

# SHIRE OF WEST ARTHUR



## Ordinary Council Meeting Tuesday 23 May 2017 Minutes

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**ORDINARY COUNCIL MEETING MINUTES****1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Ray Harrington, Chairperson, declared the meeting open at 6.02 pm.

**2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**3. PUBLIC QUESTION TIME**

Nil.

**4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

Cr R Harrington	Shire President
Cr K King	Deputy Shire President
Cr R Hulse	
Cr M Meredith	
Cr N Manuel	
Cr K Goss	
Cr A Clarke	(from 6.14pm)
Nicole Wasmann	Chief Executive Officer

**Apologies**

Nil.

**Visitors**

Donna Morgan	Bush Fire Risk Management Officer (from 6.02pm -7pm)
Peter Cupitt	Bushfire Risk Planning Coordinator (from 6.02pm -7pm)

**Leave of Absence**

Nil.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Donna Morgan, Bushfire Risk Management Officer, and Peter Cupitt, Bushfire Risk Planning Coordinator, provided a presentation on the Shire's draft Bushfire Risk Management Plan.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

6.1 Ordinary Meeting of Council held 27 April 2017.

**COUNCIL DECISION – ITEM 6.1**

Moved: Cr Kevin King

Seconded: Cr Karlene Goss

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 27 April 2017 be confirmed.

**CARRIED 7/0**

**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**8. REPORTS****8.1. REPORTS OF OFFICERS****ITEM 8.1.1– FINANCIAL REPORT APRIL 2017**

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	19 May 2017
AUTHOR:	Melinda King

**SUMMARY:**

Consideration of the financial reports for the period ending 30 April 2017.

**BACKGROUND:**

The following financial reports are included for your information:

- Monthly Statement of Financial Activity – 30 April 2017.
- Note 1: Explanation of Variances 30 April 2017.
- Note 2: Composition of Net Current Assets – 30 April 2017.
- Note 3: Cash and Investments– 30 April 2017.
- Note 4: Receivables– 30 April 2017.
- Note 5: Reserves– 30 April 2017.
- Note 6: Grants carried forward– 30 April 2017.
- Note 7: Capital expenditure report – 30 April 2017.

**COMMENT:**

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**CONSULTATION:**

Not applicable.

**STATUTORY ENVIRONMENT:**

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**POLICY IMPLICATIONS:**

Not applicable.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**STRATEGIC IMPLICATIONS:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple majority

<b>COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1</b>
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Moved: Cr Karlene Goss

Seconded: Cr Michael Meredith

That the financial reports for the period ending 30 April 2017 as presented be accepted.

**CARRIED 7/0****ATTACHMENTS:**

- Monthly Statement of Financial Activity – 30 April 2017.
- Note 1: Explanation of Variances 30 April 2017.
- Note 2: Composition of Net Current Assets – 30 April 2017.
- Note 3: Cash and Investments– 30 April 2017.
- Note 4: Receivables– 30 April 2017.
- Note 5: Reserves– 30 April 2017.
- Note 6: Grants carried forward– 30 April 2017.
- Note 7: Capital expenditure report – 30 April 2017.

**SHIRE OF WEST ARTHUR**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2017**

	Note	Annual Budget 2016/2017 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
<b>Opening Funding Surplus (Deficit)</b>	2	1,206,058	1,206,058	<b>1,206,058</b>	0	0%	
<b>Revenue from operating activities</b>							
Rates		1,563,465	1,563,465	<b>1,567,558</b>	4,093	0%	
Operating Grants, Subsidies and Contributions	6	2,286,667	1,818,600	<b>1,894,081</b>	75,481	4%	
Fees and Charges		340,105	290,891	<b>295,839</b>	4,948	2%	
Interest Earnings		113,512	45,667	<b>35,892</b>	(9,775)	(21%)	
Other Revenue Including Reimbursements		114,572	94,857	<b>117,986</b>	23,129	24%	▲
Profit on Disposal of Assets		17,787	10,987	<b>0</b>			
		<b>4,436,108</b>	<b>3,824,467</b>	<b>3,911,356</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,745,528)	(1,776,327)	<b>(1,661,882)</b>	114,445	6%	
Less allocations to capital works			425,593	<b>425,228</b>			
Materials and Contracts		(2,137,238)	(1,574,871)	<b>(1,446,258)</b>	128,613	8%	
Less plant allocations to capital works			195,076	<b>194,909</b>			
Utility Charges		(68,021)	(56,684)	<b>(56,882)</b>	(198)	(0%)	
Depreciation on Non-Current Assets		(1,856,368)	(491,628)	<b>(411,814)</b>	79,814	16%	▲
Interest Expenses		(32,487)	(24,671)	<b>(24,671)</b>	0	0%	
Insurance Expenses		(109,103)	(84,103)	<b>(88,594)</b>	(4,491)	(5%)	
Other Expenditure		(35,276)	(12,544)	<b>(12,059)</b>	485	4%	
Loss on Disposal of Assets		0	0	<b>(3,758)</b>			
		<b>(5,984,021)</b>	<b>(3,400,159)</b>	<b>(3,085,781)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,856,368	491,628	<b>411,814</b>	(79,814)	(16%)	▼
Adjust (Profit)/Loss on Asset Disposal		(17,787)	(10,987)	<b>3,758</b>	14,745	(134%)	
Adjust Provisions and Accruals			0	<b>(6,987)</b>	(6,987)		
<b>Amount attributable to operating activities</b>		<b>290,668</b>	<b>904,949</b>	<b>1,234,160</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	6	1,564,418	426,291	<b>442,761</b>	16,470	4%	
Proceeds from Disposal of Assets		43,000	35,000	<b>28,949</b>	(6,051)	(17%)	
Land and Buildings	7	(1,917,690)	(255,000)	<b>(211,761)</b>	43,239	17%	▲
Infrastructure Assets - Roads	7	(1,877,040)	(1,452,980)	<b>(1,276,836)</b>	176,144	12%	▲
Infrastructure Assets - Other	7	(235,711)	(56,750)	<b>(56,466)</b>	284	1%	
Plant and Equipment	7	(253,000)	(125,000)	<b>(121,634)</b>	3,366	3%	
Furniture and Equipment	7	(15,000)	0	<b>0</b>	0		
<b>Amount attributable to investing activities</b>		<b>(2,691,023)</b>	<b>(1,428,439)</b>	<b>(1,194,987)</b>			
<b>Financing Activities</b>							
Proceeds from New Self Supporting Loan		560,000	0	<b>0</b>	0		
Transfer from Reserves	5	1,272,000	0	<b>0</b>	0		
Repayment of Debentures		(53,691)	(39,963)	<b>(39,963)</b>	0	0%	
Transfer to Reserves	5	(584,012)	(4,476)	<b>(5,851)</b>	(1,375)	(31%)	
<b>Amount attributable to financing activities</b>		<b>1,194,297</b>	<b>(44,439)</b>	<b>(45,814)</b>			
<b>Closing Funding Surplus (Deficit)</b>	2	0	638,129	<b>1,199,417</b>	<b>561,288</b>	<b>88%</b>	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 1: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

**Operating Grants, Subsidies and Contributions**

\$20,000	Grant income received towards Mens Shed (West Arthur, Dumbleyung, Lake Grace).	Permanent variance
\$9,855	CLFG Youth Development Scholarship.	Permanent variance
\$25,000	Landcare Grant	Permanent variance
\$16,500	Youth Development Grant	Permanent variance

**Interest**

(9,775)	Interest is expected to be below budget. Reserve term deposit interest will be received in June (\$40,557). Interest on outstanding rates is recognised at year end (June).	Permanent variance
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**Other Income**

\$8,128	Refund of water connection Cottage Homes. Offset against expenditure.	Permanent variance
15001	Workers compensation reimbursements	Permanent variance

**Profit on sale of assets**

Written down value of the landcare ute at time of budget was \$7,200. This was increased at 30 June 2016 as part of the revaluation process. Written down value at time of sale was \$13,373. Sale price was \$9,858 resulting in a loss on sale rather than profit as budgeted. Proceeds of sale were budgeted as \$15,000. Kluger profit on sale was budgeted to be \$3187. Actual loss was \$243. Also revalued at 30 June 2016. Proceeds on sale were \$909 less than budget.

