,000</b>	
<b>Plant , Equip. &amp; Vehicles</b>									
<b>Transport</b>									
Works Manager Ute	E167804	0	0	0	0	(45,000)	(45,000)	45,000	
Bobcat	E167805	0	0	0	0	(50,000)	(50,000)	50,000	
Grader	E167805	0	(312,000)	(312,000)	0	(370,000)	(370,000)	58,000	
Pad Foot Roller	E167805	0	(114,155)	(114,155)	0	(100,000)	(100,000)	(14,155)	
Sundry Plant	E167806	0	0	0	0	(5,000)	(5,000)	5,000	
<b>Transport Total</b>		<b>0</b>	<b>(426,155)</b>	<b>(426,155)</b>	<b>0</b>	<b>(570,000)</b>	<b>(570,000)</b>	<b>143,845</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>(426,155)</b>	<b>(426,155)</b>	<b>0</b>	<b>(570,000)</b>	<b>(570,000)</b>	<b>143,845</b>	
<b>Roads</b>									
<b>Regional Road Group</b>									
Bowelling - Duranillin Road	E168832	(57,403)	(57,582)	(114,985)	(135,426)	(58,568)	(193,994)	79,009	
Darkan Moodiarrup Road	E168833	(103,394)	(92,587)	(195,981)	(143,658)	(83,269)	(226,927)	30,946	
Moodiarrup Changerup Road	E168834	(5,085)	(20,992)	(26,077)	(56,808)	(51,356)	(108,164)	82,087	
<b>Regional Road Group Total</b>		<b>(165,882)</b>	<b>(171,161)</b>	<b>(337,043)</b>	<b>(335,892)</b>	<b>(193,193)</b>	<b>(529,085)</b>	<b>192,042</b>	
<b>Roads to Recovery</b>									
Cordering North Road	E168835	(27,901)	(68)	(27,969)	(19,647)	(4,262)	(23,909)	(4,060)	
Extension of Growden Place	E168836	0	(2,088)	(2,088)	(79,955)	(29,574)	(109,529)	107,441	
Arthur Dinninup Road	E168837	(4,209)	(19)	(4,228)	(23,841)	(17,956)	(41,797)	37,569	
Farrell Road	E168838	(426)	(3,156)	(3,582)	(25,331)	(8,252)	(33,583)	30,001	
Bowelling McAlinden Road	E168839	(45,810)	(10,868)	(56,678)	(57,542)	(15,904)	(73,446)	16,768	
Howie Road	E168840	(44,972)	0	(44,972)	(89,253)	(5,300)	(94,553)	49,581	
Carymunna Road	E168841	(20,919)	(50)	(20,969)	(22,973)	(5,576)	(28,549)	7,580	
Bowelling Duranillin - Reseal	E168842	(543)	(112,590)	(113,133)	0	(120,770)	(120,770)	7,637	
Darkan South Road	E168843	(7,335)	(99,887)	(107,222)	0	(101,687)	(101,687)	(5,535)	
Carymunna Road	E168844	(21,167)	(50)	(21,217)	(23,676)	(6,000)	(29,676)	8,459	
<b>Roads to Recovery Total</b>		<b>(173,282)</b>	<b>(228,776)</b>	<b>(402,058)</b>	<b>(342,218)</b>	<b>(315,281)</b>	<b>(657,499)</b>	<b>255,441</b>	
<b>Shire Funded</b>									
Rajander Road	E168845	(10,978)	0	(10,978)	(19,489)	(720)	(20,209)	9,231	

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
Dardadine South Road	E168846	(2,925)	0	(2,925)	(17,193)	(1,300)	(18,493)	15,568	
Cordering South Road	E168847	(1,132)	0	(1,132)	(15,167)	(4,262)	(19,429)	18,297	
Darling Road	E168848	0	0	0	(15,803)	(650)	(16,453)	16,453	
Dust Suppression - to be decided	E168849	0	0	0	(12,547)	(6,172)	(18,719)	18,719	
Dust Suppression - extend Bunce	E168850	0	0	0	(4,827)	(1,544)	(6,371)	6,371	
<b>Shire Funded Total</b>		<b>(15,035)</b>	<b>0</b>	<b>(15,035)</b>	<b>(85,026)</b>	<b>(14,648)</b>	<b>(99,674)</b>	<b>43,096</b>	
<b>Roads Total</b>		<b>(354,199)</b>	<b>(399,937)</b>	<b>(754,136)</b>	<b>(763,136)</b>	<b>(523,122)</b>	<b>(1,286,258)</b>	<b>490,579</b>	
<b>Capital Expenditure Total</b>		<b>(414,472)</b>	<b>(1,987,165)</b>	<b>(2,401,637)</b>	<b>(865,993)</b>	<b>(2,803,574)</b>	<b>(3,669,567)</b>	<b>1,152,925</b>	

**ITEM 8.1.2 – ACCOUNTS FOR PAYMENT**

**Location/Address:** N/A  
**Name of Applicant:** N/A  
**File Reference:** N/A  
**Disclosure of Interest:** N/A  
**Date of Report:** 26 April 2018

**SUMMARY:**

Council to note payments of accounts as presented.

