

SHIRE OF WEST ARTHUR



Ordinary Council Meeting 19 December 2017 Minutes

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ORDINARY COUNCIL MEETING MINUTES

- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
Cr Ray Harrington, Chairperson, declared the meeting open at 6.06 pm.
- 2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
Nil.
- 3. PUBLIC QUESTION TIME**
Nil.
- 4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

Cr R Harrington OAM	Shire President
Cr K King	Deputy Shire President
Cr M Meredith	
Cr M Lloyd	
Cr J McFall	
Cr A Blencowe	
Nicole Wasmann	Chief Executive Officer

Apologies
Cr N Manuel

Leave of Absence
Nil.
- 5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
Nil.
- 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
6.1 Ordinary Meeting of Council held 28 November 2017

COUNCIL DECISION – ITEM 6.1

Moved: Cr Kevin King

Seconded: Cr Marie Lloyd

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 28 November 2017 be confirmed.

CARRIED 5/0

- 7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**
Nil.
- 8. REPORTS**
- 8.1. REPORTS OF OFFICERS**
6:10 pm Cr Meredith arrived.

ITEM 8.1.1 – FINANCIAL REPORT NOVEMBER 2017

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE: N/A
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 8 December 2017

SUMMARY:

Consideration of the financial reports for the period ending 30 November 2017.

BACKGROUND:

The November 2017 financial reports are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Julie McFall

Seconded: Cr Marie Lloyd

That the financial report for the period ending 30 November 2017 as presented be accepted.

CARRIED 6/0

ATTACHMENT

- Financial Reports – November 2017

SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2017

	Note	Annual Budget 2017/2018	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	2	1,785,813	1,785,813	1,785,813	0	0%	
Revenue from operating activities							
Rates		1,610,369	1,606,975	1,604,491	(2,484)	(0%)	
Operating Grants, Subsidies and Contributions	6	836,327	419,102	599,247	180,145	43%	▲
Fees and Charges		316,950	157,729	154,172	(3,557)	(2%)	
Interest Earnings		103,034	11,721	13,597	1,877	16%	
Other Revenue		16,560	8,500	12,719	4,219	50%	
Profit on Disposal of Assets		27,393	0	1,972			
		2,910,633	2,204,027	2,386,198			
Expenditure from operating activities							
Employee Costs		(1,615,693)	(899,501)	(889,662)	9,839	1%	
Less overhead and wage allocations			150,000	150,224			
Materials and Contracts		(1,171,421)	(325,817)	(328,478)	(2,661)	(1%)	
less Pdepn and POC allocations			50,000	51,906			
Utility Charges		(71,850)	(23,950)	(19,531)	4,419	18%	▲
Depreciation on Non-Current Assets		(1,806,586)	(245,814)	(233,378)	12,436	5%	
Interest Expenses		(44,438)	(11,508)	(11,508)	0	0%	
Insurance Expenses		(111,461)	(86,461)	(81,576)	4,885	6%	
Other Expenditure		(16,425)	(1,000)	(981)	19	2%	
Loss on Disposal of Assets		(5,909)	0	0			
		(4,843,783)	(1,394,051)	(1,362,984)			
Operating activities excluded from budget							
Add back Depreciation		1,806,586	245,814	233,378	(12,436)	(5%)	
Adjust (Profit)/Loss on Asset Disposal		(21,484)	0	(1,972)	(1,972)		
Adjust Provisions and Accruals			0	(10,368)			
Amount attributable to operating activities		(148,048)	1,055,790	1,244,252			
Investing activities							
Grants, Subsidies and Contributions	6	1,073,555	258,284	258,284	0	0%	
Proceeds from Disposal of Assets		396,000	74,000	74,788	788	1%	
Land and Buildings	7	(1,374,916)	(535,000)	(532,931)	2,069	0%	
Infrastructure Assets - Roads	7	(1,286,258)	(191,693)	(191,693)	0	0%	
Infrastructure Assets - Other	7	(423,393)	(31,285)	(31,285)	0	0%	
Plant and Equipment	7	(570,000)	(100,000)	(113,000)	(13,000)	(13%)	▼
Furniture and Equipment	7	(15,000)	0	0	0		
Amount attributable to investing activities		(2,200,012)	(525,694)	(535,837)			
Financing Activities							
Proceeds from Self Supporting Loan - repayments		24,608	6,077	6,077	0	0%	
Transfer from Reserves	5	1,613,378	0	0	0		
Repayment of Debentures		(81,648)	(20,014)	(20,014)	0	0%	
Transfer to Reserves	5	(994,091)	(4,000)	(3,661)	339	8%	
Amount attributable to financing activities		562,247	(17,937)	(17,598)			
Closing Funding Surplus (Deficit)	2	0	2,297,972	2,476,630	178,658	8%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

Operating Grants, Subsidies and Contributions

258000	WA Grants Commission Special Project Bridge Money - not budgeted The bridge funding will be claimed by Main Roads for bridge works so there will be an expenditure to offset the income with nil impact on the Shire's financial position	permanent variance
-54273	Direct Road Grants below budget	permanent variance
-23582	Grants Commission Road Grant and General Purpose Grant is below budget . This will be the same for each quarter. Therefore the total amount for the year will be \$47,164 below budget.	permanent variance

Fees and Charges

Kids Central fees are trending below budget and it is anticipated that they will be a reportable variance in future months.

Joint venture housing rental is below budget due to vacant units. It may become a reportable variance in future months.

Materials and Charges

As all council positions were elected unopposed, the cost of the election was \$7,182 below budget. The expense was paid in December and therefore not recognised in this report. permanent variance

Depreciation on Non-Current Assets

Depreciation is currently below budget. Review of depreciation rates to be completed.

Grants Operating

The Kylie Dam project will not be funded. The expenditure will not be incurred, therefore nil impact on the Shire's financial position.

The swimming pool grant will not be received. This is offset by reduced expenditure, with a nil impact on the Shire's financial position.

Plant and Equipment

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	Current
	Note	30 June 2017	30 Nov 2017
		\$	\$
Current Assets			
Cash Unrestricted	3	1,225,636	1,304,436
Cash Restricted - Conditions over Grants	6	727,541	868,401
Cash Restricted	5	2,009,096	2,012,758
Receivables - Rates	4	137,259	302,248
Receivables - Other	4	127,660	78,792
Inventories		13,293	13,293
		4,240,485	4,579,928
Less: Current Liabilities			
Payables		(445,576)	(90,540)
		(445,576)	(90,540)
Less: Cash Reserves	5	(2,009,096)	(2,012,758)
Net Current Funding Position		1,785,813	2,476,630

