

SHIRE OF WEST ARTHUR



Ordinary Council Meeting
19 March 2019
Minutes

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ORDINARY COUNCIL MEETING AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Ray Harrington, Chairperson, declared the meeting open at 6.08 pm.

2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr R Harrington OAM	Shire President
Cr K King	Deputy Shire President
Cr N Manuel	
Cr J McFall	
Cr A Blencowe	
Nicole Wasmann	Chief Executive Officer
Melinda King	Manager - Financial Reporting

Apologies

Cr M Meredith
Cr M Lloyd

Invited Guests

N Morrell
J Cooper

Gallery

I Pierce
T Pierce

Leave of Absence

Nil.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Meeting of Council held 12 February 2019

COUNCIL DECISION – ITEM 6.1

Moved: Cr Neil Manuel

Seconded: Cr Julie McFall

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 12 February 2019 be confirmed.

CARRIED 5/0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

8. REPORTS

8.1 OFFICER REPORTS

ITEM 8.1.1 – FINANCIAL REPORT JANUARY 2019 AND FEBRUARY 2019

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 13 March 2019

SUMMARY:

Consideration of the financial reports for the periods ending January 2019 and February 2019.

BACKGROUND:

The financial reports are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Julie McFall

Seconded: Cr Kevin King

That the financial report for the periods ending 31 January 2019 and 28 February 2019 as presented be accepted

CARRIED 5/0

ATTACHMENTS:

- Financial Reports – January 2019
- Financial Reports – February 2019

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 13 March 2019

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Neil Manuel

Seconded: Cr Alan Blencowe

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 08022019.1 - 8022019.24, 06032019.1, 07032019.1 - 07032019.17, 20043, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$342,644.09 and Trust totalling \$0.00 listed (attached) be noted as approved for payment.

CARRIED 5/0

ATTACHMENTS:

- Cheque Listing

ITEM 8.1.3 – BUDGET REVIEW – MARCH 2018

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 13 March 2019

SUMMARY:

Consideration of the budget review for the eight month period from 1 July 2018 to 28 February 2019.

BACKGROUND:

Local governments are required to conduct at least one budget review between six and nine months into a financial year.

The budget review is a detailed comparison of the year to date actual results with the adopted budget.

The following reports are included:

Monthly Statement of Financial Activity with Projected Variances – 28 February 2019
Explanation of Variance – 28 February 2019

COMMENT:

Comments are provided in Note 1: Explanation of Variance.

If you have any questions regarding details in the reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not Applicable.

STATUTORY ENVIRONMENT:

Local governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996.

Regulation 33A(2) and (3) of the Financial Management Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review. Regulation 33A(4) states that within 30 days after Council has made a determination a copy of the review and determination is to be provided to the Department.

POLICY IMPLICATIONS:

Not Applicable.

FINANCIAL IMPLICATIONS:

Not Applicable.

STRATEGIC IMPLICATIONS:

Not Applicable.

VOTING REQUIREMENTS:

Simple Majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Alan Blencowe

Seconded: Cr Julie McFall

That the budget review as at 28 February 2019 for the 2018/19 financial year, as presented, be adopted.

CARRIED 5/0

ATTACHMENTS:

- Monthly Statement of Financial Activity with Projected Variances – 28 February 2019
- Explanation of Variance – 28 February 2019

ITEM 8.1.4 – KIDS CENTRAL CHILDCARE TRANSITION TO REED

LOCATION/ADDRESS: Narrogin
NAME OF APPLICANT: Regional Early Education and Development
FILE REFERENCE: 4.10.7
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 28 February 2019

SUMMARY:

Council to consider formally agreeing to transitioning Kids Central Childcare with the Regional Early Education and Development model based in Narrogin.

BACKGROUND:

In 2016, the WA State Government provided funds to undertake a review of the long term viability and quality of childcare services in regional WA. This review confirmed that even with sustainability funding some services were operating with a deficit. Without changing the operating model very few services could continue into the future.

