

SHIRE OF WEST ARTHUR**NOTICE OF ORDINARY COUNCIL MEETING**

The next Ordinary Meeting of the Shire of West Arthur Council will be held on
15 September 2020 in the Shire Chambers,
Darkan commencing at 6.00pm

Nicole Wasmann

CHIEF EXECUTIVE OFFICER

Date: 9 September 2020

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ORDINARY COUNCIL MEETING AGENDA

- 1. DECLARATION OF OPENING**
- 2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 3. PUBLIC QUESTION TIME**
- 4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**
- 5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
- 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Ordinary Meeting of Council held 18 August 2020.

That the Minutes of the Ordinary Meeting of Council held 18 August 2020 be confirmed.
- 7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

8. REPORTS**8.1 OFFICER REPORTS****ITEM 8.1.1– FINANCIAL REPORT AUGUST 2020**

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	9 September 2020

SUMMARY:

Consideration of the financial reports for the period ending 31 August 2020.

BACKGROUND:

The financial reports for the periods ending 31 August 2020 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.1

That the financial report for the period ending 31 August 2020 as presented be accepted.

ATTACHMENTS:

- Financial Reports – 31 August 2020

SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2020

	Note	Annual Budget 2020/2021 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	2	1,199,648	1,199,648	1,199,648	0	0%	
Revenue from operating activities							
Rates		1,727,022	1,727,022	1,727,024	2	0%	
Operating Grants, Subsidies and Contributions	6	625,608	251,033	255,090	4,057	2%	
Fees and Charges		273,365	83,144	88,798	5,654	7%	
Interest Earnings		56,364	400	390	(10)	(3%)	
Other Revenue		169,739	150	1,040	890	593%	
Profit on Disposal of Assets		19,137	0	0			
		2,871,235	2,061,749	2,072,342			
Expenditure from operating activities							
Employee Costs		(1,714,206)	(299,695)	(290,491)	(9,204)	3%	
Less overhead and wage allocations			450	347			
Materials and Contracts		(765,845)	(165,595)	(160,048)	(5,547)	3%	
less Pdepn and POC allocations			163	126			
Utility Charges		(91,700)	(7,642)	(8,222)	580	(8%)	
Depreciation on Non-Current Assets		(2,137,367)	(86,306)	(88,145)	1,839	(2%)	
Interest Expenses		(30,457)	0	0	0		
Insurance Expenses		(93,484)	(93,484)	(96,230)	2,746	(3%)	
Other Expenditure		(36,000)	0	(110)	110		
Loss on Disposal of Assets		(18,307)	0	0	0		
		(4,887,366)	(652,108)	(642,773)	(9,335)		
Operating activities excluded from budget					0		
Add back Depreciation		2,137,367	86,306	88,145	1,839	2%	
Adjust (Profit)/Loss on Asset Disposal		(830)	0	0	0		
Adjust Provisions and Accruals		0	0	(23,137)			
Amount attributable to operating activities		120,406	1,495,947	1,494,577			
Investing activities							
Grants, Subsidies and Contributions	6	1,246,368	10,000	9,898	(102)	(1%)	
Proceeds from Disposal of Assets		52,000	0	0	0		
Land and Buildings	7	(225,000)	0	0	0		
Infrastructure Assets - Roads	7	(1,253,908)	(12,000)	(11,275)	725	6%	
Infrastructure Assets - Other	7	(651,307)	0	0	0		
Plant and Equipment	7	(532,000)	0	0	0		
Furniture and Equipment	7	0	0	0	0		
Amount attributable to investing activities		(1,363,847)	(2,000)	(1,377)			
Financing Activities							
Proceeds from Self Supporting Loan - repayments		27,174	0	0	0		
Transfer from Reserves	5	797,089	0	0	0		
Repayment of Debentures		(95,630)	0	0	0		
Transfer to Reserves	5	(684,840)	0	(160)	(160)		
Amount attributable to financing activities		43,793	0	(160)			
Closing Funding Surplus (Deficit)	2	0	2,693,595	2,692,688	(907)	(0%)	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 or 10% whichever is the greater.

There is no reportable variance to 31 August 2020

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	118,646			118,646	NAB	0.01%	At Call
Municipal Bank - Bendigo	477,502			477,502	Bendigo	0.05%	At Call
Municipal Cash Maximiser	400,000			400,000	NAB	0.05%	At Call
Bendigo Cash Maximiser	7,531			7,531	Bendigo	0.05%	At Call
Trust Bank Account			5,728	5,728	NAB	0.05%	At Call
Trust Cash Maximiser			8,114	8,114	NAB	0.05%	At Call
Trust - Bendigo			1,781	1,781	Bendigo	0.05%	At Call
Reserve Cash Maximiser		146		146	NAB	0.05%	At Call
Bendigo Reserve		14		14	Bendigo	0.05%	At Call
(b) Term Deposits							
Municipal term deposit	300,000			300,000	NAB	0.80%	27/04/2021
Reserve term deposit		803,335		803,335	NAB	0.92%	29/06/2021
Reserve term deposit		1,600,000		1,600,000	Bendigo	0.95%	29/06/2021
Trust term deposit			60,000	60,000	NAB	0.80%	27/04/2021
Total	1,303,679	2,403,495	75,623	3,722,797			

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 4: Receivables

Receivables - Rates Receivable	31 Aug 2020	30 June 2020	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	199,932	181,873	Receivables - General	5,127	123	1,772	415	7,437
Levied this year (incl rubbish & ESL)	1,823,685	1,799,818						
<u>Less Collections to date</u>	(156,406)	(1,781,759)	Balance per Trial Balance					
Equals Current Outstanding	1,867,211	199,932	Sundry Debtors					0
			Receivables - Other					0
Net Rates Collectable	1,867,211	199,932	Total Receivables General Outstanding					7,437
% Collected	7.73%	90.05%						
Less Recognised as doubtful	(83,882)	(83,882)						

Amounts shown above include GST (where applicable)