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	112,237			112,237	NAB	0.05%	At Call
Municipal Cash Maximiser	260,000			260,000	NAB	0.60%	At Call
Trust Bank Account			22,994	22,994	NAB	0.05%	At Call
Trust Cash Maximiser			410	410	NAB	0.60%	At Call
Reserve Cash Maximiser		4,674		4,674	NAB	0.06%	At Call
Reserve 11am		0		0	Bendigo	1.50%	At Call
				0			
(b) Term Deposits							
Reserve		1,738,084		1,738,084	Bendigo	2.7	1/02/18
Reserve		270,000		270,000	NAB	2.52	22/03/18
Municipal	300,000			300,000	NAB	2.48	22/12/17
Municipal	400,000			400,000	NAB	2.5	23/01/18
Municipal	500,000			500,000	NAB	2.52	22/03/18
Municipal	300,000			300,000	NAB	2.15	20/12/17
Municipal	300,000			300,000	NAB	1.88	30/11/17
Trust			180,000	180,000	NAB	2.51	20/02/18
Total	2,172,237	2,012,758	203,404	4,388,399			

Comments/Notes - Investments

**SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017**

Note 4: Receivables

Receivables - Rates Receivable	30 Nov 2017	30 June 2017
	\$	\$
Opening Arrears Previous Years	194,904	260,498
Levied this year	1,604,491	1,566,941
Less Collections to date	(1,497,147)	(1,632,535)
Equals Current Outstanding	302,248	194,904
Net Rates Collectable	302,248	194,904
% Collected	83.20%	89.33%
Less Recognised as doubtful	(57,645)	(57,645)

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	132,763	63	0	3,611	136,437
Balance per Trial Balance					
Sundry Debtors					0
Receivables - Other					0
Total Receivables General Outstanding					136,437

Amounts shown above include GST (where applicable)

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
		Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Closing Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	129,924	3,244	237	0	0	0	0	133,168	130,161
Plant Reserve	85,403	2,125	156	360,000	0	(404,000)	0	43,528	85,559
Building Reserve	419,344	10,334	764	546,057	0	(345,000)	0	630,735	420,108
Town Development Reserve	59,844	1,494	109	0	0	(55,000)	0	6,338	59,953
Recreation Reserve	52,658	1,315	96	0	0	(17,000)	0	36,973	52,754
Heritage Reserve	4,321	108	8	300	0	0	0	4,729	4,329
Community Housing Reserve	108,237	2,700	197	0	0	0	0	110,937	108,434
Waste Management Reserve	76,734	1,915	140	0	0	0	0	78,649	76,874
Darkan Swimming Pool Reserve	31,309	782	57	0		0	0	32,091	31,366
Information Technology Reserve	55,316	1,381	101	0		(15,000)	0	41,697	55,417
Darkan Sport and Community Centre Reserve	159,208	3,976	290	30,000	0	0	0	193,184	159,498
Health and Resource Centre Reserve	753,897	17,526	1,374	0	0	(771,378)	0	45	755,271
Arthur River Country Club Renewal Reserve	14,901	383	27	6,000	0	(3,000)	0	18,284	14,928
Museum	55,000	75	100	0	0	0	0	55,075	55,100
Moodiarrup Sports Club Reserve	3,000	1,376	5	3,000	0	(3,000)	0	4,376	3,005
	2,009,096	48,734	3,662	945,357	0	(1,613,378)	0	1,389,809	2,012,758

0

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	YTD Actual Revenue (f)	(Expended) (g)	Unspent Grant (a)+(f)+(g)
				\$	\$	\$	\$	\$
General Purpose Funding								
	Grants Commission - General	WALGGC	0	218,454	0	105,645	0	0
	Grants Commission - Roads	WALGGC	0	275,261	0	116,231	0	0
	Grants Commission - Bridges	WALGGC	320,000	0	0	258,000	0	578,000
Law, Order and Public Safety								
	FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	0	28,370	0	15,751	(15,751)	0
Education and Welfare								
	Youth Week	Dept. Local Govt. and Comm.	0	1,000	0	0	0	0
	Kids Central Quarterly Grant	Federal DEEWR	0	30,666	0	15,516	(15,516)	0
	CLGF Youth Development Scholarship	Dept. Local Govt. and Comm.	9,300	0	0	0	(1,667)	7,633
	Seniors Week	Council of the Ageing	0	0	0	700	(700)	0
	Spare parts workshop	Meerilinga Young	0	0	0	1,100	(1,100)	0
	Kidsport	Dept Local Gov, Sport, Cultural Industrie	0	0	0	550	0	550
Community Amenities								
	Strategic Ground Works	South West Catchment Council	45,366	50,000	0	0	(28,761)	16,605
Recreation and Culture								
	CRC Funding Health and Resource Centre expansion	Dept. of Regional Development	124,100	0	0	0	(124,100)	0
	Health and Resource Centre expansion	Estate of E Brown	80,000	0	0	0	(80,000)	0
	Museum	Estate of E Brown	70,000	0	0	0	0	70,000
	Darkan Swimming Pool - Will not be received	Dept. of Sport and Recreation	0	32,000	0	0	0	0
	Nature Play Facility	LotteryWest	0	0	65,000	0	0	0
	Mens Shed (Darkan, Dumbleyung, Lake Grace)	Dept. Local Govt. and Comm.	16,630	0	0	0	(3,656)	12,974
Transport								
	Roads To Recovery Grant - Cap	Roads to Recovery	54,145	0	598,040	60,855	(37,389)	77,611
	RRG Grants - Capital Projects	Regional Road Group	0	0	342,286	197,429	(95,401)	102,028
	Storm Damage	Main Roads	0	12,487	0	8,512	(8,512)	0
	Direct Grant	Main Roads	0	123,500	0	69,227	0	0
Economic Development								
	Information Bay	Tourism Group Cont	0	0	3,000	0	0	0
	Kylie Dam Project - will not be received	Department of Water	0	0	53,911	0	0	0
	Kylie Dam Project	Landcare (trust)	0	0	11,318	0	0	0
Other Property & Services								
	Youth Development	Dept. Local Govt. and Comm.	8,000	0	0	0	(5,000)	3,000
TOTALS			727,541	771,738	1,073,555	849,516	(417,553)	868,401
SUMMARY								
	Operating	Operating Grants, Subsidies and Contributions	0	629,702	0	299,615	(8,512)	0
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	469,296	142,036	0	291,617	(72,151)	688,762
	Non-operating	Non-operating Grants, Subsidies and Contributions	258,245	0	1,073,555	258,284	(336,890)	179,639
TOTALS			727,541	771,738	1,073,555	849,516	(417,553)	868,401