**BACKGROUND:**

The schedule of accounts is included as an attachment for Council information.

**COMMENT:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**CONSULTATION:**

There has been no consultation.

**STATUTORY ENVIRONMENT:**

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be resented.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**STRATEGIC IMPLICATIONS:**

No strategic implications.

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2**

Moved: Cr Julie McFall

Seconded: Cr Alan Blencowe

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 290318.1 – 290318.27, 130418.1 – 130418.26, 200418.1 – 200418.3, 240418.1 – 240418.16 3482 – 3490 & 1997, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$286,641.87 listed (attached) be noted as approved for payment.

**CARRIED 6/0**

**ATTACHMENT**

- Cheque Listing

Date	Num	Name	Original Amount
29/03/2018	290318.1	<b>COLLIE ELECTRICAL SERVICES</b>	728.20
		REPLACE HARDWIRED SMOKE DETECTORS & TWO BATTEN LIGHT FITTINGS	
29/03/2018	290318.2	<b>COLLIE MOWERS &amp; MORE</b>	2,090.50
		PROTECTIVE GEAR & CHAINSAW	
29/03/2018	290318.3	<b>CORUM HEALTH SERVICES</b>	700.59
		PBS ONLINE FEE & LOTS DISPENSE SOFTWARE MAINTENANCE	
29/03/2018	290318.4	<b>COURIER AUSTRALIA</b>	43.08
		WORKSHOP CONSUMABLES & WATER TESTING FRIEGHT	
29/03/2018	290318.5	<b>CR A E BLENCOWE</b>	745.00
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	290318.6	<b>CR J M MCFALL</b>	1,090.00
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	290318.7	<b>CR K J KING</b>	1,297.50
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	290318.8	<b>CR M LLOYD</b>	1,052.80
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	290318.9	<b>CR M O MEREDITH</b>	975.40
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	290318.10	<b>CR N M MANUEL</b>	646.00
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	290318.11	<b>DARKAN DISTRICTS SPORTS CLUB INC</b>	15,000.00
		CONTRIBUTION TOWARDS FOOTBALL LIGHTS	
29/03/2018	290318.12	<b>DURALYN GRAZING CO</b>	514.26
		DURA FIRE TRUCK - 380L DIESEL	
29/03/2018	290318.13	<b>EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD</b>	2,546.09
		SALARY SACRIFICE PAYMENTS	
29/03/2018	290318.14	<b>GARPEN PTY LTD</b>	495.00
		SEAT FOR ROLLER	
29/03/2018	290318.15	<b>GJ &amp; RE ABBOTT</b>	5,500.00
		GRAVEL FOR ROAD WORKS - DARKAN MOODI RD - 2500M3	
29/03/2018	290318.16	<b>HAVE GAVEL WILL TRAVEL AUCTIONEERING</b>	715.00
		GUEST SPEAKER - MENS HEALTH NIGHT	
29/03/2018	290318.17	<b>JR &amp; A HERSEY PTY LTD</b>	763.62
		WORKSHOP COSUMABLES	
29/03/2018	290318.18	<b>KYM HARRINGTON</b>	302.24
		REFRESHMENTS & SNACKS FOR MENS SHED HEALTH NIGHT	
29/03/2018	290318.19	<b>MGM LIMESTONE</b>	2,054.80
		74 PLAIN LIMESTONE RETAINING WALL BLOCKS INC DELIVERY - QUOTE 00034838	
29/03/2018	290318.20	<b>MIDALIA STEEL PTY LTD</b>	1,077.45
		METAL FOR CEMETRIES PROJECT	
29/03/2018	290318.21	<b>MOORE STEPHENS</b>	907.50
		BUDGET WORKSHOP AND TEMPLATES	
29/03/2018	290318.22	<b>NICHOLLS BUS AND COACH SERVICE</b>	1,050.00
		COACH HIRE - BLOKES ON A BUS	
29/03/2018	290318.23	<b>PHOENIX GLASS</b>	255.00
		REPLACE PICTURE WINDOW AT 7 HILLMAN ST DARKAN	
29/03/2018	290318.24	<b>SHIRE OF COLLIE</b>	192.50
		RANGER SERVICES-DOG IMPOUNDED	
29/03/2018	290318.25	<b>STARTRACK EXPRESS</b>	176.35
		VARIOUS FRIEGHT	
29/03/2018	290318.26	<b>WALGA BUSINESS SOLUTIONS</b>	195.00
		COUNCILLOR TRAINING	
29/03/2018	290318.27	<b>WOOD &amp; GRIEVE ENGINEERS</b>	2,970.00

