

SHIRE OF WEST ARTHUR**NOTICE OF ORDINARY COUNCIL MEETING**

The next Ordinary Meeting of the Shire of West Arthur Council will be held on
19 November 2019 in the Shire Chambers,
Darkan commencing at 6.00pm

Nicole Wasmann

CHIEF EXECUTIVE OFFICER

Date: 13 November 2019

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ORDINARY COUNCIL MEETING AGENDA

- 1. DECLARATION OF OPENING**
- 2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 3. PUBLIC QUESTION TIME**
- 4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**
- 5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
- 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Ordinary Meeting of Council held 19 November 2019

That the Minutes of the Ordinary Meeting of Council held 19 November 2019 be confirmed.
- 7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**
- 8. REPORTS**
 - 8.1 OFFICER REPORTS**

ITEM 8.1.1– FINANCIAL REPORT OCTOBER 2019

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 13 November 2019

SUMMARY:

Consideration of the financial reports for the period ending 31 October 2019.

BACKGROUND:

The financial reports for the period ending 31 October 2019 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.1

That the financial report for the period ending 31 October 2019 as presented be accepted.

ATTACHMENT:

- Financial Reports – 31 October 2019.

SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

	Note	Annual Budget 2019/2020 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	2	1,162,096	1,162,096	1,162,096	0	0%	
Revenue from operating activities							
Rates		1,706,538	1,706,538	1,706,538	0	0%	
Operating Grants, Subsidies and Contributions	6	755,939	287,605	302,764	15,159	5%	
Fees and Charges		299,226	144,887	165,690	20,803	14%	▲
Interest Earnings		78,237	22,332	17,710	(4,622)	(21%)	
Other Revenue		76,597	7,800	11,701	3,901	50%	
Profit on Disposal of Assets		16,045	0	0			
		2,932,582	2,169,162	2,204,403			
Expenditure from operating activities							
Employee Costs		(1,670,536)	(683,769)	(682,855)	(914)	0%	
Less overhead and wage allocations			161,000	157,676			
Materials and Contracts		(669,779)	(216,123)	(224,510)	8,387	(4%)	
less Pdepn and POC allocations			83,485	81,761			
Utility Charges		(85,000)	(21,250)	(19,462)	1,788	8%	
Depreciation on Non-Current Assets		(2,082,163)	(175,608)	(172,895)	2,713	2%	
Interest Expenses		(35,389)	(9,294)	(9,294)	0	0%	
Insurance Expenses		(97,701)	(97,701)	(97,701)	0	0%	
Other Expenditure		(26,000)	(100)	(100)	0	0%	
Loss on Disposal of Assets		(1,666)	0	0			
		(4,668,234)	(959,360)	(967,380)			
Operating activities excluded from budget							
Add back Depreciation		2,082,163	175,608	172,895	(2,713)	(2%)	
Adjust (Profit)/Loss on Asset Disposal		(14,379)	0	0	0		
Adjust Provisions and Accruals		0	0	(9,507)			
Amount attributable to operating activities		332,132	1,385,410	1,400,411			
Investing activities							
Grants, Subsidies and Contributions	6	1,057,659	333,308	333,308	0	0%	
Proceeds from Disposal of Assets		86,000	0	0	0		
Land and Buildings	7	(271,525)	(8,500)	(8,495)	5	0%	
Infrastructure Assets - Roads	7	(1,395,630)	(397,000)	(396,192)	808	0%	
Infrastructure Assets - Other	7	(243,608)	0	0	0		
Plant and Equipment	7	(198,350)	(4,500)	(4,545)	(45)	(1%)	
Furniture and Equipment	7	(85,000)	0	0	0		
Amount attributable to investing activities		(1,050,454)	(76,692)	(75,924)			
Financing Activities							
Proceeds from Self Supporting Loan - repayments		26,290	6,491	6,491	0	0%	
Transfer from Reserves	5	393,059	0	0	0		
Repayment of Debentures		(90,698)	(22,227)	(22,227)	0	0%	
Transfer to Reserves	5	(772,425)	(5,750)	(5,697)	53	1%	
Amount attributable to financing activities		(443,774)	(21,486)	(21,433)			
Closing Funding Surplus (Deficit)	2	0	2,449,328	2,465,150	15,822	1%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Fees and Charges

10146	Kids Central Childcare income above budget. Budgeted for three months prior to transfer to REED.
4107	Caravan park income above budget.

Grants, Subsidies and Contributions

10337	General purpose grant income above budget. Will be \$41,349 above budget for full year.
-1062	Local roads grant income below budget. Will be \$4,246 less for full year.
4454	Culture grants received unbudgeted. Oral histories.
1000	Thank a volunteer grant received. Will be offset by expenditure.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	Current
	Note	30 June 2019	31 Oct 2019
		\$	\$
Current Assets			
Cash Unrestricted	3	1,175,057	2,140,849
Cash Restricted - Conditions over Grants	6	0	93,564
Cash Restricted	5	1,756,241	1,761,937
Receivables - Rates	4	107,730	301,728
Receivables - Other	4	41,818	7,089
Inventories		21,550	21,550
		3,102,396	4,326,717
Less: Current Liabilities			
Payables		(184,059)	(99,630)
		(184,059)	(99,630)
Less: Cash Reserves	5	(1,756,241)	(1,761,937)
Net Current Funding Position		1,162,096	2,465,150

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	103,514			103,514	NAB	0.01%	At Call
Municipal Bank - Bendigo	105,423			105,423	NAB	0.02%	At Call
Municipal Cash Maximiser	224,876			224,876	NAB	0.01%	At Call
Bendigo Cash Maximiser	200,000			200,000	Bendigo	1.00%	At Call
Trust Bank Account			10,545	10,545	NAB	0.01%	At Call
Trust Cash Maximiser			8,104	8,104	NAB	0.10%	At Call
Trust - Bendigo			80	80	Bendigo	1.00%	At Call
Reserve Cash Maximiser		6,220		6,220	NAB	0.10%	At Call
Bendigo Reserve		802		802	Bendigo	1.00%	At Call
(b) Term Deposits							
Municipal term deposit	500,000			500,000	NAB	1.58	28/01/2020
Municipal term deposit	300,000			300,000	NAB	1.75	19/12/2019
Municipal term deposit	800,000			800,000	Bendigo	1.7	23/12/2019
Reserve term deposit		750,000		750,000	NAB	1.58	26/02/2020
Reserve term deposit		1,004,915		1,004,915	Bendigo	1.6	29/01/2020
Trust term deposit			90,000	90,000	NAB	1.74	13/11/2019
Total	2,233,813	1,761,937	108,729	4,014,479			
	2,233,813	1,761,937	108,729				
	-	-	-				

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 4: Receivables

Receivables - Rates Receivable	31 Oct 2019	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	181,873	165,047	Receivables - General	6,165	429	0	1,595	8,189
Levied this year (incl rubbish & ESL)	1,801,769	1,769,903						
<u>Less Collections to date</u>	(1,607,771)	(1,753,077)	Balance per Trial Balance					
Equals Current Outstanding	375,871	181,873	Sundry Debtors					0
			Receivables - Other					0
Net Rates Collectable	375,871	181,873	Total Receivables General Outstanding					8,189
% Collected	81.05%	90.60%						
Less Recognised as doubtful	(74,143)	(74,143)						

Amounts shown above include GST (where applicable)

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
		Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Transfers Out (-)	Transfers Out (-)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	156,202	2,812	507	50,000	0	0	0	209,014	156,709
Plant Reserve	94,159	1,972	305	309,829	0	(112,350)	0	293,610	94,464
Building Reserve	631,562	11,368	2,048	50,000	0	(130,000)	0	562,930	633,610
Town Development Reserve	69,595	1,253	225	0	0	(45,000)	0	25,848	69,820
Recreation Reserve	31,202	562	101	100,000	0	(10,000)	0	121,764	31,303
Heritage Reserve	5,128	92	17	300	0	0	0	5,520	5,145
Community Housing Reserve	109,024	1,962	354	20,000	0	(25,000)	0	105,986	109,378
Waste Management Reserve	80,044	1,441	260	40,000	0	0	0	121,485	80,304
Darkan Swimming Pool Reserve	33,219	598	109	5,000	0	0	0	38,817	33,328
Information Technology Reserve	57,988	1,044	188	3,000	0	(15,000)	0	47,032	58,176
Darkan Sport and Community Centre Reserve	223,747	3,757	726	30,000	0	0	0	257,504	224,473
Arthur River Country Club Renewal Reserve	25,049	451	80	6,000	0	(3,000)	0	28,500	25,129
Museum Reserve	127,858	2,301	415	0	0	(25,620)	0	104,539	128,273
Moodiarrup Sports Club Reserve	7,879	142	26	4,000	0	0	0	12,021	7,905
Landcare Reserve	46,885	844	153	0	0	(27,089)	0	20,640	47,038
Corporate Planning and Valuation Reserve	34,000	612	110	0	0	0	0	34,612	34,110
Kids Central Members Reserve	429	8	2	0	0	0	0	437	431
The Shed Reserve	11,019	198	35	0	0	0	0	11,217	11,054
Recreation Trails Reserve	1,185	21	4	0	0	0	0	1,206	1,189
Community Gym Reserve	6,887	124	22	0	0	0	0	7,011	6,909
Economic Development Reserve	3,180	57	10	40,000	0	0	0	43,237	3,190
Road Reserve	0	0	0	82,677	0	0	0	82,677	0
	1,756,241	31,619	5,696	740,806	0	(393,059)	0	2,135,607	1,761,937