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
Buildings									
Housing									
Staff housing	E168486	0	0	0	0	(40,000)	(40,000)	40,000	
Land for staff house	E168487	0	0	0	0	(55,000)	(55,000)	55,000	
Housing Total		0	0	0	0	(95,000)	(95,000)	95,000	
Recreation And Culture									
Health and Resource Centre Expansion	E168485	(8,564)	(523,563)	(532,127)	(25,000)	(1,237,916)	(1,262,916)	730,789	
Recreation And Culture Total		(8,564)	(523,563)	(532,127)	(25,000)	(1,237,916)	(1,262,916)	730,789	
Transport									
Depot Shed Construction and Power Upgrade	E168488	(803)	0	(803)	(7,000)	(10,000)	(17,000)	16,197	
Transport Total		(803)	0	(803)	(7,000)	(10,000)	(17,000)	16,197	
Buildings Total		(9,367)	(523,563)	(532,930)	(32,000)	(1,342,916)	(1,374,916)	841,986	
Infrastructure									
Recreation And Culture									
Car park and landscaping for Health and Resource Centre	E167907	0	0	0	(20,300)	(108,968)	(129,268)	129,268	
Darkan Tourist Info Bay - Signage	E167909	(1,992)	(10,060)	(12,052)	(800)	(11,000)	(11,800)	(252)	
Path at Cemetery	E167910	0	0	0	(6,927)	(2,469)	(9,396)	9,396	
Rail Trail - signage	E167911	(2,925)	(4,744)	(7,669)	(2,350)	(17,000)	(19,350)	11,681	
Youth Area/Parks Gardens and Public Open Spaces	E167912	0	0	0	0	(120,000)	(120,000)	120,000	
Recreation And Culture Total		(4,917)	(14,804)	(19,721)	(30,377)	(259,437)	(289,814)	270,093	
Transport									
Footpath extension Burrowes Street	E167905	(2,256)	(9,307)	(11,563)	0	(9,500)	(9,500)	(2,063)	
Seal back lane Burrowes St - Gibbs to Butler	E167906	0	0	0	(32,247)	(18,370)	(50,617)	50,617	
Transport Total		(2,256)	(9,307)	(11,563)	(32,247)	(27,870)	(60,117)	48,554	
Economic Development									
Kylie Dam Water Project	E167908	0	0	0	(8,233)	(65,229)	(73,462)	73,462	
Economic Development Total		0	0	0	(8,233)	(65,229)	(73,462)	73,462	
Infrastructure Total		(7,173)	(24,111)	(31,284)	(70,857)	(352,536)	(423,393)	318,647	
Furniture & Office Equip.									
Governance									
Computer Hardware Upgrade/New	E167701	0	0	0	0	(9,000)	(9,000)	9,000	
Governance Total		0	0	0	0	(9,000)	(9,000)	9,000	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
Recreation And Culture									
Furniture and Equipment Other	E167701	0	0	0	0	(6,000)	(6,000)	6,000	
Recreation And Culture Total		0	0	0	0	(6,000)	(6,000)	6,000	
Furniture & Office Equip. Total		0	0	0	0	(15,000)	(15,000)	15,000	
Plant , Equip. & Vehicles									
Transport									
Works Manager Ute	E167804	0	0	0	0	(45,000)	(45,000)	45,000	
Bobcat	E167805	0	0	0	0	(50,000)	(50,000)	50,000	
Grader	E167805	0	0	0	0	(370,000)	(370,000)	370,000	
Pad Foot Roller	E167805	0	(113,000)	(113,000)	0	(100,000)	(100,000)	(13,000)	
Sundry Plant	E167806	0	0	0	0	(5,000)	(5,000)	5,000	
Transport Total		0	(113,000)	(113,000)	0	(570,000)	(570,000)	457,000	
Plant , Equip. & Vehicles Total		0	(113,000)	(113,000)	0	(570,000)	(570,000)	457,000	
Roads									
Regional Road Group									
Bowelling - Duranillin Road	E168832	(46,088)	(1,306)	(47,394)	(135,426)	(58,568)	(193,994)	146,600	
Darkan Moodiarrup Road	E168833	(85,282)	(8,957)	(94,239)	(143,658)	(83,269)	(226,927)	132,688	
Moodiarrup Changerup Road	E168834	(643)	(825)	(1,468)	(56,808)	(51,356)	(108,164)	106,696	
Regional Road Group Total		(132,013)	(11,088)	(143,101)	(335,892)	(193,193)	(529,085)	385,984	
Roads to Recovery									
Cordering North Road	E168835	0	(67)	(67)	(19,647)	(4,262)	(23,909)	23,842	
Extension of Growden Place	E168836	0	(2,088)	(2,088)	(79,955)	(29,574)	(109,529)	107,441	
Arthur Dinninup Road	E168837	(207)	0	(207)	(23,841)	(17,956)	(41,797)	41,590	
Farrell Road	E168838	0	(3,156)	(3,156)	(25,331)	(8,252)	(33,583)	30,427	
Bowelling McAlinden Road	E168839	(25,011)	(41)	(25,052)	(57,542)	(15,904)	(73,446)	48,394	
Howie Road	E168840	(128)	0	(128)	(89,253)	(5,300)	(94,553)	94,425	
Carymunna Road	E168841	0	0	0	(22,973)	(5,576)	(28,549)	28,549	
Bowelling Duranillin - Reseal	E168842	(2,306)	0	(2,306)	0	(120,770)	(120,770)	118,464	
Darkan South Road	E168843	(4,350)	(35)	(4,385)	0	(101,687)	(101,687)	97,302	
Carymunna Road	E168844	0	0	0	(23,676)	(6,000)	(29,676)	29,676	
Roads to Recovery Total		(32,002)	(5,387)	(37,389)	(342,218)	(315,281)	(657,499)	620,110	
Shire Funded									
Rajander Road	E168845	(10,552)	0	(10,552)	(19,489)	(720)	(20,209)	9,657	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Dardadine South Road	E168846	(653)	0	(653)	(17,193)	(1,300)	(18,493)	17,840	
Cordering South Road	E168847	0	0	0	(15,167)	(4,262)	(19,429)	19,429	
Darling Road	E168848	0	0	0	(15,803)	(650)	(16,453)	16,453	
Dust Suppression - to be decided	E168849	0	0	0	(12,547)	(6,172)	(18,719)	18,719	
Dust Suppression - extend Bunce	E168850	0	0	0	(4,827)	(1,544)	(6,371)	6,371	
Shire Funded Total		(11,205)	0	(11,205)	(85,026)	(14,648)	(99,674)	46,926	
Roads Total		(175,220)	(16,475)	(191,695)	(763,136)	(523,122)	(1,286,258)	1,053,020	
Capital Expenditure Total		(191,760)	(677,149)	(868,909)	(865,993)	(2,803,574)	(3,669,567)	2,685,653	

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE: N/A
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 15 December 2017

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as attachment 2 for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the finance officer prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Alan Blencowe

Seconded: Cr Marie Lloyd

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 251117.1-251117.16, 281117.1, 091217-091217.36, 3455-3460, Salaries and Wages and EFT Transfers, Direct Debit totalling \$668,479.65 and Trust 2095-2096, totalling \$174.43 listed (attached) be noted as approved for payment.