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
		Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Transfers Out (-)	Transfers Out (-)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	208,619	1,878	14	0	0	0	0	210,497	208,633
Plant Reserve	319,812	2,878	21	313,801	0	(480,000)	0	156,491	319,833
Building Reserve	691,332	6,222	46	60,109	0	(130,000)	0	627,663	691,378
Town Development Reserve	70,672	636	5	0	0	(70,000)	0	1,308	70,677
Recreation Reserve	121,685	1,095	8	40,000	0	0	0	162,780	121,693
Heritage Reserve	5,343	48	0	300	0	0	0	5,691	5,343
Community Housing Reserve	131,406	1,183	9	20,000	0	(25,000)	0	127,589	131,415
Waste Management Reserve	121,282	1,092	8	0	0	(60,000)	0	62,374	121,290
Darkan Swimming Pool Reserve	38,734	349	3	5,000	0	0	0	44,083	38,737
Information Technology Reserve	46,885	422	3	3,000	0	0	0	50,307	46,888
Darkan Sport and Community Centre Reserve	257,208	2,315	17	30,000	0	0	0	289,523	257,225
Arthur River Country Club Renewal Reserve	27,795	250	2	6,000	0	0	0	34,045	27,797
Museum Reserve	128,102	1,153	9	0	0	(5,000)	0	124,255	128,111
Moodiarrup Sports Club Reserve	9,475	85	1	5,000	0	0	0	14,560	9,476
Landcare Reserve	42,763	385	3	0	0	(27,089)	0	16,059	42,766
Corporate Planning and Valuation Reserve	34,526	311	2	0	0	0	0	34,837	34,528
Kids Central Members Reserve	670	6	0	0	0	0	0	676	670
The Shed Reserve	11,550	104	1	0	0	0	0	11,654	11,551
Recreation Trails Reserve	1,203	11	0	0	0	0	0	1,214	1,203
Community Gym Reserve	8,367	75	1	0	0	0	0	8,442	8,368
Economic Development Reserve	43,229	389	3	40,000	0	0	0	83,618	43,232
Road Reserve	82,677	743	6	150,000	0	0	0	233,420	82,683
	2,403,335	21,630	160	673,210	0	(797,089)	0	2,301,086	2,403,495

Note: Reserve transfers are generally completed at year end unless funds are required sooner.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	YTD Actual Revenue (f)	(Expended) (g)	Unspent Grant (a)+(f)+(g)	Comment
General Purpose Funding									
				\$	\$	\$	\$	\$	
	Grants Commission - General	WALGGC - General Purpose Grant	0	226,526	0	59,628	0	0	Final allocations will be \$238,526, \$11,986 above budget.
	Grants Commission - Roads	WALGGC - Local Roads Grant	0	229,428	0	58,409	0	0	Final allocations will be \$233,637, \$4,209 more than budget.
	Federal Road & Community Infrastructure	Dept. of Infrastructure, Transport, Regional Development and Communications	0	0	253,187	0	0	0	
Law, Order and Public Safety									
	FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Services	0	39,479	0	9,870	(9,870)	0	
Education and Welfare									
	Age Friendly and Dementia Community Awareness	Department of Communities	0	3,620	0	3,620	0	3,620	Carried forward from prior year
Recreation and Culture									
	Redevelopment of play and youth area	Lotterywest	0	0	30,000	0	0	0	Darkan Railway Reserve
Transport									
	Roads To Recovery Grant - Cap	Roads to Recovery	0	0	329,877	0	0	0	
	Roads To Recovery Grant - Cap	Roads to Recovery	0	0	65,387	65,387	(9,042)	56,345	Carried forward from prior year
	RRG Grants - Capital Projects	Regional Road Group	0	0	365,987	146,395	(856)	145,539	Shown as a liability until spent, then recognised as income
	Federal Road & Community Infrastructure	Dept. of Infrastructure, Transport, Regional Development and Communications	0	0	113,507	0	0	0	
	Direct Grant	Main Roads - Direct Grant	0	127,175	0	127,175	0	0	
Economic Development									
	Kylie Dam Project	Department of Water	0	0	88,423	0	0	0	Kylie Dam
TOTALS			0	626,228	1,246,368	470,484	(19,768)	205,504	
SUMMARY									
	Operating	Operating Grants, Subsidies and Contributions	0	583,129	0	245,212	0	0	
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	0	43,099	0	13,490	(9,870)	3,620	
	Non-operating	Non-operating Grants, Subsidies and Contributions	0	0	1,246,368	211,782	(9,898)	201,884	
TOTALS			0	626,228	1,246,368	470,484	(19,768)	205,504	

SHIRE OF WEST ARTHUR									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2020									
Note 7: Capital Acquisitions									
Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Buildings									
Housing									
Renovations to existing joint venture community housing units		0	0	0	0	(25,000)	(25,000)	25,000	
Community Amenities									
Chalet		0	0	0	(20,000)	(110,000)	(130,000)	130,000	
Other Property & Services									
Staff Housing		0	0	0	(20,000)	(50,000)	(70,000)	70,000	
Buildings Total		0	0	0	(40,000)	(185,000)	(225,000)	225,000	
Infrastructure									
General Purpose Funding									
Community Infrastructure Other		0	0	0	0	(253,187)	(253,187)	253,187	
Community Amenities									
Darkan Refuse Site		0	0	0	(20,000)	(100,000)	(120,000)	120,000	
Recreation And Culture									
Darkan Railway Reserve - redevelopment of play and youth area		0	0	0	(15,000)	(150,000)	(165,000)	165,000	
Economic Development									
Kylie Dam Water Project		0	0	0	(12,608)	(100,512)	(113,120)	113,120	
Infrastructure Total		0	0	0	(47,608)	(603,699)	(651,307)	651,307	
Plant , Equip. & Vehicles									
Transport									
Prime Mover		0	0	0	0	(170,000)	(170,000)	170,000	
Side Tipping Trailer		0	0	0	0	(100,000)	(100,000)	100,000	
Large Vibe Roller		0	0	0	0	(150,000)	(150,000)	150,000	
Utes		0	0	0	0	(101,000)	(101,000)	101,000	
Mower		0	0	0	0	(11,000)	(11,000)	11,000	
Plant, Equip & Vehicles Total		0	0	0	0	(532,000)	(532,000)	532,000	
Roads									
Regional Road Group									
Boyup Brook Arthur Road		0	0	0	(142,075)	(159,300)	(301,375)	301,375	
Bowelling Duranillin Road		0	(1,284)	(1,284)	(117,508)	(140,175)	(257,683)	256,399	
Regional Road Group Total		0	(1,284)	(1,284)	(259,583)	(299,475)	(559,058)	557,774	
Roads to Recovery									
Darkan South Road - Slip Lane and Intersection		0	(238)	(238)	(81,264)	(27,790)	(109,054)	108,816	
Darkan South Road - Widening Corners		0	(1,100)	(1,100)	(74,308)	(28,040)	(102,348)	101,248	
Old Collie Road		0	0	0	(58,371)	(8,208)	(66,579)	66,579	
Bowelling McAlinden Road		0	(7,704)	(7,704)	(33,125)	(30,914)	(64,039)	56,335	

