

SHIRE OF WEST ARTHUR



Ordinary Council Meeting 18 September 2018 Minutes

1.	DECLARATION OF OPENING	Error! Bookmark not defined.
2.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE ...	Error! Bookmark not defined.
3.	PUBLIC QUESTION TIME	Error! Bookmark not defined.
4.	RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE	Error! Bookmark not defined.
5.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS ..	Error! Bookmark not defined.
6.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	Error! Bookmark not defined.
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	Error! Bookmark not defined.
8.	REPORTS.....	Error! Bookmark not defined.
8.1	OFFICER REPORTS	Error! Bookmark not defined.
	ITEM 8.1.1 – FINANCIAL REPORT AUGUST 2018	3
	ITEM 8.1.2 – ACCOUNTS FOR PAYMENT	4
	ITEM 8.1.3 – COUNCIL CHAMBERS AIR CONDITIONER	5
	ITEM 8.1.4 – PLANNING APPROVAL FOR SIGNS ON COALFIELDS ROAD DARKAN.....	6
	ITEM 8.1.5 – BENDIGO BANK PROPOSAL.....	8
8.2	COMMITTEE REPORTS	9
8.3	ELECTED MEMBER REPORTS	9
9.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	9
10.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	9
11.	CONFIDENTIAL ITEMS	9
12.	CLOSURE OF MEETING	9

ITEM 8.1.1 – FINANCIAL REPORT AUGUST 2018
--

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	N/A
Disclosure of Interest:	N/A
Date of Report:	11 September 2018

SUMMARY:

Consideration of the financial reports for the period ending 31 August 2018.

BACKGROUND:

The financial reports for the periods ending 31 August 2018 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Marie Lloyd

Seconded: Cr Alan Blencowe

That the financial reports for the period ending 31 August 2018 as presented be accepted.

CARRIED 7/0

ATTACHMENTS:

- Financial Reports – 31 August 2018

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT
--

Location/Address: N/A
Name of Applicant: N/A
File Reference: N/A
Disclosure of Interest: N/A
Date of Report: 12 September 2018

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
 - (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Neil Manuel

Seconded: Cr Kevin King

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 310818.1 – 310818.39, 20017 - 20021, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$245,870.96 and Trust totalling \$319.50 listed (attached) be noted as approved for payment.

CARRIED 7/0

ATTACHMENTS:

- Cheque Listing

ITEM 8.1.3 – COUNCIL CHAMBERS AIR CONDITIONER
--

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT 13 September 2018

SUMMARY:

Council to consider replacing the air conditioner in the Council Chambers.

BACKGROUND:

The air conditioner in the Council Chambers requires replacement. The unit is more than 30 years old and has stopped working.

A large split system will cost \$2,500 plus installation of up to \$1,000.

CONSULTATION:

This matter was discussed with Council following the August meeting.

STATUTORY ENVIRONMENT:

As the item is not included in the budget, it is unbudgeted expense and a decision of Council is required.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The purchase will be unbudgeted expense.

STRATEGIC IMPLICATIONS:

There are no strategic implications.

VOTING REQUIREMENTS:

Absolute majority as it is unbudgeted expense.

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Kevin King

Seconded: Cr Michael Meredith

That Council authorises the purchase and installation of an air conditioner for the Council Chambers.

CARRIED 7/0

ATTACHMENTS:

Nil

ITEM 8.1.4 – PLANNING APPROVAL FOR SIGNS ON COALFIELDS ROAD DARKAN

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT 13 September 2018

SUMMARY:

Council to consider planning approval for signage on Coalfields Road for Great Southern Fuels 24 Hour Fuel Service.

BACKGROUND:

Great Southern Fuels is applying to the Shire for planning approval for two signs promoting their 24 hour fuel service in Growden Place.

The proponent proposes to place the signs on Coalfields Road, one west and one east of Darkan. The signs will be located outside of the Darkan townsite but within two kilometres of the town boundaries.

CONSULTATION:

The applicant is liaising with Main Roads and the Shire's Works Manager to determine the final location.