CARRIED 6/0

ATTACHMENT

- Cheque Listing

Date	Num	Name	Original Amount
25/11/2017	251117.1	AUSQ TRAINING	5,899.00
		TRAFFIC MANAGMENT COURSE	
25/11/2017	251117.2	B & R SCHINZIG	564.30
		GROUNDWORKS	
25/11/2017	251117.3	BILL OWEN	521.96
		TWIN PACK 2 WAY RADIOS 5WATT	
25/11/2017	251117.4	BRIAN FLEAY	69.00
		WORK BOOTS	
25/11/2017	251117.5	COLLIE BUS SERVICE	440.00
		TRANSPORT FOR SENIORS EVENT	
25/11/2017	251117.6	COLLIE ELECTRICAL SERVICES	1,068.00
		SUPPLY INTERNALS OF 5 BOLLARD LIGHTS TO RAILWAY RESERVE	
25/11/2017	251117.7	COLLIE MOWERS & MORE	40.70
		WORKSHOP CONSUMABLES - TENSION SLIDE	
25/11/2017	251117.8	COURIER AUSTRALIA	20.93
		FREIGHT	
25/11/2017	251117.9	DARKAN AGRI SERVICES	1,918.20
		GAS BOTTLES, HERBICIDE, DIESEL TANK, AND MISCELLANEOUS	
25/11/2017	251117.10	PUTLAND MOTORS	2,690.60
		REPAIRS FOR UTE, HYDRAULIC OIL, BATTERY, TYRES AND MISC	
25/11/2017	251117.11	RAREBITS ON BURROWES	600.00
		COUNCIL MEETING DINNERS AND LEMC MEETING CATERING	
25/11/2017	251117.12	SIGMA CHEMICALS- COMPANIES GROUP PTY LTD	3,714.98
		SWIMMING POOL SUPPLIES	
25/11/2017	251117.13	THE WORKWEAR GROUP	192.40
		UNIFORM CLOTHING	
25/11/2017	251117.14	WEST ARTHUR COMMUNITY RESOURCE CENTRE	4,690.00
		PRINTING FOR SENIORS WEEK, LIBRARY AND MEDICAL SERVICES	
25/11/2017	251117.15	WESTRAC	124,300.00
		PAD FOOT ROLLER	
25/11/2017	251117.16	WILLIAM HIGHAM	4,950.00
		GROUNDWORKS SWCC (PIG GULLY RD) HIGHAM	
28/11/2017	281117.1	BILL OWEN	550.00
		EARTHMOVER TYRE	
30/11/2017	EFT	SALARIES AND WAGES	52,670.98
		STAFF WAGES	
09/12/2017	091217.1	AIR LIQUIDE	607.59
		SUPPLY & DELIVERY OF 'G' SIZE ARCAL FORCE (MIG WELD) GAS	
09/12/2017	091217.2	BLACKWOOD BASIN GROUP (INC)	7,073.46
		SWCC LANDCARE AND GROUNDWORKS DELIVERY	
09/12/2017	091217.3	COALCLIFF PLANT HIRE	2,149.40
		PADFOOT DELIVERY AND HIRED PADFOOT FROM DARKAN TO COLLIE	
09/12/2017	091217.4	COLLIE MOWERS & MORE	126.00
		WIPPER SNIPPER SUPPLIES	
09/12/2017	091217.5	COURIER AUSTRALIA	10.44
		FRIEGHT	
09/12/2017	091217.6	DARKAN AGRI SERVICES	751.70
		GAS BOTTLE, ADEHESIVE, PAINT AND MISCELLANEOUS	
09/12/2017	091217.7	DARKAN LISENSED POST OFFICE	127.00
		PRINTER TONERS - FINANCE OFFICE	
09/12/2017	091217.8	DARKAN PRIMARY SCHOOL	40.00
		CONTRIBUTION TO DPS YR 6 DUX BOOK AWARD	
09/12/2017	091217.9	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	13,256.00
		2017/18 ESL QUARTER 2 CONTRIBUTUION	
09/12/2017	091217.10	DEPARTMENT OF HUMAN SERVICES	695.64
		CHILD SUPPORT PAYMENT MAKIN NOVEMBER 2017	
09/12/2017	091217.11	DEPARTMENT OF MINES, IND REG AND SAFETY	483.02

Date	Num	Name	Original Amount
		NOVEMBER 2017 BSL RETURN	
09/12/2017	091217.12	DURANILLIN AGENCIES	122.80
		COUPLINGS & FITTINGS FOR WATER SUPPLY TO TOILETS	
09/12/2017	091217.13	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	2,546.09
		SALARY SACRIFICE PAYMENTS - JUNE 2017	
09/12/2017	091217.14	FLEAYS STORE	56.05
		CONSUMABLES	
09/12/2017	091217.15	FUELS WEST PETROLEUM	17,280.66
		14000L OF DIESEL	
09/12/2017	091217.16	FULTON HOGAN	1,397.00
		EMULSION 1000 LITRE	
09/12/2017	091217.17	GARY BATT & ASSOCIATES	5,401.00
		ARCHITECTURAL SERVICES	
09/12/2017	091217.18	GREAT SOUTHERN WASTE DISPOSAL	5,033.40
		REFUSE COLLECTION	
09/12/2017	091217.19	IAN GUPPY & CO. SMASH REPAIRS	300.00
		INSURANCE EXCESS	
09/12/2017	091217.20	JASON SIGNMAKERS	169.40
		ROAD SIGNS	
09/12/2017	091217.21	JH COMPUTERS - SERVICE WEST	330.00
		UPDATE RECEPTION PC ADOBE	
09/12/2017	091217.22	M & B SALES	771.33
		BLACK BEAN DECKING	
09/12/2017	091217.23	METRO COUNT	354.20
		PACKS OF CENTRE LANE FLAPS AND FREIGHT	
09/12/2017	091217.24	NARROGIN FREIGHTLINES	125.85
		POOL CHEMICAL FRIEGHT	
09/12/2017	091217.25	PHOENIX GLASS	1,860.00
		SHOWER SCREEN AND SCREEN DOOR	
09/12/2017	091217.26	RAREBITS ON BURROWES	500.00
		ENTERPRISING COMMUNITIES - FILM NIGHT AND WORKSHOP	
09/12/2017	091217.27	SHIRE OF COLLIE	616.00
		REIMBURSMENT OF BUILDING SERVICES NOVEMBER 2017	
09/12/2017	091217.28	SIGMA CHEMICALS- COMPANIES GROUP PTY LTD	56.72
		4 DECK LID WATERCO S75 MOULD	
09/12/2017	091217.29	SOS OFFICE EQUIPMENT	83.29
		SOS OFFICE EQUIPMENT	
09/12/2017	091217.30	STARTRACK EXPRESS	84.16
		FRIEGHT FROM HONDA SHOP	
09/12/2017	091217.31	TRUCKLINE	110.00
		30/30 BRAKE BOOSTERS FOR SP83	
09/12/2017	091217.32	WA MEN'S SHED ASSOCIATION INC	55.00
		MEMBERSHIP RENEWAL - DARKAN MENS SHED	
09/12/2017	091217.33	WA TREASURY CORPORATION	31,521.53
		LOAN REPAYMENTS	
09/12/2017	091217.34	WESTERN AUSTRALIAN ELECTORAL COMMISSION	4,750.12
		2017 ORDINARY ELECTION COST	
09/12/2017	091217.35	WHITE BUILDING CO PTY LTD1	295,815.20
		CLAIM 8. FOR BUILDING WORK AT CRC	
09/12/2017	091217.36	WILLIAM HIGHAM	1,980.00
		SWCC GROUND WORKS 3 OF 3	
14/12/2017	EFT	SALARIES AND WAGES	60,729.98
28/11/2017	Debit	NAB	51.24
		NAB CONNECT FEE ACCESS AND USAGE	
30/11/2017	Debit	NAB	72.10
		END OF MONTH BANK FEES	

