

SHIRE OF WEST ARTHUR



Ordinary Council Meeting 23 October 2018 Minutes

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ITEM 8.1.1 – FINANCIAL REPORT SEPTEMBER 2018

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	N/A
Disclosure of Interest:	N/A
Date of Report:	18 October 2018

SUMMARY:

Consideration of the financial reports for the period ending 30 September 2018.

BACKGROUND:

The financial reports for the periods ending 30 September 2018 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Marie Lloyd

Seconded: Cr Julie McFall

That the financial reports for the period ending 30 September 2018 as presented be accepted.

CARRIED 6/0

ATTACHMENTS:

- Financial Reports – 30 September 2018

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT
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Location/Address: N/A
Name of Applicant: N/A
File Reference: N/A
Disclosure of Interest: N/A
Date of Report: 18 October 2018

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
 - (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Marie Lloyd

Seconded: Cr Alan Blencowe

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 140918.01 – 140918.33, 091018.01 – 091018.21, 20023 - 20032, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$218,360.76 and Trust totalling \$140.00 listed (attached) be noted as approved for payment.

CARRIED 6/0

ATTACHMENTS:

- Cheque Listing

ITEM 8.1.3 – PURCHASE OF TRUCKS
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LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: 7.8.5
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 17 October 2018

SUMMARY:

Quotes have been obtained for the supply of trucks in accordance with the 2018/19 budget.

BACKGROUND:

The Shire budgeted for a small tip truck, a six wheel tip truck, and a prime mover.

CONSULTATION:

A Request for Quotes was put through the WALGA Preferred Supplier Panel.

A summary of the quotes received is included as a confidential attachment.

STATUTORY ENVIRONMENT:

Local Government Act 1995 S3.57 relates to tenders for providing goods and services. The Shire is not required to invite tenders where the supply is obtained through a WALGA preferred supplier (reference Local Government (Functions and General) Regulations 1996, Div 2, S11(2)(b)).

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The amount included in the budget is:

Small tip truck \$55,000
Six wheel truck \$170,000
Prime mover \$160,000

STRATEGIC IMPLICATIONS:

The purchases are in accordance with the plant replacement program.

COMMENT:

The disposals will be advertised through Pickles online auctions.

Due to changes to parks staff, it is proposed to retain the old small tip truck rather than dispose at the current time. This will be reviewed if staffing arrangements change or maintenance costs are high.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Kevin King

Seconded: Cr Julie McFall

That

1. the Shire of West Arthur accepts the quotes provided for the supply of an Isuzu FXZ 6 wheel tip truck, an Isuzu CXZ240-460 prime move, and an Isuzu NLR 45-1500 tipper from South West Isuzu;
2. list the Mack trucks and the DAF 6 wheel truck for auction through Pickles; and
3. retain the existing Hino small tip truck.

CARRIED 6/0

ATTACHMENTS:

- Listing of prices (confidential)

ITEM 8.1.4 - 2018/19 SPRAYED SEAL WORKS
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LOCATION/ADDRESS: Various
NAME OF APPLICANT:
FILE REFERENCE:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 17 October 2018

SUMMARY:

Council to consider quotes received for the supply of bituminous products for the 2018/19 road program. It is recommended that the quote from Fulton Hogan be accepted.

BACKGROUND:

The 2018/19 road program includes resealing and bitumen works.

CONSULTATION:

Suppliers from Western Australian Local Government Association's preferred suppliers list were invited to quote.

Quotations from five suppliers were received and a summary of quotes is included on a separate attachment.

STATUTORY ENVIRONMENT:

The Local Government Act 1995 S 3.57 relates to tenders for the supply of goods and services. The Shire is not required to invite tenders for the supply of the goods and services where the supply is obtained through a WALGA preferred supplier (Local Government Functions and General Regulations 1996, S11 (2) (b)).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The quote from the recommended supplier is within budget estimates.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.4

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

That Fulton Hogan be contracted to complete the 2018/19 bitumen sealing works in accordance with the quote supplied, subject to minor amendments.

CARRIED 6/0

ATTACHMENTS:

- Bitumen Quotes (confidential)

ITEM 8.1.5 – SUBMISSION TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 16 October 2018

SUMMARY:

A discussion paper has been released from the Department of Water and Environmental Regulation (DWER) seeking feedback on a proposal to increase fees for clearing permits.

It is recommended that the Shire of West Arthur make a submission opposing the increase in fees to local government.

BACKGROUND:

The DWER is seeking feedback on a discussion paper which proposes to increase the fees for clearing permits and water licences and permits. Submissions close on 1 November 2018.

Further information is available from <https://www.dwer.wa.gov.au/consultation/costrecovery>.

The proposed structure would increase the fee for clearing permits from \$100- \$200 to up to \$3,500 or more.

CONSULTATION:

The proposal was discussed at the 4WDL VROC meeting early this month and the last WALGA zone meeting. The DWER is holding information sessions. WALGA is making a submission.

STATUTORY ENVIRONMENT:

The proposal is for an implementation of a cost recovery approach for the assessment of applications made under Part V of the Environmental Protection Act 1986 (EP Act) and Rights in Water and Irrigation Act 1914 (RIWA Act).

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

Clearing permits are generally submitted prior to the funding year in which the works are to be completed, therefore the fee is funded from general revenue and not from the funding program.

The Shire generally applies for a purpose permit (covers more than one road over a period) every one to two years, however there are occasions when an area permit is also required for one specific project.

STRATEGIC IMPLICATIONS:

There are monomial strategic implications. Possibly projects would be deferred to reduce the number of clearing permits submitted.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Neil Manuel

Seconded: Cr Marie Lloyd

That the Shire of West Arthur makes a submission to the Department of Water and Environmental Regional opposing the proposed fee structure increase for clearing permits for local governments.

CARRIED 6/0

ATTACHMENTS:

Nil

8.2 COMMITTEE REPORTS

Nil.

8.3 ELECTED MEMBER REPORTS

Cr R Harrington

- 11 October - Local Government Act review workshop in Narrogin
- 11 October - Met with Wheatbelt Development Commission regarding economic development projects.

Cr K King

Cr King congratulated Cr Harrington on receiving the Farming Legend of the Year award at the recent annual Australian Farmer of the Year event.

- 23 October - Tidy Towns Meeting
- 21 September - Tidy Towns Presentation.
- 9 October - 4WDL meeting in Lake Grace
- 11 October - Local Government Act review workshop in Narrogin and meeting with Wheatbelt Development Commission.

Cr M Meredith

- 9 October - BFAC Meeting

Cr M Lloyd

- 5 October- attended Effective Leadership Course in Narrogin.
- 17 October –CRC Meeting
- 31 October - will be attending CRC AGM.
-

Cr J McFall

- 21 October 2018 – Cottage Homes Meeting – all tenanted.
- 19 November 2018 – will be Cottage Homes AGM.

Cr A Blencowe

- 5 October attended an Effective Community Leadership Course in Narrogin.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 7.25 pm.

DISCLAIMER

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: 20 November 2018

Signed: _____
Presiding Member at the meeting at which the Minutes were confirmed