SHIRE OF WEST ARTHUR									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2020									
Note 7: Capital Acquisitions									
Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Bokal East Arthur Road		0	0	0	(26,408)	(39,300)	(65,708)	65,708	
Roads to Recovery Total		0	(9,042)	(9,042)	(273,476)	(134,252)	(407,728)	398,686	
Road and Community Infrastructure Program									
W Tree Gully Road		0	0	0	(19,261)	(58,357)	(77,618)	77,618	
Lake Towerrinning Entrance and Car Park		0	0	0	(1,000)	(25,000)	(26,000)	26,000	
Growden Place - Drainage, seal, reseal original section		(473)	(238)	(711)	(14,038)	(30,150)	(44,188)	43,477	
Shire Funded Total		(473)	(238)	(711)	(34,299)	(113,507)	(147,806)	147,095	
Shire Funded									
Growden Place - Intersection		0	0	0	(24,149)	(59,480)	(83,629)	83,629	
Airlee Road		0	0	0	(510)	(8,000)	(8,510)		
Collie South East Road		0	0	0	(510)	(5,000)	(5,510)	5,510	
Jackson Road		0	(238)	(238)	(39,845)	(1,822)	(41,667)	41,429	
Shire Funded Total		0	(238)	(238)	(65,014)	(74,302)	(139,316)	130,568	
	Roads Total	0	(10,802)	(11,275)	(632,372)	(621,536)	(1,253,908)	1,234,123	
Capital Expenditure Total		0	(10,802)	(11,275)	(719,980)	(1,942,235)	(2,662,215)	2,642,430	

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	9 September 2020

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.2

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 18082020.1 - 18082020.21, 31082020.1 - 31082020.26, Cheque - 20055, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$210,950.26 listed (attached) be noted as approved for payment.

ATTACHMENTS:

- Cheque Listing

Shire of West Arthur
Cheque Detail
August 11 through September 8, 2020

Date	Num	Name	Original Amount
18/08/2020	18082020.1	AFGRI EQUIPMENT AUSTRALIA PTY LTD	200.00
		EXCESS FOR WARRANTY WORK ON JOHN DEERE GRADER G12 PARTS & REPAIRS	
18/08/2020	18082020.2	AUSTRALIA POST	144.95
		STAMPS & PAPER	
18/08/2020	18082020.3	BLACKWOOD BASIN GROUP (INC)	1,900.50
		LAND CARE SUPPORT & TRAVEL	
18/08/2020	18082020.4	BURGESS RAWSON (PROPERTY MANAGER PTA)	334.24
		WATER CONSUMPTION FOR RAILWAY TOILETS WAR MEMORIAL	
18/08/2020	18082020.5	CAROL STANDISH	340.54
		GOODS FOR SENIOR MEALS	
18/08/2020	18082020.6	CJD EQUIPMENT PTY LTD	3,469.54
		EXTRA COSTS INVOLVED WITH REPAIRS TO L90F LOADER	
18/08/2020	18082020.7	DARKAN AGRI SERVICES	1,026.80
		CLOUTS,GAS FORKLIFT,CABLE TIES,CONCRETE GYSOPHATE,GAS STAFF HOUSING	
18/08/2020	18082020.8	DARKAN SAND SUPPLIES	528.00
		48 TON OF SAND FOR FOOTBALL OVAL	
18/08/2020	18082020.9	G & M DETERGENTS	938.70
		CLEANING SUPPLIES HAND TOWEL TOILET ROLL DISINFECTANT	
18/08/2020	18082020.10	GEOFF BUNCE	199.80
		PLANTS FOR WAR MEMORIAL GARDEN	
18/08/2020	18082020.11	LANDGATE	299.11
		RURAL UV INTERIM VALUATION SHARED	
18/08/2020	18082020.12	O.C.P SALES	244.20
		HAND HELD RADIO BATTERY	
18/08/2020	18082020.13	P & S GRIGGS PLUMBING	1,233.31
		REPAIR BLOCKED DRAINS AT DARKAN HALL BUILDING	
18/08/2020	18082020.14	PUTLAND MOTORS	656.33
		PARTS & REPAIRS FOR ISUZU TRUCK,GRADER,GRAB RAKE,ROLLER,WORK UTE	
18/08/2020	18082020.15	RAREBITS ON BURROWES 1	200.00
		DINNER FOR COUNCIL MEETING 28/07/2020	
18/08/2020	18082020.16	SOS OFFICE EQUIPMENT	324.61
		METER READINGS FOR THE FUJI XEROX PRINTER FOR JULY 2020	
18/08/2020	18082020.17	TOLL TRANSPORT PTY LTD	94.99
		FREIGHT FOR PARTS	
18/08/2020	18082020.18	WAGIN MECHANICAL REPAIRS	1,348.20
		SERVICE OF DURANILLIN FIRE TRUCK	
18/08/2020	18082020.19	WARREN BLACKWOOD WASTE	3,312.81
		WASTE SERVICE FOR JULY 2020	
18/08/2020	18082020.20	WEST ARTHUR COMMUNITY RESOURCE CENTRE	637.12
		PAPER & DRS HOURS FOR JULY 2020	
18/08/2020	18082020.21	WYNNE, MANDY	120.00
		SET UP RECKON COMPANY	
20/08/2020	EFT	SALARIES & WAGES	45,415.85
		PAYROLL	
31/08/2020	31082020.1	ASSET RELIABILITY INSPECTION PTY LTD	899.14
		PRESSURE INSPECTION FOR AIR COMPRESSOR TANK	
31/08/2020	31082020.2	BOOGIE ROOS SOUTH WEST	297.00
		BOOGIE ROOS TO ATTEND PLAYGROUP - FUNDED BY MEMBER FUNDS	
31/08/2020	31082020.3	CAROL STANDISH	365.32
		REIMBURSE GOODS FOR SENIOR MEALS 20/08/2020	