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

Date	Num	Name	Original Amount
09/12/2017	Debit	DEPARTMENT OF TRANSPORT 2	394.70
		LICENSING 12MTHS 1EMJ873 ISUZU PMOVER	
09/12/2017	Debit	DEPARTMENT OF TRANSPORT 2	394.70
		VEHICLE LICENSING 0AW TOYOTA PRADO 12MTH	
06/12/2017	2095	DARKAN ROADHOUSE	60.00
		SENIOR CITIZENS XMAS LUNCH SUPPLIES ROLLS, ICE & BUTTER	
06/12/2017	2096	QUILL, ROBYN	114.43
		SUPPLIES FOR SENIORS CHRISTMAS BUNCH	
24/11/2017	3455	COTA WA	50.00
		REIMBURSEMENT OF UNSPENT GRANT FUNDS FOR SENIORS WEEK	
24/11/2017	3456	GEOFFREY HOLMES	660.00
		STRATEGIC GROUNDWORKS - G HOLMES (BOKAL NRTH)	
24/11/2017	3457	SYNERGY	219.60
		ARTHUR RIVER HALLPOWER USAGE AND TOWN DAM PUMP POWER SUPPLY	
24/11/2017	3458	TELSTRA	1,411.58
		TELEPHONE CALLS, INTERNET AND CHARGES	
25/11/2017	3459	RICHARD BUCKLAND	2,310.00
		STRATEGIC GROUNDWORKS - BUCKLAND (BOKAL NRTH RD)	
08/12/2017	3460	SYNERGY	457.90
		WEBBS DAM POWER USAGE	
08/12/2017	19978	SHIRE OF WEST ARTHUR	186.75
		SUPPLIES FOR KIDS CENTRAL FUNRAISING AND MISCELLANEOUS	
FUND		VOUCHERS	AMOUNT
MUNICIPAL			
		251117.1 - 251117.16	\$151,680.07
		281117.1	\$550.00
		091217.1 - 091217.36	\$396,640.05
		3455 - 3460	\$5,109.08
		19978	\$186.75
		SALARIES AND WAGES	\$113,400.96
		DIRECT	\$912.74
TRUST		2095 - 2096	\$174.43
		TOTAL	\$668,654.08

ITEM 8.1.3 – SHIRE OF WEST ARTHUR 2016/17 ANNUAL REPORT

LOCATION/ADDRESS:
 NAME OF APPLICANT:
 FILE REFERENCE: 1.1.2
 DISCLOSURE OF
 INTEREST:
 DATE OF REPORT: 14 December 2017

SUMMARY:

Council to consider:

- 1) receiving the Auditors Report for inclusion in the 2016/17 Annual report;
- 2) accepting the 2016/17 Annual Report; and
- 3) setting the date for the Annual Electors Meeting.

BACKGROUND:

The Shire of West Arthur is required to prepare an Annual Report for each financial year.

The Auditor's Report for year ended 30 June 2017 will be received prior to the Council Meeting and will be circulated. Council is requested to receive it for inclusion in the 2016/17 Annual Report.

The Shire of West Arthur 2016/17 Annual Report is attached and Council is requested to accept it.

The Annual Report is to be presented to an Electors meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

It is a statutory requirement that, amongst other prescribed matters, the Financial Report and Auditor's Report for the financial year are included in the Annual Report. Sections 5.53, 5.54 and 5.55 of the Local Government Act outline information to be included in the Annual Report, acceptance of the Annual Report and notice of the Annual Report.

Section 5.27 of the Act requires that the Annual Electors Meeting must be held within 56 days of the adoption of the Council's Annual Report.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable

COMMENT

It is proposed to hold the Annual Electors Meeting on Thursday 1 February 2018.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Alan Blencowe

Seconded: Cr Kevin King

That Council:

- 1) receives the Auditors Report for inclusion in the 2016/17 Annual Report;
- 2) accepts the 2016/17 Annual Report; and
- 3) sets the date for the Annual Electors Meeting as Thursday 1 February 2018 at 6.00 pm.

CARRIED 6/0

ATTACHMENTS

- Independent Auditor's Report to the Ratepayers of the Shire of West Arthur
- Shire of West Arthur Annual Report 2016/17

ITEM 8.1.4 – COMMUNITY FINANCIAL ASSISTANCE REQUEST – SHEEPFEST EVENT

Disclosure of Interest affecting impartiality – Cr McFall

Prior to any consideration of item 8.1.4 Cr McFall made the following declaration:

“With regard to the community financial assistance request Sheepfest 2018 in item 8.1.4. I disclose that I am a member of the subcommittee for the Sheepfest. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

LOCATION/ADDRESS: Darkan
 NAME OF APPLICANT: Darkan & Districts Sports Complex Inc
 FILE REFERENCE: 8
 DISCLOSURE OF INTEREST:
 DATE OF REPORT: 13 December 2017

SUMMARY:

Council to consider a request from the Darkan & Districts Sports Complex Inc for a financial contribution towards the inaugural Sheepfest event to be held in February 2018.

BACKGROUND:

The DDSC is seeking financial assistance towards the total cost of the inaugural event which is estimated to be \$19,960. The group is seeking a donation of \$5,000.

The primary purpose of the event is to *“bring the community together for a fun family day, build awareness of our agricultural enterprises and promote the region”*. The event includes three key activities being Sport Shears; Merino Ewe-Hogget competition and Wool inspired fashion parade. Other activities include market stalls, blow-up water slides, sheepdog skills and butchery displays.

Food and beverage stall holders and market stall holders have been invited to sell their items at the event.

The event is to be held on Saturday 10 February 2018 from 9.00am until 5.00pm. The event has free entry for visitors.

CONSULTATION:

Project Officer, Kym Gibbs has consulted with event organisers and with the Shire of Collie Environmental Health Officer in regards to risk management and event management planning and other staff with regards to the use of the Shire’s facilities.

STATUTORY ENVIRONMENT:

Food Vendor Licenses will be required under the Health Act.

POLICY IMPLICATIONS:

The Community Financial Assistance Program objectives are

- To assist community organisations to develop and maintain community facilities located on land that is owned or vested in the Shire of West Arthur and used by community organisations.
- To improve and support the level of participation in recreational, cultural and community activities within the Shire of West Arthur.