The Government funded research into the REED model and has significantly funded the start-up of the new regional service.

The new business model provides a single regional entity operating with an experienced board of directors serving minimum three year terms, supported by a central management structure and three geographically based service clusters, each with a cluster manager working with the individual service leaders.

The State Government ceased its ongoing sustainability funding in 2018 and centres are now required to apply for assistance through its competitive Community Child Care Fund. Council applied for and were successful in receiving CCCF funding of \$107,600 over three years until 2021 with the provision to transition to REED.

CONSULTATION:

Shire executive staff and the Kids Central coordinator have met with REED staff and attended information sessions over the past three years.

Staff have liaised with parents and members of the Darkan & Districts Sports Complex Inc.

Staff are liaising with WALGA Employee relations and may have further details to be presented at the meeting.

STATUTORY ENVIRONMENT:

The Shire currently has a lease agreement with the Darkan Sports Complex Inc due to expire in 2021. This lease will need to be terminated with a new lease drawn up between REED and Darkan DSC Inc.

Extract from the current lease:

Termination

d) The Lease may be terminated by the mutual negotiation of both parties with a minimum time frame of 6 months to allow for community consultation. All lease money payable and other liabilities will be settled by the Lessee within 28 days if not settled immediately on the day of lease termination.

POLICY IMPLICATIONS:

Not applicable

FINANCIAL IMPLICATIONS:

There has been no request for financial contribution from the Shire towards the ongoing costs of Kids Central Childcare under the REED model.

Annual leave payments will be required to be paid out. Current leave accruals including leave loading total \$3,684.90.

The remaining grant funds from the CCCF will be required to be transferred to REED.

The remaining lease fees will be required to be paid out, currently owing \$1,375 for 1/1/19-31/3/19 and \$4,125 for the remainder of 2019.

All equipment and furnishings will remain at Kids Central and be the property of Kids Central, Playgroup and Darkan DSC Inc.

STRATEGIC IMPLICATIONS:

Supporting the transition improves the long term viability of childcare services and is in accordance West Arthur Corporate Community Plan.

Extract Shire of West Arthur Corporate Community Plan 2018-2022

Outcome 1.2: People of all ages have the SUPPORT they require to live and participate in the community.

Action - Kids Central - Provide a quality child care centre, toy library and early childhood facilities for use by community groups. Continue to work cooperatively with the Wheatbelt Childcare Alliance towards a single managed entity for childcare services in the Wheatbelt.

COMMENT:

Shire administration took over full management of Kids Central Childcare in 2015 from the initial volunteer management committee mostly due to the complexities of meeting Government regulations and management of staff.

Key issues facing Kids Central Childcare continue to be:

- Difficulty attracting suitably qualified staff to regional areas, where there are limited career path opportunities, access to professional development or networking.
- Increased qualification fees and merging of regional TAFE centres. The Shire has had to subsidise studies in order to encourage staff to achieve qualifications.
- Reduction in number of days' service, therefore reduction in hours for staff and uncertainty for staff and parents.
- Heavy subsidisation of the services and access to facilities which can compromise longer term security and planning.

Benefits of the new model include:

- Lifting the burden of management from volunteer management committees and Shires.
- Presenting a united front to funding bodies.
- Improved professional support and leadership for staff.
- Simplified administration.
- Keeping up to date with changing funding, policy and practice requirements.
- Support for services required to transition from State funded occasional care to long day care.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.4

That Council agree to proceed with steps to transition to Regional Early Education Development Inc (REED).

Steps to include but not limited to:

- Providing requested information to REED staff and authorised representatives.
- Communicating intention to transition with REED to Darkan Districts Sports Complex Inc.
- Communicating intention to transition with REED to Kids Central Childcare staff and parent community.
- Approval of application to Education Care Regulatory Unit for transfer of Approved Provider to REED.
- Approval of transfer of remaining Community Child Care Funds to REED.