Shire of West Arthur
Cheque Detail
August 11 through September 8, 2020

Date	Num	Name	Original Amount
31/08/2020	31082020.4	CJD EQUIPMENT PTY LTD	529.59
		PARTS & REPAIRS KEY DOOR HANDLE AND TANK LOADER	
31/08/2020	31082020.5	CR ADAM SQUIRES	13.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.6	CR J M MCFALL	11.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.7	CR K J KING	31.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.8	CR M LLOYD	20.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.9	CR N M MANUEL	8.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.10	CR NEIL MORRELL	15.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.11	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	15,750.00
		2020/2021 EMERGENCY SERVICE LEVY COLLECTIONS	
31/08/2020	31082020.12	E W & R J PUGH	500.00
		PUMPING OF SEPTICS AT ARTHUR RIVER TOILETS	
31/08/2020	31082020.13	FUELS WEST PETROLEUM	12,375.28
		DIESEL	
31/08/2020	31082020.14	JOHN PASCOE	48.48
		ARTHUR RIVER HALL FLOOR MATERIALS - FUNDED FROM DONATIONS HELD IN TRUST	
31/08/2020	31082020.15	LAKESIDE CAMPING PTY LTD	12.00
		ADJUSTMENT SITTING FEE FOR YEAR ENDING 2019-2020	
31/08/2020	31082020.16	MJB INDUSTRIES PTY LTD	14,944.60
		CONCRETE PIPES FOR ROADWORKS	
31/08/2020	31082020.17	MOTORPASS	5.50
		FEE FOR ARTHUR RIVER FIRE BRIGADE FUEL CARD	
31/08/2020	31082020.18	NARROGIN PACKAGING & MOTORCYCLES	346.35
		ARTHUR RIVER HALL OIL - FUNDED FROM TRUST FUNDS HELD	
31/08/2020	31082020.19	RW ENGINEERING.	50.00
		HIRE OF BUS TO TAKE COUNCILLORS TO INSPECT ROADS AND JOBS	
31/08/2020	31082020.20	SIGNARAMA	605.03
		RECEPTION DESK SIGN	
31/08/2020	31082020.21	SOUTHERN LOCK & SECURITY	605.00
		REPAIRS TO HEALTH & RESOURCE CENTRE ALARM SYSTEM	
31/08/2020	31082020.22	STARTRACK EXPRESS	31.15
		FREIGHT ON PARTS FROM CJD	
31/08/2020	31082020.23	TOLL TRANSPORT PTY LTD	10.73
		FREIGHT FOR PRINTER TONERS	
31/08/2020	31082020.24	TREVOR WOOD	150.00
		CONTRIB - REIMBURSE FOR COSTS OF WORK BOOTS	
31/08/2020	31082020.25	WEST ARTHUR COMMUNITY RESOURCE CENTRE	4,936.80
		LIBRARY & MEDICAL FUNDING	
31/08/2020	31082020.26	WESTRAC BUNBURY	1,629.87
		STRIP WEAR PARTS FOR GRADER	
01/09/2020	B/PAY	DEPARTMENT OF HUMAN SERVICES	441.48
		PAYROLL DEDUCTIONS-CHILD SUPPORT	
3/09/2020	EFT	SALARIES & WAGES	47,003.75
		PAYROLL	

Shire of West Arthur
Cheque Detail
August 11 through September 8, 2020

Date	Num	Name	Original Amount
18/08/2020	B/PAY	SYNERGY	1,410.10
		STREETLIGHTS	
18/08/2020	B/PAY	TELSTRA	575.61
		OFFICE CALLS & SUPPLY	
18/08/2020	B/PAY	TELSTRA	351.06
		CRC PHONE CALL & SUPPLY CHARGE	
18/08/2020	B/PAY	TELSTRA	250.63
		VARIOUS USAGE & SERVICE CHARGES TELSTRA	
18/08/2020	B/PAY	SYNERGY	408.09
		ELECTRICITY USAGE AND SUPPLY	
01/09/2020	B/PAY	SYNERGY	4,613.01
		ELECTRICITY USAGE AND SUPPLY CHARGE	
31/08/2020	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	10.00
		FEES	
24/08/2020	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	33.89
		FEES JULY 2020	
18/08/2020	20055	ATO	19,669.00
		BAS JULY 2020	
		VOUCHERS	AMOUNT
MUNICIPAL FUND			
		18082020.1 - 18082020.21	17,553.75
		31082020.1 - 31082020.26	54,189.84
		CHEQUE NO: 20055	19,669.00
		EFT/DEBIT/BPAY	8,093.87
		SALARIES & WAGES	92,419.60
		LICENSING AUGUST 2020 TRANSFERS	19,024.20
		TOTAL	210,950.26

ITEM 8.1.3 – 2020/21 SPRAYED SEAL WORKS

LOCATION/ADDRESS: Various
NAME OF APPLICANT: N/A
FILE REFERENCE: 2.27.1
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 September 2019

SUMMARY:

Council to consider quotes received for the supply of bituminous products for the 2020/21 road program. The quote from Downer is recommended for acceptance.

BACKGROUND:

The 2020/21 road program includes resealing and bitumen works.

CONSULTATION:

Suppliers from Western Australian Local Government Association's preferred suppliers list were invited to quote.

Quotations from five suppliers were received and a summary of quotes is included on a separate confidential attachment.

STATUTORY ENVIRONMENT:

The Local Government Act 1995 S 3.57 relates to tenders for the supply of goods and services. The Shire is not required to invite tenders for the supply of the goods and services where the supply is obtained through a WALGA preferred supplier (Local Government Functions and General Regulations 1996, S11 (2) (b)).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The quote from the recommended supplier is within budget estimates.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

Downer provided the lowest priced quote, however they have not previously provided works for our Shire. Referees contacted have provided positive reviews. Downer will be unfamiliar with local roads and additional instruction may be required from the Works Manager.

Fulton Hogan has been the Shire's sealing supplier since 2016/17.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION - ITEM 8.1.3

That Downer be contracted to complete the 2020/21 bitumen sealing works in accordance with the quote supplied, subject to minor amendments.

