

# SHIRE OF WEST ARTHUR



## Ordinary Council Meeting 28 February 2016 Minutes

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**ORDINARY COUNCIL MEETING MINUTES****1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Ray Harrington, Chairperson, declared the meeting open at 6.00 pm.

**2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**3. PUBLIC QUESTION TIME**

Nil

**4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

Cr R Harrington

Shire President

Cr K King

Deputy Shire President

Cr R Hulse

Cr M Meredith

Cr N Manuel

Cr K Goss

Nicole Wasmann

Chief Executive Officer

**Apologies**

Cr A Clarke

**Leave of Absence**

Nil.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

6.1 Ordinary Meeting of Council held 13 December 2016.

**COUNCIL DECISION – ITEM 6.1**

Moved: Cr Kevin King

Seconded: Cr Neil Manuel

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 13 December 2016 be confirmed.

**CARRIED 6/0**

**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**8. REPORTS****8.1. REPORTS OF OFFICERS**

**ITEM 8.1.1– FINANCIAL REPORT DECEMBER 2016 AND JANUARY 2017**

LOCATION/ADDRESS: N/A  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: N/A  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 20 February 2016  
 AUTHOR: Melinda King

**SUMMARY:**

Consideration of the financial reports for the periods ending 31 December 2016 and 31 January 2017.

**BACKGROUND:**

The following financial reports are included for your information:

- Monthly Statement of Financial Activity – 31 December 2016 and associated notes.
- Monthly Statement of Financial Activity – 31 January 2017 and associated notes.

**COMMENT:**

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**CONSULTATION:**

Not applicable.

**STATUTORY ENVIRONMENT:**

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**POLICY IMPLICATIONS:**

Not applicable.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**STRATEGIC IMPLICATIONS:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1
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Moved: Cr Karlene Goss

Seconded: Cr Rodney Hulse

That the financial report for the period ending 31 December 2016 and the period ending 31 January 2017 as presented be accepted.

**CARRIED 6/0****ATTACHMENTS:**

- Monthly Statement of Financial Activity – 31 December 2016.
- Note 1: Explanation of Variances – 31 December 2016.
- Note 2: Composition of Net Current Assets – 31 December 2016.
- Note 3: Cash and Investments– 31 December 2016.
- Note 4: Receivables– 31 December 2016.
- Note 5: Reserves– 31 December 2016.
- Note 6: Grants carried forward– 31 December 2016.
- Note 7: Capital expenditure report – 31 December 2016.
- Monthly Statement of Financial Activity – 31 January 2017.
- Note 1: Explanation of Variances – 31 January 2017.
- Note 2: Composition of Net Current Assets – 31 January 2017.
- Note 3: Cash and Investments– 31 January 2017.
- Note 4: Receivables– 31 January 2017.
- Note 5: Reserves– 31 January 2017.
- Note 6: Grants carried forward– 31 January 2017.
- Note 7: Capital expenditure report – 31 January 2017

**SHIRE OF WEST ARTHUR**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 December 2016**

	Note	Annual Budget 2016/2017 \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
<b>Opening Funding Surplus (Deficit)</b>	2	1,206,058	1,206,058	<b>1,206,058</b>	0	0%	
<b>Revenue from operating activities</b>							
Rates		1,563,465	1,563,465	<b>1,564,280</b>	815	0%	
Operating Grants, Subsidies and Contributions	6	2,286,667	1,359,583	<b>1,386,491</b>	26,908	2%	
Fees and Charges		340,105	207,386	<b>210,207</b>	2,821	1%	
Interest Earnings		113,512	19,000	<b>22,027</b>	3,027	16%	
Other Revenue Including Reimbursements		114,572	70,818	<b>78,946</b>	8,128	11%	
Profit on Disposal of Assets		17,787	7,800	<b>0</b>			
		<b>4,436,108</b>	<b>3,228,052</b>	<b>3,261,951</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,745,528)	(1,081,993)	<b>(1,033,284)</b>	48,709	5%	
Less allocations to capital works			226,271	<b>230,227</b>			
Materials and Contracts		(2,137,238)	(1,078,226)	<b>(1,002,534)</b>	75,692	7%	
Less plant allocations to capital works			109,202	<b>100,923</b>			
Utility Charges		(68,021)	(34,011)	<b>(29,767)</b>	4,244	12%	▲
Depreciation on Non-Current Assets		(1,856,368)	(294,977)	<b>(249,011)</b>	45,966	16%	▲
Interest Expenses		(32,487)	(16,649)	<b>(16,649)</b>	0	0%	
Insurance Expenses		(109,103)	(84,103)	<b>(86,771)</b>	(2,668)	(3%)	
Other Expenditure		(35,276)	0	<b>(3,064)</b>	(3,064)		
Loss on Disposal of Assets		0	0	<b>(3,514)</b>			
		<b>(5,984,021)</b>	<b>(2,254,486)</b>	<b>(2,093,444)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,856,368	294,977	<b>249,011</b>	(45,966)	(16%)	▼
Adjust (Profit)/Loss on Asset Disposal		(17,787)	(7,800)	<b>3,514</b>	11,314	(145%)	
Adjust Provisions and Accruals			0	<b>(6,987)</b>	(6,987)		
<b>Amount attributable to operating activities</b>		<b>290,668</b>	<b>1,260,743</b>	<b>1,414,045</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	6	1,564,418	272,758	<b>272,059</b>	(699)	(0%)	
Proceeds from Disposal of Assets		43,000	15,000	<b>9,858</b>	(5,142)	(34%)	
Land and Buildings	7	(1,917,690)	(184,000)	<b>(183,803)</b>	197	0%	
Infrastructure Assets - Roads	7	(1,877,040)	(521,752)	<b>(535,598)</b>	(13,846)	(3%)	
Infrastructure Assets - Other	7	(235,711)	(35,000)	<b>(34,645)</b>	355	1%	
Plant and Equipment	7	(253,000)	(75,000)	<b>(70,230)</b>	4,770	6%	
Furniture and Equipment	7	(15,000)	0	<b>0</b>	0		
<b>Amount attributable to investing activities</b>		<b>(2,691,023)</b>	<b>(527,994)</b>	<b>(542,359)</b>			
<b>Financing Activities</b>							
Proceeds from New Self Supporting Loan		560,000	0	<b>0</b>	0		
Transfer from Reserves	5	1,272,000	0	<b>0</b>	0		
Repayment of Debentures		(53,691)	(26,440)	<b>(26,440)</b>	0	0%	
Transfer to Reserves	5	(584,012)	(4,476)	<b>(3,396)</b>	1,080	24%	▲
<b>Amount attributable to financing activities</b>		<b>1,194,297</b>	<b>(30,916)</b>	<b>(29,836)</b>			
<b>Closing Funding Surplus (Deficit)</b>	2	<b>0</b>	<b>1,907,891</b>	<b>2,047,908</b>	<b>140,017</b>	<b>7%</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 1: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

**Operating Grants, Subsidies and Contributions**

\$20,000 grant income received towards Mens Shed (West Arthur, Dumbleyung, Lake Grace).

**Other Income**

\$8,128 Refund of water connection Cottage Homes. Offset against expenditure.

**Profit on sale of assets**

Written down value of the landcare ute at time of budget was \$7,200. This was increased at 30 June 2016 as part of the revaluation process. Written down value at time of sale was \$13,373. Sale price was \$9,858 resulting in a loss on sale rather than profit as budgeted. Proceeds of sale were budgeted as \$15,000.

**Employee Costs**

Landcare officer expenses not incurred. Partly offset by contract wages.

One position currently vacant on crew.

**Materials and Contracts**

There are several items below budget and below reportable threshold:

6168 Fuel below budget ytd.	Timing Difference
12370 Road maintenance materials below budget ytd.	Timing Difference
16934 Plant maintenance below budget ytd.	Timing Difference
13884 Economic services (info bays, building officer, public utilities) below budget ytd.	Timing Difference
11647 Education and welfare below budget	Timing Difference
7010 Health below budget (\$4,271 medical)	Timing Difference

**Depreciation**

Depreciation is below budget. A review of plant depreciation rates is required following revaluation of plant at 30 June 2016.

**Infrastructure Assets - Roads**

(14,660) Expenditure on Piesseville Tarwonga is above budget. \$5,794 materials.

(14,496) Expenditure on Coben Soak was higher than budget. Plant and wage allocations.

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 2: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2016	Current 31 Dec 2016
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3	237,070	1,055,512
Cash Restricted - Conditions over Grants	6	719,401	694,378
Cash Restricted	5	1,852,123	1,855,519
Receivables - Rates	4	124,794	246,451
Receivables - Other	4	430,433	123,901
Inventories		29,143	29,143
		3,392,964	4,004,904
<b>Less: Current Liabilities</b>			
Payables		(334,783)	(101,477)
		(334,783)	(101,477)
Less: Cash Reserves	5	(1,852,123)	(1,855,519)
<b>Net Current Funding Position</b>		<b>1,206,058</b>	<b>2,047,908</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 3: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	99,290			99,290	NAB	0.05%	At Call
Municipal Cash Maximiser	700,000			700,000	NAB	0.70%	At Call
Trust Bank Account			14,133	14,133	NAB	0.05%	At Call
Trust Cash Maximiser			29,011	29,011	NAB	0.70%	At Call
Reserve Cash Maximiser		4,657		4,657	NAB	0.70%	At Call
<b>(b) Term Deposits</b>							
Municipal	500,000			500,000	NAB	2.72%	23-Feb-17
Municipal	300,000			300,000	NAB	2.70%	02-Feb-17
Municipal	150,000			150,000	NAB	2.32%	23-Jan-17
Trust			150,000	150,000	NAB	2.72%	02-Mar-17
Reserve		155,000		155,000	NAB	2.80%	02-Mar-17
Reserve		1,695,862		1,695,862	Bendigo	2.90%	09-Jun-17
<b>Total</b>	<b>1,749,290</b>	<b>1,855,519</b>	<b>193,144</b>	<b>3,797,953</b>			

**Comments/Notes - Investments**



**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 4: Receivables**

<b>Receivables - Rates Receivable</b>	<b>31 Dec 2016</b>	<b>30 June 2016</b>	<b>Receivables - General</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	260,498	232,131	Receivables - General	111,210	45	936	11,710	123,901
Levied this year	1,564,280	1,517,126						
<u>Less</u> Collections to date	(1,442,623)	(1,488,759)	<b>Balance per Trial Balance</b>					
Equals Current Outstanding	<b>382,155</b>	<b>260,498</b>	Sundry Debtors					0
			Receivables - Other					0
<b>Net Rates Collectable</b>	<b>382,155</b>	<b>260,498</b>	<b>Total Receivables General Outstanding</b>					<b>123,901</b>
% Collected	79.06%	85.11%						
Less Recognised as doubtful	(135,704)	(135,704)	<b>Amounts shown above include GST (where applicable)</b>					