**Employee Costs**

Landcare officer expenses not incurred. Likely to be offset by materials - contract wages. One position currently vacant on crew.

**Materials and Contracts**

There are several items below budget and below reportable threshold:

2,100	Fuel below budget ytd.	Timing Difference
15,513	Road maintenance materials below budget ytd.	Timing Difference
13,585	Plant maintenance below budget ytd.	Timing Difference
14,513	Economic services (info bays, building officer, public utilities) below budget ytd.	Timing Difference
15,996	Education and welfare below budget	Timing Difference
29,058	Health below budget.	Timing Difference
(56,364)	Groundworks expenditure incurred. Grant funded.	Timing Difference
15,875	Corporate Planning below budget	Timing Difference
22,534	Admin overheads below budget	Timing Difference
23,246	Community Amenities below budget	Timing Difference
24,221	Other recreation is below budget	Timing Difference

**Less plant allocations to capital works**

(4,834)	Coben Soak allocations above budget.
(4,304)	Piesseville Tarwonga allocations above budget

**Depreciation**

Depreciation on plant is below budget. A review of plant depreciation rates is required following revaluation of plant at 30 June 2016. Depreciation on infrastructure classes (roads, bridges, other infrastructure) is recognised at year end (June).

**Grants, Subsidies and Contributions**

14470	Wheatbelt development Commission grant towards Nature Play area	Permanent Variance
	HRC expansion grants were budgeted \$450,000.	
	Roads to recovery grants expected in May. \$104,072 funding will be postponed to be received in future years.	

**Land and Buildings**

-40127	Hall expenditure under budget. Transferred to HRC project.	Timing Difference
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**Infrastructure Assets - Roads**

(14,660)	Expenditure on Piesseville Tarwonga is above budget.	Timing difference
(18,297)	Expenditure on Coben Soak was higher than budget.	Timing difference
137,022	Hillman Road material cost is below budget.	Timing difference
33,526	Quindanning Road material cost is below budget	Timing difference

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 2: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2016	Current 30 Apr 2017
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3	237,070	396,342
Cash Restricted - Conditions over Grants	6	719,401	599,690
Cash Restricted	5	1,852,123	1,857,974
Receivables - Rates	4	124,794	165,606
Receivables - Other	4	430,433	46,425
Inventories		29,143	18,825
		3,392,964	3,084,862
<b>Less: Current Liabilities</b>			
Payables		(334,783)	(27,471)
		(334,783)	(27,471)
Less: Cash Reserves	5	(1,852,123)	(1,857,974)
<b>Net Current Funding Position</b>		<b>1,206,058</b>	<b>1,199,417</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 3: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	110,376			110,376	NAB	0.05%	At Call
Less unrepresented cheques/pa	(154,944)						
Municipal Cash Maximiser	290,000			290,000	NAB	0.70%	At Call
Trust Bank Account			15,401	15,401	NAB	0.05%	At Call
Trust Cash Maximiser			30,118	30,118	NAB	0.70%	At Call
Reserve Cash Maximiser		7,112		7,112	NAB	0.70%	At Call
<b>(b) Term Deposits</b>							
Municipal	300,000			300,000	NAB	2.53%	24-May-17
Municipal	300,000			300,000	NAB	2.58%	04-May-17
Municipal	150,000			150,000	NAB	2.55%	23-Jun-17
Trust			150,000	150,000	NAB	2.55%	02-Jun-17
Reserve		155,000		155,000	NAB	2.55%	02-Jun-17
Reserve		1,695,862		1,695,862	Bendigo	2.90%	09-Jun-17
<b>Total</b>	<b>995,432</b>	<b>1,857,974</b>	<b>195,519</b>	<b>3,203,869</b>			

**Comments/Notes - Investments**



**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 4: Receivables**

<b>Receivables - Rates Receivable</b>	<b>30 Apr 2017</b>	<b>30 June 2016</b>	<b>Receivables - General</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Opening Arrears Previous Years	260,498	232,131	Receivables - General	25,113	7,034	1,324	12,954	46,425
Levied this year	1,567,558	1,517,126	<b>Balance per Trial Balance</b>					
<u>Less</u> Collections to date	(1,526,746)	(1,488,759)	Sundry Debtors					0
Equals Current Outstanding	<b>301,310</b>	<b>260,498</b>	Receivables - Other					0
<b>Net Rates Collectable</b>	<b>301,310</b>	<b>260,498</b>	<b>Total Receivables General Outstanding</b>					<b>46,425</b>
% Collected	83.52%	85.11%						
Less Recognised as doubtful	(135,704)	(135,704)	<b>Amounts shown above include GST (where applicable)</b>					