ATTACHMENTS:

- Bitumen Quote Comparison

Bitumen Tender 2020/21

ROAD			M2	BUDGETED	FULTON HOGAN	DOWNER	KEE SURFACING	MALATESTA	BORAL						
Primer	Growden Place	Intersection	1150	4.00	4600	10.68	12282	6.30	7245	5.76	6624	7.49	8613.5	10.53	12109.5
Primer	Bowelling McAlinden	Floodway	600	5.00	3000	10.68	6408	7.63	4578	5.73	3438	11.40	6840	10.53	6318
Two Coat	Growden Place	Intersection	1585	6.00	9510	10.13	16056.05	7.46	11824.1	7.43	11776.55	8.38	13282.3	11.07	17545.95
Two Coat	Bowelling Duranillin		4000	6.00	24000	6.06	24240	6.46	25840	6.44	25760	6.38	25520	7.95	31800
Two Coat	Boyup Brook Arthur		5800	6.00	34800	5.16	29928	4.47	25926	5.45	31610	5.61	32538	6.17	35786
Two Coat	Bokal East Arthur		7600	6.00	45600	5.16	39216	4.21	31996	5.45	41420	5.63	42788	6.17	46892
Two Coat	Growden Place	Drainage	1350	6.00	8100	5.16	6966	8.18	11043	5.45	7357.5	9.20	12420	6.17	8329.5
Two Coat	Darkan South	Slip lane	3500	6.00	21000	5.98	20930	5.21	18235	6.27	21945	6.48	22680	8.60	30100
Two Coat	Darkan South	Bends	1650	6.00	9900	5.98	9867	7.30	12045	6.27	10345.5	8.24	13596	8.60	14190
Reseal	Boyup Brook Arthur		16200	3.00	48600	3.29	53298	3.23	52326	3.25	52650	4.30	69660	3.55	57510
Reseal	Bowelling Duranillin		28000	3.00	84000	3.29	92120	2.86	80080	3.25	91000	4.00	112000	3.55	99400
Reseal	Bowelling McAlinden	Floodway	4000	3.00	12000	3.29	13160	3.86	15440	3.24	12960	5.06	20240	3.55	14200
Reseal	Collie South East		1400	3.00	4200	3.29	4606	4.48	6272	3.25	4550	7.04	9856	3.55	4970
Reseal	Airlie	Dust suppression	3360	3.00	10080	3.29	11054.4	4.14	13910.4	3.25	10920	5.25	17640	3.56	11961.6
Reseal	Growden Place	Drainage, reseal	5200	5.00	26000	4.12	21424	3.77	19604	4.32	22464	4.74	24648	5.01	26052
Reseal	Lake Towerrinning	Entrance	7200	3.00	21600	4.12	29664	3.38	24336	4.32	31104	4.69	33768	4.75	34200
					\$ 366,990.00		\$391,219.45		\$360,700.50		\$ 385,924.55		\$466,089.80		\$451,364.55

ITEM 8.1.4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUNDING

LOCATION/ADDRESS:	Whole of Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	1.21
DISCLOSURE OF INTEREST:	Nil.
DATE OF REPORT:	7 September 2020

SUMMARY:

At the time of the 2020/21 Budget adoption, Council had not fully determined how to allocate Federal stimulus funding allocated to the Shire. The purpose of this item is for Council to consider the final allocation to enable submission of the Shire's proposed work schedule for the Local Roads and Community Infrastructure Program (LRCI Program).

BACKGROUND:

The Shire of West Arthur has received an allocation of \$366,694 under the LRCI Program. A portion of the funding was allocated in the 2020/21 Budget with the balance to be allocated following further investigations into potential projects.

Given the requirements to seek approval for the proposed work schedule from the Department of Infrastructure, Transport, Regional Development and Communications prior to commencement of projects and to fully expend the allocation prior to 30 June 2021, the Shire's proposed work scheduled is to be finalised as soon as possible.

The objective of the LRCI Program is to stimulate additional infrastructure construction activity in local community and to assist communities to manage the economic impacts of COVID 19. The intended outcomes are to provide stimulus to protect and create local short-term employment opportunities and deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

Eligible local road projects are projects that involve the construction or maintenance of roads managed by local governments with a focus on how works can support improved road safety outcomes.

Eligible community infrastructure projects are projects that involve the construction, maintenance and/or improvements to Shire owned assets (including natural assets) that are generally accessible to the public. State owned assets can be eligible where the local government can demonstrate they have the authority of the land owner. These projects must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety. Examples of projects eligible, included in the guidelines, are CCTV, paths, painting and improvements to community facilities, fencing, improved accessibility, landscaping, picnic shelters and playgrounds.

Road building plant and other capital equipment (especially moveable equipment) is not eligible.

The Shire's 2020/21 budget included an allocated from LRCI for:

W Tree Gully Road	\$58,357
Growden Place	\$30,150
Lake entrance road and car parks	\$25,000
Balance to be allocated	<u>\$253,187</u>
Total	\$366,694

CONSULTATION:

Shire staff have liaised with local community groups to ascertain needs for local community infrastructure. Elected members also nominated projects for consideration. The list of potential projects has been prioritised in consultation with elected members.

STATUTORY ENVIRONMENT:

The Shire has signed an agreement with the funding body.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There is the potential to lose the funding if projects are not commenced in a timely manner as all projects must be completed by 30 June 2021.

The funding will assist the Shire to bring forward works planned for future years and carry out immediate repairs required on community infrastructure.

STRATEGIC IMPLICATIONS:

Many of the projects identified are included in the Shire's Corporate Plan.

COMMENT:

Since adoption of the budget, works have been completed on W Tree Gully Road by the Shire of Boyup Brook. It is proposed that this project be removed from the list and replaced with the bridge on Bunce King Road.

A list of proposed and reserve projects is shown in the attachment.

VOTING REQUIREMENTS:

Absolute majority

OFFICER RECOMMENDATION – ITEM 8.1.4

That the Shire of West Arthur nominate the following projects for the Local Roads and Community Infrastructure Program:

Roads

Centre line - Bowelling Duraniillin, Darkan South, and Moodiarrup-Changerrup roads	\$40,000
Bunce King Road Bridge	\$35,000
Growden Place reseal and drainage	\$30,150
Lake entrance road and car parks	\$25,000

Community Infrastructure

School Pool Shade structure	\$4,500
Lake boat ramp	\$6,000
Lake Towerrinning Jetties	\$110,000
Arthur River Hall Kitchen	\$14,000
HRC - Kitchen modifications	\$2,500
Seating at Football oval	\$8,800
Darkan town hall	\$3,500
Moodiarrup Hall	\$12,000
Darkan Railway Reserve Redevelopment Including outdoor shelter and/or pump track	\$32,000
Nissan Hut Upgrade/Restoration	\$16,744
Water fountain at football oval	\$4,000
Moodiarrup Complex – ceiling (based on 50% of cost)	\$6,000
Lake playground retaining and fence	\$5,500
Lake playground - equipment	\$11,000

Reserve Projects (should any of the nominated projects be considered ineligible or expenditure be less than forecasted)

Cricket pitch cover for oval	\$6,000
Card swipe system for water standpipe in Growden Place	\$18,000

Subject to the eligibility of projects identified, should the total cost of any project be less than anticipated, remaining funds to be reallocated to one of the other identified projects, including reserve projects.