Note: Reserve transfers are generally completed at year end unless funds are required sooner.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	YTD Actual Revenue (f)	(Expended) (g)	Unspent Grant (a)+(f)+(g)	Comment
				\$	\$	\$	\$	\$	
General Purpose Funding									
	Grants Commission - General	WALGGC	0	242,289	0	70,909	0	0	Total anticipated 283,636. Paid quarterly.
	Grants Commission - Roads	WALGGC	0	244,114	0	59,967	0	0	Total anticipated 239,868. Paid quarterly.
	Grants Commission - Bridges	WALGGC	0	90,000	0	0	0	0	Wont be received this year. Project deferred.
Law, Order and Public Safety									
	FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	0	38,500	0	22,968	(20,581)	2,387	Paid quarterly.
	Bushfire mitigation	Office of Emergency Management	0	5,000	0	0	0	0	Application not to be submitted.
Education and Welfare									
	Kids Central Quarterly Grant	Federal DEEWR	0	8,500	0	17,930	0	0	
Recreation and Culture									
	Redevelopment of play and youth area	Lotterywest	0	0	65,000	0	0	0	
	Museum		0	0	20,000	0	0	0	Approved 33,738. Payment when acquitted.
	Oral Histories	Lotterywest	0	0	0	4,454	(880)	3,574	
	Thank a Volunteer	Department for Communities	0	0	0	1,000	0	1,000	
Transport									
	Roads To Recovery Grant - Cap	Roads to Recovery	0	0	329,877	0	(786)	0	First payment expected in November.
	RRG Grants - Capital Projects	Regional Road Group	0	0	344,487	137,800	(51,197)	86,603	First 40% claimed.
	Commodity Route Funding	Regional Road Group	0	0	244,384	195,508	(211,377)	0	First and second payments received.
	Direct Grant	Main Roads	0	125,536	0	125,536	0	0	
Economic Development									
	Kylie Dam Project	Department of Water	0	0	53,911	0	0	0	Approved
TOTALS			0	753,939	1,057,659	636,072	(284,822)	93,564	
SUMMARY									
	Operating	Operating Grants, Subsidies and Contributions	0	620,439	0	274,342	0	0	
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	0	133,500	0	28,422	(21,461)	6,961	
	Non-operating	Non-operating Grants, Subsidies and Contributions	0	0	1,057,659	333,308	(263,361)	86,603	
TOTALS			0	753,939	1,057,659	636,072	(284,822)	93,564	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
Buildings									
Governance									
	Shire office - solar power	0	0	0	0	(10,000)	(10,000)	10,000	Scheduled for January
Housing									
	Renovations to existing joint venture community housing units	0	0	0	0	(25,000)	(25,000)	25,000	No scheduled works.
Recreation & Culture									
	Football Changerooms Project	(355)	(8,140)	(8,495)	(2,000)	(22,625)	(24,625)	16,130	Some expenditure allocated to operating.
Community Amenities									
	Darkan Cemetery toilet	0	0	0	(20,000)	(10,000)	(30,000)	30,000	Scheduled to commence in January.
	Challet	0	0	0	(46,900)	(80,000)	(126,900)	126,900	Scheduled to commence in March
Other Property & Services									
	Staff Housing		0	0	(5,000)	(50,000)	(55,000)	55,000	No scheduled works.
	Buildings Total	(355)	(8,140)	(8,495)	(73,900)	(197,625)	(271,525)	263,030	
Infrastructure									
Recreation And Culture									
	Darkan Railway Reserve - redevelopment of play and youth area	0	0	0	(15,000)	(150,000)	(165,000)	165,000	Scheduled for late in the year.
Economic Development									
	Kylie Dam Water Project	0	0	0	(12,608)	(66,000)	(78,608)	78,608	Funding approved. Land tenure negotiations in progress
	Infrastructure Total	0	0	0	(27,608)	(216,000)	(243,608)	243,608	
Furniture & Office Equip.									
Governance									
	Computer Server	0	0	0	0	(15,000)	(15,000)	15,000	Installation in March.
Recreation & Culture									
	Museum fit out	0	0	0	0	(70,000)	(70,000)	70,000	Works in progress with March completion anticipated.
	Furniture & Office Equip. Total	0	0	0	0	(85,000)	(85,000)	85,000	
Plant , Equip. & Vehicles									
Transport									
	Administration vehicle	0	0	0	0	(52,000)	(52,000)	52,000	To be purchased in March
	Works vehicle	0	0	0	0	(46,350)	(46,350)	46,350	To be purchased in March
	Low loader	0	(4,545)	(4,545)	0	(100,000)	(100,000)	95,455	Purchase in November
	Plant, Equip & Vehicles Total	0	(4,545)	(4,545)	0	(198,350)	(198,350)	193,805	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
Roads									
Regional Road Group									
Darkan Moodiarrup Road		(7,269)	(655)	(7,924)	(147,880)	(139,910)	(287,790)	279,866 December	
Bowelling Duranillin Road		(66,215)	(2,657)	(68,872)	(139,915)	(119,780)	(259,695)	190,823 Earthworks completed. Final trim and seal in December	
Trigwell Bridge Road (Commodity Route Funding)		(164,408)	(152,658)	(317,066)	(167,945)	(198,670)	(366,615)	49,549 Intersection works to be completed.	
Regional Road Group Total		(237,892)	(155,970)	(393,862)	(455,740)	(458,360)	(914,100)	520,238	
Roads to Recovery									
Boyup Brook Arthur Road		(786)	0	(786)	(85,255)	(33,130)	(118,385)	117,599 February	
Eulin Crossing Road		0	0	0	(37,877)	(15,000)	(52,877)	52,877 February	
Rutherford Road		0	0	0	(20,000)	(15,000)	(35,000)	35,000 February	
Shields Road		0	0	0	(46,866)	(9,255)	(56,121)	56,121 March	
Boyup Brook Arthur Road		0	0	0	(37,841)	(39,670)	(77,511)	77,511 February	
Roads to Recovery Total		(786)	0	(786)	(227,839)	(112,055)	(339,894)	339,108	
Shire Funded									
Growden Place		(404)	(1,140)	(1,544)	(46,010)	(51,172)	(97,182)	95,638 March	
Collie South East Road		0	0	0	(21,275)	(3,056)	(24,331)	24,331 March	
DustSuppressions		0	0	0	(16,305)	(3,816)	(20,121)	20,121 March	
Shire Funded Total		(404)	(1,140)	(1,544)	(83,590)	(58,044)	(141,634)	140,090	
Roads Total		(239,082)	(157,110)	(396,192)	(767,169)	(628,459)	(1,395,628)	999,436	
Capital Expenditure Total		(239,437)	(169,795)	(409,232)	(868,677)	(1,325,434)	(2,194,111)	1,784,879	

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 13 November 2019

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.2

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 30102019.1 - 30102019.23 , 11112019.1 - 11112019.28, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$484,245.45 listed (attached) be noted as approved for payment.

ATTACHMENT:

- Cheque Listing

Date	Num	Name	Original Amount
17/10/2019	EFT	SALARIES & WAGES	47,943.60
		PAYROLL	
30/10/2019	30102019.1	BETTER TELCO SOLUTIONS PTY LTD	646.25
		SWIPE KEY SYSTEM REMOTE ACCESS ISSUE	
30/10/2019	30102019.2	BLACKWOOD BASIN GROUP (INC)	1,293.60
		LANDCARE SUPPORT FOR SEPTEMBER	
30/10/2019	30102019.3	BUNBURY MACHINERY	810.00
		PARTS FOR MOWER	
30/10/2019	30102019.4	BURGESS RAWSON (ON BEHALF OF PUBLIC TRANSPORT - RAILWAY)	131.41
		WATER CONSUMPTION - RESERVE, MEMORIAL, ROSE GARDEN	
30/10/2019	30102019.5	CAROL STANDISH	534.90
		REIMBURSE GOODS FOR SENIORS MEALS & EMERGENCY MANAGEMENT EXERCISE CATERRING	
30/10/2019	30102019.6	COLLIE BETTA HOME LIVING	25.00
		BAGS/FILTERS FOR VACUUM	
30/10/2019	30102019.7	COLLIE MOWERS & MORE	436.00
		WHIPPER SNIPPER	
30/10/2019	30102019.8	DARKAN HOTEL	60.00
		REFRESHMENTS FOR COUNCIL	
30/10/2019	30102019.9	DES & ELLEN GOODING	1,262.86
		REFUND OVERPAYMENT OF RATES S ASS NUMBER 579	
30/10/2019	30102019.10	ELITE POOL & SPA COVERS	540.00
		4 BLANKET WHEELS FOR POOL COVER	
30/10/2019	30102019.11	FULTON HOGAN	167,095.37
		RRG TRIGWELL BRIDGE ROAD - TWO COAT SEAL	
30/10/2019	30102019.12	KERRYN CHIA	157.14
		REIMBURSE FOR ACCOMODATION FOR ARCHIVE COURSE	
30/10/2019	30102019.13	KOJONUP AUTO ELECTRICS	1,279.35
		CEL-FI GO BUILDING LPDA DOME PACK FOR MOODIARRUP SPORTS COMPLEX	
30/10/2019	30102019.14	LANDGATE	83.76
		RURAL UV INTERIM VALUATIONS	
30/10/2019	30102019.15	LYNISS PAWLEY	113.13
		REFUND ON RATE NUMBER 640	
30/10/2019	30102019.16	NARROGIN FREIGHTLINES	294.76
		FREIGHT FOR POOL CHEMICALS	
30/10/2019	30102019.17	OFFICEWORKS	59.88
		STATIONARY FOR MUSEUM	
30/10/2019	30102019.18	P & S GRIGGS PLUMBING	220.00
		BACKFLOW TESTING HORWOOD STREET STANDPIPE	
30/10/2019	30102019.19	RAREBITS ON BURROWES 1	410.00
		CATERING FOR COUNCIL & LEMC MEETING	
30/10/2019	30102019.20	SIGMA CHEMICALS- COMPANIES GROUP PTY LTD	1,379.40
		CHEMICALS FOR DARKAN SWIMMING POOL	
30/10/2019	30102019.21	THINKWATER BUNBURY	2,161.71
		SOUTHERN CROSS PUMP FOR LAKE TOWERRINNING	
30/10/2019	30102019.22	TOLL TRANSPORT PTY LTD	73.54
		FREIGHT ON ROAD SIGNS	
30/10/2019	30102019.23	WILMA MANN	330.00
		2ND PAYMENT OF 4 ORAL HISTORY PROJECT	
31/10/2019	EFT	SALARIES & WAGES	48,371.70
		PAYROLL	
11/11/2019	11112019.1	AG BROOKS EXCAVATIONS	8,250.00
		CLEARING WITH EXCAVATOR ON BOWELLING DURANILLIN	
11/11/2019	11112019.2	AIR LIQUIDE	229.64
		GAS CYLINDERS	
11/11/2019	11112019.3	ARTHUR RIVER COUNTRY CLUB	2,650.00
		REIMBURSE ARCC FOR BENCH FROM BRAYCO TO COME FROM RESERVE	
11/11/2019	11112019.4	AUSTRALIA POST	196.16
		BOXES REFLEX PAPER	