STATUTORY ENVIRONMENT:

In accordance with the Shire of West Arthur Town Planning Scheme

3.4 USE AND DEVELOPMENT OF LOCAL RESERVES**3.4.1 A person must not:**

- (a) use a Local Reserve; or
- (b) commence or carry out development on a Local Reserve without first having obtained planning approval under Part 9 of the Scheme.

3.4.2 In determining an application for planning approval the local government is to have due regard to:

- (a) the matters set out in clause 10.2; and
- (b) the ultimate purpose intended for the Reserve;

Applicable matters under 10.2 include The local government in considering an application for planning approval is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application:

- (i) the compatibility of a use or development with its setting;
- (l) the likely effect of the proposal on the natural environment and any means that are proposed to protect or to mitigate impacts on the natural environment;
- (n) the preservation of the amenity of the locality;
- (o) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk scale, orientation and appearance of the proposal;
- (x) the potential loss of any community service or benefit resulting from the planning approval;

The CEO does not have delegated approval to approve planning applications that are not a 'P' in the zoning table, with the exception of replanted plantations.

Main Roads guidelines for advertising within and beyond state road reserves applies.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications for the Shire.

STRATEGIC IMPLICATIONS:

The signs will assist to promote the fuel service.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.4

Moved: Cr Michael Meredith

Seconded: Cr Julie McFall

That Council approves Great Southern Fuels planning application for two 2400 x 1200 signs on Coalfields Road subject to the approval of Main Roads and the final site being to the satisfaction of Shire staff.

CARRIED 7/0

ATTACHMENTS:

- Great Southern Fuel 24 Hour Sign

ITEM 8.1.5 – BENDIGO BANK PROPOSAL

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 13 September 2018

SUMMARY:

Council to consider changing banks from NAB to Bendigo.

BACKGROUND:

The Shire currently banks with NAB. The local branch of the NAB will close on 18th September 2018. Bendigo Bank has an agency in Darkan which provides services to local residents.

CONSULTATION:

Consultation has taken place with the Shire's software support Moore Stephens and another Shire using the same accounting software without issue. Consultation has also taken place with NAB and Bendigo Bank.

STATUTORY ENVIRONMENT:

Not applicable.

POLICY IMPLICATIONS:

Council's investment policy requires investments to be spread across at least two institutions to ensure that no single institution holds more than 70% of the Shire's invested funds.

FINANCIAL IMPLICATIONS:

The fee comparison available has shown account fees to be comparable. The merchant fees were not available at the time of this report however it has been indicated the fees should be similar. There may be some initial setup fees however this is not expected to be significant. Staff time would be required to implement change.

STRATEGIC IMPLICATIONS:

Supporting the local Bendigo branch may encourage greater community involvement from the Bendigo Bank and also improve the sustainability of the Bendigo agency in the Shire.

The Collie Community Bendigo Bank currently supports our community through its grants program and the banking service provision.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Marie Lloyd

Seconded: Cr Kevin King

That Council supports changing the main operating bank accounts of the Shire from NAB to Bendigo.

CARRIED 7/0

ATTACHMENTS:

Nil

8.2 COMMITTEE REPORTS

8.3 ELECTED MEMBER REPORTS

Cr Marie Lloyd

- 5 September – attended the CRC meeting.
- 7 September -attended the Shire's Faces of West Arthur Photography exhibition.
- 15 September – attended the opening of the extension of the Health and Resource Centre and the Cultural Day.

Cr Julie McFall

- 7 September -attended the Shire's Faces of West Arthur Photography exhibition.
- 15 September – attended the opening of the extension of the Health and Resource Centre and the Cultural Day.

Cr Kevin King

- 15 September – attended the opening of the extension of the Health and Resource Centre and the Cultural Day.
- 21 September - attending Tidy Towns State Finals.

Cr Ray Harrington

- 31 August - attended the WALGA Zone Meeting.
- 7 September - attended a meeting with the Wheatbelt Regional Development Australia regarding economic development.
- 15 September – attended the opening of the extension of the Health and Resource Centre and the Cultural Day.

Cr Alan Blencowe

- 31 August - attended the WALGA Zone Meeting.
- 15 September – attended the opening of the extension of the Health and Resource Centre.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 6:50 pm.

DISCLAIMER

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: 23 October 2018

Signed: _____
Presiding Member at the meeting at which the Minutes were confirmed