COUNCIL DECISION – ITEM 8.1.4

Moved: Cr Kevin King

Seconded: Cr Alan Blencowe

That Council agree to proceed with steps to transition to Regional Early Education Development Inc (REED).

Steps to include but not limited to:

- Providing requested information to REED staff and authorised representatives.
- Communicating intention to transition with REED to Darkan Districts Sports Complex Inc.
- Communicating intention to transition with REED to Kids Central Childcare staff and parent community.
- Approval of application to Education Care Regulatory Unit for transfer of Approved Provider to REED.
- Approval of transfer of remaining Community Child Care Funds to REED.
- Ensuring staff entitlements are protected.

CARRIED 5/0

The reason Council altered the officer recommendation was to ensure staff entitlements are protected in the transfer.

ATTACHMENTS

- Evolution of REED
- Kids Central Transition to REED

ITEM 8.1.5 – COMMUNITY ASSISTED TRANSPORT SERVICE VEHICLE

LOCATION/ADDRESS: Narrogin
 NAME OF APPLICANT: Shire of Narrogin
 FILE REFERENCE: 4.10.1
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 13 February 2019

SUMMARY:

Council to consider a financial contribution to the Shire of Narrogin to replace the Community Assisted Transport Service (CATS) vehicle for the 2019/20 and future financial years.

BACKGROUND:

The CATS offers a valuable transport service to people without private transport and who require specialist medical treatment in Bunbury, Busselton, Mandurah and Perth. CATS has serviced the following number of residents of the Shire of West Arthur:

Year	Number of uses
2015	8
2016	10
2017	0
2018	5
2019 (January)	1

CATS relies on volunteer drivers and is managed by the Shire of Narrogin, operating since 2007.

Patients transported by CATS can access WA Country Health Service’s Patient Assisted Travel Scheme (PATS) to contribute towards vehicle operating costs including fuel or privately pay \$75.00. Apart from PATS there is no government support for this community service.

The Shire of Narrogin is requesting a contribution from each of the Shires who have residents who use the vehicle for the future change over cost.

CONSULTATION:

Transport has been highlighted as an issue or barrier for seniors for a number of years, most recently with the Aged Friendly Plan 2015 and its review which was carried out in 2018.

The Shire of Wagin has been contacted and have advised that they contribute \$2,000 annually.

Home and Community Care staff have been contacted and believe the service is important and valuable to the West Arthur community.

STATUTORY ENVIRONMENT:

Not applicable.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

There has not been a specific amount requested.

If approved, funds will be allocated in the draft 2019/20 Budget.

STRATEGIC IMPLICATIONS:

Extract Shire of West Arthur Corporate Business Plan

Outcome 1.2: People of all ages have the SUPPORT they require to live and participate in the community

Seniors Support

Investigate and instigate, where possible, support to enable seniors to stay in our community including meals service, transport (e.g. social or medical), and home maintenance.

Community Transport
Monitor the need for community bus and other transport solutions

COMMENT

The CATS service is not limited to Home and Community Care clients or seniors.

Clients often have to find a way to Williams for travel to Perth as the service does not always come out to Darkan.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Julie McFall

Seconded: Cr Neil Manuel

That Council allocate a \$500 contribution to the Shire of Narrogin towards the Community Assisted Transport Service in the draft 2019-20 budget with further considerations for future budgets.

CARRIED 5/0

ATTACHMENTS

- Letter Shire of Narrogin

ITEM 8.1.6 – SETTING FEES FOR SWIMMING POOL SWIM CLUB

LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 13 March 2019

SUMMARY:

Fees and charges to be endorsed for Swimming Pool Swim Club.

BACKGROUND:

Darkan Junior Swim Club is coordinated by a Shire employee who holds a Qualified Coach Green Card and Royal Life Saving Competitive Strokes Certificate. The group meet at the Darkan Swimming Pool on a weekly basis with parents/guardians signing an enrolment form. Parents/guardians are required to stay at the swimming pool for the duration of swim club.