Date	Num	Name	Original Amount
11/11/2019	11112019.5	BLACKWOOD BASIN GROUP (INC)	1,617.00
		LANDCARE SUPPORT FOR OCTOBER 2019	
11/11/2019	11112019.6	BUNBURY MACHINERY	517.60
		SETS OF BUCKET TEETH & FREIGHT	
11/11/2019	11112019.7	C & D CUTRI	1,320.00
		INSTALL TIMBER PROPS TO BRIDGE 4022	
11/11/2019	11112019.8	CAROL STANDISH	407.69
		REIMBURSE GOODS FOR MEALS	
11/11/2019	11112019.9	CJD EQUIPMENT PTY LTD	2,003.10
		TRAVEL, LABOUR & KMS TO DEPOT TO SOURCE FAULT WITH VOLVO LOADER	
11/11/2019	11112019.10	COLLIE BETTA HOME LIVING	74.95
		20CM SCANPAN FOR HALL FOR SENIORS MEAL	
11/11/2019	11112019.11	COLLIE ELECTRICAL SERVICES	1,470.04
		ELECTRICAL MAINTENANCE WORKS ON STAFF HOUSING	
11/11/2019	11112019.12	CUTTING EDGES	3,859.59
		GRADER BLADES FOR CAT GRADER & FREIGHT & HANDLING	
11/11/2019	11112019.13	DARKAN AGRI SERVICES	2,251.51
		BUILDING & PARKS & GARDENS SUPPLES, PARTS HOUSING REPAIRS, FITTINGS, HOSE, ETC	
11/11/2019	11112019.14	DUNCAN P SOUTH & CO	1,000.00
		CHIEF BUSH FIRE ADVISORY ALLOWANCE FOR 2019/2020	
11/11/2019	11112019.15	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	4,095.85
		SALARY SACRIFICE PAYMENTS	
11/11/2019	11112019.16	FLEAYS STORE	26.85
		MILK, SUGAR, TEA BAGS, RUBBISH BAGS,	
11/11/2019	11112019.17	G & M DETERGENTS	816.00
		CLEANING SUPPLIES FOR OFFICE, PUBLIC CONVENIENCES & CARAVAN PARK	
11/11/2019	11112019.18	GREAT SOUTHERN WASTE DISPOSAL	5,231.83
		DOMESTIC, STREETS & RECYCLING COLLECTION	
11/11/2019	11112019.19	JASON SIGNMAKERS	1,845.36
		ROAD SIGNS	
11/11/2019	11112019.20	ROOF WEST ROOF RESTORATIONS & PAINTING	6,050.00
		CLEANING PAINTING AND REPAIRS TO FOOTBALL CHANGEROOM ROOF	
11/11/2019	11112019.21	SHIRE OF NARROGIN (SUPPLIER)	500.00
		CONTRIBUTION TO SHIRE OF NARROGIN TOWARDS COMMUNITY ASSISTED TRANSPORT SERVICE	
11/11/2019	11112019.22	SOS OFFICE EQUIPMENT	104.59
		PHOTOCOPIER BILLING FOR OCTOBER 2019	
11/11/2019	11112019.23	SOUTH REGIONAL TAFE	2,310.20
		STAFF TRAINING AUSCHEM COURSE - 2 REFRESHER & 3 FULL COURSES	
11/11/2019	11112019.24	STARTRACK EXPRESS	31.75
		FREIGHT FROM SIRENCO FOR SIREN FOR ARTHUR RIVER FIRE TRUCK	
11/11/2019	11112019.25	TOLL TRANSPORT PTY LTD	10.73
		FREIGHT FROM SIRENCO	
11/11/2019	11112019.26	WA TOOL & TRADE	208.59
		1 2 INCH CHAIN WRENCH	
11/11/2019	11112019.27	WEST ARTHUR COMMUNITY RESOURCE CENTRE	808.50
		DOCTORS HOURS FOR OCTOBER 2019	
11/11/2019	11112019.28	WESTRAC BUNBURY	3,066.73
		PART & REPAIRS FOR CAT GRADERS	
30/10/2019	B/PAY	SYNERGY	4,151.17
		VARIOUS ELECTRICITY USAGE AND SUPPLY CHARGE	
30/10/2019	B/PAY	WATER CORPORATION	1,341.29
		VARIOUS WATER USAGE & SERVICE CHARGES	
11/11/2019	B/PAY	FREIGHTMORE TRANSPORT	85,000.00
		2019 LIBERTY FREIGHTMORR 45FT DROP DECK WIDENER TRAILER DELIVERED TO PERTH WA	
12/11/2019	B/PAY	TELSTRA	348.51
		TELEPHONE CALLS AND CHARGES FOR THE CRC	
12/11/2019	B/PAY	TELSTRA	665.94
		VARIOUS TELEPHONE SERVICES AND CHARGES	

Date	Num	Name	Original Amount
12/11/2019	B/PAY	SYNERGY	399.52
		ELECRICITY USAGE AND SUPPLY CHARGE FOR THE CRC	
12/11/2019	B/PAY	SYNERGY	110.25
		ELECRICITY USAGE AND SUPPLY CHARGE FOR THE REES RD BORE	
12/11/2019	B/PAY	SYNERGY	1,395.87
		ELECTRICITY USAGE AND SUPPLY CHARGE FOR STREETLIGHTS	
12/11/2019	B/PAY	TELSTRA	235.06
		VARIOUS TELEPHONE SERVICES AND CHARGES	
24/10/2019	Debit	NATIONAL AUSTRALIA BANK	33.74
		NAB CONNECT FEE ACCESS AND USAGE	
31/10/2019	Debit	NATIONAL AUSTRALIA BANK	275.08
		START & END OF MONTH BANK FEES	
02/11/2019	Debit	BENDIGO BANK	33.00
		START OF MONTH BANK FEES	
22/10/2019	DEBIT	AMP SUPER	1,401.90
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	AUSTRALIAN SUPER	4,988.61
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	MLC NOMINEES PTY LTD- MASTER KEY BUSINESS	1,373.87
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	PRIME SUPER	9,915.90
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	REST SUPERANNUATION	1,223.27
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	SPECTRUM SUPER	337.36
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	TWUSUPER	1,410.21
		SUPER CONTRIBUTIONS	
22/10/2019	DEBIT	WA SUPER	25,266.09
		SUPER CONTRIBUTIONS	
05/11/2019	EFT	DEPARTMENT OF MINES, IND REG AND SAFETY	56.65
		BUILDING SERVICES LEVY REMITTANCE FOR SEPTEMBER 2019	
12/11/2019	EFT	STOCK, C & S	19.95
		REFUND OF CREDIT BALANCE	
22/10/2019	6	CASH	144.90
		KIDS CENTRAL PETTY CASH	
06/11/2019	7	CASH	321.00
		REFUND OF HALL HIRE GYM FITNESS CLASSES	
12/11/2019	8	CASH	616.84
		KIDS CENTRAL PETTY CASH AND EXTRA RECIEPTS	
		VOUCHERS	AMOUNT
MUNICIPIAL FUND			
		30102019.1 - 30102019.23	179,398.06
		11112019.1 - 11112019.28	50,954.26
		BENDIGO CHQ - 6, 7 & 8	1,082.74
		EFT/DEBIT/BPAY	139,983.24
		SALARIES & WAGES	96,315.30
		LICENSING OCTOBER 2019 TRANSFERS	16,511.85
		TOTAL	484,245.45

ITEM 8.1.3 – DATES FOR 2020 COUNCIL MEETINGS

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE: N/A
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 8 November 2019

SUMMARY:

Council to consider the dates and time for Ordinary Council Meetings in 2020.

BACKGROUND:

In accordance with Section 5.25 (g) of the Local Government (Administration) Regulations 1996, Council needs to set dates for Ordinary Meetings of Council for 2020.

Council Meetings are currently held on the third Tuesday of every month.

CONSULTATION:

Nil.

COMMENT:

It is not proposed to hold a meeting in the month of January 2020. A special meeting can be called if required.

The following dates are on the third Tuesday of the month, with the exception of July where it is proposed to hold the meeting on the last Tuesday to allow time for finalisation of the end of year surplus and preparation of budget papers. The proposed April meeting date will be in school holidays.