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 5: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	87,581	2,540	277	60,000	0	(20,000)	0	130,121	87,858
Plant Reserve	228,964	6,640	723	360,000	0	(210,000)	0	385,604	229,687
Building Reserve	325,230	9,432	1,027	15,000	0	(250,000)	0	99,662	326,257
Town Development Reserve	40,134	1,164	127	0	0	(40,000)	0	1,298	40,261
Recreation Reserve	34,727	1,007	110	0	0	0	0	35,734	34,837
Heritage Reserve	3,722	108	12	300	0	0	0	4,130	3,734
Community Housing Reserve	105,380	3,056	333	0	0	0	0	108,436	105,713
Waste Management Reserve	74,730	2,167	236	0	0	0	0	76,897	74,966
Darkan Swimming Pool Reserve	26,601	771	84	4,000	0	0	0	31,372	26,685
Information Technology Reserve	53,897	1,563	170	0	0	0	0	55,460	54,067
Darkan Sport and Community Centre Reserve	125,885	3,651	398	30,000	0	0	0	159,536	126,283
Health and Resource Centre Reserve	734,209	21,292	2,319	0	0	(750,000)	0	5,501	736,528
Arthur River Country Club Renewal Reserve	11,063	321	35	6,000	0	(2,000)	0	15,384	11,098
Museum	0	0	0	55,000	0	0	0	55,000	0
	<b>1,852,123</b>	<b>53,712</b>	<b>5,851</b>	<b>530,300</b>	<b>0</b>	<b>(1,272,000)</b>	<b>0</b>	<b>1,164,135</b>	<b>1,857,974</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget		Expected (b)+(c)+(d)	YTD Actual		Unspent Grant (a)+(f)+(g)
				Operating (b)	Capital (c)		Revenue (f)	(Expended) (g)	
<b>General Purpose Funding</b>									
				\$	\$		\$	\$	\$
	WALGGC	Operating	0	421,493	0	421,493	314,573	0	0
	WALGGC	Operating	0	494,508	0	494,508	371,291	0	0
	WALGGC	Operating - Tied	0	320,000	0	320,000	240,000	0	240,000
<b>Law, Order and Public Safety</b>									
	Dept. of Fire & Emergency Serv.	Operating - Tied	0	28,500	0	28,500	28,500	(28,500)	0
	Dept. of Fire & Emergency Serv.	Operating - Tied	0	0	0	0	154	(154)	0
	Dept. of Water	Operating - Tied	0	0	0	0	4,500	(4,500)	0
<b>Education and Welfare</b>									
	Dept. Local Govt. and Comm.	Operating - Tied	0	1,000	0	1,000	1,000	(1,000)	0
	Federal DEEWR	Operating	0	41,000	0	41,000	30,666	0	0
	Federal DEEWR	Operating	0	0	0	0	1,500	0	0
	Federal DEEWR	Operating - Tied	3,345	0	0	0	0	(3,195)	150
	Dept. Local Govt. and Comm.	Operating - Tied	0	0	0	0	9,855	(1,017)	8,838
<b>Health</b>									
<b>Housing</b>									
	Dept. Regional Development	Operating - Tied	0	662,866	0	662,866	556,049	(556,049)	0
<b>Community Amenities</b>									
	South West Catchment Council	Operating - Tied	3,266	0	0	0	0	0	3,266
	South West Catchment Council	Operating - Tied	75,000	0	0	0	25,000	(56,365)	43,635
<b>Recreation and Culture</b>									
	LotteryWest	Non-operating	0	0	200,000	200,000	0	0	0
	Dept. of Regional Development	Non-operating	0	0	250,000	250,000	0	0	0
	Dept. of Regional Development	Non-operating	86,525	0	0	0	0	(86,525)	0
	Estate of E Brown	Non-operating	0	0	80,000	80,000	80,000	0	80,000
	Dept. of Regional Development	Non-operating	43,505	0	0	0	0	(43,505)	0
	Estate of E Brown	Operating - Tied	0	120,000	0	120,000	120,000	0	120,000
	LotteryWest	Non-operating	17,000	0	0	0	0	0	17,000
	Dept. of Sport and Recreation	Operating - Tied	0	32,000	0	32,000	32,000	(15,029)	16,971
	LotteryWest	Non-operating	0	0	65,000	65,000	0	0	0
	Dept. of Infrastructure & Regional Dev	Non-operating	10,000	0	0	0	0	(10,000)	0
	Wheatbelt Development Commission	Non-operating	0	0	0	0	14,470	(14,470)	0
	Dept. of Local Gov and Communities	Operating - Tied	0	0	0	0	20,000	0	20,000
<b>Transport</b>									
	Roads to Recovery	Non-operating	433,481	0	585,274	585,274	39,264	(472,745)	0
	Regional Road Group	Non-operating	47,279	0	384,144	384,144	307,027	(314,353)	39,953
	Main Roads	Operating	0	115,500	0	115,500	115,550	0	0
<b>Other Property &amp; Services</b>									
	Dept. Local Govt and Comm	Operating - Tied	0	0	0	0	16500	(6,623)	9,877
<b>TOTALS</b>			<b>719,401</b>	<b>2,236,867</b>	<b>1,564,418</b>	<b>3,801,285</b>	<b>2,327,899</b>	<b>(1,614,030)</b>	<b>599,690</b>
<b>SUMMARY</b>									
	Operating Grants, Subsidies and Contributions		0	1,072,501	0	1,072,501	833,580	0	0
	Tied - Operating Grants, Subsidies and Contributions		81,611	1,164,366	0	1,164,366	1,053,558	(665,809)	462,737
	Non-operating Grants, Subsidies and Contributions		637,790	0	1,564,418	1,564,418	440,761	(941,598)	136,953
<b>TOTALS</b>			<b>719,401</b>	<b>2,236,867</b>	<b>1,564,418</b>	<b>3,801,285</b>	<b>2,327,899</b>	<b>(1,607,407)</b>	<b>599,690</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
		\$	\$	\$	\$	\$	\$	
<b>Buildings</b>								
<b>Housing</b>								
Staff housing	E168481	0	0	0	0	(40,000)	40,000	
Land for staff house	E168482	0	0	0	0	(45,000)	45,000	
<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(85,000)</b>	<b>85,000</b>	
<b>Recreation And Culture</b>								
Darkan Town Hall Renovation	E168479	(10,667)	(43,505)	(54,172)	(8,600)	(83,631)	38,059	
Health and Resource Centre Expansion	E168480	(56,475)	(101,113)	(157,588)	(105,000)	(1,591,359)	1,538,771	
<b>Recreation And Culture Total</b>		<b>(67,142)</b>	<b>(144,618)</b>	<b>(211,760)</b>	<b>(113,600)</b>	<b>(1,674,990)</b>	<b>1,576,830</b>	
<b>Transport</b>								
Depot Shed Construction and Power Upgrade	E168484	0	0	0	(9,100)	(35,000)	44,100	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(9,100)</b>	<b>(35,000)</b>	<b>44,100</b>	
<b>Buildings Total</b>		<b>(67,142)</b>	<b>(144,618)</b>	<b>(211,760)</b>	<b>(122,700)</b>	<b>(1,794,990)</b>	<b>1,705,930</b>	
<b>Infrastructure</b>								
<b>Recreation And Culture</b>								
Lake Towerrinning - barbecue replacement	E167901	0	(14,250)	(14,250)	0	(18,000)	3,750	
Town Oval - water tank	E167902	0	(7,380)	(7,380)	0	(10,000)	2,620	
Rail Trail - signage	E167903	0	0	0	0	(17,000)	17,000	
Parks - nature space playground stage 1	E167904	0	(34,836)	(34,836)	(7,000)	(22,000)	(5,836)	
Parks - nature space playground stage 2	E167904	0	0	0	(20,300)	(120,000)	140,300	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>(56,466)</b>	<b>(56,466)</b>	<b>(27,300)</b>	<b>(187,000)</b>	<b>157,834</b>	
<b>Transport</b>								
Install drainage along Burrowes St lane	E167900	0	0	0	(11,134)	(10,277)	21,411	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(11,134)</b>	<b>(10,277)</b>	<b>21,411</b>	
<b>Infrastructure Total</b>		<b>0</b>	<b>(56,466)</b>	<b>(56,466)</b>	<b>(38,434)</b>	<b>(197,277)</b>	<b>179,245</b>	
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
Computer Hardware Upgrade/New	E167701	0	0	0	0	(8,000)	8,000	
<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(8,000)</b>	<b>8,000</b>	
<b>Recreation And Culture</b>								
Furniture and Equipment Other	E167701	0	0	0	0	(7,000)	7,000	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,000)</b>	<b>7,000</b>	
<b>Furniture &amp; Office Equip. Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>	<b>15,000</b>	

