

# SHIRE OF WEST ARTHUR



## Ordinary Council Meeting 20 August 2019 Minutes

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**ORDINARY COUNCIL MEETING MINUTES****1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Ray Harrington, Chairperson, declared the meeting open at 6 pm.

A minute's silence was observed in remembrance of the late John Johnston, who was a councillor for the Shire of West Arthur from 1974 to 1982.

**2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**3. PUBLIC QUESTION TIME**

Nil.

**4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

Cr Raymond Harrington OAM	Shire President
Cr Kevin King	Deputy Shire President
Cr Michael Meredith	
Cr Marie Lloyd	
Cr Alan Blencowe	
Nicole Wasmann	Chief Executive Officer
Bill Owen	Works Manager
Nicki Morrell	Works Administration Officer

**Apologies**

Cr Neil Manuel  
Cr Julie McFall

**Invited Guests**

Neil Morrell  
Adam Squires

**Leave of Absence**

Nil.

**Visitors**

Nil.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

6.1 Ordinary Meeting of Council held 30 July 2019.

**COUNCIL DECISION – ITEM 6.1**

Moved: Cr Marie Lloyd

Seconded: Cr Michael Meredith

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 30 July 2019 be confirmed.

**CARRIED 5/0**

**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**8. REPORTS**

**8.1 OFFICER REPORTS****ITEM 8.1.1– FINANCIAL REPORT 31 JULY 2019**

LOCATION/ADDRESS: N/A  
NAME OF APPLICANT: N/A  
FILE REFERENCE: N/A  
DISCLOSURE OF INTEREST: N/A  
DATE OF REPORT: 15 August 2019

**SUMMARY:**

Consideration of the financial reports for the period ending 31 July 2019.

**BACKGROUND:**

The financial reports for the period ending 31 July 2019 are included as attachments.

**COMMENT:**

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**CONSULTATION:**

Not applicable.

**STATUTORY ENVIRONMENT:**

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**POLICY IMPLICATIONS:**

Not applicable.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**STRATEGIC IMPLICATIONS:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1**

Moved: Cr Alan Blencowe

Seconded: Cr Marie Lloyd

That the financial report for the period ending 31 July 2019 as presented be accepted.

**CARRIED 5/0**

**ATTACHMENTS:**

- Financial Reports – 31 July 2019.

**ITEM 8.1.2 – ACCOUNTS FOR PAYMENT**

LOCATION/ADDRESS: N/A  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: N/A  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 13 August 2019

**SUMMARY:**

Council to note payments of accounts as presented.

**BACKGROUND:**

The schedule of accounts is included as an attachment for Council information.

**COMMENT:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**CONSULTATION:**

There has been no consultation.

**STATUTORY ENVIRONMENT:**

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be resented.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**STRATEGIC IMPLICATIONS:**

No strategic implications.

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2**

Moved: Cr Kevin King

Seconded: Cr Marie Lloyd

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 05082019.1 - 05082019.21, 12082019.1 - 12082019.14, Bendigo Bank Cheque 5, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$299,107.76 listed (attached) be noted as approved for payment.

**CARRIED 5/0**

**ATTACHMENTS:**

- Cheque Listing

**ITEM 8.1.3 – PARTNERING AGREEMENT FOR THE PROVISION OF MUTUAL AID FOR RECOVERY DURING EMERGENCIES**

LOCATION/ADDRESS: Wheatbelt South (Central Zone)  
NAME OF APPLICANT: Central Zone WALGA  
FILE REFERENCE: 2.3.4  
DISCLOSURE OF INTEREST: Nil  
DATE OF REPORT: 12 August 2019

**SUMMARY:**

Council to consider supporting the development of a Memorandum of Understanding between member local governments of the Central Zone of WALGA for the provision of mutual aid during emergencies and post-incident recovery.

**BACKGROUND:**

At the Central Zone of WALGA meeting held 15 March 2019, the development of a partnership agreement for the provision of mutual aid during emergencies and post-incident recovery was discussed and referred to member local governments for comment. The matter will be listed for consideration at the in-person zone meeting to be held on 30 August 2019.

Similar agreements exist in other WALGA zones including the Pilbara and the South West.

Neighbouring local governments to the Shire of West Arthur who are members of the Central Zone are Williams and Wagin.

The guiding principle of an MOU would be that any support given by a local government in a particular emergency event shall be at the discretion of the local government giving the support, and of a level that will not unduly compromise the operability of the local government giving the support.

A MOU would formalise the “hand shake agreements” that currently exist between neighbouring local governments.

**CONSULTATION:**

The matter has been discussed with the Shire of West Arthur’s elected members during recent forum discussions and no issues of concern were raised.

**STATUTORY ENVIRONMENT:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The Western Australian National Disaster and Relief and Recovery Arrangements (WANDRRA) guidelines provide for reimbursement of expenditure incurred by local governments during a disaster where an event is declared a disaster.

The local government who employs the staff and owns the equipment, will be responsible for continued salary and workers compensation claims regardless of where staff and equipment are operating during the event. If an event is not declared a disaster, and should ongoing support be required outside of initial post incident recovery, reimbursement of expenses would be a matter between the relevant local governments.

**STRATEGIC IMPLICATIONS:**

Outcome 1.1: The Shire is a SAFE place to live, strives to reduce risks and is prepared for emergencies. Government agencies, Shire and community are prepared for and responsive to emergencies and volunteers are supported in their roles.

Outcome 5.3: STRONG LEADERSHIP in advocacy and planning to ensure sustainability of the Shire. Strategic alliances will be formed and fostered to achieve maximum outcomes for the shire and region

VOTING REQUIREMENTS:  
Simple majority

<b>COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3</b>
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Moved: Cr Kevin King

Seconded: Cr Marie Lloyd

That the Shire of West Arthur support the development of a memorandum of understanding with Central Zone of WALGA local government members for the purpose of the provision of mutual aid during emergencies and post incident recovery.

**CARRIED 5/0**

**ATTACHMENTS:**

Nil

**8.2 COMMITTEE REPORTS**

Nil

**8.3 REPORTS OF ELECTED MEMBERS**

Cr R Harrington

- 13 August 2019 – attended the 4WDL VROC Meeting in Williams

Cr K King

- Advised that West Arthur is a finalist in two categories of the State Tidy Towns Awards

Cr M Lloyd

- 7 August 2019 – attended the WALGA Annual General Meeting in Perth and accepted the 2019 Anzac Award on behalf of the Shire

**9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**11. CONFIDENTIAL ITEMS**

Nil.

**12. CLOSURE OF MEETING**

Cr Harrington declared the meeting closed at 6.23 pm.

**DISCLAIMER**

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: 17 September 2019.

Signed: \_\_\_\_\_  
Presiding Member at the meeting at which the Minutes were confirmed