Tuesday 18 February	Tuesday 18 August
Tuesday 17 March	Tuesday 15 September
Tuesday 21 April	Tuesday 20 October
Tuesday 19 May	Tuesday 17 November
Tuesday 16 June	Tuesday 15 December
Tuesday 28 July	

STATUTORY ENVIRONMENT:

In accordance with the Local Government Act, at least once each year a local government is to give local public notice of the dates on which and the time and place at which –

- (a) the ordinary council meetings; and
- (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,

In accordance with Section 5.3. of the Local Government Act,

- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.

POLICY IMPLICATIONS:

Not applicable

FINANCIAL IMPLICATIONS:

Not applicable

STRATEGIC IMPLICATIONS:

Not applicable

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

That 2020 Ordinary Meetings of Council be held on the following dates commencing at 6pm:

Tuesday 18 February
 Tuesday 17 March
 Tuesday 21 April
 Tuesday 19 May
 Tuesday 16 June
 Tuesday 28 July

Tuesday 18 August
 Tuesday 15 September
 Tuesday 20 October
 Tuesday 17 November
 Tuesday 15 December

ATTACHMENT:

Nil

ITEM 8.1.4 – LGIS 2018/19 SURPLUS DISTRIBUTION

LOCATION/ADDRESS:	Shire of West Arthur
NAME OF APPLICANT:	N/A
FILE REFERENCE:	1.6.3 LGIS
DISCLOSURE OF INTEREST:	Not Applicable.
DATE OF REPORT:	29 October 2019

SUMMARY:

Local Government Insurance Services (LGIS) has advised of a surplus distribution of \$9,595. Three options for the return of this distribution have been offered and LGIS has asked that Council make the decision of how it is returned. It is proposed that Council request the surplus be returned as an immediate refund.

BACKGROUND:

LGIS is a WALGA service which returns a proportion of surplus funds after the end of each financial year to member local governments. It was a decision of the LGIS Board that each member local government should be given the opportunity to decide on how they wished to apply any surplus share by determination of an ordinary Council meeting.

The LGIS 2018/19 results have been finalised and a surplus distribution of \$9,595 is available to the Shire of West Arthur. Council may request LGIS to:

- return the surplus distribution as an immediate refund,
- retain funds to offset the Shire's contribution next year, or to
- hold the amount in trust for risk mitigation activities.

Representatives from WALGA and LGIS are available to present a general briefing on the mutual scheme to a meeting of Council if requested.

COMMENT:

It is recommended that the distribution be received as an immediate refund.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Not applicable.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

The 2018/19 LGIS surplus distribution for the Shire of West is \$9,595. If Council agree for it to be received as an immediate refund, it would be reported as unbudgeted income. For information, the LGIS 2018 surplus share of \$3,693 was received as a 2019/20 contribution credit.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.4
--

That the Shire of West Arthur requests LGIS to return the 2018/19 surplus distribution of \$9,595 to the Shire as an immediate refund.

ATTACHMENT:

Nil

ITEM 8.1.5 – HALL POLICY

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	14 November 2019

SUMMARY:

Council to consider the draft revised policy for the Shire halls.

BACKGROUND:

The Shire's policy for halls has been reviewed. The existing policy was old and pre dated the lease agreement with the Moodiarrup Hall Committee Inc.

CONSULTATION:

The previous policy was reviewed in consultation with elected members.

A meeting was held in Arthur River earlier this year to consider the future of the 1950s section of the hall. The majority of community members who attended this meeting, wished the 1950s section of the hall to be retained.

STATUTORY ENVIRONMENT:

The Shire has a lease agreement with the Moodiarrup Hall.

POLICY IMPLICATIONS:

The policy will replace existing policy 4.5 which states:

- Arthur River Hall - items of capital improvement will be on a contributory basis and minor maintenance is to be done by the hall committee.
- Duranillin Hall - items of capital improvement will be on a contributory basis and minor maintenance is to be done by the hall committee.
- Moodiarrup Hall - repair and improvements of minor items will be considered, there will be no capital improvements.

There are no implications for other Shire policies.

FINANCIAL IMPLICATIONS:

Adoption of the policy will not incur any significant financial variations from the existing arrangements i.e. the Darkan Hall will be managed and maintained by the Shire and other halls will be predominantly managed and maintained by their Committees with some support for minor operational costs from the Shire. Any requests for additional contributions from the Shire towards these halls, will be considered by Council.

STRATEGIC IMPLICATIONS:

The policy will provide clear direction to staff and community with regards to the Shire's contributions and involvement with community halls.

The Shire's Corporate Plan includes:

Moodiarrup, Arthur River and Duranillin Halls

Support the Moodiarrup Hall Committee, Duranillin Hall Committee and the Arthur River Development Group in the preservation and management of their halls.

Darkan Town Hall

The Darkan Town Hall will be maintained and available to community groups for free use to encourage activity and social opportunities including the community gym, exercise classes, dance classes, and other activities.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – (ITEM 8.1.5)

That the revised policy 4.5 Shire Halls be adopted replacing the previous policy.

ATTACHMENT:

- Draft Halls Policy

Policy Register Reference 4.5



Council Policy

Shire Halls

Adopted *19 November 2019*
Amended:

1. Objective

To outline the Shires and community's role in the management, maintenance and improvements of Shire owned halls

2. Scope

The policy will apply to all halls owned by the Shire of West Arthur being Arthur River, Darkan, Duranillin, and Moodiarrup.

3. Definitions

Minor – generally less than \$300 in material and contract expense and/or less than 15 hours staff time per maintenance item i.e. repairs to doors or windows.

4. Policy Statement

The Shire of West Arthur owns halls in Arthur River, Darkan, Duranillin and Moodiarrup.

4.1 Arthur River Hall

The Arthur River Development Committee, which is a Committee of Council, manage and maintain the Arthur River Hall, including the original and the 1950s sections.

The Shire will hold all insurances (including building, volunteer, and liability), maintain fire extinguishers, pay for power utilities, pay the annual emergency services levy, pay for the removal of rubbish, provide annual white ant inspection, and assist the Committee with minor (including preventative) maintenance of the older original section of the hall.

Shire contributions towards improvements and major maintenance works will be considered by Council and will be subject to demonstrated use of the hall.

Public toilets, located at the rear of the hall, will be maintained by the Shire.

4.2 Darkan Hall

The Shire will manage and maintain the Darkan Hall. Fees and charges will be in accordance with those set annually.

4.3 Duranillin Hall

The Shire will hold building insurance for the hall, maintain fire extinguishers, provide annual white ant inspection, pay for power utilities, and pay for annual emergency services levy.

Management of the hall is to be undertaken by the hall committee including maintenance, improvements and use.

Public toilets, adjoining the hall, will be maintained by the Shire

Shire contributions towards capital improvements and major maintenance works will be considered by Council with consideration for demonstrated use of the hall.

4.4 Moodiarrup Hall

The Moodiarrup Hall is leased to the Moodiarrup Hall Committee Inc. In accordance with the lease agreement, the Committee manage the property including keeping the land and all buildings in condition and repair.

The Shire hold building insurance for the hall and toilet building, maintain the pump, provide an annual inspection for white ants, and spray the reserve for weed control on request.

Additionally, the Shire will pay for all power utilities (in recognition of the power used for the pump which supplies water for Shire and firefighting purposes), annual emergency service levy and provide and maintain fire extinguishers.

5. Legislative and Strategic Context

Local Government Act 1995 (WA)

6. Review Position and Date

November 2021 by CEO.

7. Associated Documents

For Administrative use only – Please contact the Shire Office if you would like copy.

Arthur River Hall Report – H:\6 COMMUNITY AMENITIES, RECREATION CULTURE\6.3 Halls\6.3.2 Arthur River Hall\Arthur_River_Hall_rev_1.pdf

Moodiarrup Hall Lease – <H:\6 COMMUNITY AMENITIES, RECREATION CULTURE\6.3 Halls\6.3.6 Moodiarrup Hall\Lease\Moodiarrup Hall Lease final1amended.pdf>

ITEM 8.1.6 – TELSTRA TELECOMMUNICATIONS FACILITY

LOCATION/ADDRESS:	Location 2416 Rhodesdale Road Darkan
NAME OF APPLICANT:	Visionstream Australia Pty Ltd on behalf of Telstra
FILE REFERENCE:	6.5.4
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	14 November 2019

SUMMARY:

The application is for the development of a telecommunications facility. new mobile base station facility (Telecommunications) at Lot 303 (79) Moodiarrup Road Darkan. This will be operated by Telstra Corporation Ltd. The development will consist of a 60m high guyed mast with outdoor equipment shelter at ground level adjacent the mast.

The recommendation is to support the application subject to conditions.

BACKGROUND:

The development application is for the installation of a telecommunications facility which will form part of Round 4 of the Federal Government Mobile Black Spot Program rollout across Australia and involves the installation of a 60m lattice tower and associated ancillary equipment on Location 2416 Rhodesdale Road Darkan.

Lot 2416 does not have any legal road frontage and forms part of a larger multi lot farming property. The subject land has an area of 39.8 hectares near Mt Fisher.

It will be located 95.8m from the northern boundary and 70.4m from western boundary as shown in the site plan contained in Attachment 1. The lease area is 192m². Access will be from Rhodesdale Road.

The proposed development will consist of:

Installation of

- one 60m high lattice (overall height 62.4m);
- one triangular headframe;
- six panel antennas;
- six remote radio units;
- six twin tower mounted amplifiers;
- one microwave link dish on the lattice tower at 40m;
- one equipment shelter at the base of the lattice tower; and
- associated ancillary cabling and equipment.

CONSULTATION:

The applicant has liaised with the Shire on behalf of Telstra. Councillors were consulted during discussions regarding the site.

The application has not been advertised.

STATUTORY ENVIRONMENT:

Local Planning Scheme No 1.

The subject land is zoned Rural and the proposed development is defined as “telecommunications infrastructure.” This is a ‘D’ discretionary use in the Rural zone.

As Lot 2416 does not have any road frontage, development requires approval under Clause 5.7 of the Scheme. This requires that arrangements be made for permanent access as are to the satisfaction of the local government. The access to the development site will be via the existing farm access from Rhodesdale Road. Rhodesdale Road is only partially constructed from its intersection with Darkan South Road which is approximately 2km from the development site. The continuation of the access is a civil matter which can be addressed in the lease document.

In considering an application in the Rural Zone Council is required to have regard to:

- Clause 5.18.3 which relates to the provision of suitable buffer distances; sustainable water supply; site characteristics and effluent disposal systems; and
- Clause 67 Schedule 2 of the Local Planning Scheme Regulations 2015.
- Clause 67 replaces the previous Clause 10.2 in the Scheme and includes consideration of relevant State Planning Policies. These are considered to be:

- SPP 5.2 Telecommunications Infrastructure; and
- SPP 3.7 Planning in Bushfire Prone Areas.

SPP 5.2 Telecommunications Infrastructure

The development of Telecommunications Infrastructure is governed by State Planning Policy 5.2 Telecommunications Infrastructure which recognises the importance of telecommunications services in Western Australia.

Bushfire Prone Land

The proposed development site is designated as being bushfire prone as it is within 100m of classified vegetation. Under the Local Planning Scheme Regulations, any structure on bushfire prone land used by people for living or working, is required to have a Bushfire Attack Level (BAL) Assessment undertaken. The associated special construction provisions in Australia Standard AS3959 Construction of Buildings in Bushfire Prone Areas are not applied to the proposed development.

Planning Bulletin 111/2016 Planning in Bushfire Prone Areas promotes that the Deemed Provisions (LPS Regulations) should be applied pragmatically by Council and that there may not be any practicable reason to require a BAL Assessment.

The mobile base station facility is unmanned would require maintenance checks approximately 3-4 times per year as required. Routine maintenance would involve one vehicle per visit and parking would be available close to the proposed site for this purpose. There is no increased bushfire risk associated with the application and hence it is not considered necessary to have a BAL Assessment undertaken.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

The Shire's Corporate Plan includes the action to "Support the provision of improved communication technology in the Shire by staying abreast of opportunities, future plans and funding programs and lobbying on behalf of businesses for improvements where warranted, in particular increased mobile phone coverage across the whole Shire (highest priorities Moodiarrup and Bowelling), and improved internet speeds and capacity."

The proposed development will significantly improve mobile communications to Darkan and surrounding areas.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – (ITEM 8.1.6)

That Council approve the use and development of Location 2416 DP130235 Rhodesdale Road for the purpose of Telecommunications Infrastructure subject to the following conditions:-

1. The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.
3. Access to the site shall be to the requirements and satisfaction of Council. Permanent access shall continue to be provided from Rhodesdale Road / Darkan South Road. Council is not responsible for the provision of access to the site.
4. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Council, is granted by it in writing.

ATTACHMENT:

- Site Plan and Planning Assessment Report


**Shire of West Arthur Town Planning Scheme No. 2
SCHEDULE 6
FORM OF APPLICATION FOR PLANNING APPROVAL**

OWNER DETAILS:

Name..... Daniel Edward Buller & Karyn Elizabeth Buller
Address..... 121 Rhodesdale Road, Darkan Post Code..... 6392
Phone (work)..... 0428 361 113 (home)..... Fax..... E-Mail.....
Contact Person..... See landowner's consent
Signature attached Date.....
Signature Date.....

The signature of the landowner(s) is required on all applications. This application will not proceed without that signature.

APPLICANT DETAILS:

Name..... Visionstream Australia Pty Ltd
Address..... 37 Kewdale Road, Welshpool Post Code..... 6106
Phone (work)..... 07 3169 8336 (home)..... Fax..... E-Mail..... elizabeth.wasiel@visionstream.com.au
Contact Person for correspondence..... Liz Wasiel
Signature  Date..... 16/10/19

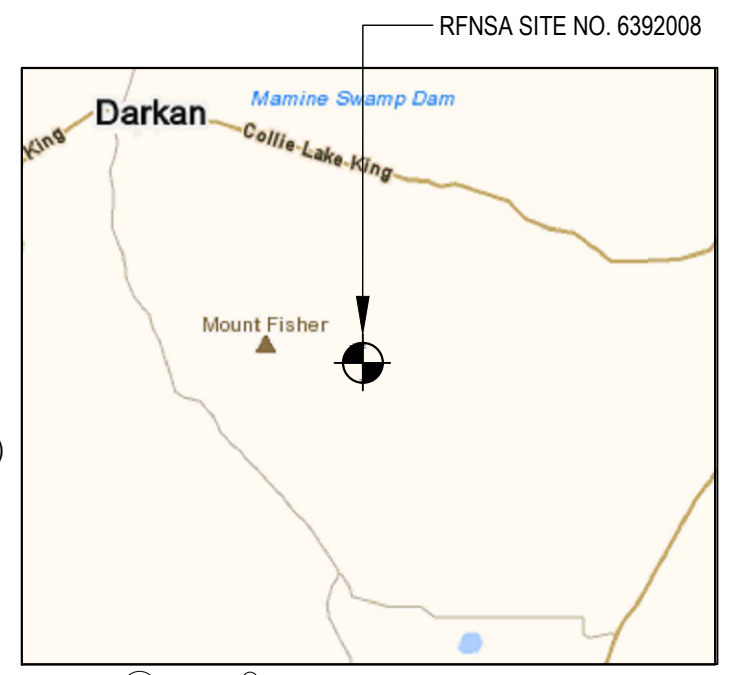
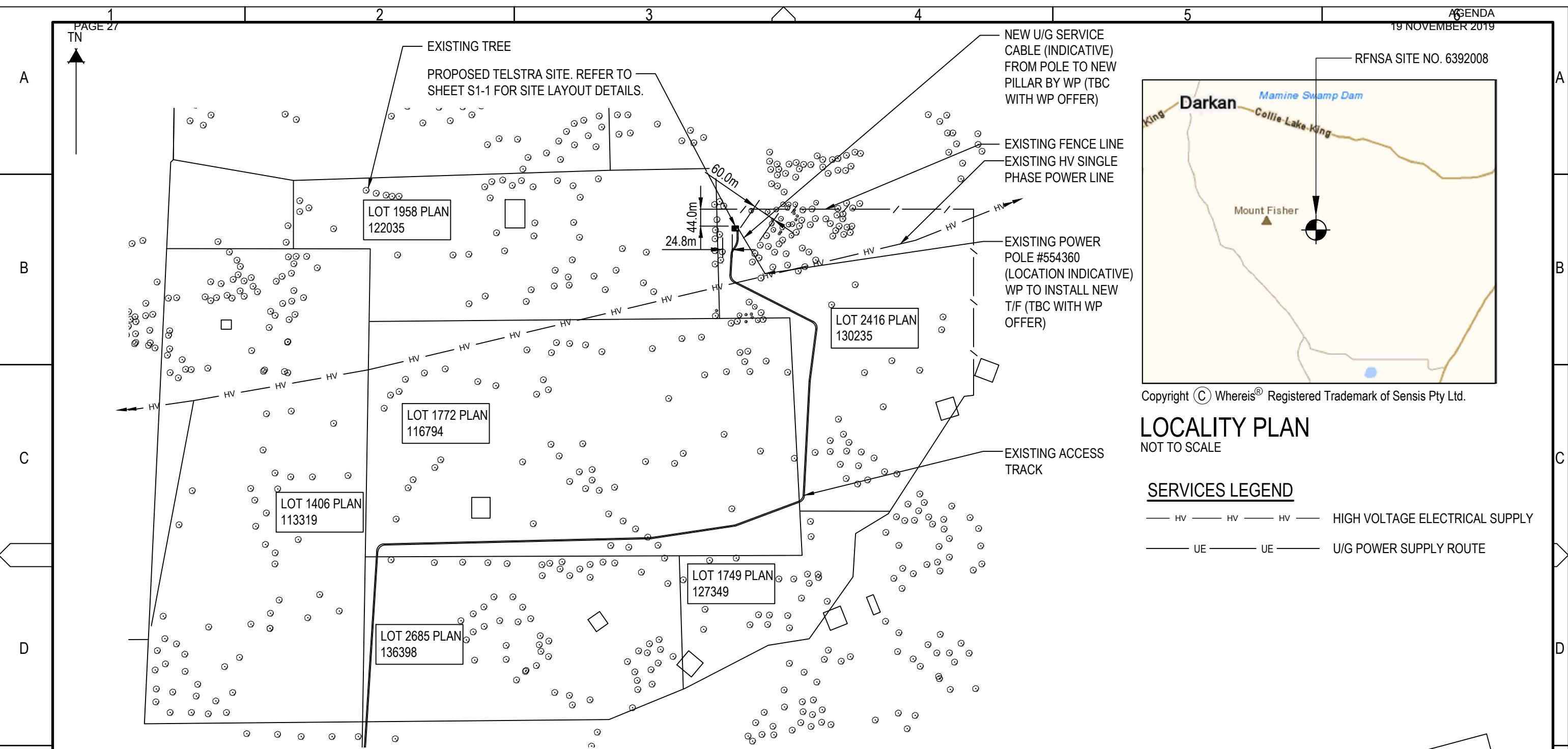
PROPERTY DETAILS:

Lot No 2416 House/Street No. Location No.
Diagram or Plan No. 130235 Certificate of Title No. 2079 Folio 521
Diagram or Plan No. Certificate of Title No. Folio
Title Encumbrances (eg, easements, restrictive covenants).....
Street Name Rhodesdale Road Suburb..... Darkan
Nearest Street Intersection Rhodesdale Road & Darakn South Road

Existing Building/Land Use..... Vacant
Description of proposed development and/or use Telecommunications Facility
Nature of any existing buildings and/or use Vacant
Approximate cost of proposed development \$400,000.00
Estimated time of completion 6 months

OFFICE USE ONLY

Acceptance Officer's Initials Date Received.....
Local government Reference No.



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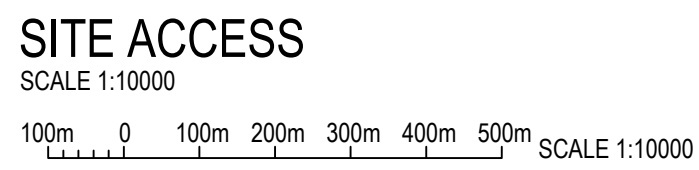
LOCALITY PLAN

NOT TO SCALE

SERVICES LEGEND

- HV — HV — HV — HIGH VOLTAGE ELECTRICAL SUPPLY
- UE — UE — U/G POWER SUPPLY ROUTE

APPROX.
2.1km TO
DARKAN RD S



**UNAPPROVED
DRAWING**

PRELIMINARY

PROPERTY DESCRIPTION		SITE STRUCTURE CO-ORDINATES (GDA94)	
LOT 2416 ON PLAN 130235 SHIRE OF WEST ARTHUR		GPS READING ACCURACY: ±10m CENTRE OF TOWER	
LATITUDE	-33.40663° (GDA94)	LONGITUDE	116.77895° (GDA94)

COMPLIANCE BOX
 COMPLETED AS PER DESIGN
 ALTERATIONS IN RED
 NAME (PRINT) _____
 SIGNATURE _____ DATE _____



TO BE READ IN CONJUNCTION WITH SHEETS S1-1, S1-2, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA10363.01	RA	RU	PRELIMINARY - 30082845W0239 VPL - LTE700 / WCDMA850	SR	RO	14.10.19	1

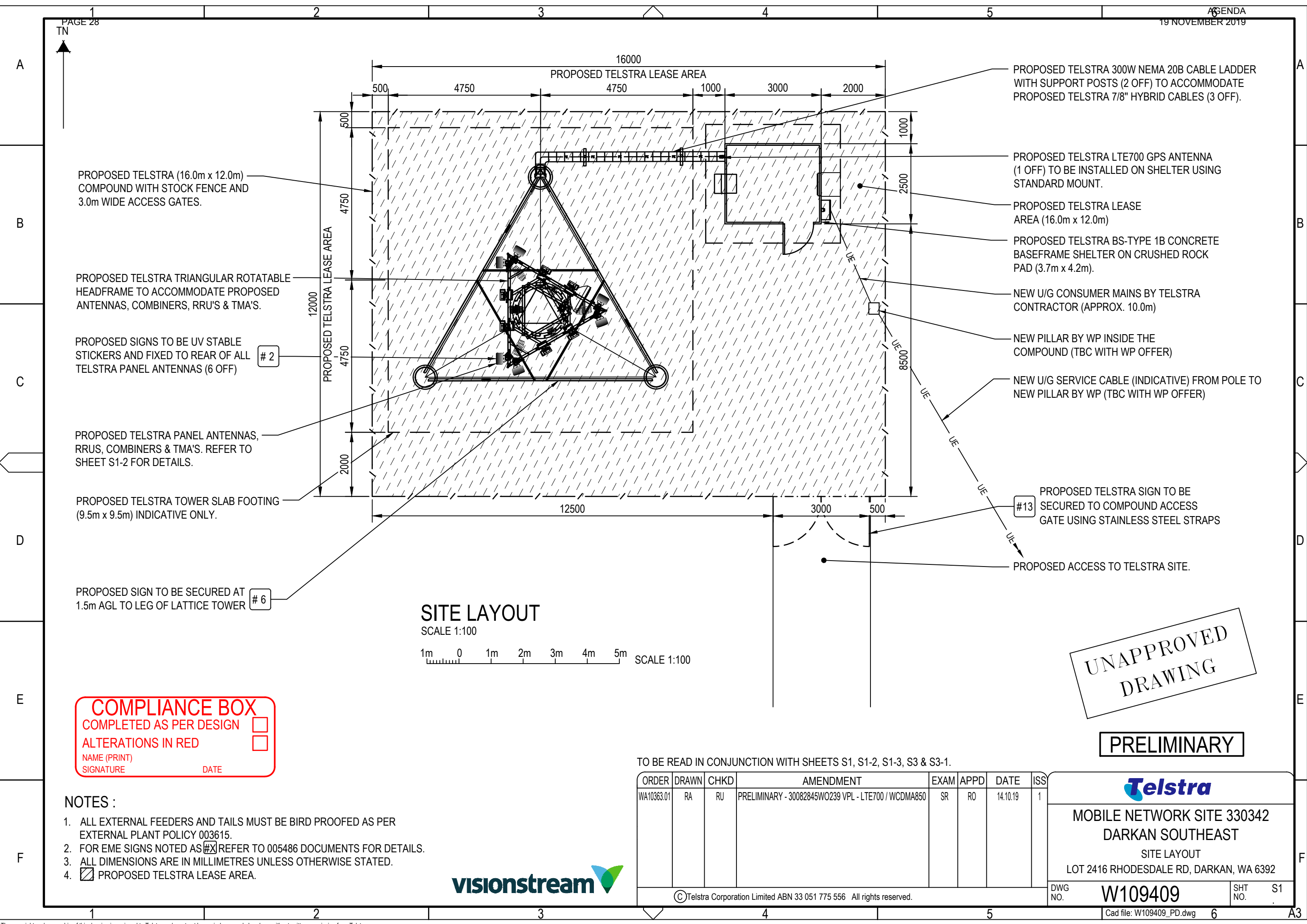
Telstra

**MOBILE NETWORK SITE 330342
DARKAN SOUTHEAST**

SITE ACCESS AND LOCALITY PLAN
LOT 2416 RHODESDALE RD, DARKAN, WA 6392

DWG NO. **W109409** SHT NO. S1

Plot date: 18 October 2019 - 10:55 AM



PROPOSED TELSTRA 300W NEMA 20B CABLE LADDER WITH SUPPORT POSTS (2 OFF) TO ACCOMMODATE PROPOSED TELSTRA 7/8" HYBRID CABLES (3 OFF).

PROPOSED TELSTRA LTE700 GPS ANTENNA (1 OFF) TO BE INSTALLED ON SHELTER USING STANDARD MOUNT.

PROPOSED TELSTRA LEASE AREA (16.0m x 12.0m)

PROPOSED TELSTRA BS-TYPE 1B CONCRETE BASEFRAME SHELTER ON CRUSHED ROCK PAD (3.7m x 4.2m).

NEW U/G CONSUMER MAINS BY TELSTRA CONTRACTOR (APPROX. 10.0m)

NEW PILLAR BY WP INSIDE THE COMPOUND (TBC WITH WP OFFER)

NEW U/G SERVICE CABLE (INDICATIVE) FROM POLE TO NEW PILLAR BY WP (TBC WITH WP OFFER)

PROPOSED TELSTRA SIGN TO BE SECURED TO COMPOUND ACCESS GATE USING STAINLESS STEEL STRAPS

PROPOSED ACCESS TO TELSTRA SITE.

PROPOSED TELSTRA (16.0m x 12.0m) COMPOUND WITH STOCK FENCE AND 3.0m WIDE ACCESS GATES.

PROPOSED TELSTRA TRIANGULAR ROTATABLE HEADFRAME TO ACCOMMODATE PROPOSED ANTENNAS, COMBINERS, RRU'S & TMA'S.

PROPOSED SIGNS TO BE UV STABLE STICKERS AND FIXED TO REAR OF ALL TELSTRA PANEL ANTENNAS (6 OFF)

PROPOSED TELSTRA PANEL ANTENNAS, RRUS, COMBINERS & TMA'S. REFER TO SHEET S1-2 FOR DETAILS.

PROPOSED TELSTRA TOWER SLAB FOOTING (9.5m x 9.5m) INDICATIVE ONLY.

PROPOSED SIGN TO BE SECURED AT 1.5m AGL TO LEG OF LATTICE TOWER

SITE LAYOUT
SCALE 1:100

SCALE 1:100

**UNAPPROVED
DRAWING**

PRELIMINARY

COMPLIANCE BOX
 COMPLETED AS PER DESIGN
 ALTERATIONS IN RED
 NAME (PRINT) _____
 SIGNATURE _____ DATE _____

- NOTES :**
1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. FOR EME SIGNS NOTED AS #X REFER TO 005486 DOCUMENTS FOR DETAILS.
 3. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS OTHERWISE STATED.
 4. PROPOSED TELSTRA LEASE AREA.

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-2, S1-3, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA10363.01	RA	RU	PRELIMINARY - 30082845W0239 VPL - LTE700 / WCDMA850	SR	RO	14.10.19	1

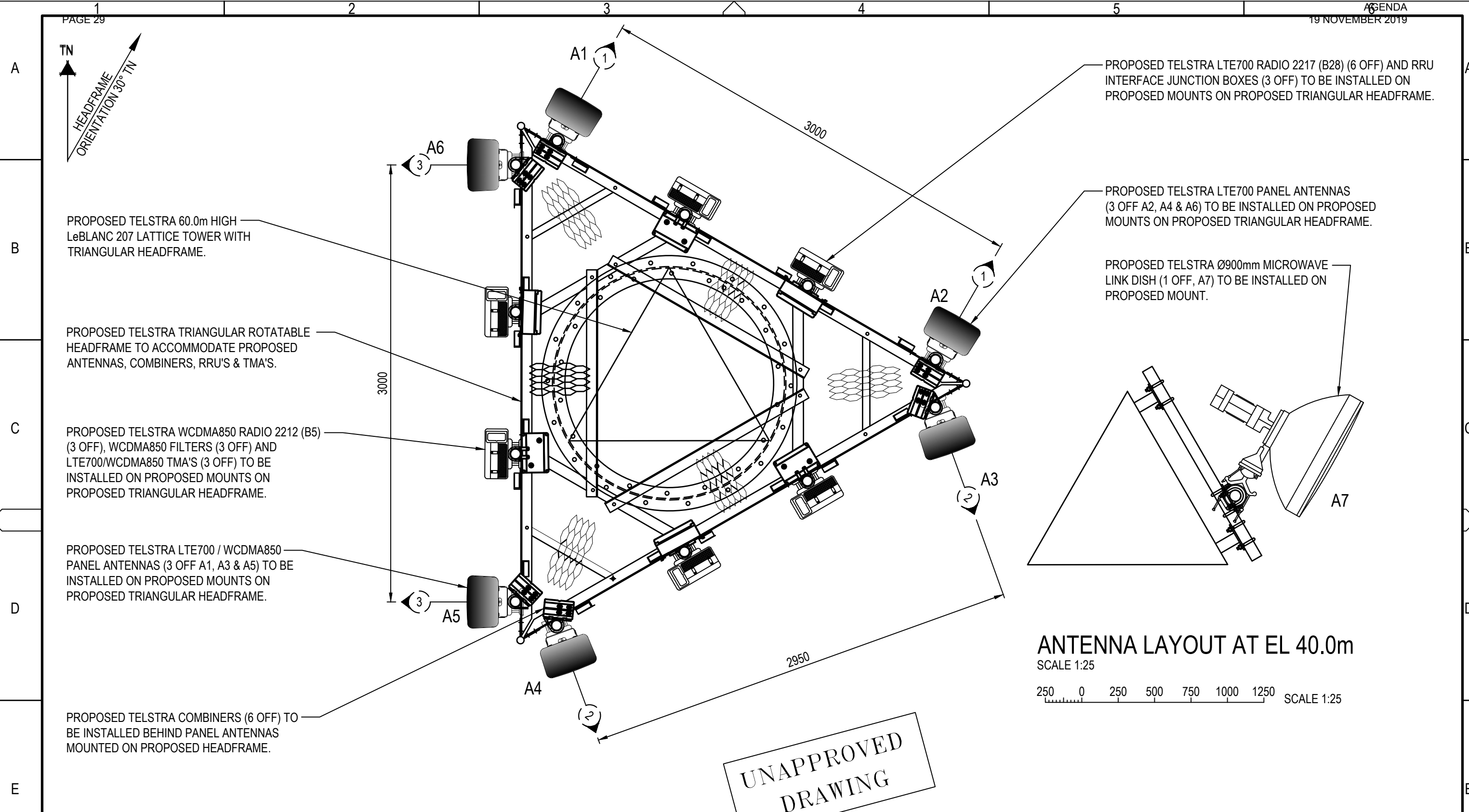
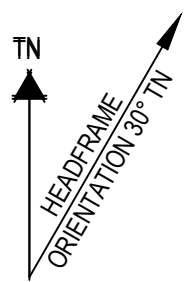
Telstra

**MOBILE NETWORK SITE 330342
DARKAN SOUTHEAST**

SITE LAYOUT
LOT 2416 RHODESDALE RD, DARKAN, WA 6392



Plot date: 18 October 2019 - 10:55 AM
Telstra Networks Wireless Program Delivery Template - 017866P02 issue 12 11 /04/2016



PROPOSED TELSTRA 60.0m HIGH LeBLANC 207 LATTICE TOWER WITH TRIANGULAR HEADFRAME.

PROPOSED TELSTRA TRIANGULAR ROTATABLE HEADFRAME TO ACCOMMODATE PROPOSED ANTENNAS, COMBINERS, RRU'S & TMA'S.

PROPOSED TELSTRA WCDMA850 RADIO 2212 (B5) (3 OFF), WCDMA850 FILTERS (3 OFF) AND LTE700/WCDMA850 TMA'S (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

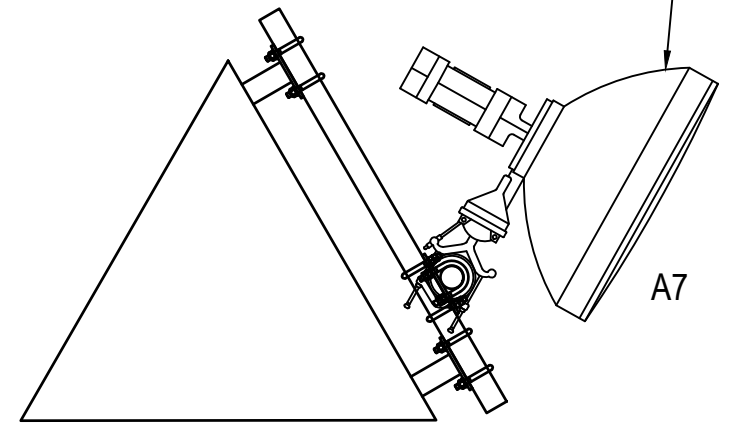
PROPOSED TELSTRA LTE700 / WCDMA850 PANEL ANTENNAS (3 OFF A1, A3 & A5) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

PROPOSED TELSTRA COMBINERS (6 OFF) TO BE INSTALLED BEHIND PANEL ANTENNAS MOUNTED ON PROPOSED HEADFRAME.

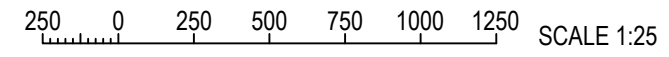
PROPOSED TELSTRA LTE700 RADIO 2217 (B28) (6 OFF) AND RRU INTERFACE JUNCTION BOXES (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

PROPOSED TELSTRA LTE700 PANEL ANTENNAS (3 OFF A2, A4 & A6) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

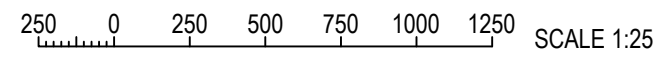
PROPOSED TELSTRA Ø900mm MICROWAVE LINK DISH (1 OFF, A7) TO BE INSTALLED ON PROPOSED MOUNT.



ANTENNA LAYOUT AT EL 40.0m
SCALE 1:25



ANTENNA LAYOUT AT EL 61.1m
SCALE 1:25



UNAPPROVED
DRAWING

PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA10363.01	RA	RU	PRELIMINARY - 30082845W0239 VPL - LTE700 / WCDMA850	SR	RO	14.10.19	1

**MOBILE NETWORK SITE 330342
DARKAN SOUTHEAST**

ANTENNA LAYOUT
LOT 2416 RHODESDALE RD, DARKAN, WA 6392

COMPLIANCE BOX

COMPLETED AS PER DESIGN

ALTERATIONS IN RED

NAME (PRINT) _____

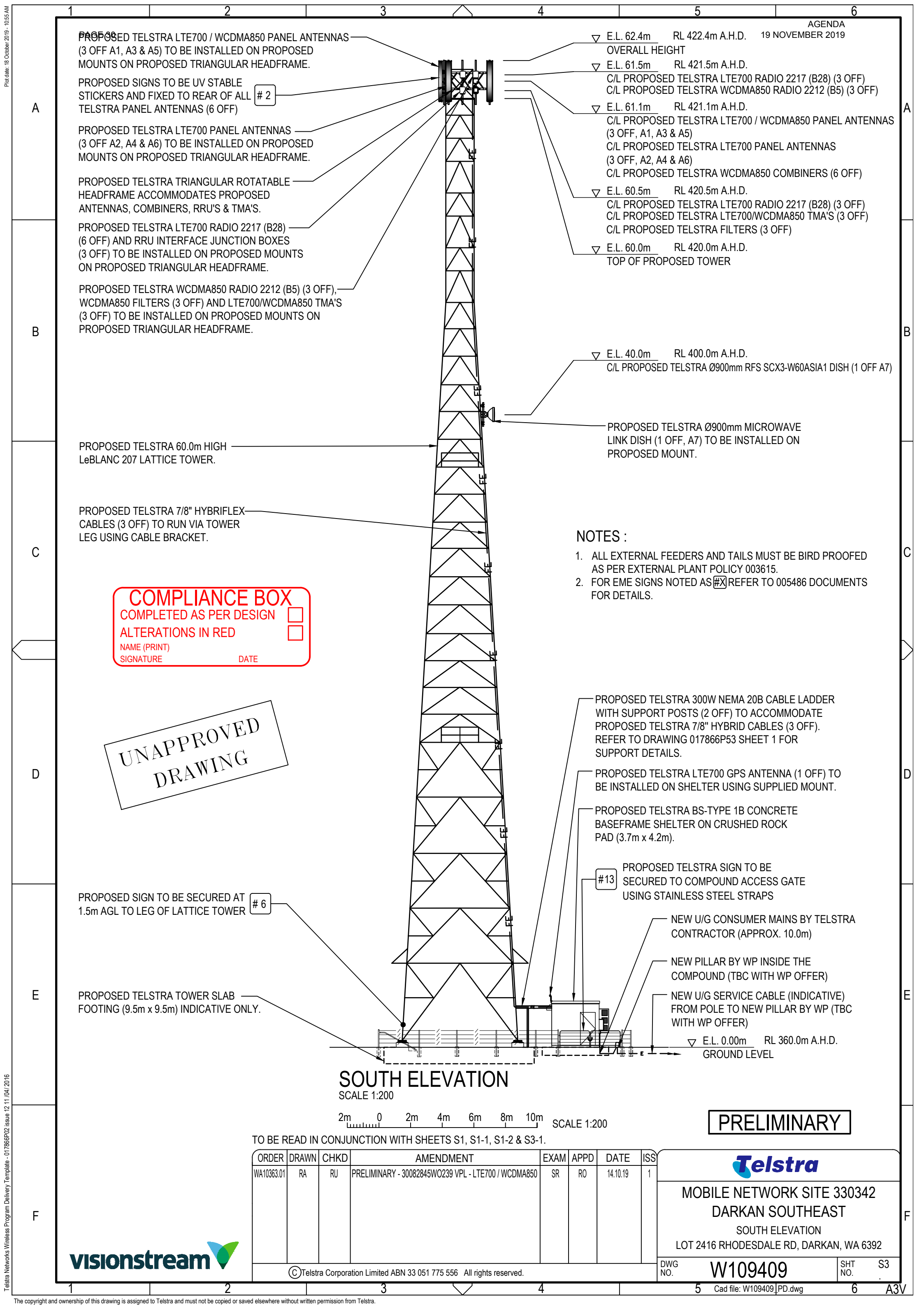
SIGNATURE _____ DATE _____



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DWG NO. **W109409** SHT NO. S1-2

Cad file: W109409_PD.dwg



PROPOSED TELSTRA LTE700 / WCDMA850 PANEL ANTENNAS (3 OFF A1, A3 & A5) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

PROPOSED SIGNS TO BE UV STABLE STICKERS AND FIXED TO REAR OF ALL TELSTRA PANEL ANTENNAS (6 OFF) # 2

PROPOSED TELSTRA LTE700 PANEL ANTENNAS (3 OFF A2, A4 & A6) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

PROPOSED TELSTRA TRIANGULAR ROTATABLE HEADFRAME ACCOMMODATES PROPOSED ANTENNAS, COMBINERS, RRU'S & TMA'S.

PROPOSED TELSTRA LTE700 RADIO 2217 (B28) (6 OFF) AND RRU INTERFACE JUNCTION BOXES (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

PROPOSED TELSTRA WCDMA850 RADIO 2212 (B5) (3 OFF), WCDMA850 FILTERS (3 OFF) AND LTE700/WCDMA850 TMA'S (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED TRIANGULAR HEADFRAME.

- ▽ E.L. 62.4m RL 422.4m A.H.D. OVERALL HEIGHT
- ▽ E.L. 61.5m RL 421.5m A.H.D. C/L PROPOSED TELSTRA LTE700 RADIO 2217 (B28) (3 OFF) C/L PROPOSED TELSTRA WCDMA850 RADIO 2212 (B5) (3 OFF)
- ▽ E.L. 61.1m RL 421.1m A.H.D. C/L PROPOSED TELSTRA LTE700 / WCDMA850 PANEL ANTENNAS (3 OFF, A1, A3 & A5) C/L PROPOSED TELSTRA LTE700 PANEL ANTENNAS (3 OFF, A2, A4 & A6) C/L PROPOSED TELSTRA WCDMA850 COMBINERS (6 OFF)
- ▽ E.L. 60.5m RL 420.5m A.H.D. C/L PROPOSED TELSTRA LTE700 RADIO 2217 (B28) (3 OFF) C/L PROPOSED TELSTRA LTE700/WCDMA850 TMA'S (3 OFF) C/L PROPOSED TELSTRA FILTERS (3 OFF)
- ▽ E.L. 60.0m RL 420.0m A.H.D. TOP OF PROPOSED TOWER

PROPOSED TELSTRA 60.0m HIGH LeBLANC 207 LATTICE TOWER.

- ▽ E.L. 40.0m RL 400.0m A.H.D. C/L PROPOSED TELSTRA Ø900mm RFS SCX3-W60ASIA1 DISH (1 OFF A7)
- PROPOSED TELSTRA Ø900mm MICROWAVE LINK DISH (1 OFF, A7) TO BE INSTALLED ON PROPOSED MOUNT.

PROPOSED TELSTRA 7/8" HYBRIFLEX CABLES (3 OFF) TO RUN VIA TOWER LEG USING CABLE BRACKET.

NOTES :

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. FOR EME SIGNS NOTED AS #X REFER TO 005486 DOCUMENTS FOR DETAILS.

COMPLIANCE BOX

COMPLETED AS PER DESIGN

ALTERATIONS IN RED

NAME (PRINT) _____

SIGNATURE _____ DATE _____

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PROPOSED TELSTRA 300W NEMA 20B CABLE LADDER WITH SUPPORT POSTS (2 OFF) TO ACCOMMODATE PROPOSED TELSTRA 7/8" HYBRID CABLES (3 OFF). REFER TO DRAWING 017866P53 SHEET 1 FOR SUPPORT DETAILS.

PROPOSED TELSTRA LTE700 GPS ANTENNA (1 OFF) TO BE INSTALLED ON SHELTER USING SUPPLIED MOUNT.

PROPOSED TELSTRA BS-TYPE 1B CONCRETE BASEFRAME SHELTER ON CRUSHED ROCK PAD (3.7m x 4.2m).

#13 PROPOSED TELSTRA SIGN TO BE SECURED TO COMPOUND ACCESS GATE USING STAINLESS STEEL STRAPS

NEW U/G CONSUMER MAINS BY TELSTRA CONTRACTOR (APPROX. 10.0m)

NEW PILLAR BY WP INSIDE THE COMPOUND (TBC WITH WP OFFER)

NEW U/G SERVICE CABLE (INDICATIVE) FROM POLE TO NEW PILLAR BY WP (TBC WITH WP OFFER)

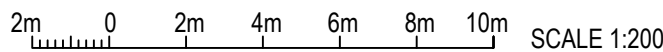
PROPOSED SIGN TO BE SECURED AT 1.5m AGL TO LEG OF LATTICE TOWER # 6

PROPOSED TELSTRA TOWER SLAB FOOTING (9.5m x 9.5m) INDICATIVE ONLY.

▽ E.L. 0.00m RL 360.0m A.H.D. GROUND LEVEL

SOUTH ELEVATION

SCALE 1:200



PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA10363.01	RA	RU	PRELIMINARY - 30082845W0239 VPL - LTE700 / WCDMA850	SR	RO	14.10.19	1



MOBILE NETWORK SITE 330342
DARKAN SOUTHEAST
SOUTH ELEVATION
LOT 2416 RHODESDALE RD, DARKAN, WA 6392

DWG NO. **W109409** SHT NO. **S3**



Telstra Networks Wireless Program Delivery Template - 017866P02 Issue 12 11/04/2016

TELSTRA ANTENNA CONFIGURATION TABLE

ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT C/L A.G.L.	ANTENNA BEARING (x°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS RPX310B-T2 PANEL 2533 x 350 x 208mm	INSTALL	61.1m	30°	S1: LTE700 / S1: WCDMA850 S1: LTE700 / S1: WCDMA850
A2	ARGUS RPX310B-T2 PANEL 2533 x 350 x 208mm	INSTALL	61.1m	30°	S1: LTE700 S1: LTE700
A3	ARGUS RPX310B-T2 PANEL 2533 x 350 x 208mm	INSTALL	61.1m	160°	S2: LTE700 / S2: WCDMA850 S2: LTE700 / S2: WCDMA850
A4	ARGUS RPX310B-T2 PANEL 2533 x 350 x 208mm	INSTALL	61.1m	160°	S2: LTE700 S2: LTE700
A5	ARGUS RPX310B-T2 PANEL 2533 x 350 x 208mm	INSTALL	61.1m	270°	S3: LTE700 / S3: WCDMA850 S3: LTE700 / S3: WCDMA850
A6	ARGUS RPX310B-T2 PANEL 2533 x 350 x 208mm	INSTALL	61.1m	270°	S3: LTE700 S3: LTE700
A7	RFS SCX3-W60ASIA1 (900mm DIA)	INSTALL	40.0m	119.3°	-
A200	GPS ANTENNA KRE 101 2082/1 Ø68 x 96mm	INSTALL	BASE OF GPS 3.2m	0°	-

COMPLIANCE BOX
 COMPLETED AS PER DESIGN
 ALTERATIONS IN RED
 NAME (PRINT) _____
 SIGNATURE _____ DATE _____

**UNAPPROVED
DRAWING**

PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2, S1-3 & S3.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA10363.01	RA	RU	PRELIMINARY - 30082845WO239 VPL - LTE700 / WCDMA850	SR	RO	14.10.19	1



**MOBILE NETWORK SITE 330342
DARKAN SOUTHEAST
ANTENNA CONFIGURATION TABLE
LOT 2416 RHODESDALE RD, DARKAN, WA 6392**

DWG NO. **W109409** SHT NO. S3-1



Telstra Networks Wireless Program Delivery Template - 017866P02 Issue 12 11 /04/ 2016

8.2 COMMITTEE REPORTS

8.3 ELECTED MEMBER REPORTS

**9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil.**

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11. CONFIDENTIAL ITEMS

12. CLOSURE OF MEETING