There are 21 children enrolled in Junior Swim Club.

CONSULTATION:

An expression of interest was called for with a number of parents wanting children to participate in such activities.

STATUTORY ENVIRONMENT:

Section 6.16 of the Local Government Act 1995, details the types of goods and services for which a local government may impose fees or charges.

Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year.

Any increase to fees and charges amended after the budget is adopted must be advertised in a newspaper circulating in the district, which in this case would be the Bleat.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The service is to be provided on cost-recovery basis.

Babyswim fees are \$8.00 for pool key holders and \$11.00 for non-key holders, class sizes are smaller than Junior Swim club and are set for cost-recovery also.

STRATEGIC IMPLICATIONS:

The program supports the Shire of West Arthur Strategic Community and Corporate Plan.

Outcome 1.3- PHYSICAL AND MENTAL WELL BEING will be enhanced through a variety of sport and recreational opportunities located through-out the Shire.

- A range of health and support services will be available to all in the community.
- Collaborative partnerships with sport and recreational clubs will be formed to ensure sustainability and good governance.
- Public access facilities will be maintained and improved.
- Cultural, artistic and sporting events will be supported for community development and enjoyment.
- Lifelong learning and skill development will be promoted.

COMMENT:

This activity provides another use of the swimming pool and encourages safe and confident swimming skills for future key holder members of Darkan Swimming Pool.

The aim of the Junior Swim Club is to instil correct technique in club members and for club members to have fun at training. It is to generate a love of the sport for fitness and other endeavours, such as triathlons or open water swimming.

The Junior Swim Club does not have exclusive use of the pool whilst in session and as such ropes off three lanes for their use.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.6

Moved: Cr Neil Manuel

Seconded: Cr Alan Blencowe

That the Shire set the following charges for Junior Swim Club - \$5.00 per lesson for Darkan Swimming Pool Key Holders and \$7.00 per lesson for non-key holders.

CARRIED 5/0

ATTACHMENTS:

Nil

ITEM 8.1.7 – SETTING FEES PURPLE PEOPLE SHOW

LOCATION/ADDRESS:	Darkan Town Hall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	6.15.4
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	13 March 2019

SUMMARY:

Fees and charges to be adopted for “Purple People Show” to be held in the Darkan Town Hall on 4 May 2019.

BACKGROUND:

The Shire of West Arthur together with the West Arthur Community Resource Centre are hosting the Purple People Show, which is touring with the Country Arts Network Shows on the Go Tour on Saturday 4 May 2019 at the Darkan Town Hall.

CONSULTATION:

Shire staff are working in collaboration with West Arthur CRC. Staff work closely with the Country Arts Network to ensure the event is successful.

STATUTORY ENVIRONMENT:

Section 6.16 of the Local Government Act 1995, details the types of goods and services for which a local government may impose fees or charges.

Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year.

Any fees and charges amended after the budget is adopted must be advertised in a newspaper circulating in the district, which in this case would be the Bleat.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

Cost is \$2,550+GST (no royalties). The West Arthur CRC is sharing the cost of the event.

Suggested ticket price:

\$5 Adults

\$2 Children 5yrs – 17yrs

Under 5yrs free

Projected sales from 50 adults and 60 paying children would be \$370.

In order to recoup some costs, we are planning on providing a kiosk of burgers, hotdogs and wraps with drinks and some circus style snacks.

Kiosk prices	
Hotdog	\$4.00
Burger	\$8.00
Wrap	\$8.00
Popcorn/lolly bag	\$3.00
Cold drinks	\$2.00

STRATEGIC IMPLICATIONS:

Supporting the show is in accordance with the Shire of West Arthur Corporate Community Plan 2018-2022

Outcome 1.3: PHYSICAL AND MENTAL WELL BEING will be enhanced through a variety of sport and recreational opportunities located throughout the Shire.