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2017

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
		\$	\$	\$	\$	\$	\$	
<b>Buildings</b>								
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
CEO Vehicle Replacement	E167800	0	(51,404)	(51,404)	0	(50,000)	(50,000)	(1,404)
<b>Governance Total</b>		<b>0</b>	<b>(51,404)</b>	<b>(51,404)</b>	<b>0</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(1,404)</b>
<b>Transport</b>								
Prime Mover Acquisition	E167801	0	(68,000)	(68,000)	0	(150,000)	(150,000)	82,000
Mower	E167802	0	0	0	0	(38,000)	(38,000)	38,000
Sundry Plant	E167803	0	(2,230)	(2,230)	0	(15,000)	(15,000)	12,770
<b>Transport Total</b>		<b>0</b>	<b>(70,230)</b>	<b>(70,230)</b>	<b>0</b>	<b>(203,000)</b>	<b>(203,000)</b>	<b>132,770</b>
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>(121,634)</b>	<b>(121,634)</b>	<b>0</b>	<b>(253,000)</b>	<b>(253,000)</b>	<b>131,366</b>
<b>Roads</b>								
<b>Regional Road Group</b>								
Bowelling - Duranillin Road (intersection)	E168814	(33,735)	(9,234)	(42,969)	(40,887)	(41,524)	(82,411)	39,442
Piesseville Tarwonga Road	E168815	(49,682)	(38,994)	(88,676)	(40,816)	(33,200)	(74,016)	(14,660)
Darkan Moodiarrup Road	E168816	(140,167)	(54,947)	(195,114)	(159,284)	(101,704)	(260,988)	65,874
Bowelling - Duranillin Road (widen and reseal)	E168817	(122,307)	(37,123)	(159,430)	(167,275)	(67,705)	(234,980)	75,550
<b>Regional Road Group Total</b>		<b>(345,891)</b>	<b>(140,298)</b>	<b>(486,189)</b>	<b>(408,262)</b>	<b>(244,133)</b>	<b>(652,395)</b>	<b>166,206</b>
<b>Roads to Recovery</b>								
O'Connor Road	E168818	(15,969)	(1,488)	(17,457)	(16,788)	(3,500)	(20,288)	2,831
Coben Soak Road	E168819	(29,400)	(6,009)	(35,409)	(12,112)	(5,000)	(17,112)	(18,297)
Hillman Dardadine Road	E168820	(2,081)	(130,992)	(133,073)	0	(268,013)	(268,013)	134,940
Quindanning Williams Road	E168821	(815)	(34,514)	(35,329)	0	(68,040)	(68,040)	32,711
Cordering North Road	E168822	(126)	(32)	(158)	(23,377)	(6,339)	(29,716)	29,558
Collie Changerup Road	E168823	(105,065)	(30,535)	(135,600)	(103,703)	(59,052)	(162,755)	27,155
Hughes Mill Road	E168824	(8,822)	(1,867)	(10,689)	(29,102)	(30,729)	(59,831)	49,142
O'Connor Road Bridge	E168825	(11,007)	(61,206)	(72,213)	(24,108)	(68,892)	(93,000)	20,787
Glenorchy South Bridge	E168826	(5,333)	(270,969)	(276,302)	(2,624)	(297,376)	(300,000)	23,698
Quill Road (reallocation of funds)	E168830	0	(52,919)	(52,919)	0	0	0	(52,919)
<b>Roads to Recovery Total</b>		<b>(178,618)</b>	<b>(590,531)</b>	<b>(769,149)</b>	<b>(211,814)</b>	<b>(806,941)</b>	<b>(1,018,755)</b>	<b>249,606</b>
<b>Shire Funded</b>								
Bokal East Arthur Road	E168827	(11,584)	0	(11,584)	(80,720)	(16,120)	(96,840)	85,256
Dellyanine Road	E168828	(4,980)	0	(4,980)	(80,720)	(16,120)	(96,840)	91,860
Dust Suppression	E168829	(4,935)	0	(4,935)	(4,508)	(7,701)	(12,209)	7,274
<b>Shire Funded Total</b>		<b>(21,499)</b>	<b>0</b>	<b>(21,499)</b>	<b>(165,948)</b>	<b>(39,941)</b>	<b>(205,889)</b>	<b>184,390</b>
<b>Buildings</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Roads Total</b>		<b>(546,008)</b>	<b>(730,829)</b>	<b>(1,276,837)</b>	<b>(786,024)</b>	<b>(1,091,015)</b>	<b>(1,877,039)</b>	<b>600,202</b>
<b>Capital Expenditure Total</b>		<b>(613,150)</b>	<b>(1,053,547)</b>	<b>(1,666,697)</b>	<b>(947,158)</b>	<b>(3,351,282)</b>	<b>(4,298,440)</b>	<b>2,631,743</b>

**ITEM 8.1.2 – ACCOUNTS FOR PAYMENT**

LOCATION/ADDRESS: N/A  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: N/A  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 19 May 2017  
 AUTHOR: Belinda Hawker

**SUMMARY:**

Council to note payments of accounts as presented.

**BACKGROUND:**

The schedule of accounts is included as attachment 2 for Council information.

**COMMENT:**

If you have any questions regarding payments in the listing please contact the finance officer prior to the Council meeting.

**CONSULTATION:**

There has been no consultation.

**STATUTORY ENVIRONMENT:**

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be resented.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**STRATEGIC IMPLICATIONS:**

No strategic implications.

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2**

Moved: Cr Rodney Hulse

Seconded: Cr Andrew Clarke

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 200417.1, 280417.1 – 280417.46, 030517.1, 170517.1 – 170517.43, 3380 – 3389, 19965, Licensing, Salaries and Wages and EFT Transfers, Direct Debit and Trust totalling \$931,697.44 listed (attached) be noted as approved for payment.

**CARRIED 7/0**

**ATTACHMENT**

- Cheque Listing

Date	Num	Name	Amount
20/04/2017	EFT	<b>SALARIES &amp; WAGES</b>	<b>50,109.87</b>
		STAFF WAGES	
20/04/2017	200417.1	<b>TELEAH HIGGIE</b>	<b>204.99</b>
		REIMBURSEMENTS	
28/04/2017	280417.1	<b>ACCESS CIRCUS</b>	<b>1,600.00</b>
		CIRCUS SKILLS WORKSHOP YOUTH WEEK	
28/04/2017	280417.2	<b>AIR LIQUIDE</b>	<b>218.92</b>
		FACILITY FEES	
28/04/2017	280417.3	<b>ARMAC STUMP GRINDING</b>	<b>1,650.00</b>
		STUMP GRINDING - CARAVAN PARK, AGED PERSONS HOUSING, RESERVES	
28/04/2017	280417.4	<b>AUSTRALIA POST</b>	<b>142.16</b>
		VARIOUS POSTAGE	
28/04/2017	280417.5	<b>BLACKWOOD BASIN GROUP (INC)</b>	<b>1,217.43</b>
		LANDCARE SUPPORT FOR MARCH 2017	
28/04/2017	280417.6	<b>C &amp; D CUTRI</b>	<b>53,900.00</b>
		INSTALLATION OF BOX CULVERTS AT O'CONNOR ROAD	
28/04/2017	280417.7	<b>CANVAS WORKS SOUTH WEST</b>	<b>1,870.00</b>
		SHADE SHELTER SAIL REPLACEMENT - KIDS CENTRAL FUNDED BY COMMITTEE	
28/04/2017	280417.8	<b>CENTRAL REGIONAL TAFE</b>	<b>45.62</b>
		COURSE MATERIAL STAFF KIDS CENTRAL GRANT FUNDED	
28/04/2017	280417.9	<b>COALCLIFF PLANT HIRE</b>	<b>1,993.20</b>
		PADFOOT HIRE	
28/04/2017	280417.10	<b>COLLIE BETTA HOME LIVING</b>	<b>579.00</b>
		VACUUM CLEANER	
28/04/2017	280417.11	<b>COLLIE RADIATOR SERVICE</b>	<b>4,840.00</b>
		RADIATOR FOR GRADER	
28/04/2017	280417.12	<b>COURIER AUSTRALIA</b>	<b>483.47</b>
		VARIOUS FREIGHT	
28/04/2017	280417.13	<b>COVS PARTS PTY LTD</b>	<b>294.75</b>
		FIXER PIPE KITS	
28/04/2017	280417.14	<b>CPR OUTDOOR CENTRE</b>	<b>12,697.60</b>
		INSTALLATION PATIO AT POOL - GRANT FUNDED	
28/04/2017	280417.15	<b>D &amp; S BAKER</b>	<b>1,980.00</b>
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
28/04/2017	280417.16	<b>DARKAN LISENSED POST OFFICE</b>	<b>368.50</b>
		KEY RINGS & INK	
28/04/2017	280417.17	<b>DATALINE VISUAL LINK PTY LTD</b>	<b>100.10</b>
		ALARM MONITORING FOR THE HEALTH AND RESOURCE CENTRE	
28/04/2017	280417.18	<b>DURANILLIN AGENCIES</b>	<b>3,584.80</b>
		TANK FITTINGS & PUMP FOR MOODI BOWLS CLUB TANK	
28/04/2017	280417.19	<b>EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD</b>	<b>2,546.09</b>
		SALARY SACRIFICE PAYMENT	
28/04/2017	280417.20	<b>ECHELON AUSTRALIA PTY LTD</b>	<b>3,342.90</b>
		REGIONAL RISK COORDINATOR QTLY FEE	
28/04/2017	280417.21	<b>ENVIRO INFRASTRUCTURE PTY LTD</b>	<b>137,243.64</b>
		PROGRESS CLAIM 3 & 4 GLENORCHY BRIDGE	
28/04/2017	280417.22	<b>FLEAYS STORE</b>	<b>38.75</b>
		GROCERIES	
28/04/2017	280417.23	<b>GEOFABRICS AUSTRALASIA PTY LTD</b>	<b>126.50</b>
		1 X ROLL OF BIDEM	
28/04/2017	280417.24	<b>GREAT SOUTHERN WASTE DISPOSAL</b>	<b>5,911.00</b>
		REFUSE & RECYCLING COLLECTION	
28/04/2017	280417.25	<b>GREG HAREWOOD</b>	<b>418.00</b>
		PROVIDE HABITAT SURVEY FOR CLEARING WORKS ON DARKAN SOUTH ROAD	
28/04/2017	280417.26	<b>HITACHI CONSTRUCTION MACHINERY PTY LTD</b>	<b>1,145.49</b>
		INSTRUMENT CLUSTER & SEAL KITS	
28/04/2017	280417.27	<b>JH COMPUTERS - SERVICE WEST</b>	<b>58.08</b>
		INVESTIAGTE PRINTER ISSUES	
28/04/2017	280417.28	<b>JR &amp; S SUMNER</b>	<b>1,120.00</b>
		SUPPLY OF 500 GUIDE POSTS	
28/04/2017	280417.29	<b>LANDGATE</b>	<b>239.70</b>
		RURAL UV INTERIM VALUATION SHARED	
28/04/2017	280417.30	<b>MIDALIA STEEL PTY LTD</b>	<b>611.88</b>
		FENCING FOR 7 HILLMAN STREET	