Date	Num	Name	Original Amount
		ELECTRICAL FOR HEATH & RESOURCE CENTRE EXPANSION	
05/04/2018	EFT	<b>SALARIES &amp; WAGES</b>	46,977.95
13/04/2018	130418.1	<b>AIR LIQUIDE</b>	229.64
		GAS CYLINDERS & DELIVERY FEE	
13/04/2018	130418.2	<b>AUSTRALIA POST</b>	28.57
		POSTAGE OF OVERDUE RATES	
13/04/2018	130418.3	<b>BLACKWOOD BASIN GROUP (INC)</b>	6,602.03
		SWCC PLAN DELIVERY & LANDCARE SUPPORT FOR MARCH 2018	
13/04/2018	130418.4	<b>BUNBURY MACHINERY</b>	401.99
		BLADES FOR KUBOTA	
13/04/2018	130418.5	<b>CHEM CENTRE</b>	253.00
		BORE SAMPLE TESTING DURANILLIN WATER SUPPLY	
13/04/2018	130418.6	<b>COLLIE BETTA HOME LIVING</b>	329.00
		MIELE BAG VAC CLEANER	
13/04/2018	130418.7	<b>COLLIE ELECTRICAL SERVICES</b>	1,268.19
		REPAIRS TO RCD'S, LIGHT FITTING & THE WATER PUMP AT MOODIARRUP HALL SITE	
13/04/2018	130418.8	<b>COURIER AUSTRALIA</b>	47.14
		VARIOUS FRIEGHT	
13/04/2018	130418.9	<b>EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD</b>	3,875.79
		SALARY SACRIFICE PAYMENT - MARCH 2018	
13/04/2018	130418.10	<b>ELITE COMPLIANCE</b>	396.00
		BUILDING PLANS CERTIFICATION - MILLS	
13/04/2018	130418.11	<b>FLEAYS STORE</b>	216.00
		CONSUMABLES	
13/04/2018	130418.12	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	14,875.08
		12 000L DIESEL	
13/04/2018	130418.13	<b>J.P.S O'CONNELL &amp; CO</b>	4,400.00
		GRAVEL FOR WANDRA STORM DAMAGE & BOWELLING-DURANILLIN ROAD	
13/04/2018	130418.14	<b>JASON SIGNMAKERS</b>	306.35
		SIGNS FOR LAKE TOWERINNING	
13/04/2018	130418.15	<b>JR &amp; A HERSEY PTY LTD</b>	59.79
		PROTECTIVE CLOTHING AND EQUIPMENT	
13/04/2018	130418.16	<b>LANDGATE</b>	80.90
		RURAL UV INTERIM VALUATION SHARED	
13/04/2018	130418.17	<b>MARKET CREATIONS</b>	858.00
		NATURE PLAY AREA SIGNAGE NATIVE SENSORY GARDEN	
13/04/2018	130418.18	<b>MARKETFORCE</b>	133.36
		KIDS CENTRAL ADVERTISING	
13/04/2018	130418.19	<b>NARROGIN FREIGHTLINES</b>	238.35
		SWIMMING POOL CHEMICALS DELIVERY & RETURN OF DRUMS	
13/04/2018	130418.20	<b>PIANO MAGIC</b>	275.00
		TUNING OF THE TOWN HALL PIANO	
13/04/2018	130418.21	<b>SAVIC PLASTER</b>	2,970.00
		CEILING REPLACEMENTS AND REPAIRS AT 31 ARTHUR ST DARKAN	
13/04/2018	130418.22	<b>SOS OFFICE EQUIPMENT</b>	202.18
		METER READINGS FOR THE XEROX PRINTER MARCH 2018	
13/04/2018	130418.23	<b>STATION MOTORS HOLDEN</b>	24,550.49
		2018 FORD RANGER XLT AUTO CREWW CAB IN WHITE	
13/04/2018	130418.24	<b>T R ANDERSON PAINTING</b>	6,974.00
		PAINTING AT 31 ARTHUR ST & 4/12 HILLMAN ST	
13/04/2018	130418.25	<b>WEST ARTHUR COMMUNITY RESOURCE CENTRE</b>	633.00
		PRINTING BUSSINESS CARDS & DOCTORS HOURS MARCH 2018	
13/04/2018	130418.26	<b>YORK MOTOR MUSEUM</b>	100.00