Strategy - Cultural, artistic and sporting events will be supported for community development and enjoyment

Action – Entertainment - Subsidise or underwrite travelling shows to ensure our community has access to quality entertainment.

COMMENT:

All members of the community should be supported to have the opportunity to attend the event and suggested ticket prices are minimal.

The Purple People Show crew will also be conducting workshops with Darkan Primary School on Monday 6 May 2019.

The Darkan Lions Club have been asked to support the event with a donut stall.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.7

Moved: Cr Julie McFall

Seconded: Cr Kevin King

That the Shire set the following charges for “Purple People Show” to be held 4 May 2019:

Ticket prices
\$5 Adults
\$2 Children 5yrs – 17yrs
Under 5yrs free

Kiosk prices	
Hotdog	\$4.00
Burger	\$8.00
Wrap	\$8.00
Popcorn/lolly bag	\$2.00
Cold drinks	\$2.00

CARRIED 5/0

ATTACHMENTS:

Nil

ITEM 8.1.8 – MOU – SHIRE OF WEST ARTHUR AND WEST ARTHUR CRC FOR MANAGEMENT OF WEST ARTHUR HEALTH AND RESOURCE CENTRE

LOCATION/ADDRESS: 27 Burrowes Street, DARKAN
NAME OF APPLICANT: N/A
FILE REFERENCE: 6.10
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 14 March 2019

SUMMARY:

Council to consider the draft MOU between the Shire and the West Arthur Community Resource Centre. The new agreement reduces the Shires involvement in funding the cleaning of the Health and Resource Centre and replacement of furniture and enables the CRC to charge for use of the facility rather than hire charges being paid to the Shire. It also provides a commitment from the Shire to increase payment for services to the CRC by 2% per annum from 1 July 2020.

BACKGROUND:

A new Memorandum of Understanding between the Shire and the Community Resource Centre has been prepared following the recent expansion to the Centre.

The most significant changes to the agreement are

- Cleaning funded by the Shire has been reduced with more responsibility placed on the CRC.
- Shire to replace furniture and equipment in medical rooms, museum and library. All additional or renewed furniture in other areas to be provided by CRC.
- Alarm monitoring costs will be shared equally between the Shire and the CRC rather than being fully paid by the Shire.
- The CRC will receive any income from the use of the meeting rooms and office hire rather than the Shire.
- Payment to the CRC for the library increases from \$14,000 to \$15,000 per annum.
- All payments made to the CRC by the Shire will increase by 2% per annum commencing 1 July 2020.
- The responsibility for alarm monitoring and call outs will be with the CRC, rather than the Shire (though the current Shire staff member who is first to be called may continue to respond on a volunteer basis at this stage).

The Shire remains responsible for building maintenance and renewal, payment of all utilities and phone charges, and maintenance of fire extinguishers.

CONSULTATION:

The agreement has been prepared in consultation with the West Arthur Community Resource Centre manager and has previously been discussed with the Committee.

STATUTORY ENVIRONMENT:

The memorandum of understanding will represent an agreement between the Shire of West Arthur and the West Arthur Community Resource Centre.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The agreement will commit the Shire to a 2% increase to payments after 1 July 2020. There is an initial increase in the contribution for the management of the library from \$14,000 to \$15,000 per annum. This was incorporated in the 2018/19 Budget.

A reduction in the cleaning provided has reduced expenditure for the Shire.

The Shire will receive a slight reduction in income from loss of hire charges.

STRATEGIC IMPLICATIONS:

The MOU moves more responsibility and autonomy to the CRC from the Shire.

The MOU assists the Shire to meet the actions in the Corporate Plan including:

- Supporting the CRC and other community organisations to provide training and development, learning opportunities, and encourage personal interests through provision of facilities, support and financial assistance where required.
- Providing a quality library service in conjunction with the CRC.
- Supporting the CRC to deliver services locally.
- Providing a well maintained and equipped health area within the Health and Resource Centre to enable allied health professionals to provide services to West Arthur residents.
- Maintaining a positive working relationship with health providers and monitoring the community's needs for medical services, lobbying for or seeking additional services where required.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.8

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

That Council approves the draft Memorandum of Understanding between the Shire and the West Arthur Community Resource Centre for the management of the West Arthur Health and Resource Centre and service delivery and authorises the Chief Executive Officer to sign the final document.

CARRIED 5/0

ATTACHMENTS:

- Draft HRC Memorandum of Understanding

ITEM 8.1.9 – DEDICATION OF LAND FOR COALFIELDS ROAD REALIGNMENT

LOCATION/ADDRESS: Coalfields Road, Gibbs Siding
NAME OF APPLICANT: Main Roads WA(MRWA)
FILE REFERENCE: 7.3.3
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 20 February 2019

SUMMARY:

Council to give consideration to the closure of the old section of Coalfields Road reserve.

BACKGROUND:

Main Roads have realigned a section of the Coalfields Road in the vicinity of Gibbs Siding. Attached drawing 201508-0297 identifies sections of the former Coalfields Road that are required to be closed and rehabilitated.

CONSULTATION:

Section A - highlighted green

This section of road requires being legally closed under section 58 of the Land Administration Act. Following the formal closure resolution being passed by the Shire, the Department of Planning Land & Heritage can legally close this section of road. Once closed the former road reserve can be made available to the adjoining owners of Lots 1218 & 1217 for purchase and amalgamation into their adjoining freehold land.

Section B – highlighted yellow

This section is proposed to be retained as local road as it is required to remain as road to provide legal access to Lot 1218.

Closed Road Rehabilitation

The section highlighted green continues to hold the original road pavement and Main Roads proposes undertaking ripping of the roadway in accordance with the usual practice for treating abandoned roads.

Section B was previously ripped. We understand this was done to discourage public use of this area and direct traffic to the realigned section of Coalfields Road.

No further works is proposed by Main Roads on this section.

To move forward Main Roads seeks supply of evidence of Council's resolution under section 58 of the Land Administration Act resolving to closure of the section Coalfields Highway highlighted green on attached drawing 201508-0297.

Alinta Gas, Western Power, Telstra, Water Corporation, Department of Fire and Emergency Services and Department of Parks and Wildlife were advised of the proposed road dedications and closures. No objections were received.

The closure was advertised in the Bleat for public comment and no objections were received.

STATUTORY ENVIRONMENT:

Road closures are included in the Land Administration Act 1997, sections 56 and 58. To dedicate land as a road, the local government must resolve to make a request to the Minister. To permanently close a road, a local government must resolve to make a request to the Minister following publication in a newspaper circulating in the district.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications

STRATEGIC IMPLICATIONS:

COMMENT:

The closure is for administrative purposes.

VOTING REQUIREMENTS:
Simple majority.

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.9

Moved: Cr Julie McFall

Seconded: Cr Neil Manuel

That the Shire of West Arthur concur to the closure of road reserve, the subject of Main Roads drawings, 201508-0297.

CARRIED 5/0

ATTACHMENTS:

- Plans

ITEM 8.1.10 – DARKAN TOWN OVAL CHANGEROOM RENOVATIONS

LOCATION/ADDRESS: Memorial Drive Darkan
NAME OF APPLICANT: Not Applicable
FILE REFERENCE: 6.20.6
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 14 March 2019

SUMMARY:

The Shire has received funding for upgrade and improvements to the facilities at the Darkan Town Oval. A contribution from the Shire is required for the project.

As it is unbudgeted, Council approval is required.

BACKGROUND:

The Shire's application to the Federal Government's Sport Australia's Move It AUS – Community Sport Infrastructure grant program was successful for upgrade works to the Darkan oval change rooms and facilities in round 2 of the program.