- To increase the number and variety of recreational, cultural and community opportunities in the Shire.
- To positively contribute to the wellbeing of the community.
- To assist community organisations through relief from Council imposed rates, fees and charges.
- To assist community organisations through financial assistance to defray running costs of community facilities.

The existing policy is that under the Community Financial Assistance Program, Council will fund up to \$5,000 and no more than 50% of the total cost of a project. In special circumstances Council may consider a higher contribution; justification will need to be provided by the applicant.

FINANCIAL IMPLICATIONS:

Council budgeted \$3,000 for “Other Culture Community Grants” for the 2017/18 financial year. The Shire has committed \$180 of these funds for the Glenorchy School Centenary in 2018.

The Shire’s projected grant income is less than budgeted which may result in a deficit for the financial year.

STRATEGIC IMPLICATIONS:

The Shire’s Community Plan includes these strategies:

- Cultural artistic and sporting events will be supported for community development and enjoyment.
- Our cultural and shared heritage will be commemorated at community events.

COMMENT

At the time of writing this report event organisers have commenced communications with the following:

- Williams Police
- Darkan St John Ambulance
- Darkan Golf Club
- Darkan Fire Brigade

When considering the event application Shire staff will ensure the event holder carries out the following:

- Provides finalised risk and event management plans.
- Event management plan to include a list of all proposed stall holders with relevant insurance certificates, food vendor licenses cited.
- Ensure all stall holders, including children’s activities and shearing activities electrical equipment is tested and tagged.
- Ensure all children’s rides come with qualified instructor and maintenance logbook.
- Minimise vehicle traffic on the oval.
- Minimise impact from animals on the oval.

A detailed budget with other sponsorship confirmation will be available at the Council meeting.

VOTING REQUIREMENTS:

Absolute majority will be required if the decision is for unbudgeted expense.

OFFICER RECOMMENDATION – ITEM 8.1.4

That Council gives consideration to the request from the Darkan & Districts Sports Complex Inc for \$5,000 towards the inaugural Sheepfest 2018.

COUNCIL DECISION – ITEM 8.1.4

Moved: Cr Kevin King

Seconded: Cr Alan Blencowe

That Council contributes \$ 2,500 to the Darkan & Districts Sports Complex Inc towards the inaugural Sheepfest 2018.

CARRIED 6/0

ATTACHMENT:

- Application Form



Event Application Form

This form is an application only. You will be notified in writing when your event application has been processed. Applications must be submitted at least eight (8) weeks prior to your event.

Organiser's Details

Name of event: Darkan Sheepfest 2018
 Applicant/organisation: Darkan & Districts Sports Club Inc
 Sub Committee – Darkan Sheepfest
 Contact person (if different from above): Teleah Higgie, Event Co-ordinator
 Postal address: PO Box 154, DARKAN WA 6392
 Telephone (hm): _____ (wk) 9736 2213 _____ (mb) 0497 471 936
 Email address: THiggie137@gmail.com

Event Details

Event organisers are to provide an event timeline detailing all information relevant to the event: e.g. set-up and clean-up times, road closure times, erection of marquee times etc. The timeline is to be submitted to the local council three (3) weeks prior to the event.

Date: 10th February 2018

Actual Set-Up Date and Time: 9th February 2018, 5pm
 Actual Event Start Date and Time: 10th February 2018, 9am
 Actual Event Finish Date and Time: 10th February 2018, 5pm
 Actual Completion of Clean-up Date and Time: 11th February 2018, 10am
 Commencement Date of Advertising: 18th December 2017

Proposed Venue Details: (e.g. name of reserve, building or public open space)

- Darkan Football Oval, Memorial Drive, Darkan

Event Description (e.g. sporting, commercial, entertainment)

- Entertainment, educational, promotional (of shire and shire enterprises).

Entertainment – brief details (number of stalls / products / entertainment – bands, amplified music / animals / activities / farm machinery / rides)

- Sport Shear Competition, Merino Ewe-Hogget Competition, Children's Events (water slides, petting zoo, face painting), Wool inspired fashion show, market stalls, food vans.

Primary Purpose of Event.

- To bring the community together for a fun family day, build awareness of our agricultural enterprises and promote the region

Will alcohol be available/consumed on site? No

Will food be available? Yes

Shire staffing requests?

H:\6 COMMUNITY AMENITIES, RECREATION CULTURE\6.21 Council Facilities- Permission To Use

- Provision of rubbish bins and removal of same. Mowing of oval before event. Assistance with provision of road signage as able.

Details of any tents, marquees, stages to be used for the event

- The Sports Shears will be held on a mobile trailer which is purpose built for the event (owned by the Williams Expo) and any gazebos will be less than 5mtsX 5mts.

Details of any road closures or use of roads for the event (Traffic Management Plan issues -

Liaise with the Shire's Works Manager)

- The western side of the oval will have traffic limitations – use by emergency service vehicles and trucks to bring and take away sheep.
- Parking in the front of the complex will be limited during the event to people with disabilities and/or with young families and/or elderly people to facilitate access and egress.

• Parking on golf course - marked out & marshalled.

Expected Attendance

Maximum number of people expected at any given time: 500

Anticipated total number for entire event: 1000

Target audience: Families and people of all ages.

What arrangements have been made to meet the needs of people with disabilities?

- Parking nearby the oval, easy access onto the oval, seating provided for viewing the program on the raised part of the oval surrounds, accessible toilets available.

Post event transport: What are your contingency plans for clearing patrons after the event?

- Exit as per arrival. It is anticipated that people will come and go throughout the event rather than a mass entry/exit situation. Volunteers will be stationed to assist with traffic flow. This will be detailed in the risk management plan.

Event Facilities

Power supply details: (generators or existing)

- Existing. Generators for the Sports Shear competition and food vans will have their own power supply (generators). Electrical compliance certificates will be supplied where necessary.

Water supply details: (scheme or rainwater)

- Scheme.
- There will also be Water Corporation water stations available throughout the event to provide drinking water to patrons. A small amount of bottled water will be provided to volunteers and competition participants and judges.

Toilets available:	Male closets	24	Female closets	5
	Urinals	2x 1.5 meters	Hand wash basins	2

To be confirmed – access to oval and football club rooms on the 16th December.

The correct ratio of toilets to patrons will be provided as per Health Department of WA guidelines and if necessary Portaloos will be provided.

Event Fees

This event may be subject to relevant local government fees, please discuss with the Chief Executive Officer to ascertain what fees will be applicable.

Risk Management Plan

A Risk Management Plan needs to be lodged with the Local Emergency Management Committee for approval, please lodge at Shire Office, allowing ample time for processing prior to the event)

It is important to attach any other relevant information that can assist in assessing your event.

*The Risk Management Plan will be finalised on the 16th December when the committee meets at the Darkan Football Club Oval to finalise the site map and will be forwarded then – please find attached interim draft copy.

*Draft Program of Events

Acknowledgement

I, Teleah Higgle as the event organiser, seeking approval to host an event acknowledge that the information and completed actions in my application are true and correct.