Date	Num	Name	Original Amount
		BLOKES ON BUS TOUR - MUSEUM ENTRY FEE	
19/04/2018	EFT	SALARIES & WAGES	50,389.76
20/04/2018	200418.1	BUILDING COMMISSION	325.65
		BUILDING SERVICES LEVY FOR THE MONTHS FEBRUARY & MARCH 2018	
20/04/2018	200418.2	DEPARTMENT OF HUMAN SERVICES	425.84
		CHILD SUPPORT PAYMENTS	
20/04/2018	200418.3	KATRINA DEERING	94.55
		REFUND OF OVERPAID RENT	
24/04/2018	240418.1	BODDINGTON MEDICAL CENTRE	1,140.00
		REIMBURSEMENT FOR FUEL FOR THE DOCTOR FROM 9/1/18 TO 27/3/18	
24/04/2018	240418.2	COURIER AUSTRALIA	31.75
		VARIOUS FRIEGHT	
24/04/2018	240418.3	DARKAN AGRI SERVICES	1,149.86
		ROADSIDE SPRAYING, GYM KEY BOX, CEMENT & WORKSHOP CONSUMABLES	
24/04/2018	240418.4	GREAT SOUTHERN WASTE DISPOSAL	5,970.70
		REFUSE COLLECTION	
24/04/2018	240418.5	JASON SIGNMAKERS	345.95
		SIGNS FOR LAKE TOWERINNING	
24/04/2018	240418.6	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	147.96
		JCB BACKHOE LIFT PUMP	
24/04/2018	240418.7	KYM HARRINGTON	99.00
		NOTICE FOR BILL JOHNSTON IN WEST NEWSPAPPER	
24/04/2018	240418.8	MGM LIMESTONE	2,372.70
		RETAINING WALL BLOCKS CREAM PLAIN FOR CRC	
24/04/2018	240418.9	P & S GRIGGS PLUMBING	255.75
		CLEAR BLOCKAGE IN SEPTIC PIPES AT 31 ARTHUR ST DARKAN	
24/04/2018	240418.10	PUTLAND MOTORS	2,782.12
		NEW TYRE, RADIATOR HOSE, GLOBES, BEACON LIGHT, 2ND HAND ENGINE FOR RODEO	
24/04/2018	240418.11	SHARON PLANK	150.00
		REIMBURSEMENT OF EQUIP FOR KIDS CENTRAL	
24/04/2018	240418.12	STARTRACK EXPRESS	30.92
		FRIGHT FROM KEWDALE	
24/04/2018	240418.13	TELEAH HIGGIE	691.88
		YOUTH WEEK 2018 SUPPLIES, LAZER TAG & LUNCHES	
24/04/2018	240418.14	VOGUE FURNITURE	4,445.00
		DEPOSIT FOR CRC - 14 x CALAIS FLIP TABLES 1800MM X 800MM - ASH WOODLINE	
24/04/2018	240418.15	WALGA BUSINESS SOLUTIONS	785.00
		COUNCILLOR TRAINING	
24/04/2018	240418.16	WESTERN STABILISERS	36,215.87
		CEMENT STABILISATION ON COLLIE CHANGERUP ROAD & BOYUP BROOK ARTHUR ROAD	
29/03/2018	EFT	NATIONAL AUSTRALIA BANK	117.81
		START OF MONTH BANK FEES	
29/03/2018	EFT	NATIONAL AUSTRALIA BANK	69.70
		END OF MONTH BANK FEES	
25/04/2018	BPAY	DEPARTMENT OF TRANSPORT 2	239.65
		VECHICLE RENEWAL FOR AW3753	
29/03/2018	3482	CR RAY HARRINGTON	2,325.00
		QUARTER 2 & 3 COUNCILLOR FEES	
29/03/2018	3483	SYNERGY	807.40
		VARIOUS ELECTRICITY ACCOUNT	
29/03/2018	3484	TELSTRA	635.44
		VARIOUS TELEPHONE CALLS & CHARGES	
13/04/2018	3486	SYNERGY	1,788.55