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 5: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	87,581	2,540	161	60,000	0	(20,000)	0	130,121	87,742
Plant Reserve	228,964	6,640	420	360,000	0	(210,000)	0	385,604	229,384
Building Reserve	325,230	9,432	596	15,000	0	(250,000)	0	99,662	325,826
Town Development Reserve	40,134	1,164	73	0	0	(40,000)	0	1,298	40,207
Recreation Reserve	34,727	1,007	64	0	0	0	0	35,734	34,791
Heritage Reserve	3,722	108	7	300	0	0	0	4,130	3,729
Community Housing Reserve	105,380	3,056	193	0	0	0	0	108,436	105,573
Waste Management Reserve	74,730	2,167	137	0	0	0	0	76,897	74,867
Darkan Swimming Pool Reserve	26,601	771	49	4,000	0	0	0	31,372	26,650
Information Technology Reserve	53,897	1,563	99	0	0	0	0	55,460	53,996
Darkan Sport and Community Centre Reserve	125,885	3,651	231	30,000	0	0	0	159,536	126,116
Health and Resource Centre Reserve	734,209	21,292	1,346	0	0	(750,000)	0	5,501	735,555
Arthur River Country Club Renewal Reserve	11,063	321	20	6,000	0	(2,000)	0	15,384	11,083
Museum	0	0	0	55,000	0	0	0	55,000	0
	<b>1,852,123</b>	<b>53,712</b>	<b>3,396</b>	<b>530,300</b>	<b>0</b>	<b>(1,272,000)</b>	<b>0</b>	<b>1,164,135</b>	<b>1,855,519</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

Note 6: Grants and Contributions			Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	Expected (b)+(c)+(d)	YTD Actual Revenue (f)	Expended (g)	Unspent Grant (a)+(f)+(g)
<b>General Purpose Funding</b>						\$	\$		\$	\$	\$
Grants Commission - General			WALGGC	Operating	0	421,493	0	421,493	209,715	0	0
Grants Commission - Roads			WALGGC	Operating	0	494,508	0	494,508	247,527	0	0
Grants Commission - Bridges			WALGGC	Operating - Tied	0	320,000	0	320,000	160,000	0	160,000
<b>Law, Order and Public Safety</b>											
FESA Grant - Operating Bush Fire Brigade			Dept. of Fire & Emergency Serv.	Operating - Tied	0	28,500	0	28,500	14,250	(25,920)	(11,670)
FESA Grant - Operating Bush Fire Brigade (1516)			Dept. of Fire & Emergency Serv.	Operating - Tied	0	0	0	0	154	(154)	0
Department of Water Contribution to radios			Dept. of Water	Operating - Tied	0	0	0	0	4,500	0	4,500
<b>Education and Welfare</b>											
Youth Week			Dept. Local Govt. and Comm.	Operating - Tied	0	1,000	0	1,000	0	0	0
Kids Central Quarterly Grant			Federal DEEWR	Operating	0	41,000	0	41,000	20,444	0	0
Kids Central Traineeship Grant			Federal DEEWR	Operating	0	0	0	0	1,500	0	0
Kids Central Professional Development			Federal DEEWR	Operating - Tied	3,345	0	0	0	0	(645)	2,700
<b>Health</b>											
<b>Housing</b>											
4WDL Well Aged Persons Housing			Dept. Regional Development	Operating - Tied	0	662,866	0	662,866	436,591	(436,591)	0
<b>Community Amenities</b>											
Fodder Shrubs			South West Catchment Council	Operating - Tied	3,266	0	0	0	0	0	3,266
Strategic Ground Works			South West Catchment Council	Operating - Tied	75,000	0	0	0	0	(13,067)	61,933
<b>Recreation and Culture</b>											
Health and Resource Centre expansion			LotteryWest	Non-operating	0	0	200,000	200,000	0	0	0
CRC Funding Health and Resource Centre expansion			Dept. of Regional Development	Non-operating	0	0	250,000	250,000	0	0	0
R4R CLGF 12-13 Health and Resource Centre expansion			Dept. of Regional Development	Non-operating	86,525	0	0	0	0	(86,525)	0
Health and Resource Centre expansion			Estate of E Brown	Non-operating	0	0	80,000	80,000	80,000	0	80,000
R4R CLGF 12-13 Darkan Town Hall			Dept. of Regional Development	Non-operating	43,505	0	0	0	0	(43,505)	0
Museum			Estate of E Brown	Operating - Tied	0	120,000	0	120,000	120,000	0	120,000
Darkan to Dardadine Rail Trail			LotteryWest	Non-operating	17,000	0	0	0	0	0	17,000
Darkan Swimming Pool			Dept. of Sport and Recreation	Operating - Tied	0	32,000	0	32,000	32,000	0	32,000
Nature Play Facility			LotteryWest	Non-operating	0	0	65,000	65,000	0	0	0
Nature Play Facility			Dept. of Infrastructure & Regiona	Non-operating	10,000	0	0	0	0	(10,000)	0
Mens Shed (Darkan, Dumbleyung, Lake Grace)			Dept. of Local Gov and Communit	Operating - Tied	0	0	0	0	20,000	0	20,000
<b>Transport</b>											
Roads To Recovery Grant - Cap			Roads to Recovery	Non-operating	433,481	0	585,274	585,274	39,264	(343,696)	129,049
RRG Grants - Capital Projects			Regional Road Group	Non-operating	47,279	0	384,144	384,144	152,795	(124,474)	75,600
Direct Grant			Main Roads	Operating	0	115,500	0	115,500	115,550	0	0
<b>TOTALS</b>					<b>719,401</b>	<b>2,236,867</b>	<b>1,564,418</b>	<b>3,801,285</b>	<b>1,654,290</b>	<b>(1,084,577)</b>	<b>694,378</b>
<b>SUMMARY</b>											
Operating			Operating Grants, Subsidies and Contributions		0	1,072,501	0	1,072,501	594,736	0	0
Operating - Tied			Tied - Operating Grants, Subsidies and Contributions		81,611	1,164,366	0	1,164,366	787,495	(476,377)	392,729
Non-operating			Non-operating Grants, Subsidies and Contributions		637,790	0	1,564,418	1,564,418	272,059	(608,200)	301,649
<b>TOTALS</b>					<b>719,401</b>	<b>2,236,867</b>	<b>1,564,418</b>	<b>3,801,285</b>	<b>1,654,290</b>	<b>(1,084,577)</b>	<b>694,378</b>

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

SHIRE OF WEST ARTHUR  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 December 2016

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
<b>Buildings</b>		\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>								
Staff housing	E168481	0	0	0	0	(40,000)	(40,000)	40,000
Land for staff house	E168482	0	0	0	0	(45,000)	(45,000)	45,000
<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(85,000)</b>	<b>(85,000)</b>	<b>85,000</b>
<b>Recreation And Culture</b>								
Darkan Town Hall Renovation	E168479	(10,667)	(43,505)	(54,172)	(8,600)	(83,631)	(92,231)	38,059
Health and Resource Centre Expansion	E168480	(33,086)	(96,546)	(129,632)	(105,000)	(1,591,359)	(1,696,359)	1,566,727
<b>Recreation And Culture Total</b>		<b>(43,753)</b>	<b>(140,051)</b>	<b>(183,804)</b>	<b>(113,600)</b>	<b>(1,674,990)</b>	<b>(1,788,590)</b>	<b>1,604,786</b>
<b>Transport</b>								
Depot Shed Construction and Power Upgrade	E168484	0	0	0	(9,100)	(35,000)	(44,100)	44,100
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(9,100)</b>	<b>(35,000)</b>	<b>(44,100)</b>	<b>44,100</b>
<b>Buildings Total</b>		<b>(43,753)</b>	<b>(140,051)</b>	<b>(183,804)</b>	<b>(122,700)</b>	<b>(1,794,990)</b>	<b>(1,917,690)</b>	<b>1,733,886</b>
<b>Infrastructure</b>								
<b>Recreation And Culture</b>								
Lake Towerrinning - barbecue replacement	E167901	0	(8,820)	(8,820)	0	(18,000)	(18,000)	9,180
Town Oval - water tank	E167902	0	(7,380)	(7,380)	0	(10,000)	(10,000)	2,620
Rail Trail - signage	E167903	0	0	0	0	(17,000)	(17,000)	17,000
Parks - nature space playground stage 1	E167904	0	(18,445)	(18,445)	(7,000)	(22,000)	(29,000)	10,555
Parks - nature space playground stage 2	E167904	0	0	0	(20,300)	(120,000)	(140,300)	140,300
<b>Recreation And Culture Total</b>		<b>0</b>	<b>(34,645)</b>	<b>(34,645)</b>	<b>(27,300)</b>	<b>(187,000)</b>	<b>(214,300)</b>	<b>179,655</b>
<b>Transport</b>								
Install drainage along Burrowes St lane	E167900	0	0	0	(11,134)	(10,277)	(21,411)	21,411
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(11,134)</b>	<b>(10,277)</b>	<b>(21,411)</b>	<b>21,411</b>
<b>Infrastructure Total</b>		<b>0</b>	<b>(34,645)</b>	<b>(34,645)</b>	<b>(38,434)</b>	<b>(197,277)</b>	<b>(235,711)</b>	<b>201,066</b>
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
Computer Hardware Upgrade/New	E167701	0	0	0	0	(8,000)	(8,000)	8,000
<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>8,000</b>
<b>Recreation And Culture</b>								
Furniture and Equipment Other	E167701	0	0	0	0	(7,000)	(7,000)	7,000
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,000)</b>	<b>(7,000)</b>	<b>7,000</b>
<b>Furniture &amp; Office Equip. Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>15,000</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
<b>Buildings</b>		\$	\$	\$	\$	\$	\$	\$
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
CEO Vehicle Replacement	E167800	0	0	0	0	(50,000)	(50,000)	50,000
<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>50,000</b>
<b>Transport</b>								
Prime Mover Acquisition	E167801	0	(68,000)	(68,000)	0	(150,000)	(150,000)	82,000
Mower	E167802	0	0	0	0	(38,000)	(38,000)	38,000
Sundry Plant	E167803	0	(2,230)	(2,230)	0	(15,000)	(15,000)	12,770
<b>Transport Total</b>		<b>0</b>	<b>(70,230)</b>	<b>(70,230)</b>	<b>0</b>	<b>(203,000)</b>	<b>(203,000)</b>	<b>132,770</b>
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>(70,230)</b>	<b>(70,230)</b>	<b>0</b>	<b>(253,000)</b>	<b>(253,000)</b>	<b>182,770</b>
<b>Roads</b>								
<b>Regional Road Group</b>								
Bowelling - Duranillin Road (intersection)	E168814	(27,070)	(8,748)	(35,818)	(40,887)	(41,524)	(82,411)	46,593
Piesseville Tarwonga Road	E168815	(49,682)	(38,994)	(88,676)	(40,816)	(33,200)	(74,016)	(14,660)
Darkan Moodiarrup Road	E168816	0	(4,059)	(4,059)	(159,284)	(101,704)	(260,988)	256,929
Bowelling - Duranillin Road (widen and reseal)	E168817	(56,650)	(1,508)	(58,158)	(167,275)	(67,705)	(234,980)	176,822
<b>Regional Road Group Total</b>		<b>(133,402)</b>	<b>(53,309)</b>	<b>(186,711)</b>	<b>(408,262)</b>	<b>(244,133)</b>	<b>(652,395)</b>	<b>465,684</b>
<b>Roads to Recovery</b>								
O'Connor Road	E168818	(329)	0	(329)	(16,788)	(3,500)	(20,288)	19,959
Coben Soak Road	E168819	(28,127)	(3,481)	(31,608)	(12,112)	(5,000)	(17,112)	(14,496)
Hillman Dardadine Road	E168820	(2,081)	(130,992)	(133,073)	0	(268,013)	(268,013)	134,940
Quindanning Williams Road	E168821	(590)	(34,514)	(35,104)	0	(68,040)	(68,040)	32,936
Cordering North Road	E168822	(126)	(32)	(158)	(23,377)	(6,339)	(29,716)	29,558
Collie Changerup Road	E168823	(99,386)	(30,032)	(129,418)	(103,703)	(59,052)	(162,755)	33,337
Hughes Mill Road	E168824	(8,635)	(1,667)	(10,302)	(29,102)	(30,729)	(59,831)	49,529
O'Connor Road Bridge	E168825	(599)	(1,160)	(1,759)	(24,108)	(68,892)	(93,000)	91,241
Glenorchy South Bridge	E168826	(1,945)	0	(1,945)	(2,624)	(297,376)	(300,000)	298,055
<b>Roads to Recovery Total</b>		<b>(141,818)</b>	<b>(201,878)</b>	<b>(343,696)</b>	<b>(211,814)</b>	<b>(806,941)</b>	<b>(1,018,755)</b>	<b>675,059</b>
<b>Shire Funded</b>								
Bokal East Arthur Road	E168827	(5,191)	0	(5,191)	(80,720)	(16,120)	(96,840)	91,649
Dellyanine Road	E168828	0	0	0	(80,720)	(16,120)	(96,840)	96,840
Dust Suppression	E168829	0	0	0	(4,508)	(7,701)	(12,209)	12,209
<b>Shire Funded Total</b>		<b>(5,191)</b>	<b>0</b>	<b>(5,191)</b>	<b>(165,948)</b>	<b>(39,941)</b>	<b>(205,889)</b>	<b>200,698</b>
<b>Roads Total</b>		<b>(280,411)</b>	<b>(255,187)</b>	<b>(535,598)</b>	<b>(786,024)</b>	<b>(1,091,015)</b>	<b>(1,877,039)</b>	<b>1,341,441</b>
<b>Capital Expenditure Total</b>		<b>(324,164)</b>	<b>(500,113)</b>	<b>(824,277)</b>	<b>(947,158)</b>	<b>(3,351,282)</b>	<b>(4,298,440)</b>	<b>3,474,163</b>