I will ensure that appropriate liability and other insurances are in place for the activities to be conducted. I agree to indemnify the Shire of West Arthur against all actions, claims, demands and costs arising out of or in connection with this event. I understand that the Event Application Package is a guide and has been compiled according to a number of statutory requirements. There could be other requirements that exist outside of the package and that as the event organiser I am responsible.

Signature Thiggle Date 11th December 2017



WFI
PO Box 2458
BUNBURY 6231
Tel: 1300 934 934
Fax: 1300 797 544
10 November 2017

COMMERCIAL PLAN CERTIFICATE OF CURRENCY
Client Name: Darkan & Districts Sports Club Inc
Client Number: C141038
Policy Number: 11 CPL 2402821
Period of Cover: 31 July 2017 to 31 July 2018

This Certificate describes the interest insured for the period stated above.
The accuracy of the details shown are very important and we recommend that you
check the document.

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)
Locked Bag 1, Bassendean DC WA 6942 • Phone: 1300 934 934 • Fax: 1300 797 544 • wfi.com.au
Registered Office: Level 2A, 358 George Street, Sydney NSW 2000



CERTIFICATE
11 CPL 2402821

Page No: 2

Location: Darkan Recreation Reserve

DARKAN 6392

Risk: 001/004 Business legal liability Effective: 31/07/17

Any excess shown on this certificate or in the policy includes GST

Excess:
Damage to property \$1,200

Insured: Darkan & Districts Sports Club Incorporated

Business: SPORTS CLUB

Limit of Indemnity:

Limit any one Occurrence	\$10,000,000
Property in Your physical or legal control	\$250,000
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Cover extends to Darkan Bowling Club and Darkan Golf Club.

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ITEM 8.1.5 – ARTHUR RIVER HERITAGE PRECINCT – STATE REGISTER

LOCATION/ADDRESS: Arthur River Precinct
 NAME OF APPLICANT: Heritage Council
 FILE REFERENCE: 8.2.2
 DISCLOSURE OF INTEREST: Nil.
 DATE OF REPORT: 13 December 2017

SUMMARY:

Council to consider a proposal to enter the Arthur River Precinct in the State Register of Heritage Places. It is recommended that the Shire of West Arthur support the proposal.

BACKGROUND:

The Arthur River Group, incorporating the Mount Pleasant Inn Kitchen, Post Office, St Paul's Anglican Church, Arthur River Hall and stone wells, has been recognised for some years as an important part of the heritage fabric of the community.

In September 2014, the Heritage Council's Register committee resolved that the precinct is of cultural heritage significance in terms of the Heritage of Western Australia Act 1990, and that stakeholders should be consulted on the proposed registration.

As Main Roads WA advised they were about to upgrade the Coalfields Highway/Albany Highway intersection, stakeholder consultation was deferred until the works were completed.

CONSULTATION:

The Heritage Council has written to the Shire of West Arthur inviting comments on a proposal to register the Arthur River Precinct into the State Register of Heritage Places.

The Arthur River community was consulted and the Shire received written feedback from only one community member who was very supportive of the proposal. Other verbal feedback has also been positive and there has been no negative feedback from the local community.

STATUTORY ENVIRONMENT:

The proposal will be considered in accordance with the Heritage of Western Australia Act 1990.

In accordance with the Act, the Shire of West Arthur is invited to nominate a person to attend the meeting at which the proposed registration will be considered. If the Shire chooses to nominate a person, the nominee will be asked to present the views of the local government on the proposed registration and will become a voting member of the Register Committee when the Arthur River Precinct is considered.

Entry in the State Register does not mean a place cannot be changed to meet contemporary needs or adapted for new use. The State Heritage Office encourages sensitive development and new compatible uses of heritage places. If development or change to a State Registered place is proposed, it is referred to the Heritage Council for advice. The Heritage Council provides advice to ensure works are done with care and sensitivity to the heritage significance of the place.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

Registration may increase the opportunity to attract funding for works.

There may be additional costs associated with completing any works to the required heritage standards.

STRATEGIC IMPLICATIONS:

State registration s recognises the significance of the precinct and the Shire's part in the history of West Australia. There may be opportunities to create economic advantage through promotion or tourism.

The Shire's Strategic Community Plan includes the outcome "Pride in our community and a strong sense of identity is forged from our cultural heritage and past and present achievements" and the strategy "Our cultural heritage will be preserved and sites of significance maintained/conserved for future generations."

COMMENT:

The area has been recognised for some years as an important part of the heritage fabric of the community.

Shire staff have reviewed the Documentation of Places for Entry in the Register of Heritage Places and it is proposed that the Shire support the proposal and provide the following additional feedback to the Heritage Council.

1. The Residence site (c. 1934) referred to on page 2 – The location of the residence site is not indicated in any maps provided to the Shire as part of this Draft Heritage Assessment document. There has been some confusion amongst members of the local community as to which "Residence" this refers to. A map was supplied to the Shire by the State Heritage Office in some previous correspondence (17th January 2014) which provide a location for each of the individual buildings/sites referred to in the draft assessment. This map would be useful to include in the draft assessment document to allow the sites such as the Residence/Orchard/Wells to be located.
2. Whilst the Residence Site is mentioned throughout the document there is very little detail provided about this site (e.g. referenced on page 2, page 8) . There is a reference to a "small square residence facing the main road" on page 13. It is assumed that this is the Residence that is referred to as the "Residence Site" throughout the document. Is there any further information on the date that this residence was demolished? No mention of physical evidence is provided for the "Residence Site" in Section 13.2. This could be included in the third paragraph on page 18 to clarify that there is now no longer anything at the "Residence site".
3. Arthur River Hall – The hall has been constructed over a period of time with two additions to the original building. Whilst there is often reference to the 1930's addition, there is little information regarding the significance of the 1950's addition. For example – Section 12.2 Representativeness (page 6) - refers to original building and the 1934 addition but no discussion is included in this section about the 1950's addition and the contribution or distraction of this part of the building to the overall representativeness of the Hall.
4. On page 16 there is some discussion about the 1950's extension to the hall being a T shape – in actual fact this is the 1937 addition not the 1950's addition (which is rectangular).
5. Page 3 – typo - ...behind the western wall of the Church
6. Page 13 – typo - ...the Spratt family selling the place to the Simms..... family or to C. Simms...the following year. Note – is there a reference document for the sale of the Inn? In the Conservation Management Plan Charles Simms is referred to as a lessee rather than owner and in West of the Arthur (J. Bird) C. Simms is referred to as the proprietor.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Michael Meredith

Seconded: Cr Kevin King

That the Shire of West Arthur advise the Heritage Council that it supports the proposal to enter the Arthur River Precinct in the State Register of Heritage Places.

CARRIED 6/0**SEPARATE ATTACHMENT:**

- Arthur River Precinct

ITEM 8.1.6 – DISABILITY ACCESS AND INCLUSION PLAN

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	4.10.1
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 December 2017

SUMMARY:

Council adopt the Shire of West Arthur Disability Access and Inclusion Plan 2017-2022 for submission to Disability Services Commission.