Date	Num	Name	Original Amount
		VARIOUS ELECTRICITY ACCOUNT	
13/04/2018	3487	TELSTRA	323.85
		VARIOUS TELEPHONE CALLS & CHARGES	
24/04/2018	3488	SYNERGY	599.65
		VARIOUS ELECTRICITY ACCOUNT	
24/04/2018	3489	TELSTRA	959.63
		VARIOUS TELEPHONE CALLS & CHARGES	
24/04/2018	3490	YORK MENS SHED	560.00
		CATERING BLOKES ON A BUS	
28/03/2018	19984	SHIRE OF WEST ARTHUR	199.25
		KIDS CENTRAL PETTY CASH RECOUP 2018	
<b>FUND</b>		<b>VOUCHERS</b>	<b>AMOUNT</b>
MUNICIPAL			
		290318.1 - 290318.27	44,083.88
		130418.1 - 130418.26	70,303.85
		200418.1 - 200418.3	846.04
		240418.1 - 240418.16	56,614.46
		3482 - 3490	7,999.52
		19977	199.25
		EFT & BPAY	427.16
		SALARIES AND WAGES	97,367.71
		LICENSING TOTAL MARCH 2018 TRANSFER	8,800.00
		<b>TOTAL</b>	<b>286,641.87</b>

**ITEM 8.1.3 – BUDGET REVIEW – MARCH 2018**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**DISCLOSURE OF INTEREST:** N/A  
**DATE OF REPORT:** 24 April 2018

**SUMMARY:**

Consideration of the budget review for the nine month period from 1 July 2017 to 31 March 2018.

**BACKGROUND:**

Local governments are required to conduct at least one budget review between six and nine months into a financial year.

The budget review is a detailed comparison of the year to date actual results with the adopted budget.

The following reports are included for your information:

Monthly Statement of Financial Activity with Projected Variances – 31 March 2018  
Explanation of Variance – 31 March 2018

**COMMENT:**

Comments are provided in Note 1: Explanation of Variance.

If you have any questions regarding details in the reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**CONSULTATION:**

Not Applicable.

**STATUTORY ENVIRONMENT:**

Local governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996.

Regulation 33A(2) and (3) of the Financial Management Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review. Regulation 33A(4) states that within 30 days after Council has made a determination a copy of the review and determination is to be provided to the Department.

**POLICY IMPLICATIONS:**

Not Applicable.

**FINANCIAL IMPLICATIONS:**

Not Applicable.

**STRATEGIC IMPLICATIONS:**

Not Applicable.

**VOTING REQUIREMENTS:**

Simple Majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3**

Moved: Cr Julie McFall

Seconded: Cr Marie Lloyd

That the budget review as at 31 March 2018 for the 2017/18 financial year, as presented, be adopted.

**CARRIED 6/0**

**ATTACHMENTS:**

- Monthly Statement of Financial Activity with Projected Variances – 31 March 2018
- Explanation of Variance – 31 March 2018