Date	Num	Name	Amount
28/04/2017	280417.31	<b>NARROGIN FREIGHTLINES</b>	320.43
		FREIGHT TO SIGMA CHEMICALS	
28/04/2017	280417.32	<b>P &amp; S GRIGGS PLUMBING</b>	269.98
		LEACH DRAIN SECTION FOR AGED PERSONS UNITS	
28/04/2017	280417.33	<b>POOL &amp; SPA MART BUNBURY</b>	810.10
		DECK THREAD, RODS & SQUEEZE TUBES	
28/04/2017	280417.34	<b>PUTLAND MOTORS</b>	2,097.10
		REPAIRS TO GRADER TYRE, HYDROLIC HOSE, TUBING, FILTERS, BELTS, GREASE & TYRES	
28/04/2017	280417.35	<b>RICHARD BUCKLAND</b>	4,620.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
28/04/2017	280417.36	<b>SAFETY SIGNS SERVICE</b>	174.05
		SHARPS KIT	
28/04/2017	280417.37	<b>SHIRE OF COLLIE</b>	1,981.10
		ENVIROMENTAL HEALTH, BUILDING & RANGER SERVICES	
28/04/2017	280417.38	<b>SIGMA CHEMICALS- COMPANIES GROUP PTY LTD</b>	1,172.60
		POOL CHEMICALS	
28/04/2017	280417.39	<b>SOS OFFICE EQUIPMENT</b>	363.16
		METER READINGS FOR THE XEROX PRINTER	
28/04/2017	280417.40	<b>STARTRACK EXPRESS</b>	48.49
		VARIOUS FREIGHT	
28/04/2017	280417.41	<b>SWAN WEST BLINDS &amp; WINDOW TREATMENTS</b>	1,260.00
		VERTICAL BLINDS FOR 8 HILLMAN ST	
28/04/2017	280417.42	<b>TG &amp; VM MEDLEN</b>	800.80
		CEMENT FOR O'CONNOR ROAD BRIDGE	
28/04/2017	280417.43	<b>TRADELINK BUNBURY</b>	1,098.68
		BATHROOM FITTINGS FOR 7 HILLMAN STREET	
28/04/2017	280417.44	<b>WEST ARTHUR COMMUNITY RESOURCE CENTRE</b>	625.63
		DOCTORS HOURS FOR MARCH 2017	
28/04/2017	280417.45	<b>WW FARMS</b>	174.84
		REIMBURSEMENT FOR FUEL FOR THE ARTHUR RIVER FIRE TRUCK	
28/04/2017	280417.46	<b>FULTON HOGAN</b>	139,731.48
		RESEALS ON BOWELLING DURA, DARKAN SOUTH & QUILL ROADS	
03/05/2017	030517.1	<b>DISCOVERY HOLIDAY PARKS BUNBURY</b>	99.00
		ACCOMODATION FOR STAFF HR DRIVER TRAINING	
04/05/2017	EFT	<b>SALARIES &amp; WAGES</b>	51,760.89
		STAFF WAGES	
17/05/2017	170517.1	<b>AG BROOKS EXCAVATIONS</b>	11,638.00
		DRAINAGE ON HUGHES MILL & O'CONNOR ROAD	
17/05/2017	170517.2	<b>AIR LIQUIDE</b>	211.85
		FACILITY FEES	
17/05/2017	170517.3	<b>ANITA JUGOVICH</b>	813.42
		REIMBURSEMENT FOR 5 COMPLETED UNITS & E BOOKS	
17/05/2017	170517.4	<b>AUSTRALIA POST</b>	15.00
		VARIOUS POSTAGE	
17/05/2017	170517.5	<b>BENARA NURSERIES</b>	782.22
		PLANTS FOR CARAVAN PARK, HALL & YOUTH AREA	
17/05/2017	170517.6	<b>BLACKWOOD BASIN GROUP (INC)</b>	3,605.16
		SWCC STRATEGIC GROUNDWORKS DELIVERY & LANDCARE SUPPORT	
17/05/2017	170517.7	<b>BODDINGTON MEDICAL CENTRE</b>	1,045.00
		REIMBURSEMENT FOR FUEL FROM THE DOCTOR	
17/05/2017	170517.8	<b>BURGESS RAWSON</b>	280.42
		WATER CONSUMPTION FOR THE ROSE GARDEN, RESERVE & WAR MEMORIAL	
17/05/2017	170517.9	<b>CENTRAL REGIONAL TAFE</b>	91.24
		CHILDCARE COURSES	
17/05/2017	170517.10	<b>CJD EQUIPMENT PTY LTD</b>	965.62
		ALTERNATOR, LIFT PUMP & NON RETURN VALVE	
17/05/2017	170517.11	<b>COURIER AUSTRALIA</b>	77.41
		VARIOUS FREIGHT	
17/05/2017	170517.12	<b>CREATIVE SPACES</b>	14,115.75
		STAGE 4 TO 7 - INTERPRETATION PLAN	
17/05/2017	170517.13	<b>DARKAN AGRI SERVICES</b>	2,953.05
		GAS, CEMENT, GLOVES, FRUIT FLY BAIT, VARNISH, HINGES, CHEMICALS, PAINT, NUTS & BOLTS	
17/05/2017	170517.14	<b>DARKAN DISTRICTS SPORTS CLUB INC</b>	2,784.89
		KC MEMBERSHIP, RENT & WAGES	