**SHIRE OF WEST ARTHUR**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 January 2017**

	Note	Annual Budget 2016/2017	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	2	1,206,058	1,206,058	<b>1,206,058</b>	0	0%	
<b>Revenue from operating activities</b>							
Rates		1,563,465	1,563,465	<b>1,564,066</b>	601	0%	
Operating Grants, Subsidies and Contributions	6	2,286,667	1,366,708	<b>1,405,585</b>	38,877	3%	
Fees and Charges		340,105	235,728	<b>227,507</b>	(8,221)	(3%)	
Interest Earnings		113,512	22,167	<b>25,478</b>	3,311	15%	
Other Revenue Including Reimbursements		114,572	70,257	<b>78,385</b>	8,128	12%	
Profit on Disposal of Assets		17,787	10,987	<b>0</b>			
		<b>4,436,108</b>	<b>3,269,312</b>	<b>3,301,021</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,745,528)	(1,237,496)	<b>(1,185,400)</b>	52,096	4%	
Less allocations to capital works			279,089	<b>270,106</b>			
Materials and Contracts		(2,137,238)	(1,133,607)	<b>(1,066,632)</b>	66,975	6%	
Less plant allocations to capital works			111,423	<b>120,615</b>			
Utility Charges		(68,021)	(39,679)	<b>(33,894)</b>	5,785	15%	▲
Depreciation on Non-Current Assets		(1,856,368)	(344,140)	<b>(290,858)</b>	53,282	15%	▲
Interest Expenses		(32,487)	(16,649)	<b>(16,649)</b>	0	0%	
Insurance Expenses		(109,103)	(84,103)	<b>(88,594)</b>	(4,491)	(5%)	
Other Expenditure		(35,276)	(8,363)	<b>(4,695)</b>	3,668	44%	▲
Loss on Disposal of Assets		0	0	<b>(3,757)</b>			
		<b>(5,984,021)</b>	<b>(2,473,524)</b>	<b>(2,299,758)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,856,368	344,140	<b>290,858</b>	(53,282)	(15%)	▼
Adjust (Profit)/Loss on Asset Disposal		(17,787)	(10,987)	<b>3,757</b>	14,744	(134%)	
Adjust Provisions and Accruals			0	<b>(6,987)</b>	(6,987)		
<b>Amount attributable to operating activities</b>		<b>290,668</b>	<b>1,128,940</b>	<b>1,288,891</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	6	1,564,418	272,758	<b>286,529</b>	13,771	5%	
Proceeds from Disposal of Assets		43,000	35,000	<b>28,949</b>	(6,051)	(17%)	
Land and Buildings	7	(1,917,690)	(200,000)	<b>(199,801)</b>	199	0%	
Infrastructure Assets - Roads	7	(1,877,040)	(701,162)	<b>(580,318)</b>	120,844	17%	▲
Infrastructure Assets - Other	7	(235,711)	(35,000)	<b>(34,645)</b>	355	1%	
Plant and Equipment	7	(253,000)	(125,000)	<b>(121,634)</b>	3,366	3%	
Furniture and Equipment	7	(15,000)	0	<b>0</b>	0		
<b>Amount attributable to investing activities</b>		<b>(2,691,023)</b>	<b>(753,404)</b>	<b>(620,920)</b>			
<b>Financing Activities</b>							
Proceeds from New Self Supporting Loan		560,000	0	<b>0</b>	0		
Transfer from Reserves	5	1,272,000	0	<b>0</b>	0		
Repayment of Debentures		(53,691)	(26,440)	<b>(26,440)</b>	0	0%	
Transfer to Reserves	5	(584,012)	(4,476)	<b>(4,811)</b>	(335)	(7%)	
<b>Amount attributable to financing activities</b>		<b>1,194,297</b>	<b>(30,916)</b>	<b>(31,251)</b>			
<b>Closing Funding Surplus (Deficit)</b>	2	0	1,550,678	<b>1,842,778</b>	<b>292,100</b>	19%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 1: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

**Operating Grants, Subsidies and Contributions**

\$20,000	Grant income received towards Mens Shed (West Arthur, Dumbleyung, Lake Grace).	Permanent variance
\$9,855	CLFG Youth Development Scholarship.	Permanent variance

**Other Income**

\$8,128 Refund of water connection Cottage Homes. Offset against expenditure.

**Profit on sale of assets**

Written down value of the landcare ute at time of budget was \$7,200. This was increased at 30 June 2016 as part of the revaluation process. Written down value at time of sale was \$13,373. Sale price was \$9,858 resulting in a loss on sale rather than profit as budgeted. Proceeds of sale were budgeted as \$15,000. Kluger profit on sale was budgeted to be \$3187. Actual loss was \$243. Also revalued at 30 June 2016. Proceeds on sale were \$909 less than budget.

**Employee Costs**

Landcare officer expenses not incurred. Likely to be offset by materials - contract wages.  
 One position currently vacant on crew.

**Materials and Contracts**

There are several items below budget and below reportable threshold:

(9,494)	Fuel above budget ytd.	Timing Difference
21,292	Road maintenance materials below budget ytd.	Timing Difference
22,081	Plant maintenance below budget ytd.	Timing Difference
14,709	Economic services (info bays, building officer, public utilities) below budget ytd.	Timing Difference
13,558	Education and welfare below budget	Timing Difference
9,938	Health below budget (\$4,271 medical)	Timing Difference
(24,225)	Groundworks expenditure incurred. Grant funded.	Timing Difference

**Less plant allocations to capital works**

(4,834)	Coben Soak allocations above budget.
(4,304)	Piesseville Tarwonga allocations above budget

**Depreciation**

Depreciation is below budget. A review of plant depreciation rates is required following revaluation of plant at 30 June 2016.

**Grants, Subsidies and Contributions**

14470	Wheatbelt development Commission grant towards Nature Play area	Permanent Variance
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**Infrastructure Assets - Roads**

(14,660)	Expenditure on Piesseville Tarwonga is above budget. \$5,794 materials.
(14,496)	Expenditure on Coben Soak was higher than budget. Plant and wage allocations.
30,000	Quindanning Road material cost is below budget
120,000	Hillman Road material cost is below budget.

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 2: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2016	Current 31 Jan 2017
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3	237,070	962,249
Cash Restricted - Conditions over Grants	6	719,401	678,536
Cash Restricted	5	1,852,123	1,856,934
Receivables - Rates	4	124,794	212,638
Receivables - Other	4	430,433	45,483
Inventories		29,143	29,143
		3,392,964	3,784,983
<b>Less: Current Liabilities</b>			
Payables		(334,783)	(85,271)
		(334,783)	(85,271)
Less: Cash Reserves	5	(1,852,123)	(1,856,934)
<b>Net Current Funding Position</b>		<b>1,206,058</b>	<b>1,842,778</b>



**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 3: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	105,185			105,185	NAB	0.05%	At Call
Municipal Cash Maximiser	585,000			585,000	NAB	0.70%	At Call
Trust Bank Account			15,718	15,718	NAB	0.05%	At Call
Trust Cash Maximiser			29,011	29,011	NAB	0.70%	At Call
Reserve Cash Maximiser		6,072		6,072	NAB	0.70%	At Call
<b>(b) Term Deposits</b>							
Municipal	500,000			500,000	NAB	2.72%	23-Feb-17
Municipal	300,000			300,000	NAB	2.70%	02-Feb-17
Municipal	150,000			150,000	NAB	2.32%	23-Jan-17
Trust			150,000	150,000	NAB	2.72%	02-Mar-17
Reserve		155,000		155,000	NAB	2.80%	02-Mar-17
Reserve		1,695,862		1,695,862	Bendigo	2.90%	09-Jun-17
<b>Total</b>	<b>1,640,185</b>	<b>1,856,934</b>	<b>194,729</b>	<b>3,691,848</b>			

**Comments/Notes - Investments**

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 4: Receivables**

<b>Receivables - Rates Receivable</b>	<b>31 Jan 2017</b>	<b>30 June 2016</b>	<b>Receivables - General</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	260,498	232,131	Receivables - General	7,788	25,364	20	12,311	45,483
Levied this year	1,564,066	1,517,126						
<u>Less</u> Collections to date	(1,476,222)	(1,488,759)	<b>Balance per Trial Balance</b>					
Equals Current Outstanding	<b>348,342</b>	<b>260,498</b>	Sundry Debtors					0
			Receivables - Other					0
<b>Net Rates Collectable</b>	<b>348,342</b>	<b>260,498</b>	<b>Total Receivables General Outstanding</b>					<b>45,483</b>
% Collected	80.91%	85.11%						
Less Recognised as doubtful	(135,704)	(135,704)	<b>Amounts shown above include GST (where applicable)</b>					