ATTACHMENTS

- List of Funding Projects

Local Roads and Community Infrastructure Program			
Project	Description	Estimated Cost	Plans Identified In and Community Need
Roads			
Centre line - Bowelling Duraniillin, Darkan South, Moodiarrup-Changerrup roads	Centre white line (Bowelling Dura - 36km; Moodiarrup Changerrup - 10km; Darkan South 10km).	40,000	Centre lines increase safety on roads and requests have been received from the public.
Bunce King Road Bridge	2-4 poles require replacing. Currently propped up with 4 jacks.	35,000	Main Roads have reported maintenance need to Shire.
Growden Place	Reseal and drainage. Material component only. Shire to cover labour and plant.	30,150	
Lake entrance road and car parks	Reseal	25,000	
Community Infrastructure			
School Pool Shade structure	Replace shade covering on pool shade structure	4,500	Swimming pool replacement program 21/22. Shade damaged in winter storms. Had already been replaced once.
Lake boat ramp	install cement matting at the end of the boat ramp to prevent sand blow out.	6,000	Identified in Lake Management Plan
Lake Towerrinning Jetties	Major refurbishment works to one jetty and minor repairs to the other. Cost could be more. Possibly recreation reserve to partially fund.	110,000	Corporate Plan 2021/22.
Arthur River Hall Kitchen	Install a new kitchen in the old section of Arthur River Hall	14,000	Has been identified by Arthur River Development Group. Would enable more use of the Hall. Hall does not get a lot of use now.
HRC - Kitchen modifications	Modifications to kitchen in Health and Resource Centre to enable registration for food premises for catering	2,500	Request by HRC
Seating at Football oval	6 bench seats, 4 picnic tables.	8,800	Could be used for sport and Sheepfest. Currently no seating at facility.
Darkan town hall	additional fixtures and fittings for senior meals (oven, replace sink with something higher)	3,500	Meals are limited by fixtures available, volunteers restricted due to style of sink.
Moodiarrup Hall	Replace ceiling in supper room and kitchen	12,000	Requested by Moodiarrup Hall Committee.
Darkan Railway Reserve Redevelopment Including outdoor shelter and/or pump track	Was to be application to Lotterywest - but they are currently not funding community unless COVID related. Confirmed funding eligible due to changes at Lotterywest. Shire also contributing.	32,000	In Corporate Plan - Darkan Railway Reserve Community Open-Space Precinct Implement master plan for the redevelopment of the Darkan Youth Area and playgrounds.
Nissan Hut Upgrade/Restoration	Preservation and basic upgrade to allow use by visiting groups and cultural purposes	16,744	In Corporate Plan
Fountain at Football oval	Water fountain plumbed at footy oval	4,000	Chilled water would be available at sporting and community events.

Local Roads and Community Infrastructure Program			
Project	Description	Estimated Cost	Plans Identified In and Community Need
Moodiarrup Complex - Ceiling	50% of cost to replace ceiling. Balance to be covered by Moodiarrup Complex. Saves Shire funding from renewal reserve. Total estimated cost \$ 12000 plus air conditioner ducting of up to \$1500.	6,000	Discussed with Moodiarrup Sport Club.
Lake playground	Retaining and fencing	5,500	Corporate plan 2022/23
Lake playground	Play structure or equipment	11,000	Corporate plan 2022/23
	Sub total	366,694	
Reserve Projects (should any of the nominated projects be considered ineligible or expenditure be less than forecasted)			
Cricket pitch cover for oval	Some of the matting has deteriorated so combination of mats and sand used to cover pitch for football. Time consuming and labour intensive.	6,000	Noted by staff
Card swipe system for water standpipe in G	Was proposed to use a key system for access. A card system would be easier for users and improve charging systems. Possibly try one year with keys to ascertain if swipe card needed.	18,000	Requested by a person who carts water. Eligibility to be confirmed through consideration of work schedule by Department.
Moodiarrup Complex Storage	Committee were proposing adding a sea container with sliding doors from the building for storage. Project has not been full scoped.	7,000	
Darkan Railway Reserve redevelopment	Additional funds to the Railway Reserve Redevelopment above what is planned in the first priority projects. Would enable more play equipment, pathways, or landscaping.		
Footpaths and town paving	Upgrade and renewal of existing town paths		
Darkan Town Hall	Heating (possibly cooling) of the main hall. Likely to require power upgrade.		
CCTV along Coalfields road, school and main	Installation of CCTV cameras for crime prevention		Crime reduction is the priority. CCTV investigated and unsure of cost/benefit ratio.
School Car Park	Seal and curb school car park	11,000	School car park is gravel and muddy in winter. State land.
Arthur River Country Club	Golf tees		
Lighting in the Railway reserve	replacement of bollard lighting damaged by vandalism. Path may change with redevelopment.	6,000	Corporate plan 2024/25 (lighting improvements)
Swimming Pool Ablution Upgrade	Renewal and upgrade to allow for people with limited access		Swimming pool renewal plan

ITEM 8.1.5 – LOCAL BUSINESS COVID RECOVERY – ENCOURAGING CARAVAN PARK VISITORS TO SUPPORT LOCAL BUSINESS

LOCATION/ADDRESS: Coalfields Road Darkan
NAME OF APPLICANT: N/A
FILE REFERENCE: 8.1.2
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 8 September 2020

SUMMARY:

Council to consider offering incentives to encourage users of the caravan park to support local businesses.

BACKGROUND:

Council to consider a proposal to offer a free night's accommodation or other incentive to Darkan Caravan Park guests to encourage them to support local businesses.

CONSULTATION:

A 'stay one night get a second night free' proposal was raised by elected members following the last Council meeting.

STATUTORY ENVIRONMENT:

In accordance with Section 6.16 of the Local Government Act (LGA) A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. Section 6.12 (b) of the LGA provides Council with the power to waive or grant concessions in relation to any amount of money.

POLICY IMPLICATIONS:

There are not policy implications.