Date	Num	Name	Amount
17/05/2017	170517.15	<b>DARKAN LISENSED POST OFFICE</b>	<b>381.00</b>
		TONERS FOR CESM PRINTER	
17/05/2017	170517.16	<b>DEPARTMENT OF HUMAN SERVICES</b>	<b>548.34</b>
		CHILD SUPPORT PAYMENTS - APRIL 2017	
17/05/2017	170517.17	<b>DEPARTMENT OF TRANSPORT 1</b>	<b>39.10</b>
		ANNUAL JETTY FEE FOR LAKE TOWERRINNING	
17/05/2017	170517.18	<b>EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD</b>	<b>2,546.09</b>
		SALARY SACRIFICE PAYMENT	
17/05/2017	170517.19	<b>FLEAYS STORE</b>	<b>24.50</b>
		GROCERIES	
17/05/2017	170517.20	<b>GARY BATT &amp; ASSOCIATES</b>	<b>8,648.20</b>
		CONTRACT ADMINISTRATION FOR HRC & ILU'S	
17/05/2017	170517.21	<b>GEOFF BUNCE</b>	<b>15.00</b>
		REIMBURSEMENT FOR TAP SPINDLE	
17/05/2017	170517.22	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>13,576.20</b>
		12,000L OF DIESEL	
17/05/2017	170517.23	<b>GREAT SOUTHERN WASTE DISPOSAL</b>	<b>4,358.00</b>
		REFUSE & RECYCLING COLLECTION	
17/05/2017	170517.24	<b>HENDERSON SERVICES PTY LTD</b>	<b>198.00</b>
		KIDS CENTRAL - ONLINE PROFESSIONAL DEVELOPMENT	
17/05/2017	170517.25	<b>KATANNING AREA TELEPHONES</b>	<b>225.50</b>
		LOCATION OF TELSTRA AND OPTIC CABLES AT CORDERING NORTH FLOODWAY	
17/05/2017	170517.26	<b>KEEN'S TRUCK DRIVER TRAINING</b>	<b>1,100.00</b>
		2 DAY HR DRIVING COURSE	
17/05/2017	170517.27	<b>LANDGATE</b>	<b>8,007.10</b>
		RURAL UV GEN VALS 2016/17 & INTERIMS	
17/05/2017	170517.28	<b>LUSH FIRE &amp; PLANNING</b>	<b>286.00</b>
		TOWN PLANNING SERVICES	
17/05/2017	170517.29	<b>MALATESTA ROAD PAVING &amp; HOTMIX</b>	<b>43,063.92</b>
		SUPPLY & LAY HOT MIX & TRAFFIC MANAGEMENT	
17/05/2017	170517.30	<b>MODERN TEACHING AIDS PTY LTD</b>	<b>1,295.31</b>
		SENSORY ACTIVITIES FOR CHILDCARE	
17/05/2017	170517.31	<b>PARNELLS NURSERY</b>	<b>3,760.72</b>
		MID SEASON SEEDLING ORDER - GROUNDWORKS PROJECT	
17/05/2017	170517.32	<b>RAREBITS ON BURROWES 1</b>	<b>200.00</b>
		COUNCIL MEETING DINNER - MARCH 2017	
17/05/2017	170517.33	<b>SHIRE OF COLLIE</b>	<b>654.50</b>
		BUILDING SERVICES - MARCH TO APRIL 2017	
17/05/2017	170517.34	<b>SIGNS PLUS</b>	<b>32.00</b>
		VARIOUS NAME BADGES	
17/05/2017	170517.35	<b>TALIS CONSULTANTS</b>	<b>330.00</b>
		SECONDARY FREIGHT NETWORK DATA	
17/05/2017	170517.36	<b>THE WORKWEAR GROUP</b>	<b>777.60</b>
		STAFF UNIFORM	
17/05/2017	170517.37	<b>TRIMVIEW CERAMICS</b>	<b>35.20</b>
		WALL TILES FOR 7 HILLMAN STREET	
17/05/2017	170517.38	<b>TRUCK CENTRE WA PTY LTD</b>	<b>1,406.13</b>
		MANIFOLD, SHEILD & O RING	
17/05/2017	170517.39	<b>WEST ARTHUR COMMUNITY RESOURCE CENTRE</b>	<b>532.00</b>
		BLEAT INCOME, GIFT VOUCHERS & DOCTORS HOURS	
17/05/2017	170517.40	<b>WESTERN STABILISERS</b>	<b>17,958.60</b>
		CEMENT STABILISATION FOR BOWELLING DURA & COLLIE CHANGERUP	
17/05/2017	170517.41	<b>WESTRAC BUNBURY</b>	<b>2,847.25</b>
		PARTS & REPAIRS FOR DOZER	
17/05/2017	170517.42	<b>WHITE BUILDING CO PTY LTD1</b>	<b>190,859.50</b>
		PROGRESS PAYMENT FOR ILU'S & HRC	
17/05/2017	170517.43	<b>WOOD &amp; GRIEVE ENGINEERS</b>	<b>594.00</b>
		CONSTRUCTION PHASE SERVICES FOR HRC EXPANSION	
18/05/2017	EFT	<b>SALARIES &amp; WAGES</b>	<b>52,057.86</b>
		STAFF WAGES	
28/04/2017	DEBIT	<b>NATIONAL AUSTRALIA BANK</b>	<b>169.37</b>
		START OF MONTH BANK FEES	
28/04/2017	DEBIT	<b>NATIONAL AUSTRALIA BANK</b>	<b>39.50</b>
		END OF MONTH BANK FEES	

Date	Num	Name	Amount
28/04/2017	DEBIT	NATIONAL AUSTRALIA BANK	20.00
		END OF MONTH BANK FEES	
02/05/2017	DEBIT	NATIONAL AUSTRALIA BANK	63.24
		NAB CONNECT FEE ACCESS AND USAGE	
28/04/2017	3380	BOND ADMINISTRATOR	640.00
		SECURITY BOND FOR 8 HILLMAN ST	
28/04/2017	3381	DARKAN ROADHOUSE	60.00
		PIZZA FOR NATIONAL YOUTH WEEK	
28/04/2017	3382	DAVID NOWLAND HYDRAULICS	256.00
		HYDROLIC HOSES	
28/04/2017	3383	GEOFFREY HOLMES	1,320.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
28/04/2017	3384	SYNERGY	6,731.35
		VARIOUS ELECTRICITY ACCOUNTS	
28/04/2017	3385	TELSTRA	1,708.23
		VARIOUS TELEPHONE CALLS & CHARGES	
30/04/2017	3386	JENNIFER NALDER	2,034.72
		2016/17 RATES REFUND - ASS 495	
17/05/2017	3387	SYNERGY	1,574.30
		VARIOUS ELECTRICITY ACCOUNTS	
17/05/2017	3388	TELSTRA	1,024.42
		VARIOUS TELEPHONE CALLS & CHARGES	
17/05/2017	3389	WATER CORPORATION	4,422.44
		VARIOUS WATER USAGE ACCOUNTS	
26/04/2017	19965	SHIRE OF WEST ARTHUR	198.10
		PETTY CASH RECOUP - KIDS CENTRAL	
<b>FUND</b>		<b>VOUCHERS</b>	<b>AMOUNT</b>
MUNICIPAL			
		200417.1	204.99
		280417.1 - 280417.46	395,916.02
		030517.1	99.00
		170517.1 - 170517.43	343,678.79
		3380 - 3389	19,771.46
		19965	198.10
		DIRECT DEBIT	292.11
		EFT SALARIES AND WAGES	153,928.62
		LICENSING TOTAL TRANSFERS APRIL	17,608.35
		TOTAL	931,697.44

<b>ITEM 8.1.3 – EXECUTION OF COMMON SEAL: DEED OF EASEMENT FOR STORM WATER DRAINAGE</b>
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LOCATION/ADDRESS:	Lot 38 Burrowes Road, Darkan
NAME OF APPLICANT:	N/A
FILE REFERENCE:	7.4.14
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	18 May 2017
AUTHOR:	Nicki Morrell

**SUMMARY:**

Council to authorise the Chief Executive Officer and the President to affix the common seal to the Deed of Easement for a portion of land at Lot 38 Burrowes Street. The easement is for the purpose of a drainage easement from the laneway to Burrowes Street.