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 5: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	87,581	2,540	227	60,000	0	(20,000)	0	130,121	87,808
Plant Reserve	228,964	6,640	595	360,000	0	(210,000)	0	385,604	229,559
Building Reserve	325,230	9,432	845	15,000	0	(250,000)	0	99,662	326,075
Town Development Reserve	40,134	1,164	104	0	0	(40,000)	0	1,298	40,238
Recreation Reserve	34,727	1,007	90	0	0	0	0	35,734	34,817
Heritage Reserve	3,722	108	10	300	0	0	0	4,130	3,732
Community Housing Reserve	105,380	3,056	274	0	0	0	0	108,436	105,654
Waste Management Reserve	74,730	2,167	194	0	0	0	0	76,897	74,924
Darkan Swimming Pool Reserve	26,601	771	69	4,000	0	0	0	31,372	26,670
Information Technology Reserve	53,897	1,563	140	0	0	0	0	55,460	54,037
Darkan Sport and Community Centre Reserve	125,885	3,651	327	30,000	0	0	0	159,536	126,212
Health and Resource Centre Reserve	734,209	21,292	1,907	0	0	(750,000)	0	5,501	736,116
Arthur River Country Club Renewal Reserve	11,063	321	29	6,000	0	(2,000)	0	15,384	11,092
Museum	0	0	0	55,000	0	0	0	55,000	0
	<b>1,852,123</b>	<b>53,712</b>	<b>4,811</b>	<b>530,300</b>	<b>0</b>	<b>(1,272,000)</b>	<b>0</b>	<b>1,164,135</b>	<b>1,856,934</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget		Expected (b)+(c)+(d)	YTD Actual		Unspent Grant (a)+(f)+(g)
				Operating (b)	Capital (c)		Revenue (f)	(Expended) (g)	
<b>General Purpose Funding</b>				\$	\$		\$	\$	\$
Grants Commission - General	WALGGC	Operating	0	421,493	0	421,493	209,715	0	0
Grants Commission - Roads	WALGGC	Operating	0	494,508	0	494,508	247,527	0	0
Grants Commission - Bridges	WALGGC	Operating - Tied	0	320,000	0	320,000	160,000	0	160,000
<b>Law, Order and Public Safety</b>									
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	28,500	0	28,500	21,375	(25,920)	(4,545)
FESA Grant - Operating Bush Fire Brigade (1516)	Dept. of Fire & Emergency Serv.	Operating - Tied	0	0	0	0	154	(154)	0
Department of Water Contribution to radios	Dept. of Water	Operating - Tied	0	0	0	0	4,500	0	4,500
<b>Education and Welfare</b>									
Youth Week	Dept. Local Govt. and Comm.	Operating - Tied	0	1,000	0	1,000	0	0	0
Kids Central Quarterly Grant	Federal DEEWR	Operating	0	41,000	0	41,000	20,444	0	0
Kids Central Traineeship Grant	Federal DEEWR	Operating	0	0	0	0	1,500	0	0
Kids Central Professional Development	Federal DEEWR	Operating - Tied	3,345	0	0	0	0	(645)	2,700
CLGF Youth Development Scholarship	Dept. Local Govt. and Comm.	Operating - Tied	0	0	0	0	9,855	0	9,855
<b>Health</b>									
<b>Housing</b>									
4WDL Well Aged Persons Housing	Dept. Regional Development	Operating - Tied	0	662,866	0	662,866	436,591	(436,591)	0
<b>Community Amenities</b>									
Fodder Shrubs	South West Catchment Council	Operating - Tied	3,266	0	0	0	0	0	3,266
Strategic Ground Works	South West Catchment Council	Operating - Tied	75,000	0	0	0	0	(27,491)	47,509
<b>Recreation and Culture</b>									
Health and Resource Centre expansion	LotteryWest	Non-operating	0	0	200,000	200,000	0	0	0
CRC Funding Health and Resource Centre expansion	Dept. of Regional Development	Non-operating	0	0	250,000	250,000	0	0	0
R4R CLGF 12-13 Health and Resource Centre expansion	Dept. of Regional Development	Non-operating	86,525	0	0	0	0	(86,525)	0
Health and Resource Centre expansion	Estate of E Brown	Non-operating	0	0	80,000	80,000	80,000	0	80,000
R4R CLGF 12-13 Darkan Town Hall	Dept. of Regional Development	Non-operating	43,505	0	0	0	0	(43,505)	0
Museum	Estate of E Brown	Operating - Tied	0	120,000	0	120,000	120,000	0	120,000
Darkan to Dardadine Rail Trail	LotteryWest	Non-operating	17,000	0	0	0	0	0	17,000
Darkan Swimming Pool	Dept. of Sport and Recreation	Operating - Tied	0	32,000	0	32,000	32,000	0	32,000
Nature Play Facility	LotteryWest	Non-operating	0	0	65,000	65,000	0	0	0
Nature Play Facility	Dept. of Infrastructure & Regional Deve	Non-operating	10,000	0	0	0	0	(10,000)	0
Nature Play Facility	Wheatbelt Development Commission	Non-operating	0	0	0	0	14,470	(2,343)	12,127
Mens Shed (Darkan, Dumbleyung, Lake Grace)	Dept. of Local Gov and Communities	Operating - Tied	0	0	0	0	20,000	0	20,000
<b>Transport</b>									
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	433,481	0	585,274	585,274	39,264	(345,832)	126,913
RRG Grants - Capital Projects	Regional Road Group	Non-operating	47,279	0	384,144	384,144	152,795	(152,863)	47,211
Direct Grant	Main Roads	Operating	0	115,500	0	115,500	115,550	0	0
<b>TOTALS</b>			<b>719,401</b>	<b>2,236,867</b>	<b>1,564,418</b>	<b>3,801,285</b>	<b>1,685,740</b>	<b>(1,131,869)</b>	<b>678,536</b>
<b>SUMMARY</b>									
Operating	Operating Grants, Subsidies and Contributions		0	1,072,501	0	1,072,501	594,736	0	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		81,611	1,164,366	0	1,164,366	804,475	(490,801)	395,285
Non-operating	Non-operating Grants, Subsidies and Contributions		637,790	0	1,564,418	1,564,418	286,529	(641,068)	283,251
<b>TOTALS</b>			<b>719,401</b>	<b>2,236,867</b>	<b>1,564,418</b>	<b>3,801,285</b>	<b>1,685,740</b>	<b>(1,131,869)</b>	<b>678,536</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
		\$	\$	\$	\$	\$	\$	\$
<b>Buildings</b>								
<b>Housing</b>								
Staff housing	E168481	0	0	0	0	(40,000)	(40,000)	40,000
Land for staff house	E168482	0	0	0	0	(45,000)	(45,000)	45,000
<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(85,000)</b>	<b>(85,000)</b>	<b>85,000</b>
<b>Recreation And Culture</b>								
Darkan Town Hall Renovation	E168479	(10,667)	(43,505)	(54,172)	(8,600)	(83,631)	(92,231)	38,059
Health and Resource Centre Expansion	E168480	(48,113)	(97,517)	(145,630)	(105,000)	(1,591,359)	(1,696,359)	1,550,729
<b>Recreation And Culture Total</b>		<b>(58,780)</b>	<b>(141,022)</b>	<b>(199,802)</b>	<b>(113,600)</b>	<b>(1,674,990)</b>	<b>(1,788,590)</b>	<b>1,588,788</b>
<b>Transport</b>								
Depot Shed Construction and Power Upgrade	E168484	0	0	0	(9,100)	(35,000)	(44,100)	44,100
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(9,100)</b>	<b>(35,000)</b>	<b>(44,100)</b>	<b>44,100</b>
<b>Buildings Total</b>		<b>(58,780)</b>	<b>(141,022)</b>	<b>(199,802)</b>	<b>(122,700)</b>	<b>(1,794,990)</b>	<b>(1,917,690)</b>	<b>1,717,888</b>
<b>Infrastructure</b>								
<b>Recreation And Culture</b>								
Lake Towerrinning - barbecue replacement	E167901	0	(8,820)	(8,820)	0	(18,000)	(18,000)	9,180
Town Oval - water tank	E167902	0	(7,380)	(7,380)	0	(10,000)	(10,000)	2,620
Rail Trail - signage	E167903	0	0	0	0	(17,000)	(17,000)	17,000
Parks - nature space playground stage 1	E167904	0	(18,445)	(18,445)	(7,000)	(22,000)	(29,000)	10,555
Parks - nature space playground stage 2	E167904	0	0	0	(20,300)	(120,000)	(140,300)	140,300
<b>Recreation And Culture Total</b>		<b>0</b>	<b>(34,645)</b>	<b>(34,645)</b>	<b>(27,300)</b>	<b>(187,000)</b>	<b>(214,300)</b>	<b>179,655</b>
<b>Transport</b>								
Install drainage along Burrowes St lane	E167900	0	0	0	(11,134)	(10,277)	(21,411)	21,411
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(11,134)</b>	<b>(10,277)</b>	<b>(21,411)</b>	<b>21,411</b>
<b>Infrastructure Total</b>		<b>0</b>	<b>(34,645)</b>	<b>(34,645)</b>	<b>(38,434)</b>	<b>(197,277)</b>	<b>(235,711)</b>	<b>201,066</b>
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
Computer Hardware Upgrade/New	E167701	0	0	0	0	(8,000)	(8,000)	8,000
<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>8,000</b>
<b>Recreation And Culture</b>								
Furniture and Equipment Other	E167701	0	0	0	0	(7,000)	(7,000)	7,000
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,000)</b>	<b>(7,000)</b>	<b>7,000</b>
<b>Furniture &amp; Office Equip. Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>15,000</b>