**SHIRE OF WEST ARTHUR  
STATEMENT OF BUDGET REVIEW  
(NATURE OR TYPE)  
FOR THE PERIOD ENDED 31ST MARCH 2018**

	Budget v Actual		Predicted			
	Note	Annual Budget (a) \$	YTD Actual (b) \$	Variance Permanent (c) \$	Variance Timing (Carryover) (d) \$	Year End (a)+(c)+(d) \$
<b>OPERATING ACTIVITIES</b>						
<b>Net current assets at start of financial year surplus/(deficit)</b>		1,785,813	1,785,813	0	0	1,785,813
<b>Revenue from operating activities (excluding rates)</b>						
Operating grants, subsidies and contributions		836,327	926,645	448,106	0	1,284,433 ▲
Profit on asset disposals	4.1.1	27,393	27,292	0	0	27,393 ▼
Fees and charges	4.1.2	316,950	251,623	(23,000)	0	293,950 ▼
Service charges		0	0	0	0	0
Interest earnings	4.1.7	103,034	60,074	(2,200)	0	100,834 ▼
Other revenue	4.1.8	16,560	26,490	12,011	0	28,571 ▲
		1,300,264	1,292,124	434,917	0	1,735,181
<b>Expenditure from operating activities</b>						
Employee costs	4.2.1	(1,615,693)	(1,184,433)	101,500	0	(1,514,193) ▼
Materials and contracts		(1,171,421)	(427,617)	37,639	76,000	(1,057,782) ▼
Utility charges	4.2.3	(71,850)	(45,545)	0	0	(71,850)
Depreciation on non-current assets		(1,806,586)	(374,726)	0	0	(1,806,586)
Interest expenses		(44,438)	(33,730)	0	0	(44,438)
Insurance expenses		(111,461)	(81,576)	25,000	0	(86,461) ▼
Loss on asset disposals	4.2.6	(5,909)	(6,029)	0	0	(5,909)
Other expenditure	4.2.7	(16,425)	(11,345)	0	0	(16,425)
		(4,843,783)	(2,165,001)	164,139	76,000	(4,603,644)
<b>Operating activities excluded from budget</b>						
Depreciation on assets		1,806,586	374,726	0	0	1,806,586
(Profit)/loss on asset disposal	4.4.3	(21,484)	(21,263)	0	0	(21,484)
Adjust provisions and accruals		0	(10,369)	0	0	0
<b>Amount attributable to operating activities</b>		27,396	1,256,030	599,056	76,000	702,452
<b>INVESTING ACTIVITIES</b>						
Non-operating grants, subsidies and contributions	4.1.3	1,073,555	605,494	(40,876)	(130,229)	902,450 ▼
Purchase land held for resale		0	0	0	0	0
Purchase land and buildings		(1,374,916)	(1,156,688)	(100,000)	95,000	(1,379,916) ▲
Purchase property, plant and equipment		(570,000)	(426,155)	44,000	0	(526,000) ▼
Purchase furniture and equipment		(15,000)	0	0	0	(15,000)
Purchase and construction of infrastructure-roads		(1,286,258)	(754,136)	0	42,590	(1,243,668) ▼
Purchase and construction of infrastructure-other		(423,393)	(64,658)	8,577	185,229	(229,587) ▼
Purchase of investments		0	0	0	0	0
Proceeds from disposal of assets		396,000	134,546	0	0	396,000
Proceeds from sale of investments		0	0	0	0	0
<b>Amount attributable to investing activities</b>		(2,200,012)	(1,661,597)	(88,299)	192,590	(2,095,721)
<b>FINANCING ACTIVITIES</b>						
Proceeds from new borrowings		0	0	0	0	0
Proceeds from advances		0	0	0	0	0
Proceeds from self supporting loans		24,608	12,202	0	0	24,608
Transfers from cash backed reserves (restricted assets)		1,613,378	759,316	72,423	(150,000)	1,535,801 ▼
Repayment of debentures		(81,648)	(60,834)	0	0	(81,648)
Advances to community groups		0	0	0	0	0
Transfers to cash backed reserves (restricted assets)		(994,091)	(29,245)	8,200	(70,000)	(1,055,891) ▲
<b>Amount attributable to financing activities</b>		562,247	681,439	80,623	(220,000)	422,870
<b>Budget deficiency before general rates</b>		(1,610,369)	275,872	591,380	48,590	(970,399)
<b>Estimated amount to be raised from general rates</b>		1,610,369	1,608,557			1,610,369
<b>Closing funding surplus(deficit)</b>		0	1,884,429	591,380	48,590	639,970 ▲
Expected restricted cash at year end						(656,058)
Closing funding surplus(deficit) after restricted cash considered						(16,088)

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE REVIEW OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 31ST MARCH 2018**