FINANCIAL IMPLICATIONS:

The Shire charges \$20 per night inclusive of GST for a site at the Darkan Caravan Park.

Based on last year's bookings there were 80 separate bookings at the Darkan Caravan Park from September to November, with 59 of these bookings for one night only. There were 34 bookings through the period December to January.

The Shire has budgeted for a total income of \$28,000 from the caravan park in 2020/21 financial year, including income from the chalet. The total income received in 2019/20 was \$29,291 of which \$16,054 was for caravan park sites. This time last year the Shire had received \$2,208 from site bookings whereas for the same period this year we have received \$1,250. As the weather warms, it is anticipated that more Western Australian travellers will visit the southern Wheatbelt and income will increase, however total income may be less than previous years due to less interstate travellers.

The total cost to operate the caravan park, excluding depreciation, was \$41,406 in 2019/20. This cost includes employee wages and on-costs, materials and utilities.

It is not possible to estimate what the total loss would be to the Shire for offering one night's free accommodation for each booking.

The Shire has a budget of \$5,000 for economic development which could be utilised to purchase local business vouchers or for other business incentives to support the local economy.

STRATEGIC IMPLICATIONS:

The Shire's Corporate Business Plan includes the strategy "Support will be provided to existing and new businesses."

COMMENT:

A number of local governments have implemented incentives as part of COVID recovery.

Other options for Council to consider are

- Shire fund a local business voucher to be given to each booking of more than one night to ensure the incentive is spent locally i.e. \$20 shop local voucher; or
- invite local businesses to submit discount vouchers and promotional material that could be included in a welcome pack for persons booking into the caravan park.

Research behind “gift vouchers” as a shop local incentive for tourists suggests that:

- the vouchers encourage people to experience more of the community they are in;
- people typically spend more than the voucher gifted therefore generating more sales;
- it encourages people to enter a business they may not have planned to visit or have not visited before; and
- if they have a positive experience at the business, they are more likely to return.

VOTING REQUIREMENTS:

Absolute majority if waiving a fee.

OFFICER RECOMMENDATION – ITEM 8.1.5

That Council consider whether they would like to offer one night’s free accommodation or another incentive to users of the Darkan Caravan Park to encourage travellers to support local business.

ATTACHMENTS

Nil

ITEM 8.1.6 – ARTHUR RIVER HALL – REQUEST FOR CONTRIBUTION

LOCATION/ADDRESS:	Albany Hwy, Arthur River
NAME OF APPLICANT:	Arthur River Development Group
FILE REFERENCE:	6.3.2
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	8 September 2020

SUMMARY:

The Arthur River Hall requires some repairs to an electrical circuit due to age, and some additional light fittings including exit lights and exterior lights. The committee is requesting a monetary contribution of \$730 from the Shire towards the cost of the repairs.

BACKGROUND:

The Arthur River Development Group is requesting a contribution towards electrical works on both halls. The community recently renovated the new 1950s section of the hall and have found that there are a number of lights that do not work. These include an exterior light which lights the path to the toilets and the exit signs inside the Hall.

The committee has had an electrician look at the wiring and he has found that there is a circuit that is not currently working as a result of the age of the wiring. There is a power outlet in the hall that does not work on this circuit. Subject to funding being available, the electrician is able to complete the works prior to a wedding to be held at the hall on 26 September 2020.

There is a wedding booked at the hall for the 26 of September. The booking sheet from 1995-2020 is attached. A recent enquiry (9 September 2020) was also received about the possibility of holding a Cancer morning tea for 100 at the Hall

CONSULTATION:

At the Arthur River Development Group meeting on 1 September, 2020, this issue was discussed and it was resolved to approach the Shire for funding. The Committee noted that the lack of working exit signs and outside lighting presents a safety concern for anyone utilising the hall, especially at night.

The items that they have identified that need attention are:

- Two exit signs in old hall, one in new hall
- Circuit repaired which does both halls
- Power point repair on above circuit in new hall
- Outside light old hall
- New lights new hall

STATUTORY ENVIRONMENT:

The Health (Public Building) Regulations 1992 require lighting systems to provide illumination under normal or emergency conditions to reduce the risk of panic and injury to the public if a total blackout occurs. Emergency lighting must be provided in accordance with the BCA and AS2293. All venues must have emergency lighting and exit signs regardless of BCA requirements. External areas of public buildings must be illuminated to at least 1 lux, the circuits must be separate to any internal circuits and if there are more than 2 lights they must be distributed over 2 final sub circuits.

The electrician proposed to do the works has confirmed that all works comply with the Health (Public Building) Regulations 1992 and associated guidelines.

POLICY IMPLICATIONS:

The Council policy, which was last reviewed in November 2019, states that the Shire contribute to works on the older hall only.

Council Policy for the Arthur River Hall is:

The Arthur River Development Committee, which is a Committee of Council, manage and maintain the Arthur River Hall, including the original and the 1950s sections.

The Shire will hold all insurances (including building, volunteer, and liability), maintain fire extinguishers, pay for power utilities, pay the annual emergency services levy, pay for the removal of rubbish, provide annual white ant inspection, and assist the Committee with minor (including preventative) maintenance of the older original section of the hall.

Shire contributions towards improvements and major maintenance works will be considered by Council and will be subject to demonstrated use of the hall.

Public toilets, located at the rear of the hall, will be maintained by the Shire.

Minor – generally less than \$300 in material and contract expense and/or less than 15 hours staff time per maintenance item i.e. repairs to doors or windows.

FINANCIAL IMPLICATIONS:

The Shire has a budget of \$6,000 for hall maintenance in the current financial year. This budget is for all halls in the Shire.

The quote for repairs for the electrical work is \$1,356, excluding GST (see attached).

The ARDG is requesting a contribution of \$730 (excluding GST) from the Shire hall maintenance budget towards the electrical repairs.

Arthur River Development Group will contribute \$300 from the Arthur River Hall Fund. The donations for the 1950s hall will be used for the purchase and installation of the new external lights (\$300-\$400).

The current balances of the Arthur River fund accounts held by the Shire are:

Arthur River Hall Restoration – Donations Trust Account \$2,725

Arthur River Development Committee \$4,326

STRATEGIC IMPLICATIONS:

The Shire Community Strategic Plan states that the Shire will “support the Moodiarrup Hall Committee, Duranillin Hall Committee and the Arthur River Development Group in the preservation and management of their halls.”

VOTING REQUIREMENTS:

Simple majority.