**SHIRE OF WEST ARTHUR**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2017**

**Note 7: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
		\$	\$	\$	\$	\$	\$	\$
<b>Buildings</b>								
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
CEO Vehicle Replacement	E167800	0	(51,404)	(51,404)	0	(50,000)	(50,000)	(1,404)
<b>Governance Total</b>		<b>0</b>	<b>(51,404)</b>	<b>(51,404)</b>	<b>0</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(1,404)</b>
<b>Transport</b>								
Prime Mover Acquisition	E167801	0	(68,000)	(68,000)	0	(150,000)	(150,000)	82,000
Mower	E167802	0	0	0	0	(38,000)	(38,000)	38,000
Sundry Plant	E167803	0	(2,230)	(2,230)	0	(15,000)	(15,000)	12,770
<b>Transport Total</b>		<b>0</b>	<b>(70,230)</b>	<b>(70,230)</b>	<b>0</b>	<b>(203,000)</b>	<b>(203,000)</b>	<b>132,770</b>
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>(121,634)</b>	<b>(121,634)</b>	<b>0</b>	<b>(253,000)</b>	<b>(253,000)</b>	<b>131,366</b>
<b>Roads</b>								
<b>Regional Road Group</b>								
Bowelling - Duranillin Road (intersection)	E168814	(28,311)	(8,775)	(37,086)	(40,887)	(41,524)	(82,411)	45,325
Piesseville Tarwonga Road	E168815	(49,682)	(38,994)	(88,676)	(40,816)	(33,200)	(74,016)	(14,660)
Darkan Moodiarrup Road	E168816	(40,322)	(4,208)	(44,530)	(159,284)	(101,704)	(260,988)	216,458
Bowelling - Duranillin Road (widen and reseal)	E168817	(57,494)	(1,508)	(59,002)	(167,275)	(67,705)	(234,980)	175,978
<b>Regional Road Group Total</b>		<b>(175,809)</b>	<b>(53,485)</b>	<b>(229,294)</b>	<b>(408,262)</b>	<b>(244,133)</b>	<b>(652,395)</b>	<b>423,101</b>
<b>Roads to Recovery</b>								
O'Connor Road	E168818	(329)	0	(329)	(16,788)	(3,500)	(20,288)	19,959
Coben Soak Road	E168819	(28,127)	(3,481)	(31,608)	(12,112)	(5,000)	(17,112)	(14,496)
Hillman Dardadine Road	E168820	(2,081)	(130,992)	(133,073)	0	(268,013)	(268,013)	134,940
Quindanning Williams Road	E168821	(590)	(34,514)	(35,104)	0	(68,040)	(68,040)	32,936
Cordering North Road	E168822	(126)	(32)	(158)	(23,377)	(6,339)	(29,716)	29,558
Collie Changerup Road	E168823	(99,436)	(30,032)	(129,468)	(103,703)	(59,052)	(162,755)	33,287
Hughes Mill Road	E168824	(8,635)	(1,667)	(10,302)	(29,102)	(30,729)	(59,831)	49,529
O'Connor Road Bridge	E168825	(1,001)	(1,160)	(2,161)	(24,108)	(68,892)	(93,000)	90,839
Glenorchy South Bridge	E168826	(3,629)	0	(3,629)	(2,624)	(297,376)	(300,000)	296,371
<b>Roads to Recovery Total</b>		<b>(143,954)</b>	<b>(201,878)</b>	<b>(345,832)</b>	<b>(211,814)</b>	<b>(806,941)</b>	<b>(1,018,755)</b>	<b>672,923</b>
<b>Shire Funded</b>								
Bokal East Arthur Road	E168827	(5,191)	0	(5,191)	(80,720)	(16,120)	(96,840)	91,649
Dellyanine Road	E168828	0	0	0	(80,720)	(16,120)	(96,840)	96,840
Dust Suppression	E168829	0	0	0	(4,508)	(7,701)	(12,209)	12,209
<b>Shire Funded Total</b>		<b>(5,191)</b>	<b>0</b>	<b>(5,191)</b>	<b>(165,948)</b>	<b>(39,941)</b>	<b>(205,889)</b>	<b>200,698</b>
<b>Roads Total</b>		<b>(324,954)</b>	<b>(255,363)</b>	<b>(580,317)</b>	<b>(786,024)</b>	<b>(1,091,015)</b>	<b>(1,877,039)</b>	<b>1,296,722</b>
<b>Capital Expenditure Total</b>		<b>(383,734)</b>	<b>(552,664)</b>	<b>(936,398)</b>	<b>(947,158)</b>	<b>(3,351,282)</b>	<b>(4,298,440)</b>	<b>3,362,042</b>

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

<b>ITEM 8.1.2 - ACCOUNTS FOR PAYMENT</b>
--

LOCATION/ADDRESS: N/A  
NAME OF APPLICANT: N/A  
FILE REFERENCE: N/A  
DISCLOSURE OF INTEREST: N/A  
DATE OF REPORT: 22 February 2017  
AUTHOR: Belinda Hawker

**SUMMARY:**

Council to note payments of accounts as presented.

**BACKGROUND:**

The schedule of accounts is included as attachment 2 for Council information.

**COMMENT:**

If you have any questions regarding payments in the listing please contact the finance officer prior to the Council meeting.

**CONSULTATION:**

There has been no consultation.

**STATUTORY ENVIRONMENT:**

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be resented.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**STRATEGIC IMPLICATIONS:**

No strategic implications.

**VOTING REQUIREMENTS:**

Simple majority

<b>COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2</b>
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Moved: Cr Michael Meredith

Seconded: Cr Kevin King

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 201216.1 – 201216.37, 180117.1 – 180117.38, 090217.1 – 090217.36, 220217.1 – 220217.23, 2060, 3353 – 3370, 19959 - 19961, Licensing, Salaries and Wages and EFT Transfers, Direct Debit and Trust totalling \$1,114,197.48 listed (attached) be noted as approved for payment.

**CARRIED 6/0**

**ATTACHMENT 2**

- Cheque Listing

**Shire of West Arthur**  
**Cheque Detail**  
December 8, 2016 through February 22, 2017

Date	Num	Name	Original Amount
15/12/2016	EFT	<b>SALARIES &amp; WAGES</b>	59,356.51
		STAFF WAGES	
20/12/2016	201216.1	<b>AUSTRALIA POST</b>	257.38
		VARIOUS POSTAGE	
20/12/2016	201216.2	<b>BELINDA HAWKER 1</b>	111.71
		GROCERIES FOR AUSTRALIA DAY	
20/12/2016	201216.3	<b>BLACKWOOD BASIN GROUP (INC)</b>	14,373.68
		SWCC STRATEGIC PLAN DELIVERY	
20/12/2016	201216.4	<b>COALCLIFF PLANT HIRE</b>	2,912.25
		DRY HIRE OF PADFOOT	
20/12/2016	201216.5	<b>CORUM HEALTH SERVICES</b>	700.59
		LOTS DISPENSE SOFTWARE MAINTENANCE	
20/12/2016	201216.6	<b>COURIER AUSTRALIA</b>	333.52
		VARIOUS FREIGHT	
20/12/2016	201216.7	<b>CREATIVE SPACES</b>	4,281.75
		INTERPRETATION PLANS & DESKTOP RESEARCH	
20/12/2016	201216.8	<b>CRESCENT CONVEYANCERS 1</b>	332.01
		APPLICATION FOR NEW TITLES - HRC EXTENSIONS	
20/12/2016	201216.9	<b>DARKAN AGRI SERVICES</b>	2,202.89
		HILL HOIST, TOILET DOORS, PLUMBING FITTINGS, FRUIT FLY BAIT & FENCING MATERIALS	
20/12/2016	201216.10	<b>E W &amp; R J PUGH</b>	892.00
		PUMP OUT SEPTIC TANKS AT HRC	
20/12/2016	201216.11	<b>EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD</b>	1,098.93
		SALARY SACRIFICE PAYMENT	
20/12/2016	201216.12	<b>FAULTON HOGAN</b>	215,529.93
		R2R & RRG RESEALS	
20/12/2016	201216.13	<b>FRONTLINE FIRE &amp; RESCUE EQUIPMENT</b>	221.76
		FIRE SAFETY BOOTS	
20/12/2016	201216.14	<b>GJ &amp; RE ABBOTT</b>	825.00
		25 LOADS OF SAND FOR THE BOWELLING DURANILLIN	
20/12/2016	201216.15	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	34,793.55
		15,000 LTRS DIESEL & 4000 LTRS ULP	
20/12/2016	201216.16	<b>GREAT SOUTHERN WASTE DISPOSAL</b>	4,358.00
		REFUSE & RECYCLING COLLECTION	
20/12/2016	201216.17	<b>JR &amp; A HERSEY PTY LTD</b>	662.98
		WORKSHOP CONSUMABLES & PPE	
20/12/2016	201216.18	<b>KOJONUP AGRICULTURAL SUPPLIES</b>	89.86
		2X LEAF STRAINERS	
20/12/2016	201216.19	<b>LGIS INSURANCE BROKING 1</b>	2,058.96
		EMPLOYMENT PRACTICES & STATUTORY LIABILITY INSURANCE	
20/12/2016	201216.20	<b>MACRO IRRIGATION</b>	422.40
		IRRIGATION FITTINGS	
20/12/2016	201216.21	<b>MARKETFORCE</b>	268.96
		ADVERTISING OF BRIDGE TENDER	
20/12/2016	201216.22	<b>MAUREEN SOUTH</b>	200.00
		REIMBURSEMENT FOR COLES VOUCHERS - WESTCARE	
20/12/2016	201216.23	<b>MJB INDUSTRIES PTY LTD</b>	3,828.00
		CONCRETE PIPES	
20/12/2016	201216.24	<b>PEDERICK ENGINEERING</b>	418.00
		CUT RIPPER BOOT PLATES	
20/12/2016	201216.25	<b>PH AND KE GOW LICENSED SURVEYORS</b>	3,366.00
		PRODUCTION & LODGEMENT OF DEPOSITED PLANS, LANDGATE AND WAPC FEES FOR HRC EXTENSIONS	
20/12/2016	201216.26	<b>PUTLAND MOTORS</b>	5,497.11
		TYRES, FILTERS, HYDROLIC HOSES & TWO-WAY ANTENNAS	
20/12/2016	201216.27	<b>QUALITY PRESS</b>	165.00
		4 X VEHICLE ID STICKERS	
20/12/2016	201216.28	<b>RAREBITS ON BURROWES 1</b>	320.00
		CATERING FOR DECEMBER MEETING & OFFICE LUNCH	
20/12/2016	201216.29	<b>SCITECH DISCOVERY CENTRE</b>	75.00
		EARLY CHILDHOOD PROGRAM	
20/12/2016	201216.30	<b>SEEK LIMITED</b>	297.00
		EMPLOYMENT AD FOR PLANNING AND ADMIN TRAINEE	
20/12/2016	201216.31	<b>SIGMA CHEMICALS- COMPANIES GROUP PTY LTD</b>	607.20
		POOL CHEMICALS	
20/12/2016	201216.32	<b>SWAT PEST CONTROL</b>	132.00
		PEST CONTROL	
20/12/2016	201216.33	<b>T R ANDERSON PAINTING</b>	5,248.00
		REPAIRING OF IMPERFECTIONS & PAINTING OF INTERIOR	



Shire of West Arthur  
Cheque Detail  
December 8, 2016 through February 22, 2017