**4. PREDICTED VARIANCES**

<b>Comments/Reason for Variance</b>	<b>Variance \$</b>	
	<b>Permanent</b>	<b>Timing</b>
<b>4.1 OPERATING REVENUE (EXCLUDING RATES)</b>		
<b>4.1.1 PROFIT ON ASSET DISPOSAL</b>		
No Material Variance		
<b>4.1.2 FEES AND CHARGES</b>		
Kids Central fees are trending below budget. Partly offset by lower wages.	(27,000)	
Private works income is above budget.	12,000	
Joint venture housing income will be lower than budget.	(8,000)	
<b>4.1.3 GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>		
WA Grants Commission Special Projects Bridge Money - expenditure will be in future years.	516,000	
Direct Road Grants below budget	(54,273)	
Grants Commission Road Grant and General Purpose Grant is below budget.	(47,164)	
Bushfire mitigation grant received. Will be offset by expenditure	45,000	
Lake Towerinning improvement project. Will be offset by expenditure.	14,543	
Building stronger communities grant funding received. Will be offset by expenditure.	6,000	
Darkan swimming pool grant will not be received.	(32,000)	
<b>4.1.7 INTEREST EARNINGS</b>		
Interest on rates is likely to be above budget by \$8,000. Interest on Reserves is estimated to be below budget by \$8,200. Interest on municipal funds is expected to be slightly below budget by \$2,000	(2,200)	
<b>4.1.8 OTHER REVENUE</b>		
Reimbursement of cemetery charges above budget	2,087	
Reimbursement of traffic management course above budget.	4,480	
Sale of scrap metal.	5,444	
Predicted Variances Carried Forward	434,917	0
Predicted Variances Brought Forward	434,917	0
<b>4.2 OPERATING EXPENSES</b>		
<b>4.2.1 EMPLOYEE COSTS</b>		
Crew and cleaning staff wages are expected to be \$75,000 below budget. While this is a cash saving will be offset against lower grant income from RRG. Employee housing expenditure is expected to be \$15,000 below budget. Kids Central wages are \$12,500 below budget (income also lower).	101,500	
<b>4.2.2 MATERIAL AND CONTRACTS</b>		
Lake Towerinning improvement project	(14,543)	
Building stronger communities	(6,000)	
Darkan Swimming pool. Grant not received	32,000	
Contribution to lights at sports complex	(15,000)	
Corporate planning	3,000	
Election	7,182	
Kids Central expenditure below budget	5,000	
Town planning expenditure	5,000	
Bushfire mitigation project material component.	(19,000)	
Museum expenditure below budget. Transfer to reserve.		70,000
Info Bays below budget.		6,000
Footpath maintenance below budget.	9,000	
Bridge maintenance.	9,000	
Road maintenance materials expected to be below budget.	10,000	
Building and Health Services	7,000	
Sport and Recreation materials below budget.	5,000	
<b>4.2.3 UTILITY CHARGES</b>		
No Material Variance		
<b>4.2.4 DEPRECIATION (NON CURRENT ASSETS)</b>		
No Material Variance		
<b>4.2.4 INTEREST EXPENSES</b>		
No Material Variance		
<b>4.2.5 INSURANCE EXPENSES</b>		

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE REVIEW OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 31ST MARCH 2018**

**4. PREDICTED VARIANCES**

<b>Comments/Reason for Variance</b>	<b>Variance \$</b>	
	<b>Permanent</b>	<b>Timing</b>
Insurance of bridges below budget.	25,000	
<b>4.2.6 LOSS ON ASSET DISPOSAL</b>		
No Material Variance		
<b>4.2.7 OTHER EXPENDITURE</b>		
No Material Variance	0	
Predicted Variances Carried Forward	599,056	76,000
Predicted Variances Brought Forward	599,056	76,000
<b>4.3 CAPITAL REVENUE</b>		
<b>4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>		
The Kylie Dam project will not be funded. The expenditure will not be incurred, therefore nil impact on the Shire's financial position.		(65,229)
Nature play funding will not be received this year. Future project.		(65,000)
RRG funding is expected to be lower than budgeted.	(40,876)	
<b>4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS</b>		
No Material Variance		
<b>4.3.3 PROCEEDS FROM NEW DEBENTURES</b>		
No Material Variance		
<b>4.3.4 PROCEEDS FROM SALE OF INVESTMENT</b>		
No Material Variance		
<b>4.3.5 PROCEEDS FROM ADVANCES</b>		
No Material Variance		
<b>4.3.6 SELF-SUPPORTING LOAN PRINCIPAL</b>		
No Material Variance		
Predicted Variances Carried Forward	558,180	(54,229)
Predicted Variances Brought Forward	558,180	(54,229)
<b>4.4 CAPITAL EXPENSES</b>		
<b>4.4.1 LAND HELD FOR RESALE</b>		
No Material Variance		
<b>4.4.2 LAND AND BUILDINGS</b>		
Expenditure on the expansion is expected to be \$100,000 above budget. This will be funded from the Building Reserve.	(100,000)	
Staff housing renovations will not be this year. Reserve funding adjustment		40,000
Land for staff house. Reserve funding adjustment.		55,000
<b>4.4.3 PLANT AND EQUIPMENT</b>		
Grader purchase was below budget. Lower amount to be funded by Plant Reserve.	58,000	
Purchase of the pad foot roller is above budget. Funded by Plant Reserve	(14,000)	
<b>4.4.4 FURNITURE AND EQUIPMENT</b>		
No Material Variance		
<b>4.4.5 INFRASTRUCTURE ASSETS - ROADS</b>		
Roads to recovery material expenditure below budget this year.		34,874
Shire funded dust suppressions deferred - material component.		7,716
<b>4.4.6 INFRASTRUCTURE ASSETS - OTHER</b>		
Kylie Dam project deferred until funding received. (\$65,229 materials)		65,229
Youth area will not be completed this year (grant funding not received, balance reserve funded)		120,000
Rail trail project will be below budget. Materials	8,577	
<b>4.4.7 PURCHASES OF INVESTMENT</b>		

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE REVIEW OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 31ST MARCH 2018**

**4. PREDICTED VARIANCES****Comments/Reason for Variance**

	Variance \$	
	Permanent	Timing
No Material Variance		
<b>4.4.8 REPAYMENT OF DEBENTURES</b>		
No Material Variance		
<b>4.4.9 ADVANCES TO COMMUNITY GROUPS</b>		
No Material Variance		
Predicted Variances Carried Forward	510,757	268,590
Predicted Variances Brought Forward	510,757	268,590
<b>4.5 OTHER ITEMS</b>		
<b>4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)</b>		
Lower interest received due to the mid year transfer of funds for HRC expansion will result in lower interest transferred to reserves.	8,200	
Additional transfer of unspent museum funds		(70,000)
<b>4.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)</b>		
Additional funds transferred from the building reserve to fund the HRC expansion.	100,000	
Plant purchase variances. Grader and Roller.	(44,000)	
Staff housing renovations will not be done this year		(40,000)
Land for staff house will not be purchased this year.		(55,000)
Rail trail transfer will be below budget.	(8,577)	
Youth Area will not be completed this year.		(55,000)
Recreation reserved funded \$15,000 towards football lights	15,000	
LSL taken this year is funded by the LSL Reserv	10,000	
<b>4.5.1 RATE REVENUE</b>		
No Material Variance		
<b>4.5.2 OPENING FUNDING SURPLUS(DEFICIT)</b>		
No Variance	0	
<b>4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS)</b>		
No Material Variance	0	
<b>Total Predicted Variances as per Annual Budget Review</b>	<b>591,380</b>	<b>48,590</b>

**ITEM 8.1.4– CLOSURE OF UNMADE ROAD RESERVE – COLTART**

**LOCATION/ADDRESS:** Location 4569, Coltart Rd-West Arthur  
**NAME OF APPLICANT:** Danny Buller  
**FILE REFERENCE:** 7.4.6  
**DISCLOSURE OF INTEREST:** N/A  
**DATE OF REPORT:** 24 April 2018

**SUMMARY:**

Council to consider a request for the closure of a section of unmade road which traverse's location 4569 and adjoins Coltart Road.

**BACKGROUND:**

In February 2018, Council considered a request to close an unmade section of Coltart Road. Council resolved to advertise the intention to close the section of unmade road reserve for comment.

**CONSULTATION:**

In accordance with Section 58 of the Land Administration Act, the closure has been locally advertised for 35 days with no objections received.

Alinta Gas, Western Power, Telstra, Water Corporation, Department of Fire and Emergency Services and Department of Biodiversity, Conservations and Attractions were advised of the proposed road closure. Telstra and Alinta Gas have replied with no objections to the proposal received.

**STATUTORY ENVIRONMENT:**

To permanently close a road, a local government must resolve to make a request to the Minister following publication in a newspaper circulating in the district.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this resolution.

**STRATEGIC IMPLICATIONS:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.4**

Moved: Cr Michael Meredith

Seconded: Cr Kevin King

That Council approach the Minister for Lands with an application to close a portion of Coltart Road, in accordance with section 58 of the Land Administration Act 1997.

**CARRIED 6/0**

**ATTACHMENTS:**

Nil.



**8.2 COMMITTEE REPORTS**

**8.3 ELECTED MEMBER REPORTS**

Cr Harrington advised that he had chaired a 4WDL meeting hosted in Darkan earlier this month.

Cr Harrington and Cr Meredith attended the Bush Fire Advisory Committee Meeting and Cr Harrington the Local Emergency Management Committee Meeting on 10 April 2018.

Cr McFall and Cr Lloyd attended WALGA training for elected members in Kojonup, which they both found very informative.

Cr King reported on discussions regarding a community owned shop.

**9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil.**

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**11. CONFIDENTIAL ITEMS**

**12. CLOSURE OF MEETING**

Cr Harrington declared the meeting closed at 7:55 pm.

**DISCLAIMER**

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: Tuesday 22 May 2018.

Signed: \_\_\_\_\_  
Presiding Member at the meeting at which the Minutes were confirmed