BACKGROUND:

The Shire of West Arthur is required to revise and submit a Disability Access and Inclusion Plan to the Disability Services Commission.

CONSULTATION:

The review of the plan has been advertised in The Bleat, and through the Community Resource Centre community email. It has also been advertised on the Shire's website.

Information to review the Plan was also gained from the Shire's Strategic Plan survey and the Creating Ages Friendly Communities in Small Towns audit conducted in 2015.

The Plan has subsequently been updated by Shire staff with input from the Seniors Officer, Health and Resource Centre staff, community nurse, local St John's Ambulance, Health and Community Care and individual residents.

The draft Plan was then advertised and copies sent to those who had input into the revised Plan. No changes were requested.

The Plan was submitted to the Disability Services Commission for review.

STATUTORY ENVIRONMENT:

Public Authorities in Western Australia have been required by the Western Australia Disability Services Act (1993) to have a Disability Service Plan since 1995. An amendment to the Act in 2004 brought about a number of changes to this requirement, including a change of name to Disability Access and Inclusion Plan (DAIP)

POLICY IMPLICATIONS:

Not Applicable

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

Not Applicable

COMMENT:

The revised plan was formulated using the 2012-2017 Disability Access and Inclusion Plan as a base.

At the time of writing this report the Disability Services Commission were reviewing the draft plan. Any feedback received will be provided as additional information at Council.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.6

Moved: Cr Julie McFall

Seconded: Cr Marie Lloyd

That Council adopt the Shire of West Arthur Disability Access and Inclusion Plan 2017-2022 for submission to Disability Services Commission by 31 December 2017.

CARRIED 6/0

SEPARATE ATTACHMENT:

- Disability Access and Inclusion Plan 2017-2022

8.2 COMMITTEE REPORTS

Nil.

8.3 REPORTS OF ELECTED MEMBERS

Cr Julie McFall reported that they had an open day on 10 December and had subsequently received expressions of interest for the units.

Cr Harrington advised that he had attended a 4WDL meeting last week where the strategic plan was reviewed and a permanent chairperson was appointed.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Moved: Cr Julie McFall

Seconded: Cr Michael Meredith

That this meeting consider a late item in relation to a request for funding towards the Darkan Crop Update.

CARRIED 6/0

LATE ITEM 10.1.1 – SOUTHERN DIRT REQUEST FOR FUNDING**LOCATION/ADDRESS:**

NAME OF APPLICANT: Southern Dirt – West Arthur Hub
 FILE REFERENCE: 8.10
 DISCLOSURE OF INTEREST: Nil
 DATE OF REPORT: 18 December 2017

SUMMARY:

Council to consider a request from Southern Dirt to contribute to the Crop Update to be held in Darkan in 2018.

BACKGROUND:

The Shire has been approached by Southern Dirt requesting a financial contribution towards hosting of the Albany Port 2018 Crop Update in Darkan.

CONSULTATION:

Southern Dirt has advised that they *“were successful in winning the right to host the 2018 GRDC Regional Crop Updates for the Albany Port Zone. Only one regional event is held in each port zone annually, so a great opportunity and they have chosen to hold the event in Darkan. This will be fantastic for our local growers, as we used to receive small amounts of funding to host smaller localised events for Crop Updates but since moving to the one per port zone structure several years ago, little groups like WATG were out of the loop really and this is a great chance to have the event back in our home town.*

We have set the program already, with both myself and James Campbell sitting on the planning committee which ensures the topics and speakers are relevant to local grower needs. We always had great attendance rates at the smaller Crop Updates when previously held so expect a large turnout from West Arthur farmers and with Compass Agricultural Alliance (formerly DFMAS) recently signing a bulk membership agreement for all its members to be part of Southern Dirt, we have at least 70 businesses just through that group alone who are now members of Southern Dirt from our area, on top of those already involved with Southern Dirt.

While GRDC does provides some funding for the event, the budget needs a boost on top of Southern Dirt's contributions also and we were hoping to access some of those previous project funds sitting in trust that you indicated would be available to apply for to assist one off projects or events. I feel this would be a very worthwhile use of the funds as these events are very highly regarded and is a great chance to help bring this event to our town and provide access to some of the best researchers in the state for our local producers.

Our request would be for the Shire of West Arthur to contribute towards catering of \$25/hd for 150 people and \$500 for hiring sound systems, screens and operators bringing the requested contribution to \$4250. We would obviously recognise the Shire as a supporter and thanks them on the day.

The event is on 28th February 2018 at the Town Hall. I think it would be more than \$40 for drinks, morning tea, lunch, arvo tea & sundowner food plus beverages with prep time, travel and serving staff.

There will be printing and advertising costs, hire of screens, projectors and sound equipment for 2 separate rooms and some travel costs for speakers although this is aimed to be kept at a minimum.

The admin time and costs to organise it all are significant.

Southern Dirt has advised that there is likely to be a small charge of approximately \$40 per person to attend.

STATUTORY ENVIRONMENT:

There are no statutory implications.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The Shire holds funds in the Shire's trust account which relate to income from project management from past Landcare projects where the Shire paid for the project manager from its own funding sources (previous Shire projects overseen by the LCDC). Some of these funds have been allocated as the Shire's contribution towards the Lake Towerrinning State NRM project and the Kylie Dam water supply project. The Shire's forward financial planning estimates also use this funding to assist to offset the engagement of the Blackwood Basin Group for local Landcare delivery.

Southern Dirt is requesting an allocation from the funds held in trust. The West Arthur Trials Group has approximately \$700 interest from another project in the Shire's trust account which could be used to partially offset the request.

STRATEGIC IMPLICATIONS:

The Shire's community plan identifies the outcome "Agricultural businesses will be viable and sustainable providing employment and economic benefit to the Shire." The Corporate Plan includes the following actions "Support Trials and Investigative Groups. Support and encourage the development and ongoing operations of the West Arthur Trials Group, Landcare and other local groups" and "Facilitate field days, seminars and workshops to showcase opportunities and developments".

COMMENT:

In accordance with the Shire's fees and charges, there will be no charge for the use of the Hall for the event.

The Landcare funds that are held in trust accumulated over a period of more than ten years. With the current tight financial climate, they are an asset to the Shire for current and future projects and it is for Council to determine if this request should be supported.

VOTING REQUIREMENTS:

Absolute majority as it is unbudgeted expense.

OFFICER RECOMMENDATION – (ITEM 10.1.1)

That Council consider the request from Southern Dirt to contribute to the 2018 Crop Update in Darkan.

COUNCIL DECISION – ITEM 10.1.1

Moved: Cr Kevin King

Seconded: Cr Michael Meredith

That the Shire of West Arthur contributes \$1,500 from the Landcare projects account in the trust fund to Southern Dirt towards administration costs and equipment hire for the 2018 Crop Update in Darkan.

CARRIED 6/0

ATTACHMENT:

Nil

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 7.14 pm.