OFFICER RECOMMENDATION – ITEM 8.1.6

That Council consider the request from the Arthur River Development Committee for a contribution of \$730, excluding GST, for the repairs to the electrical system at the Arthur River Hall.

ATTACHMENTS

- Quote
- Arthur River Hall booking sheets

Quote from AI Antz Electrical



AI Antz Electrical
 Anthony electrical Services
 788 Narring road
 Wedgecarrup WA 6315
 Australia
 Phone: 0412630732
 alantzelectrical@westnet.com.au
 EC 12445
 ABN: 24 716 565 628

Quote: 53

Quote

Quote date: 03/09/2020

Arthur River Hall

Expiry:
17/09/2020

ITEM	DESCRIPTION		UNITS	UNIT PRICE (ex GST)	TAX TYPE	AMOUNT (ex GST)
Q1	According to Quote supply and install 2 led spotlights to south and east sides of the newer hall. supply and install 3 new exit lights to replace the existing fittings. Replace rear light on the original hall. Test and repair non functioning power circuit.	Qty	1	1,356.46	GST	1,356.46

Sub-Total (ex GST): \$1,356.46
 GST: \$135.65
TOTAL (inc GST): \$1,492.11

Notes

I have allowed for new fittings and time for modification of the rear light and power circuit if neither is required then the invoice will be reduced

EXIT SIGNS -\$284.40 exc.

FLOOR LIGHTS NEW HALL -\$218.49 exc

ANGLE LIGHT (PLASTIC WITH GLOBE) OLD HALL \$33.57 exc.

POWER POINT + NON FUNCT. CIRCUIT - \$123 exc.

LABOUR -\$726.70

TRAVEL \$40

659.46 exc.
 \$725.41 inc

Hire of Arthur River Hall from 1995-2018

NB shaded lines are where both halls were used:

1995-	CWA x 2
1996-	Anonymous
1997-	Anonymous
1998-	CWA x 2
1999-	Anonymous x 3
2002-	Anonymous
2003-	Nov Auction
2004-	June/July Anonymous
2005-	Nov Back To Arthur River
2005/06	Think these were Melbourne Cup lunches???
2008-	Election
2011-	April/Aug Farm auction x 2
2011-	June Cancer mtea
2011-	June Funeral
2012-	July Funeral
2014-	Country Table High Tea
2017-	Landcare Wagin
2017/18-	Fashion Truck Dec -March FRI, SAT, SUN
2018-	Funeral

Small Hall over past 10 years has been frequently used for meeting for both local community and Main roads meetings during Road change process at Arthur River. Also used for elections but the last federal election they removed Arthur River as a polling booth so will only be state elections in the future.

ITEM 8.1.7 — EXTEND 90KM/H ZONE ON COALFIELDS ROAD WEST OF DARKAN

LOCATION/ADDRESS: Coalfields Road, Darkan
NAME OF APPLICANT: Main Roads WA
FILE REFERENCE:
DISCLOSURE OF INTEREST:
DATE OF REPORT: 10 September 2020

SUMMARY:

Council to consider a request from Main Roads WA and local residents to extend the 90km/h speed limit zone on Coalfields Road west of Darkan.

BACKGROUND:

Local residents that reside on Coalfields Road west of the Darkan Caravan Park, have approached Main Roads WA with a request to extend the 90km/h speed limit zone a further 400metres west of its existing location. Main Roads WA is seeking support from the Shire to implement this request.

CONSULTATION:

Concerns have been raised about road safety issues of vehicles entering and exiting properties on this section of road. Residents believe that extending the 90km/h zone by 400 metres would discourage drivers from speeding up towards 110km/h until they have passed the Coalfields Road rural residential properties entrances.

No community consultation has taken place with the wider community.

STATUTORY ENVIRONMENT:

Road Traffic Act 1974: empowers Main Roads to approve road speed zones

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

The Shire's Corporate Plan includes the strategy, "Collaborative partnerships will be maintained with road users to enhance road safety strategies and plan for future demands."

COMMENT:

Council may wish to advertise the proposal for comment prior to deciding whether to support the request.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION – ITEM 8.1.7

That Council consider the request from Main Roads WA and local residents to extend the 90km/h speed limit zone on Coalfields Road by a further 400m west of Darkan.


ATTACHMENTS:

- Plan to extend 90km per hr zone on Coalfields Road

Id No	Road Name	SLK
M037	Collie Lake King	95.49

Latitude: -33.335276
Longitude: 116.722377

The back to back speed limit sign 90km into Darkan, 110km out of Darkan.
Move sign 400m towards Collie




ITEM 8.1.8 - SETTING FEES – HIRE OF ARTHUR RIVER HALL

LOCATION/ADDRESS: Arthur River Hall
NAME OF APPLICANT: Arthur River Development Group
FILE REFERENCE: 2.1.23
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 8 September 2020

SUMMARY:

That Council consider the request of the Arthur River Development Group to charge non-community group users \$110.00 incl GST for use of the Arthur River Hall.

BACKGROUND:

The Arthur River Development Group met on Tuesday 1 September and agreed that a fee of \$100 be charged for use of the Hall, with free use for local community events.

The Arthur River Development Group is run under the auspices of the Shire. All fees must be approved by Council.

CONSULTATION:

Arthur River Development Group.

STATUTORY ENVIRONMENT:

Section 6.16 of the Local Government Act 1995, details the types of goods and services for which a local government may impose fees or charges.

Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year.

Any fees and charges amended after the budget is adopted must be advertised in a newspaper circulating in the district.

POLICY IMPLICATIONS:

Council's Hall Policy documents that the Arthur River Development Group, which is a Committee of Council, manage and maintain the Arthur River Hall, including the original and the 1950s sections.

FINANCIAL IMPLICATIONS:

Income for use of the Hall will be held in reserve/trust for the Arthur River Development Group.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

The proposed charge of \$100 excluding GST for the use of Hall is a fee and not a donation. Users have the option to make an additional donation towards the Hall at their discretion.

VOTING REQUIREMENTS:

Absolute majority

OFFICER RECOMMENDATION – (ITEM 8.1.8)

That Council endorse the fee of \$110 including GST for use of the Arthur River Hall with the exception of local community groups who will have free use of the Hall.

ATTACHMENTS:

Nil

8.2 COMMITTEE REPORTS

Nil.

8.3 ELECTED MEMBER REPORTS

Nil.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING