

SHIRE OF WEST ARTHUR**NOTICE OF ORDINARY COUNCIL MEETING**

The next Ordinary Meeting of the Shire of West Arthur Council will be held on
20 August 2019 in the Shire Chambers,
Darkan commencing at 6.00pm

Nicole Wasmann

CHIEF EXECUTIVE OFFICER

Date: 13 August 2019

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ORDINARY COUNCIL MEETING AGENDA

1. **DECLARATION OF OPENING**
2. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
3. **PUBLIC QUESTION TIME**
4. **RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**
5. **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

6.1 Ordinary Meeting of Council held 30 July 2019

That the Minutes of the Ordinary Meeting of Council held 30 July 2019 be confirmed.

7. **ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**
8. **REPORTS**
- 8.1 **OFFICER REPORTS**

ITEM 8.1.1– FINANCIAL REPORT 31 JULY 2019

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 August 2019

SUMMARY:

Consideration of the financial reports for the period ending 31 July 2019.

BACKGROUND:

The financial reports for the period ending 31 July 2019 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:
Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.1

That the financial report for the period ending 31 July 2019 as presented be accepted.

ATTACHMENTS:

- Financial Reports – 31 July 2019.

SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2019

	Note	Annual Budget 2019/2020 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	2	1,162,096	1,162,096	1,162,096	0	0%	
Revenue from operating activities							
Rates		1,706,538	1,703,044	1,703,044	0	0%	
Operating Grants, Subsidies and Contributions	6	755,939	136,590	136,590	0	0%	
Fees and Charges		299,226	76,161	81,466	5,306	7%	
Interest Earnings		78,237	200	218	18	9%	
Other Revenue		76,597	761	2,182	1,421	187%	
Profit on Disposal of Assets		16,045	0	0			
		2,932,582	1,916,756	1,923,500			
Expenditure from operating activities							
Employee Costs		(1,670,536)	(181,792)	(175,476)	(6,316)	3%	
Less overhead and wage allocations				0			
Materials and Contracts		(669,779)	(80,815)	(72,791)	(8,024)	10%	
less Pdepn and POC allocations			0	0			
Utility Charges		(85,000)	(3,542)	(1,924)	1,618	46%	▲
Depreciation on Non-Current Assets		(2,082,163)	(43,902)	(43,902)	0	0%	
Interest Expenses		(35,389)	0	0	0		
Insurance Expenses		(97,701)	(97,701)	(97,701)	0	0%	
Other Expenditure		(26,000)	0	0	0		
Loss on Disposal of Assets		(1,666)	0	0			
		(4,668,234)	(407,752)	(391,794)			
Operating activities excluded from budget							
Add back Depreciation		2,082,163	43,902	43,902	0	0%	
Adjust (Profit)/Loss on Asset Disposal		(14,379)	0	0	0		
Movement in Local Government Trust		0	0	0			
Adjust Provisions and Accruals		0	0	(9,507)			
Amount attributable to operating activities		332,132	1,552,906	1,566,101			
Investing activities							
Grants, Subsidies and Contributions	6	1,057,659	235,554	235,554	0	0%	
Proceeds from Disposal of Assets		86,000	0	0	0		
Land and Buildings	7	(271,525)	0	0	0		
Infrastructure Assets - Roads	7	(1,395,630)	0	0	0		
Infrastructure Assets - Other	7	(243,608)	0	0	0		
Plant and Equipment	7	(198,350)	0	0	0		
Furniture and Equipment	7	(85,000)	0	0	0		
Amount attributable to investing activities		(1,050,454)	235,554	235,554			
Financing Activities							
Proceeds from Self Supporting Loan - repayments		26,290	0	0	0		
Transfer from Reserves	5	393,059	0	0	0		
Repayment of Debentures		(90,698)	0	0	0		
Transfer to Reserves	5	(772,425)	(100)	(89)	11	11%	▲
Amount attributable to financing activities		(443,774)	(100)	(89)			
Closing Funding Surplus (Deficit)	2	0	2,950,456	2,963,662	13,206	0%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

There is not reportable variance as yet for the 2019/20 financial year.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing	Current
		30 June 2019	31 Jul 2019
		\$	\$
Current Assets			
Cash Unrestricted	3	1,175,057	797,247
Cash Restricted - Conditions over Grants	6	0	235,554
Cash Restricted	5	1,756,241	1,756,330
Receivables - Rates	4	107,730	1,907,384
Receivables - Other	4	41,818	270,365
Inventories		21,550	21,550
		3,102,396	4,988,430
Less: Current Liabilities			
Payables		(184,059)	(268,438)
		(184,059)	(268,438)
Less: Cash Reserves	5	(1,756,241)	(1,756,330)
Net Current Funding Position		1,162,096	2,963,662

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	93,975			93,975	NAB	0.01%	At Call
Municipal Bank - Bendigo	33,350			33,350	NAB	0.02%	At Call
Municipal Cash Maximiser	404,876			404,876	NAB	0.01%	At Call
Trust Bank Account			90,517	90,517	NAB	0.01%	At Call
Trust Cash Maximiser			8,105	8,105	NAB	0.10%	At Call
Reserve Cash Maximiser		6,220		6,220	NAB	0.10%	At Call
Bendigo Reserve		110		110	Bendigo	0.20%	At Call
(b) Term Deposits							
Municipal term deposit	500,000			500,000	NAB	1.85	29/10/2019
Reserve term deposit		750,000		750,000	NAB	1.85	29/10/2019
Reserve term deposit		1,000,000		1,000,000	Bendigo	1.95	1/08/2019
Total	1,032,201	1,756,330	98,622	2,887,153			
	1,032,201	1,756,330	98,622				
	-	-	-				

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 4: Receivables

Receivables - Rates Receivable	31 Jul 2019	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	181,873	165,047	Receivables - General	261,824	6,505	520	1,516	270,365
Levied this year (incl rubbish & ESL)	1,801,769	1,769,903						
Less Collections to date	(2,115)	(1,753,077)	Balance per Trial Balance					
Equals Current Outstanding	1,981,527	181,873	Sundry Debtors					0
			Receivables - Other					0
Net Rates Collectable	1,981,527	181,873	Total Receivables General Outstanding					270,365
% Collected	0.11%	90.60%						
Less Recognised as doubtful	(74,143)	(74,143)						

Amounts shown above include GST (where applicable)

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD
		Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Closing Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	156,202	2,812	8	50,000	0	0	0	209,014	156,210
Plant Reserve	94,159	1,972	5	309,829	0	(112,350)	0	293,610	94,164
Building Reserve	631,562	11,368	32	50,000	0	(130,000)	0	562,930	631,594
Town Development Reserve	69,595	1,253	4	0	0	(45,000)	0	25,848	69,599
Recreation Reserve	31,202	562	2	100,000	0	(10,000)	0	121,764	31,204
Heritage Reserve	5,128	92	0	300	0	0	0	5,520	5,128
Community Housing Reserve	109,024	1,962	6	20,000	0	(25,000)	0	105,986	109,030
Waste Management Reserve	80,044	1,441	4	40,000	0	0	0	121,485	80,048
Darkan Swimming Pool Reserve	33,219	598	2	5,000	0	0	0	38,817	33,221
Information Technology Reserve	57,988	1,044	3	3,000	0	(15,000)	0	47,032	57,991
Darkan Sport and Community Centre Reserve	223,747	3,757	11	30,000	0	0	0	257,504	223,758
Arthur River Country Club Renewal Reserve	25,049	451	1	6,000	0	(3,000)	0	28,500	25,050
Museum	127,858	2,301	6	0	0	(25,620)	0	104,539	127,864
Moodiarrup Sports Club Reserve	7,879	142	0	4,000	0	0	0	12,021	7,879
Landcare Reserve	46,885	844	2	0	0	(27,089)	0	20,640	46,887
Corporate Planning Reserve	34,000	612	2	0	0	0	0	34,612	34,002
Kids Central Reserve	429	8	0	0	0	0	0	437	429
The Shed Reserve	11,019	198	1	0	0	0	0	11,217	11,020
Recreation Trails Reserve	1,185	21	0	0	0	0	0	1,206	1,185
Community Gym Reserve	6,887	124	0	0	0	0	0	7,011	6,887
Economic Development Reserve	3,180	57	0	40,000	0	0	0	43,237	3,180
Road Reserve	0	0	0	82,677	0	0	0	82,677	0
	1,756,241	31,619	89	740,806	0	(393,059)	0	2,135,607	1,756,330

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	Post Variations (d)	Expected (b)+(c)+(d)	YTD Actual Revenue (f)	(Expended) (g)	Unspent Grant (a)+(f)+(g)
				\$	\$			\$	\$	\$
General Purpose Funding										
Grants Commission - General	WALGGC	Operating	0	242,289	0		242,289	0	0	0
Grants Commission - Roads	WALGGC	Operating	0	244,114	0		244,114	0	0	0
Grants Commission - Bridges	WALGGC	Operating - Tied	0	90,000	0		90,000	0	0	0
Law, Order and Public Safety										
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	38,500	0		38,500	11,054	(11,054)	0
Bushfire mitigation	Office of Emergency Management	Operating - Tied	0	5,000	0		5,000	0	0	0
Education and Welfare										
Kids Central Quarterly Grant	Federal DEEWR	Operating - Tied	0	8,500	0		8,500	0	0	0
Recreation and Culture										
Redevelopment of play and youth area	Lotterywest	Non-operating	0	0	65,000		0	0	0	0
Museum		Non-operating	0	0	20,000		0	0	0	0
Transport										
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	329,877		329,877	0	0	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	344,487		344,487	137,800	0	137,800
Commodity Route Funding	Regional Road Group	Non-operating	0	0	244,384		244,384	97,754	0	97,754
Direct Grant	Main Roads	Operating	0	125,536	0		125,536	125,536	0	0
Economic Development										
Kylie Dam Project	Department of Water	Non-operating	0	0	53,911		53,911	0	0	0
Other Property & Services										
Youth Development	Dept. Local Govt. and Comm.	Operating - Tied	0	0	0		0	0	0	0
Youth Development	Dept. Local Govt. and Comm.	Operating - Tied	0	0	0		0	0	0	0
TOTALS			0	753,939	1,057,659		1,726,598	372,144	(11,054)	235,554
SUMMARY										
Operating	Operating Grants, Subsidies and Contributions		0	611,939	0	0	611,939	125,536	0	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	142,000	0		142,000	11,054	(11,054)	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,057,659	0	972,659	235,554	0	235,554
TOTALS			0	753,939	1,057,659	0	1,726,598	372,144	(11,054)	235,554

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 July 2019

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
Buildings									
Governance									
	Shire office - solar power	0	0	0	0	(10,000)	(10,000)	10,000	
	Governance Total	0	0	0	0	(10,000)	(10,000)	10,000	
Housing									
	Renovations to existing homes	0	0	0	0	(25,000)	(25,000)	25,000	
	Housing Total	0	0	0	0	(25,000)	(25,000)	25,000	
Recreation & Culture									
	Football Changerooms Project	0	0	0	(2,000)	(22,625)	(24,625)	24,625	
	Recreation & Culture Total	0	0	0	(2,000)	(22,625)	(24,625)	24,625	
Community Amenities									
	Darkan Cemetery toilet	0	0	0	(20,000)	(10,000)	(30,000)	30,000	
	Challet	0	0	0	(46,900)	(80,000)	(126,900)	126,900	
	Transport Total	0	0	0	(66,900)	(90,000)	(156,900)	156,900	
Other Property & Services									
	Staff Housing		0	0	(5,000)	(50,000)	(55,000)	55,000	
	Transport Total	0	0	0	(5,000)	(50,000)	(55,000)	55,000	
	Buildings Total	0	0	0	(73,900)	(197,625)	(271,525)	271,525	
Infrastructure									
Recreation And Culture									
	Darkan Railway Reserve - redevelopment of play and youth area	0	0	0	(15,000)	(150,000)	(165,000)	165,000	
	Recreation And Culture Total	0	0	0	(15,000)	(150,000)	(165,000)	165,000	
Economic Development									
	Kylie Dam Water Project	0	0	0	(12,608)	(66,000)	(78,608)	78,608	
	Economic Development Total	0	0	0	(12,608)	(66,000)	(78,608)	78,608	
	Infrastructure Total	0	0	0	(27,608)	(216,000)	(243,608)	243,608	
Furniture & Office Equip.									
Governance									
	Computer Server	0	0	0	0	(15,000)	(15,000)	15,000	
	Governance Total	0	0	0	0	(15,000)	(15,000)	15,000	
Recreation & Culture									
	Museum fit out	0	0	0	0	(70,000)	(70,000)	70,000	
	Governance Total	0	0	0	0	(70,000)	(70,000)	70,000	
	Furniture & Office Equip. Total	0	0	0	0	(85,000)	(85,000)	85,000	
Plant , Equip. & Vehicles									
Transport									
	Administration vehicle	0	0	0	0	(52,000)	(52,000)	52,000	
	Works vehicle	0	0	0	0	(46,350)	(46,350)	46,350	
	Low loader	0	0	0	0	(100,000)	(100,000)	100,000	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 July 2019

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$		
	Transport Total	0	0	0	0	(198,350)	(198,350)	198,350	
	Plant , Equip. & Vehicles Total	0	0	0	0	(198,350)	(198,350)	198,350	
	Roads								
	Regional Road Group								
	Darkan Moodiarrup Road	0	0	0	(147,880)	(139,910)	(287,790)	287,790	
	Bowelling Duranillin Road	0	0	0	(139,915)	(119,780)	(259,695)	259,695	
	Trigwell Bridge Road (Commodity Route Funding)	0	0	0	(167,945)	(198,670)	(366,615)	366,615	
	Regional Road Group Total	0	0	0	(455,740)	(458,360)	(914,100)	914,100	
	Roads to Recovery								
	Boyup Brook Arthur Road	0	0	0	(85,255)	(33,130)	(118,385)	118,385	
	Eulin Crossing Road	0	0	0	(37,877)	(15,000)	(52,877)	52,877	
	Rutherford Road	0	0	0	(20,000)	(15,000)	(35,000)	35,000	
	Shields Road	0	0	0	(46,866)	(9,255)	(56,121)	56,121	
	Boyup Brook Arthur Road	0	0	0	(37,841)	(39,670)	(77,511)	77,511	
		0	0	0				0	
	Roads to Recovery Total	0	0	0	(227,839)	(112,055)	(339,894)	339,894	
	Shire Funded								
	Growden Place	0	0	0	(46,010)	(51,172)	(97,182)	97,182	
	Collie South East Road	0	0	0	(21,275)	(3,056)	(24,331)	24,331	
	Dust Suppressions	0	0	0	(16,305)	(3,816)	(20,121)	20,121	
	Shire Funded Total	0	0	0	(83,590)	(58,044)	(141,634)	141,634	
	Roads Total	0	0	0	(767,169)	(628,459)	(1,395,628)	1,395,628	
	Capital Expenditure Total	0	0	0	(868,677)	(1,325,434)	(2,194,111)	2,194,111	

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 13 August 2019

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.2

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 05082019.1 - 05082019.21, 12082019.1 - 12082019.14, Bendigo Bank Cheque 5, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$299,107.76 listed (attached) be noted as approved for payment.

ATTACHMENTS:

- Cheque Listing

Shire of West Arthur
Cheque Detail
July 24 through August 14, 2019

Date	Reference	Payee	Amount
25/07/2019	EFT	SALARIES & WAGES	47,282.63
		PAYROLL	
30/07/2019	DIRECT	DEPARTMENT OF HUMAN SERVICES	432.60
		PAYROLL DEDUCTIONS	
05/08/2019	05082019.1	ADAM BROWN TILING	1,100.00
		TILING FOR DARKAN FOOTBALL CHANGE ROOMS	
05/08/2019	05082019.2	AIR LIQUIDE	229.64
		GAS CYLINDERS	
05/08/2019	05082019.3	CAROL STANDISH	266.02
		REIMBURSEMENTS FOR SENIOR MEALS	
05/08/2019	05082019.4	CR K J KING	671.25
		COUNCILLOR FEES & ALLOWANCES	
05/08/2019	05082019.5	CR M O MEREDITH	992.03
		COUNCILLOR FEES & ALLOWANCES	
05/08/2019	05082019.6	CR N M MANUEL	401.12
		COUNCILLOR FEES & ALLOWANCES	
05/08/2019	05082019.7	CR RAY HARRINGTON	1,230.00
		COUNCILLOR FEES & ALLOWANCES	
05/08/2019	05082019.8	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	4,095.85
		SALARY SACRIFICE PAYMENTS - AUGUST 2019	
05/08/2019	05082019.9	FLEAYS STORE	36.95
		MILK, SUGAR, CLOTHS RUBBISH BAGS	
05/08/2019	05082019.10	FUELS WEST PETROLEUM	1,531.08
		OILS	
05/08/2019	05082019.11	LANDGATE	39.80
		VALUATIONS	
05/08/2019	05082019.12	LGIS	42,315.01
		INSURANCE	
05/08/2019	05082019.13	LGISWA	111,874.39
		PUBLIC LIABILITY & PROPERTY INSURANCES	
05/08/2019	05082019.14	R&S FLOWERDEW	85.95
		REIMBURSEMENT TO TENANT FOR GARDEN	
05/08/2019	05082019.15	SNAP OSBORNE PARK	821.70
		PRINTING OF RATES NOTICES	
05/08/2019	05082019.16	SOS OFFICE EQUIPMENT	276.44
		METER READINGS	
05/08/2019	05082019.17	STATE LIBRARY OF WESTERN AUSTRALIA	38.50
		BETTER BEGINNINGS PROGRAM 2019/2020	
05/08/2019	05082019.18	SUNNY SIGN COMPANY PTY LTD	31.90
		STANDPIPE SIGN	
05/08/2019	05082019.19	TILES PLUS	2,903.68
		TILES FOR DARKAN FOOTBALL CHANGEROOMS	
05/08/2019	05082019.20	TOLL TRANSPORT PTY LTD	21.45
		FREIGHT FOR CRC & OFFICE SUPPLIES	
05/08/2019	05082019.21	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	15,535.85
		ASSOCIATION MEMBERSHIP, COUNCIL CONNECT, EMPLOYEE RELATIONS	
08/08/2019	EFT	SALARIES & WAGES	48,349.54
		PAYROLL	
12/08/2019	12082019.1	AFGRI EQUIPMENT AUSTRALIA PTY LTD	741.03
		REPAIRS TO JOHN DEER GRADER FAN MOTOR	
12/08/2019	12082019.2	BLACKWOOD BASIN GROUP (INC)	1,604.10
		LANDCARE SUPPORT FOR JULY 2019	
12/08/2019	12082019.3	CAROL STANDISH	470.49

Shire of West Arthur
Cheque Detail
July 24 through August 14, 2019

Date	Reference	Payee	Amount
		REIMBURSE GOODS FOR SENIOR MEALS	
12/08/2019	12082019.4	DARKAN AGRI SERVICES	417.50
		GAS BOTTLES & CEMENT	
12/08/2019	12082019.5	DARYL AND KATH MELBOURNE	320.00
		REIMBURSE FEES FOR 1ST AID COURSE	
12/08/2019	12082019.6	GEOFF BUNCE	111.00
		REIMBURSE 20 KG GLUE - STONEHINGE CERAMICS CHANGEROOMS	
12/08/2019	12082019.7	GREAT SOUTHERN WASTE DISPOSAL	4,570.86
		DOMESTIC, STREETS & RECYCLING COLLECTION	
12/08/2019	12082019.8	LUSH FIRE & PLANNING	214.50
		PROVIDE ADVISE REGARDING REVISED BUILDING ENVELOPE	
12/08/2019	12082019.9	NARROGIN FREIGHTLINES	48.62
		FRIEGHT TO SIGMA CHEMICALS FROM DARKAN SWIMMING POOL	
12/08/2019	12082019.10	QK TECHNOLOGIES PTY LTD	220.00
		QIKKIDS LICENCE FOR AUGUST & SEPTEMBER 2019	
12/08/2019	12082019.11	SHIRE OF BROOKTON	100.00
		WBS ROAD GROUP CHAIRPERSON HONORARIUM	
12/08/2019	12082019.12	TILES PLUS	190.80
		TILES FOR CHANGEROOMS	
12/08/2019	12082019.13	TOLL TRANSPORT PTY LTD	32.73
		FREIGHT ON BOOKS FOR LIBRARY & PRINTED RATE NOTICES FROM SNAP	
12/08/2019	12082019.14	FIRE PROTECTION ASSOCIATION AUSTRALIA	830.00
		BUILDING AND PLANNING IN BUSHFIRE COURSE	
06/08/2019	B/PAY	SYNERGY	89.45
		ELECTRICITY USAGE AND SUPPLY CHARGE FOR THE DURA SCHOOL	
06/08/2019	B/PAY	SYNERGY	131.50
		ELECTRICITY USAGE AND SUPPLY CHARGE FOR THE DURA HALL	
13/08/2019	B/PAY	SYNERGY	1,390.40
		ELECTRICITY USAGE AND SUPPLY CHARGE FOR STREETLIGHTS	
13/08/2019	B/PAY	TELSTRA	662.14
		VARIOUS USAGE & SERVICE CHARGES	
13/08/2019	B/PAY	TELSTRA	278.88
		VARIOUS USAGE & SERVICE CHARGES	
13/08/2019	B/PAY	TELSTRA	360.18
		TELEPHONE CALLS AND CHARGES FOR THE CRC	
26/07/2019	Debit	NATIONAL AUSTRALIA BANK	38.74
		NAB CONNECT FEE ACCESS AND USAGE	
31/07/2019	Debit	NATIONAL AUSTRALIA BANK	20.60
		END OF MONTH BANK FEES	
31/07/2019	Debit	NATIONAL AUSTRALIA BANK	21.80
		END OF MONTH BANK FEES	
01/08/2019	Debit	NATIONAL AUSTRALIA BANK	179.36
		START OF MONTH BANK FEES	
02/08/2019	Debit	BENDIGO BANK	33.00
		EFTPOS TERMINAL FEE	
07/08/2019	5	SHIRE OF WEST ARTHUR	186.85
		PETTY CASH - KIDS CENTRAL JULY 2019	
		VOUCHERS	AMOUNT
MUNICIPIAL FUND			
		05082019.1 - 05082019.21	184,498.61
		12082019.1 - 12082019.14	9,871.63
		5 - BENDIGO CHEQUE	186.85
		EFT/DEBIT/BPAY	3,638.65
		SALARIES & WAGES	95,632.17
		LICENSING JULY 2019 TRANSFERS	5,279.85
		TOTAL	299,107.76

ITEM 8.1.3 – PARTNERING AGREEMENT FOR THE PROVISION OF MUTUAL AID FOR RECOVERY DURING EMERGENCIES

LOCATION/ADDRESS:	Wheatbelt South (Central Zone)
NAME OF APPLICANT:	Central Zone WALGA
FILE REFERENCE:	2.3.4
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	12 August 2019

SUMMARY:

Council to consider supporting the development of a Memorandum of Understanding between member local governments of the Central Zone of WALGA for the provision of mutual aid during emergencies and post-incident recovery.

BACKGROUND:

At the Central Zone of WALGA meeting held 15 March 2019, the development of a partnership agreement for the provision of mutual aid during emergencies and post-incident recovery was discussed and referred to member local governments for comment. The matter will be listed for consideration at the in-person zone meeting to be held on 30 August 2019.

Similar agreements exist in other WALGA zones including the Pilbara and the South West.

Neighbouring local governments to the Shire of West Arthur who are members of the Central Zone are Williams and Wagin.

The guiding principle of an MOU would be that any support given by a local government in a particular emergency event shall be at the discretion of the local government giving the support, and of a level that will not unduly compromise the operability of the local government giving the support.

A MOU would formalise the “hand shake agreements” that currently exist between neighbouring local governments.

CONSULTATION:

The matter has been discussed with the Shire of West Arthur’s elected members during recent forum discussions and no issues of concern were raised.

STATUTORY ENVIRONMENT:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The Western Australian National Disaster and Relief and Recovery Arrangements (WANDRRA) guidelines provide for reimbursement of expenditure incurred by local governments during a disaster where an event is declared a disaster.

The local government who employs the staff and owns the equipment, will be responsible for continued salary and workers compensation claims regardless of where staff and equipment are operating during the event. If an event is not declared a disaster, and should ongoing support be required outside of initial post incident recovery, reimbursement of expenses would be a matter between the relevant local governments.

STRATEGIC IMPLICATIONS:

Outcome 1.1: The Shire is a SAFE place to live, strives to reduce risks and is prepared for emergencies. Government agencies, Shire and community are prepared for and responsive to emergencies and volunteers are supported in their roles.

Outcome 5.3: STRONG LEADERSHIP in advocacy and planning to ensure sustainability of the Shire. Strategic alliances will be formed and fostered to achieve maximum outcomes for the shire and region

VOTING REQUIREMENTS:
Simple majority

OFFICER RECOMMENDATION – (ITEM 8.1.3)

That the Shire of West Arthur support the development of a memorandum of understanding with Central Zone of WALGA local government members for the purpose of the provision of mutual aid during emergencies and post incident recovery.

ATTACHMENTS:

Nil

8.2 COMMITTEE REPORTS

Nil

8.3 ELECTED MEMBER REPORTS

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11. CONFIDENTIAL ITEMS

Nil

12. CLOSURE OF MEETING