Date	Num	Name	Original Amount
20/12/2016	201216.34	TRIMVIEW CERAMICS	551.21
		WALL TILES	
20/12/2016	201216.35	TRUCKLINE	1,239.37
		PUMP & AIRBAGS	
20/12/2016	201216.36	WA TREASURY CORPORATION	21,544.67
		CAPITAL & INTEREST ON LOAN 69, 70 & 72	
20/12/2016	201216.37	WHITE BUILDING CO PTY LTD1	124,356.83
		PROGRESS PAYMENT UNITS 1, 2 & 3 (CLAIM 5)	
29/12/2016	EFT	SALARIES & WAGES	55,915.11
		STAFF WAGES	
12/01/2017	EFT	SALARIES & WAGES	50,738.38
		STAFF WAGES	
18/01/2017	180117.1	ABCO PRODUCTS	475.20
		SANITRY BIN LINERS	
18/01/2017	180117.2	AIR LIQUIDE	218.92
		FACILITY FEES	
18/01/2017	180117.3	ALBANY TOYOTA	35,991.25
		PRADO DSL WGN	
18/01/2017	180117.4	AUSTRALIA POST	221.79
		VARIOUS POSTAGE	
18/01/2017	180117.5	B & R SCHINZIG	1,128.60
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
18/01/2017	180117.6	BURGESS RAWSON	387.13
		WATER CONSUMPTION FOR THE ROSE GARDEN, RESERVE & WAR MEMORIAL	
18/01/2017	180117.7	COURIER AUSTRALIA	40.58
		VARIOUS FREIGHT	
18/01/2017	180117.8	CPR OUTDOOR CENTRE	3,174.40
		6.5% DEPOSIT FOR DARKAN SWIMMING POOL PROJECT	
18/01/2017	180117.9	CRESCENT CONVEYANCERS 1	171.80
		REGISTRATION OF TRANSFER FOR HRC	
18/01/2017	180117.10	D & S BAKER	1,980.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
18/01/2017	180117.11	DAN TURNER	990.00
		SITE MEETING AND TRAVEL	
18/01/2017	180117.12	DARKAN DISTRICTS SPORTS CLUB INC	1,375.00
		KIDS CENTRAL RENT	
18/01/2017	180117.13	DATALINE VISUAL LINK PTY LTD	337.70
		ALARM MONITORING FOR HRC & PROXY KEY FOBS	
18/01/2017	180117.14	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	1,098.93
		SALARY SACRIFICE PAYMENT	
18/01/2017	180117.15	FIRE & SAFETY WA	379.50
		KESTREL 3000	
18/01/2017	180117.16	FLEAYS STORE	41.45
		GROCERIES	
18/01/2017	180117.17	FRONTLINE FIRE & RESCUE EQUIPMENT	7,580.10
		FIRE SAFETY BOOTS & GOGGLES	
18/01/2017	180117.18	GREAT SOUTHERN FUEL SUPPLIES	17,388.50
		DIESEL, HYDROLIC & ENGINE OIL	
18/01/2017	180117.19	GREAT SOUTHERN WASTE DISPOSAL	4,984.00
		REFUSE & RECYCLING COLLECTION	
18/01/2017	180117.20	LANDGATE	239.70
		RURAL UV INTERIM VALUATIONS	
18/01/2017	180117.21	LGIS INSURANCE BROKING 1	2,005.71
		MOTOR VEHICLE PREMIUM	
18/01/2017	180117.22	LUSH FIRE & PLANNING	286.00
		TOWN PLANNING SERVICES	
18/01/2017	180117.23	M & B SALES	1,744.19
		18X LENTHS OF MODWOOD & SCREWS	
18/01/2017	180117.24	MERCURY FIRE SAFETY	1,375.00
		DRUMS OF FOAM (PHOS-CHEK)	
18/01/2017	180117.25	MM ELECTRICAL MERCHANDISING	159.50
		CONTACTORS & CIRCUIT BREAKER	
18/01/2017	180117.26	NARROGIN FREIGHTLINES	238.70
		FREIGHT FROM SIGMA CHEMICALS	
18/01/2017	180117.27	PETE'S	1,019.60
		PROTECTIVE CLOTHING	
18/01/2017	180117.28	PUTLAND MOTORS	1,469.24
		HYDROLIC HOSE, TYRES & FUEL CAP	
18/01/2017	180117.29	RICHARD BUCKLAND 1	4,620.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	

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Date	Num	Name	Original Amount
18/01/2017	180117.30	ROAD SIGNS AUSTRALIA	132.00
		DELINEATORS RED & WHITE	
18/01/2017	180117.31	SOS OFFICE EQUIPMENT	90.37
		METER READINGS FOR THE XEROX PRINTER	
18/01/2017	180117.32	SOUTH WEST FIRE COLLIE	1,233.88
		REPAIR FOAM GENERATOR ON AR TRUCK	
18/01/2017	180117.33	STARTRACK EXPRESS	29.35
		VARIOUS FREIGHT	
18/01/2017	180117.34	STEWART & HEATON CLOTHING CP. PTY LTD	58.15
		EPAULETTES	
18/01/2017	180117.35	VISIMAX	209.90
		FIRE PERMIT BOOKS	
18/01/2017	180117.36	WA TREASURY CORPORATION	1,920.57
		GUARANTEE FEE ON LOAN 69, 70 & 72	
18/01/2017	180117.37	WEST ARTHUR COMMUNITY RESOURCE CENTRE	84.00
		BLEAT INCOME FROM DEGARI	
18/01/2017	180117.38	WILLIAM HIGHAN	3,960.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
26/01/2017	EFT	SALARIES & WAGES	51,031.31
		STAFF WAGES	
09/02/2017	EFT	SALARIES & WAGES	52,304.72
		STAFF WAGES	
09/02/2017	090217.1	A & C ANTZ ELECTRICAL	631.09
		REPAIRS TO MAINS CONDUIT & TEMPARY POWER SUPPLY	
09/02/2017	090217.2	AIR LIQUIDE	218.91
		FACILITY FEES	
09/02/2017	090217.3	BUNBURY MACHINERY	1,710.75
		SERVICE ON KUBOTA MOWER	
09/02/2017	090217.4	CARPET COURT BUNBURY	6,720.00
		SUPPLY & INSTALL CARPET & VINYL	
09/02/2017	090217.5	CHRISTIE PARKSAFE	5,973.00
		BBQ FOR LAKE	
09/02/2017	090217.6	COALFIELDS WEARPARTS	5,517.60
		FOOT BLADES, BOLTS & NUTS	
09/02/2017	090217.7	COURIER AUSTRALIA	145.45
		VARIOUS FREIGHT	
09/02/2017	090217.8	DARKAN AGRI SERVICES	2,525.43
		GAS BOTTLES, WETTER SOIL, TRUCK WASH, PLASTIC TUBES & KEYS	
09/02/2017	090217.9	DARKAN DISTRICTS SPORTS CLUB INC	178.75
		REIMBURSE CLEANING & SUPER WAGES	
09/02/2017	090217.10	DEPARTMENT OF HUMAN SERVICES	558.80
		CHILD SUPPORT PAYMENTS	
09/02/2017	090217.11	ELITE COMPLIANCE	874.50
		FINAL DESIGN REVIEW & CDC & PERMIT PRINTING	
09/02/2017	090217.12	FLEAYS STORE	145.35
		GROCERIES	
09/02/2017	090217.13	G & M DETERGENTS	447.00
		SLIMLINE HAND TOWEL & JUMBO TOILET ROLLS	
09/02/2017	090217.14	GARY BATT & ASSOCIATES	11,660.00
		CONTRACT ADMINISTRATION FOR ILU'S - STAGE 2	
09/02/2017	090217.15	GEOFF BUNCE	130.00
		WORK BOOTS	
09/02/2017	090217.16	GREAT SOUTHERN WASTE DISPOSAL	4,358.00
		REFUSE & RECYCLING COLLECTION	
09/02/2017	090217.17	LANDGATE	119.85
		RURAL UV INTERIM VALUATION SHARED	
09/02/2017	090217.18	LINCOLNS ACCOUNTANTS AND BUSINESS ADVISER	990.00
		AUDIT OF CLGF 2012-13 ROUND 4 ANNUAL ACQUITTAL - HALL & CARAVAN PARK	
09/02/2017	090217.19	LUSH FIRE & PLANNING	643.50
		PROGRESS PAYMENT - PLANNING APPLICATIONS	
09/02/2017	090217.20	MALATESTA ROAD PAVING & HOTMIX	2,200.00
		1000 LITRES OF EMULSION & 3 TONNE OF PRE MIX	
09/02/2017	090217.21	MM ELECTRICAL MERCHANDISING	265.94
		NEW MOVMENT SENSOR FOR CHALET & FLURO TUBES	
09/02/2017	090217.22	NARROGIN FREIGHTLINES	228.80
		VARIOUS FREIGHT	
09/02/2017	090217.23	NATURE PLAYGROUNDS	2,577.45
		30% DEPOSIT FOR THE SUPPLY OF NATURE PLAYGROUND EQUIPMENT	
09/02/2017	090217.24	NICOLE WASMANN	348.23
		GROCERIES FOR AUSTRALIA DAY	

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Date	Num	Name	Original Amount
09/02/2017	090217.25	OFFICEWORKS BUSINESS DIRECT	222.86
		OFFICE SUPPLIES	
09/02/2017	090217.26	P & S GRIGGS PLUMBING	335.64
		HOT WATER SYSTEM REPAIRS FOR 8 HILLMAN STREET	
09/02/2017	090217.27	PROFESSIONAL TRAPPING SUPPLIES	3,437.00
		RECONYX HC600 CAMERAS & RECHARGABLE BATTERIES	
09/02/2017	090217.28	SHIRE OF COLLIE	4,747.60
		BUILDING & ENVIROMENTAL HEALTH SERVICES	
09/02/2017	090217.29	SHIRE OF WAGIN	6,090.10
		ANNUAL & LONG SERVICE LEAVE CONTRIBUTION - BUILDING & HEALTH OFFICER	
09/02/2017	090217.30	SIGMA CHEMICALS- COMPANIES GROUP PTY LTD	816.75
		POOL CHEMICALS	
09/02/2017	090217.31	SOS OFFICE EQUIPMENT	63.96
		METER READINGS FOR THE XEROX PRINTER	
09/02/2017	090217.32	SOUTH WEST ISUZU	600.05
		EXHUST REPAIRS FOR T22	
09/02/2017	090217.33	TOM SMITH 1	130.00
		REIMBURSEMENT OF WORK BOOTS	
09/02/2017	090217.34	TRUCKLINE	149.16
		BRAKE BOOSTERS FOR SP83	
09/02/2017	090217.35	WEST ARTHUR COMMUNITY RESOURCE CENTRE	500.50
		DOCTORS HOURS FOR DECEMBER 2016	
09/02/2017	090217.36	WHITE BUILDING CO PTY LTD1	83,663.14
		PROGRESS PAYMENT FOR UNITS 1, 2 & 3 (CLAIM 6)	
22/02/2017	220217.1	AG BROOKS EXCAVATIONS	2,750.00
		TREE REMOVAL	
22/02/2017	220217.2	COALCLIFF PLANT HIRE	913.00
		HIRE OF PADFOOT	
22/02/2017	220217.3	COLLIE ELECTRICAL SERVICES	401.01
		REPLACE MAIN SWITCH TO METERBOX & TEST CIRCUITS	
22/02/2017	220217.4	COURIER AUSTRALIA	381.90
		VARIOUS FREIGHT	
22/02/2017	220217.5	DARKAN AGRI SERVICES	558.95
		PIPE FITTINGS, FLURO TUBE, HOSE CLAMP, PAINT & POWER POINTS	
22/02/2017	220217.6	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	1,098.93
		SALARY SACRIFICE PAYMENT	
22/02/2017	220217.7	GARY BATT & ASSOCIATES	2,640.00
		CONTRACT ADMINISTRATION FOR ILU'S - STAGE 2	
22/02/2017	220217.8	METRO COUNT	99.00
		BATTERY PACKS FOR ROAD COUNTERS	
22/02/2017	220217.9	MIDALIA STEEL PTY LTD	610.34
		DURAGALPLUS & GALVENISED RHS	
22/02/2017	220217.10	MJB INDUSTRIES PTY LTD	4,835.60
		SUPPLY & DELIVERY OF PIPES	
22/02/2017	220217.11	MM ELECTRICAL MERCHANDISING	49.50
		PUMP CAPASITOR FOR MOODIARUP STANDPIPE	
22/02/2017	220217.12	NURRUNGA COMMUNICATIONS GROUP	5,000.00
		VERTEX STANDARD HANDHELD RADIOS	
22/02/2017	220217.13	P & S GRIGGS PLUMBING	1,219.83
		REPLACE THERMOSTAT TO STOVE IN HALL KITCHEN & REPAIR WATERLINE	
22/02/2017	220217.14	PARKER BLACK & FORREST PTY. LTD.	452.10
		KEYS	
22/02/2017	220217.15	PARNELLS NURSERY	3,760.72
		DEPOSIT ON STRATEGIC GROUNDWORKS PROJECT SEEDLINGS	
22/02/2017	220217.16	R.W ENGINEERING	586.05
		ALUMINIUM RAMPS CARAVAN PARK	
22/02/2017	220217.17	ROYAL LIFE SAVING WA	520.40
		PARENTAL SUPERVISION SIGNS & RESUCE TUBES	
22/02/2017	220217.18	SHIRE OF COLLIE	420.00
		BUILDING SERVICES	
22/02/2017	220217.19	SIGMA CHEMICALS- COMPANIES GROUP PTY LTD	930.88
		POOL CHEMICALS	
22/02/2017	220217.20	SUNNY SIGN COMPANY PTY LTD	739.20
		RURAL ADDRESSING PLATES & NUMBERS	
22/02/2017	220217.21	THINKWATER BUNBURY	281.80
		NEW RAINBIRD IRRIGATION CONTROL FOR FOOTBALL OVAL	
22/02/2017	220217.22	TRADELINK BUNBURY	49.98
		TOILET CISTERN INLET VALVE KITS	
22/02/2017	220217.23	WEST ARTHUR COMMUNITY RESOURCE CENTRE	5,059.38
		DOCTORS HOURS, MEDICAL & LIBRARY SERVICE FUNDING	