**BACKGROUND:**

The easement is for storm water drainage on the eastern side of Lot 38 Burrowes Street, Darkan. It will be approximately three meters wide to allow a storm water pipe to be installed under the surface to drain water from the back lane to Burrowes Street. The purpose of the drain, is to reduce flooding to the rear of businesses.

**CONSULTATION:**

The Shire has permission from Ryan and Melissa Wilkie for the easement which has been prepared by Young and Young solicitors.

**STATUTORY ENVIRONMENT:**

Under the Shire of West Arthur Local Laws (Standing Orders), part 19.1 (2) a resolution is required from Council to affix the Common Seal.

**POLICY IMPLICATIONS:**

Not applicable.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**STRATEGIC IMPLICATIONS:**

Not applicable

**VOTING REQUIREMENTS:**

Simple Majority

<b>COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3</b>
---

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

Council to authorise the Chief Executive Officer and the President to sign and affix the common seal to the Deed of Easement for a portion of land at Lot 38 Burrowes Street for the purpose of drainage.

**CARRIED 7/0**

**ATTACHMENT 3**

- Deed of Easement

FORM B2  
WESTERN AUSTRALIA  
TRANSFER OF LAND ACT 1893 AS AMENDED Date

## BLANK INSTRUMENT FORM

### GRANT OF EASEMENT

s 195 Land Administration Act 1995  
(WA)

(Note 1)

**THIS DEED** is made this                                  day of                                  201

### BETWEEN

**RYAN JOHN ALBERT WILKIE** and **MELISSA LEIGH WILKIE** both of Lot 38 Burrowes Street, Darkan ("The Grantor" which expression includes the proprietor or proprietors for the time being of The Servient Tenement as herinafter defined) of the one part

### AND

**SHIRE OF WEST ARTHUR** of 31 Burrowes Street, Darkan ("The Grantee" which expression includes the proprietor or proprietors for the time being of The Dominant Tenement as hereinafter defined) of the other part

### BACKGROUND

- A. The Grantor is registered as the proprietor of an estate in fee simple in ALL THAT piece of land being Lot 38 on Deposited Plan 222360 comprising the whole of the land in Certificate of Title Volume 1605 Folio 554 ("The Servient Tenement")
- B. The Grantee is a body corporate constituted by the Local Government Act 1995 (WA) and is empowered to enter into this Deed.
- C. The Grantor has agreed to grant in favour of the Grantee an easement in gross pursuant to section 195 of the *Land Administration Act 1995 (WA)* over that part of the Servient Tenement as is identified in Deposited Plan 405635 ("The Easement Area") for drainage purposes on the terms and conditions set out in this Deed.

### OPERATIVE PART

1. The Grantor **HEREBY GRANTS** unto The Grantee, pursuant to *Section 195 of the Land Administration Act 1995 (WA)*, an easement in gross over the The Easement Area for the purposes of draining storm water from any natural source through pipes laid under the surface of such land and for receiving and storing in such pipes stormwater until dissipation by natural drainage, for which purposes The Grantee is empowered to do all things reasonably necessary to give effect to the same including (without limiting the generality of such powers) the following:
  - 1.1 Entering upon and passing and repassing over The Easement Area whether with or without workmen, plant and equipment;

- 1.2 Removing from The Easement Area soil, vegetation, debris and other items and substances situate upon or forming part of The Easement Area;
- 1.3 After prior consultation with The Grantor, removing existing vegetation from The Easement Area and or revegetating such land with types of vegetation consistent with and complimentary to the purposes hereinbefore set;
- 1.4 Carrying out works to construct, modify, repair, replace, renew and maintain any sump, pipes, valves and other improvements or equipment situated upon or forming part of The Easement Area;
- 1.5 Erecting, repairing or replacing any fence, boundary or barrier upon or around The Easement Area, provided however that The Grantee must not erect any fence, boundary or barrier on or around The Easement Area except to the extent reasonably necessary for the purpose of preventing or limiting anything on or in The Easement Area causing loss, damage, injury or death to personal property, and after consultation by The Grantee with The Grantor for the purpose of minimising interference with The Grantor's rights to use The Easement Area for purposes related to The Grantor's ownership of the Land;

**AND** subject to the conditions and agreements hereinafter mentioned.

2. The Grantee **HEREBY COVENANTS** with The Grantor as follows:-

- 2.1 Not to break the surface or dig excavate open up or use nor to permit the same upon The Easement Area such that the same causes or is likely to cause any collapsing, failure or subsidence or surrounding land which extends or is likely to extend beyond the boundaries of The Easement Area;
- 2.2. Not knowingly or negligently to permit any fluid other than natural storm water and other naturally occurring effluent to flow over, across or through or to be received or stored upon The Easement Area;
- 2.3. To fill in any holes or trenches dug by The Grantee on The Easement Area and to repair and make good any damage to the surface of The Easement Area and any surrounding land caused by The Grantee during the course of exercising its rights and powers pursuant to this Deed;
- 2.4. To carry out all works and powers authorised by this Deed in such manner as complies with all statutory and regulatory requirements in relation to occupational health and safety as may exist from time to time;
- 2.5. To indemnify and keep indemnified The Grantor against all claims demands actions proceedings and costs arising out of any of the following matters:-
  - 2.5.1. Escape of storm water from The Easement Area;
  - 2.5.2. Any claim which might be made against The Grantor by any person or on behalf of any person or the estate of any person where the cause of action arises out of the flow of storm water over across or through or the receipt or storage of storm

water the subject of this Deed upon The Easement Area or the exercise of any powers referred to herein or the dangerous nature or potentially dangerous nature of anything on The Easement Area including without limiting the generality of the foregoing, any pipe, drain, fence, wall, manhole, ditch, trench or other earthworks or structure installed by The Grantee or for and on behalf of The Grantee.

- 3. In consideration for The Grantor entering into this Deed at the request of The Grantee, The Grantee **HEREBY COVENANTS** The Grantor to pay the costs and expenses relating to preparation and execution of this Deed and its registration at Landgate, including registration fees, and any transfer duty assessed on this Deed and the cost of obtaining the consent of any mortgagee of the Land to this Deed.
- 4. The Grantor **HEREBY COVENANTS** with The Grantee not to construct or bring upon The Easement Area or permit to be constructed or brought upon The Easement Area anything which will in any way impede The Grantee from using The Easement Area for the purpose for which it is intended by the provisions of this Deed to be used.
- 5. The Grantor and The Grantee **HEREBY AGREE** to indemnify and keep indemnified each other from and against liability for loss, damage, costs and expenses occasioned by the breach by the indemnifying party of any obligation or covenant pursuant to this Deed.
- 6. The Grantee **HEREBY ACKNOWLEDGES** that this Deed has been prepared by Young & Young Solicitors who act on instructions for The Grantee, and that The Grantor has been advised to seek independent legal advice before executing this Deed and that The Grantor has either sought that advice and executed this Deed having received such advice or has determined that The Grantor does not wish to seek independent legal advice, at The Grantor's own risk.

**ITEM 8.1.4 - REVIEW OF DELEGATED AUTHORITY**

LOCATION/ADDRESS: N/A  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: 2.30.2  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 16 May 2017  
 AUTHOR: Kate Johnston/Nicole Wasmann

**SUMMARY:**

It is a statutory requirement for delegations to be reviewed annually.

**BACKGROUND:**

Delegations were last reviewed on 24 May 2016, with a modification made at Council Meeting held 26 July 2016, where Schedule 1, item 4 of the delegation from Council to the CEO was removed from the delegation.

The Department of Local Government has produced an operational guideline "Delegations". The full guideline is available from the Department of Local Government's website.

**CONSULTATION:**

Not Applicable

**STATUTORY ENVIRONMENT:**

The delegation of power and authority by a Council to the CEO, or a designated officer, can only occur where the head of power exists under legislation.