Funding of \$45,886 (excluding GST) has been approved for the following works with a total budget of \$58,836.

- Installation of a ceiling in the changerooms,
- Partitions for the showers,
- A paved veranda across the front of the building,
- Blinds on the west side that can be put down for football games to stop the wind/rain.
- Improvements to steps including hand rails and additional steps so that the height of each step is reduced.

CONSULTATION:

The application was prepared in consultation with Darkan members of the Wagin Football Club.

Elected members were also consulted at the time of the application.

STATUTORY ENVIRONMENT:

In accordance with Section 6.8 of the Local Government Act, unbudgeted expenditure is to be authorised in advance by resolution of Council.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The total cost of the project is expected to be \$58,486, including \$55,886 material and contract expenses and \$2,600 in kind. The Shire's contribution is \$10,000 cash plus in kind.

Some of the works will be capital expenditure and some operating expenditure.

There was no budget for capital expenditure on sporting facilities in the current financial year.

It is proposed that the \$10,000 Shire financial contribution be funded from general revenue. There is approximately \$5,000 remaining in the sporting clubs operating expenditure budget. The additional expenditure can be offset by savings in other areas of Shire operations.

Depending on when the financial assistance agreement is finalised and when works may commence, it is likely that the works will carry forward to the 2019/20 financial year.

STRATEGIC IMPLICATIONS:

The works will assist the Shire to meet the objectives of the Corporate Plan which states that "Public facilities will be maintained and improved" including "Maintain the Darkan Town Oval for local and regional sport events and for passive recreation".

COMMENT

A number of groups use the facilities including junior sports, Wagin Football Club, and Sheepfest. The renovations provide opportunities for use by travelling groups requiring overnight camping facilities. The building has also been used by general fitness groups in the past.

Users have not been asked to contribute to the expense as the Football Club has recently had major expense with the upgrade to lighting and the cash contribution required for the project is relatively low in comparison to the total project costs.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.10

Moved: Cr Neil Manuel

Seconded: Cr Julie McFall

That the changerooms and facilities at the Darkan Town Oval be upgraded in accordance with the funding application approved at a total cost of \$58,836 which will be funded by \$45,886 Federal Government grant and general revenue.

CARRIED 5/0

ATTACHMENTS:

Nil

8.2 COMMITTEE REPORTS

ITEM 8.2.1 – ADOPTION OF COMPLIANCE AUDIT RETURN 2018

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	2.21.1
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	13 March 2019

SUMMARY:

Council to consider adopting the West Arthur Compliance Audit Return 2018, as presented, as the official return for the Council for the period 1 January 2018 to 31 December 2018.

BACKGROUND:

Each year, the local government is required to carry out a compliance audit for the period 1 January to 31 December of the previous year. The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

COMMENT

The Shire of West Arthur Audit Committee will review the Compliance Audit Return 2018 at its meeting on 19 March 2019 and make a recommendation from this meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

It is a requirement that this return is included in the agenda papers and considered by Council in the February or March meeting of council following the year under review.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:
Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.2.1

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

That the West Arthur Compliance Audit Return 2018, as presented, be adopted by Council as the official return for the Council for the period 01 January 2018 to 31 December 2018.

CARRIED 5/0

ATTACHMENT

- Local Government Compliance Audit Return 2018

8.3 REPORTS OF ELECTED MEMBERS

Cr R Harrington

- 15 March 2019 Attended a WALGA Zone meeting in Corrigin
- 18 March 2019 Attended a meeting with the Darkan Primary School Board

Cr J McFall

- 18 March 2019 – Attended a West Arthur Cottage Homes meeting.

Cr A Blencowe

- 18 March 2019 – Attended a meeting of the Museum Committee.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 7.50 pm.

DISCLAIMER

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: 16 April 2019.

Signed: _____
Presiding Member at the meeting at which the Minutes were confirmed