A local government is to keep a register of the delegations made and review the delegations at least once every financial year.

The Act does not specify the manner in which Council must 'review' its delegations, only that a review must occur.

**POLICY IMPLICATIONS:**

Referenced in the review of delegations.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications.

**VOTING REQUIREMENTS:**

Absolute majority.

**OFFICER RECOMMENDATION – ITEM 8.1.4**

That Council reviews of the delegations of authority to Committee and the Chief Executive Officer

**COUNCIL DECISION – ITEM 8.1.4**

Moved: Cr Andrew Clarke

Seconded: Cr Rodney Hulse

That no changes be made to delegations of authority to committees and the Chief Executive Officer.

**CARRIED 7/0**

**ATTACHMENTS:**

- Review of Delegations

## Chief Executive Officer

That Council by motion dated the 24 May 2016 passed by an absolute majority, delegate to the Chief Executive Officer any and all of its powers or duties that it is by law authorised or permitted to delegate save and except for those powers or duties set out in Schedule 1 or that the Shire of West Arthur shall by motion from time to time pass.

### Schedule 1

#### Powers and Duties Excluded from General Delegation

1. All those matters set out in section 5.43 Local Government Act 1995 (detailed below);

A local government cannot delegate to a CEO any of the following powers or duties;

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender that exceeds \$150,000(amount as determined by the Council);
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding \$150,000(amount as determined by the Council); for the purpose of this paragraph;
  - i. That any proposal to acquire property above \$70,000 and below \$150,000 is provided to elected members with acknowledged written notice of a minimum of seven days.
  - ii. That any proposal to dispose of property above \$70,000 is provided to elected members with acknowledged written notice of a minimum of seven days.
  - iii. That any proposal to dispose of surplus plant, equipment and material with a market value above \$500 be advertised in the local community newspaper and Shire's web site, sold by public auction, traded as part of the purchase of new plant and equipment, or offered for sale by public tender.
  - iv. That any donations to community groups be limited to \$300 in one financial year.
  - v. The expenditure being included in the annual budget.
  - vi. That any exercise of delegation of authority be carried out in accordance with relevant legislation and Council policies.
- (e) any of the local government's powers under section 5.98,5.99 and 5.100; (fees for Council Members, Annual fees for Council members and Payments to Committee members)
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5; (right to Appeal/Object to a decision of Council)
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed (by Regulation – Administration Regulation 18 (g) stipulates the following may not be delegated to a CEO
  - (a) section 7.12A(2), (3)(a) or (4) (which relates to meeting with Council's auditor etc.); and



(b) regulations 18C and 18D.(which deals with the selection and appointment process of CEO's and for the Local Government to consider the performance review of the CEO).

Adopted/Amended	
Last Reviewed	24 May 2016
Legal (Parent)	LGA S5.42
Legal (Subsidiary)	Nil.
Applicable Policy Reference	Nil
Chief Executive Instruction	Nil

2. a) Any refusal to give planning approval; and  
b) Any planning decision or commitment to give a planning decision in regard to a development application (DA) or proposal where the zoning table classification is not 'P' (use permitted by the scheme) or 'D' in the case of replanting of existing plantations only, where an objection to the DA has been received; or involving an agreement by Council to rezone any land or to enter into any contract concerning the DA

Adopted	
Last Reviewed	24 May 2016
Legal (Parent)	LGA S5.42
Legal (Subsidiary)	Nil.
Applicable Policy Reference	Nil
Chief Executive Instruction	Nil

3. ... Deleted July 2016

4. The signing and sealing of any contract where specific commitments or consideration is/are required by the Council unless a report relating to the substantive issue has been discussed and determined by Council at an Ordinary meeting.

Adopted	
Last Reviewed	24 May 2016
Legal (Parent)	LGA S5.42
Legal (Subsidiary)	Nil.
Applicable Policy Reference	Nil
Chief Executive Instruction	Nil

Signed: .....

**R Harrington**  
**Shire President**

Date: 24 May 2016

## Committees

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Further that the Shire of West Arthur by motion dated the ... passed by an absolute majority the following delegations:

### **DELEGATIONS**

1. That, under section 5.16 of the Local Government Act, the Audit Committee be delegated to meet with the auditor at least annually in accordance with Section 7.12A of the Local Government Act.

Signed: .....

**R Harrington**  
**Shire President**

Date: ....

**8.2 COMMITTEE REPORTS**

Nil.

**8.3 REPORTS OF ELECTED MEMBERS**

Cr Goss reported on a recent West Arthur Cottage Homes Committee meeting.

Cr Harrington advised that he had attended a zone meeting in Quairading and reported on ongoing advocacy regarding vehicle licensing concessions.

ADJOURNMENT

Moved: Cr Neil Manuel

Seconded: Cr Kevin King

That the meeting be adjourned for dinner from 7.30pm.

**CARRIED 7/0**

8.20pm – The meeting reconvened with all those being present before the adjournment returning to the meeting.

**9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Moved: Cr Neil Manuel

Seconded: Cr Rodney Hulse

That this meeting consider a late item in relation to the purchase of plant.

**CARRIED 7/0**

**LATE ITEM 10.1.1 – PLANT PURCHASES AND DISPOSAL OF PLANT TO BE BROUGHT FORWARD**

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	
FILE REFERENCE:	
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	23 May 2017
AUTHOR:	Nicole Wasmann

**SUMMARY:**

Council to consider bringing forward 2017/18 plant purchases to the current financial year to reduce fees and charges associated with the removal of vehicle licensing concessions.

**BACKGROUND:**

From the 1 July 2017, vehicle licensing and transfer costs concessions will be removed. It may be possible to bring forward some purchases to the current financial year to reduce fees.

A copy of the revised plant replacement program has been circulated. Planned purchases in the 17/18 financial year include a new loader, new grader, second hand skid steer bobcat, second hand pad foot roller, low loader, and works manager vehicle.

**CONSULTATION:**

Quotes have been requested for the supply of a loader.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 S3.57 relates to tenders for providing goods and services. The Shire is not required to invite tenders where the supply is obtained through a WALGA preferred supplier (reference Local Government (Functions and General) Regulations 1996, Div 2, S11(2)(b).

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

It is estimated that the balance of the plant replacement program at 30 June 2017 will be \$322,000.

Stamp duty on plant will be approximately 3% of purchase price from 1 July 2017.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications associated with bringing forward the purchase of plant by a few months.

**COMMENT:**

If Council would like to proceed with some purchases in the current financial year, the Plant Committee could be delegated with authority to purchase particular items of plant.

It is proposed that the purchase of the loader is brought forward.

**VOTING REQUIREMENTS:**

Absolute majority

<b>OFFICER RECOMMENDATION – (ITEM 10.1.1)</b>
---

That the purchase of a loader, planned for the 2017/18 financial year, be brought forward to the current financial year and Council delegate authority to the Plant Committee to purchase the loader.

Further that the Shire auction or tender the disposal of the UD Nissan prime mover, the Cat loader, and the Bosich Tandem Dolly.

**COUNCIL DECISION – ITEM 10.1.1**

Moved: Cr Michael Meredith

Seconded: Cr Rodney Hulse

That the purchase of a new loader and a second hand pad foot roller to the value of \$65,000, planned for the 2017/18 financial year, be brought forward to the current financial year and Council delegate authority to the Plant Committee to purchase the loader.

Further that the Shire auction or tender the disposal of the UD Nissan prime mover, the Cat loader, and the Bosich Tandem Dolly.

**CARRIED 7/0**

**11. CONFIDENTIAL ITEMS**

Nil.

**12. CLOSURE OF MEETING**

Cr Harrington declared the meeting closed at 8.55 pm.