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Date	Num	Name	Original Amount
21/12/2016	DEBIT	NATIONAL AUSTRALIA BANK	57.24
		NAB CONNECT FEE ACCESS AND USUAGE	
30/12/2016	DEBIT	NATIONAL AUSTRALIA BANK	67.60
		END OF MONTH BANK FEES	
30/12/2016	DEBIT	NATIONAL AUSTRALIA BANK	168.81
		START OF MONTH BANK FEES	
27/01/2017	DEBIT	NATIONAL AUSTRALIA BANK	65.74
		NAB CONNECT FEE ACCESS AND USUAGE	
31/01/2017	DEBIT	NATIONAL AUSTRALIA BANK	42.50
		END OF MONTH BANK FEES	
31/01/2017	DEBIT	NATIONAL AUSTRALIA BANK	20.00
		END OF MONTH BANK FEES	
12/01/2017	DEBIT	CLICK SUPER	1,344.62
		ASGARD SUPER	
12/01/2017	DEBIT	CLICK SUPER	4,998.89
		AUSTRALIAN SUPER	
12/01/2017	DEBIT	CLICK SUPER	808.07
		BT BUSINESS SUPER	
12/01/2017	DEBIT	CLICK SUPER	1,389.92
		HOSTPLUS SUPERANNUATION	
12/01/2017	DEBIT	CLICK SUPER	357.53
		MACQUARIE SUPERANNUATION	
12/01/2017	DEBIT	CLICK SUPER	1,517.58
		MLC NOMINEES PTY LTD- MASTER KEY BUSINESS	
12/01/2017	DEBIT	CLICK SUPER	2,529.50
		PRIME SUPER	
12/01/2017	DEBIT	CLICK SUPER	2,282.03
		REST SUPERANNUATION	
12/01/2017	DEBIT	CLICK SUPER	342.38
		SPECTRUM SUPER	
12/01/2017	DEBIT	CLICK SUPER	1,498.69
		TWUSUPER	
12/01/2017	DEBIT	CLICK SUPER	35,594.69
		WA SUPER	
31/01/2017	2060	P & S GRIGGS PLUMBING	350.00
		WESTCARE PAYMENT APPROVED BY P WALES & F DAWSON	
20/12/2016	3353	BOND ADMINISTRATOR	612.00
		SECURITY BOND FOR 25 NANGIP CRES	
20/12/2016	3354	SYNERGY	5,017.10
		VARIOUS ELECTRICITY ACCOUNTS	
20/12/2016	3355	TELSTRA	1,892.30
		VARIOUS TELEPHONE CALLS & CHARGES	
18/01/2017	3356	GEOFFREY HOLMES1	1,320.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
18/01/2017	3357	JIM DUNNING	75.00
		SUPPLY WATER FOR ARTHUR RIVER	
18/01/2017	3358	MARK & RICHARD SCHINZIG	2,858.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
18/01/2017	3359	SYNERGY	597.05
		VARIOUS ELECTRICITY ACCOUNTS	
18/01/2017	3360	TELSTRA	1,711.20
		VARIOUS TELEPHONE CALLS & CHARGES	
18/01/2017	3361	WATER CORPORATION	3,584.20
		VARIOUS WATER USAGE ACCOUNTS	
31/01/2017	3362	SHIRE OF WEST ARTHUR	358.40
		LICENCE & THIRD PARTY INSURANCE FOR T22	
09/02/2017	3363	DARKAN COMMUNITY BBQ	60.00
		HIRE OF BBQ FOR RED CARE PROJECT	
09/02/2017	3364	MCLEODS BARRISTERS AND SOLICITORS	3,395.65
		LEGAL ADVICE IN RELATION TO DARKAN TANNERY SITE	
09/02/2017	3365	SYNERGY	1,152.25
		VARIOUS ELECTRICITY ACCOUNTS	
09/02/2017	3366	WATER CORPORATION	4.76
		VARIOUS WATER USAGE ACCOUNTS	
22/02/2017	3367	DARKAN ROADHOUSE	593.71
		DIESEL	
22/02/2017	3368	JIM DUNNING	100.00
		SUPPLY WATER FOR ARTHUR RIVER	
22/02/2017	3369	SYNERGY	5,660.70
		VARIOUS ELECTRICITY ACCOUNTS	

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Date	Num	Name	Original Amount
22/02/2017	3370	TELSTRA	2,099.20
		VARIOUS TELEPHONE CALLS & CHARGES	
08/12/2016	19959	SHIRE OF WEST ARTHUR	296.30
		PETTY CASH RECOUP - NOVEMBER 2016	
31/01/2017	19960	SHIRE OF WEST ARTHUR	170.65
		PETTY CASH RECOUP - KIDS CENTRAL	
14/02/2017	19961	SHIRE OF WEST ARTHUR	179.75
		PETTY CASH RECOUP - KIDS CENTRAL	
FUND		VOUCHERS	AMOUNT
MUNICIPAL			
		201216.1 - 201216.37	454,573.50
		180117.1 - 180117.38	98,840.71
		090217.1 - 090217.36	149,925.16
		220217.1 - 220117.23	33,358.57
		2060	350.00
		3353 - 3370	31,091.52
		19959 - 19961	646.70
		DIRECT DEBIT	53,085.79
		EFT SALARIES AND WAGES	269,346.03
		LICENSING TOTAL TRANSFERS DECEMBER & JANUARY	22,979.50
		TOTAL	1,114,197.48

**ITEM 8.1.3 - REQUEST TO ALLOW DISCOUNT – ASSESSMENT 319**

LOCATION/ADDRESS: N/A  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: 1.9.1  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 14 February 2017  
 AUTHOR: Belinda Hawker

**SUMMARY:**

Council to consider granting the discount on the 2016/2017 rates for Assessment 319, which was paid after the due date, and waiving accrued interest.

**BACKGROUND:**

Payment for the discounted amount was made by direct debit on Thursday 6 October 2016, which was 20 days after due date, making it ineligible for Option 1 – Pay Early to receive 5% discount on rates.

The ratepayer sent an email to the Shire Office on Tuesday 13 December 2016 asking Council to waive \$400.05 (early payment discount and penalty interest), after receiving an overdue notice issued on 9 December 2016.

*I am writing in regards to receiving a letter today stating that we owe interest of \$400.05, being for a late payment of rates. This is the first notice we have received regarding our rates. To our knowledge we paid the full amount as soon as we received them. I believe that we were late paying them hence the interest fee. We had not been in to Duranillin for a number of weeks as we were shearing so we had not received the rates. Almost all our mail is delivered to us via Kojonup so I am not sure why the rates go to Duranillin. Had we have received them they would have been paid by the due date. If you look at past years you will see they are always paid in full and on time. We are hoping you will waver this interest fee, as I think it is unfair as we always have paid on time.*

**CONSULTATION:**

The Darkan Post Office advised that it is possible that the rate notice was sent to the incorrect location due to human error. The post code on the notice was 6394.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 Part 6, Division 6, 6.46. Discounts. Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.

Local Government Act 1995 Part 6, Division 6, 6.51. Accrual of interest on overdue rates or service charges. A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on a rate or service charge (or any instalment of a rate or service charge) that remains unpaid —

- (a) Where no election has been made to pay the rate or service charge by instalments, after —
  - (i) It becomes due and payable

**POLICY IMPLICATIONS:**

In accordance with the Council policy, the discount is only allowed where it is received by the discount closing date or if the envelope is postmarked prior to the discount closing date.

**FINANCIAL IMPLICATIONS:**

The discount on the assessment would have been \$349.87. With accrued interest, the amount outstanding as at 28 February 2017 will be \$409.63.

**STRATEGIC IMPLICATIONS:**

Not applicable

**COMMENT:**

Rate records indicate that the rates notice postal address is Kojonup 6394. Rate payments in previous years have always been received by the due date.

**VOTING REQUIREMENTS:**

Simple majority

<b>OFFICER RECOMMENDATION – ITEM 8.1.3</b>
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That Council consider allowing the 5% early payment discount on the 2016/2017 rates on assessments 319 and waive the accrued penalty interest.

<b>COUNCIL DECISION – ITEM 8.1.3</b>
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Moved: Cr Rodney Hulse

Seconded: Cr Neil Manuel

That Council allow the 5% early payment discount on the 2016/2017 rates on assessments 319 and waive the accrued penalty interest.

**CARRIED 6/0**

**ATTACHMENT**

Nil

**ITEM 8.2.1 – INCLUSION OF ADDITIONAL ROADWORKS IN 2016/17 PROGRAM**

LOCATION/ADDRESS: N/A  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: 1.9.1  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 22 February 2017  
 AUTHOR: Nicole Wasmann

**SUMMARY:**

It is proposed to include four kilometres of resealing on Quill Road in the 2016/17 Roads to Recovery funded works due to the cost of other reseals being below budget.

**BACKGROUND:**

Due to the contract price for resealing on Quindanning Road and Hillman Dardadine Road being below that budgeted, the Shire's Roads to Recovery scheduled works are well below the allocation for the current financial year. It is proposed to include four kilometres of resealing on Quill Road in the 2016/17 road program.

**CONSULTATION:**

Nil.

**STATUTORY ENVIRONMENT:**

As the project is not included in the budget, a Council decision is required to enable the works to be authorised.

**POLICY IMPLICATIONS:**

There are no policy implications.

**FINANCIAL IMPLICATIONS:**

The resealing works are approximately \$150,000 below budget. The additional sealing on Quill Road will cost up to \$80,000. Any further unspent funds will be carried forward to a future road program.

**STRATEGIC IMPLICATIONS:**

Resealing Quill Road will protect the existing road surface.

**COMMENT:**

Resealing does not require a significant amount of staff resources which means that it should be possible to schedule the works without impact on the completion of the remainder of the program.

**VOTING REQUIREMENTS:**

Absolute majority as the expenditure is unbudgeted.



**COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.2.1**

Moved: Cr Michael Meredith

Seconded: Cr Kevin King

That four kilometres of resealing on Quill Road be included in the Shire's 2016/17 Roads to Recovery funded works.

**CARRIED BY ABSOLUTE MAJORITY 6/0****ATTACHMENT**

Nil

**ITEM 8.3.1 – GSFS 24 HOUR FUEL DEPOT – GROWDEN PLACE DARKAN**

LOCATION/ADDRESS: Lot 28 & 29 Growden Place Darkan  
 NAME OF APPLICANT: Great Southern Fuel Supplies (GSFS)  
 FILE REFERENCE: N/A  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 21 February 2017  
 AUTHOR: Geoffrey Lush (Shire's Town Planning Consultant)

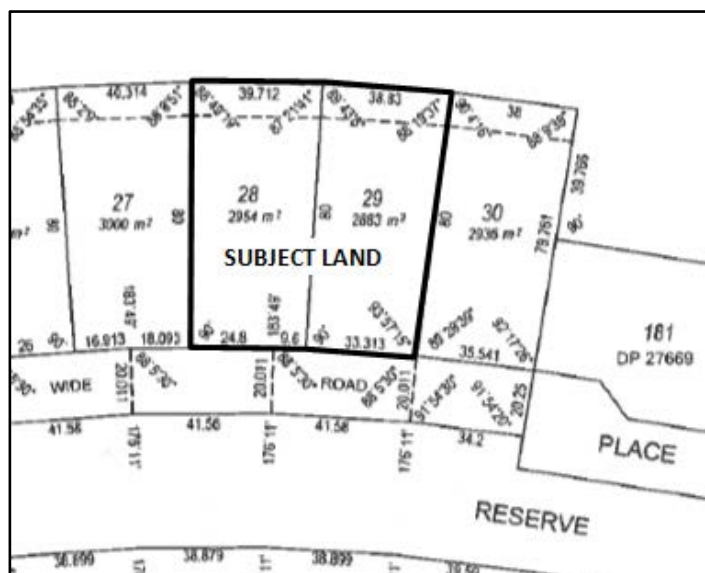
**SUMMARY:**

The application is for the development of a 24 hour self-serve fuel facility in the new subdivision being constructed in Growden Place. This will provide both diesel and unleaded fuel.

The application has been advertised and several objections were received. The application is supported subject to conditions.

**BACKGROUND:**

The subject land is comprised of proposed Lots 28 & 29 Growden Place Darkan as shown below. Lot 28 has an area of 2,954m<sup>2</sup> with a frontage of 34.4m. Lot 29 has an area of 2,883m<sup>2</sup> with a frontage of 33.3m.



The subject land forms part of Lot 9000 DP405630 which is owned by the WA Land Authority (LandCorp). In the current stage of the subdivision four lots are being constructed.

The development will consist of:

- Two above ground tanks being 10,000L for ULP and 20,000L for diesel;
- A sealed driveway, forecourt and access; and
- Bowsers and a small payment kiosk (2m X 2m).

It will be a vehicle refilling station only and no fuel will be distributed from the premises. The tanks are built in accordance with Australian Standards, doubled bundled and fenced so as to be screened from view. All refuelling of the site by GSFS would be done during the day.

No detailed site plans have been submitted for the proposed site but rather plans of similar facilities have been provided to illustrate the nature of the development.

The application is potentially for two lots so as to provide a suitable turn around area.

#### CONSULTATION:

- Applicant
- Main Roads WA
- LandCorp

The application has been advertised and two submissions were received. These are contained in Attachment 1 and the issues raised are discussed under "Comments"

Council was also contacted from one of the existing businesses in Growden Place requesting an upgrade to the road near the CBH entrance and adjacent intersection to cater for the additional traffic should the proposal go ahead. The Works Manager has inspected the road and believes that the issues raised could be addressed with minimal expense.

#### STATUTORY ENVIRONMENT:

The subject land is zoned Industrial and was subject to Amendment No 1 to the Planning Scheme. The proposed development is defined as either a service station (D) or a fuel depot (P).

A fuel depot does not normally include direct public sales. A service station does include the retail sale of petroleum products and incidental/convenience goods.

Clause 5.16 of the Scheme relates to development in the Industrial Zone.

Clause 5.16.1 contains the following Site Requirements:

- (a) the minimum lot size should be 2,500 square metres to provide for building envelope, on-site effluent disposal, landscaping, and manoeuvring area for all vehicles to enter and leave the lot in a forward gear;
- (b) the minimum building setbacks are to be:
  - Front : 7.5m
  - Rear : 7.5m
  - Side : 5.0m on one side.

- (c) the first 5 metres of the front setback on any lot are to be landscaped to the satisfaction of the local government. Where a lot has frontage to two streets the local government may vary the landscaping requirement only where the setback is reduced in which case the whole of the setback so reduced is to be landscaped to the satisfaction of the local government;

Clause 5.16.2 contains the following Development Requirements:

- (a) in addition to other requirements of the Scheme an application for planning approval for an industry is to demonstrate compliance with the separation distance from dwellings in accordance with guidelines of the Environmental Protection Authority;
- (b) in determining an application for planning approval for an industry the local government may impose conditions to control industrial liquid, solid or gaseous wastes in accordance with Environmental Protection Authority guidelines and advice from the Department of Environment;
- (c) where a proposed industry would generate industrial liquid, solid, or gaseous wastes such wastes are to be treated and disposed of in accordance with Department of Environment advice/guidelines.

In considering any application Council is required to have regard to the matters contained in Clause 67 Schedule 2 of the Local Planning Scheme Regulations 2015 (Attachment 2).

#### COMMENT:

##### Commercial Competition

The submissions received in relation to the application raise the issue of commercial competition and specifically that approval of the application would be to the detriment of other existing businesses.

Commercial competition / viability of business (both existing and proposed) is not a material planning consideration. It is not included in Clause 67 Schedule 2 of the Local Planning Scheme Regulations 2015 (Attachment 2). The planning system promotes business in appropriate locations.

It is not Council's role to protect businesses from competition from other businesses proposed to be developed in an area. It is the role of the Council to assess a particular development proposal in the light of what is proposed, where it is proposed and the planning provisions that relate to it.

It is acknowledged that this can be a contentious issue especially in small towns. It is also noted that there is no other 24 hour fuel service in town and also that the proposed development will not be a roadhouse and will not be selling incidental/convenience goods.

##### Traffic and Access

The subject land will be accessed from Growden Place. This extends approximately 400m from the Coalfields Highway and provides access to the CBH grain terminal and other businesses. The road extension will be 20m wide with a small temporary turn around area at the end of the current subdivision stage.

Growden Place is presently approved as part of the RAV4 network which allows for truck combinations of up to 27.5m in length. Main Road's Standard Restricted Access Vehicle Route Assessment Guidelines indicate that RAV4 vehicles require (at a speed of between 0 - 5 kph) an inner turning radius of 5m and an outer radius of 16.5 for a 180 degree turn.

This turning circle can be provided for half within the lots and the adjacent road reserve.

The long-term objective for the development of the industrial land in Growden Place is for the road to extend back to Coalfields Highway. While this is not part of the current subdivision stage discussions have been occurring with LandCorp over the possible funding of the construction. However, the current application must be considered on the basis of the current road construction and access.

No traffic information is available for the proposal but this is expected to be generated from both the CBH and Bunge grain facilities and also local demand. While the operation may increase traffic on Growden Place it won't alter any traffic flows on Coalfields Highway.

#### Licencing and Guidelines

Under the provisions of the Dangerous Goods Safety Act 2004, there are approved codes of practice that apply to petrol stations and / or the storage of fuel. These also reference relevant Australian Standards. Licencing is required above specified thresholds depending upon the type of fuel and whether this is above or below ground storage.

No licencing or registration is required under the Environmental Protection Act. The EPA Guidelines for the separation of industrial uses provides for varying setbacks distances between service stations and residential properties with a minimum distance of 15m. The EPA examined the likely land uses in assessing Amendment 1. This focussed on the dwelling to the south of the site rather than those in Growden Place which have associated industrial uses. The nearest dwelling to the subject land is located on the western portion of Lot 181 being approximately 40m from the site.

The Department of Water has a water quality protection note for service stations focussing stormwater and wastewater management.

#### Bushfire Management

The subject land is shown as being bushfire prone on the State Bushfire Prone Maps. The hazard vegetation is located along the rail corridor on the southern side of Growden Place.

State Planning Policy SPP3.7 Planning in Bushfire Prone Areas contains specific provisions relating to "high risk" land uses. These are a land use which may lead to the potential ignition, prolonged duration and/or increased intensity of a bushfire. Such uses may also expose the community, fire fighters and the surrounding environment to dangerous, uncontrolled substances during a bushfire event. Examples include service stations, landfill sites, bulk storage of hazardous materials, fuel depots.

SPP3.7 requires that development applications for vulnerable or high-risk land uses in areas between BAL-12.5 to BAL-29 will not be supported unless they are accompanied by a Bushfire Management Plan jointly endorsed by the relevant local government and the State authority for emergency services. Development applications should include an emergency evacuation plan for proposed occupants and/or a risk management plan for any flammable on-site hazards.

A BAL-12.5 rating will apply to the development site where it is more than 29m from woodland or scrub vegetation. In this instance the critical asset would be the storage tanks.

BAL-12.5 is considered to have a low risk with the threat being from burning embers rather than radiant heat. It is also noted that the vegetation along the rail corridor is barely 30m wide and so the intensity of a fire moving across it is further diminished.

Typically, a bushfire management plan with an evacuation plan would be prepared for a building and also address the construction standards. If there is no building, then no construction standards apply and if there are no staff then no evacuation procedures are necessary.

**POLICY IMPLICATIONS:**

None

**FINANCIAL IMPLICATIONS:**

The application fee is \$480.

**STRATEGIC IMPLICATIONS:**

The provision of additional fuel services in the townsite may have significant benefits for the local community.

**VOTING REQUIREMENTS:**

Simple Majority

**CONCLUSION:**

The subject land is zoned Industrial and was specifically established to cater for this type of development. The application is consistent with the Scheme objectives and is not considered that it will create any adverse impacts upon the locality. It is considered as an allied support industry to the growing agricultural sector.

Commercial competition is not a material planning consideration and the submissions regarding this are not supported.

The current access to the site is suitable but will be improved if and or when Growden Place is extended back to Coalfields Highway. This will also benefit other existing businesses including CBH.

There should not be any adverse impact on the natural environment or water resources with appropriate mitigation measures and stormwater disposal. While the subject land is bushfire prone the risk to and from the development is considered to be low and there are no proposed buildings. Safety management is also addressed through compliance with the relevant Code of Practices and Australian Standards.

<b>COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.3.1</b>
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Moved: Cr Kevin King

Seconded: Cr Karlene Goss

That Council approve the use and development of proposed Lots 28 & 29 Growden Place (being portion of Lot 9000 DP405630) for the purpose of 24 hour self-service fuel facility subject to the following conditions: -

1. Prior to the commencement of the development hereby approved, a scaled site plan shall be submitted to approved by Council. This plan shall show:
  - The location of all proposed infrastructure, tanks, driveway access and payment kiosk.
  - Tank fill point sites;
  - Bunding and proposed fencing;
  - The stormwater and waste management system for the site;
  - Any proposed bio-retention areas;
  - Landscaping areas; and
  - Signage.

- An endorsed copy of this plan shall form part of the approval.
2. Prior to the commencement of the use hereby permitted landscaping plans shall be submitted to, and approved by, the Council. Such plans shall indicate all existing trees and specify those trees to remain and those to be removed. It shall also indicate details of the proposed planting. An endorsed copy of this plan shall form part of this approval.
  3. The development hereby approved shall occur in accordance with the endorsed plans and these shall not be altered or modified without the prior written approval of the Council.
  4. Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.
  5. No polluted drainage shall be discharged beyond the boundaries of the land from which it emanates or into watercourse or easement drain, but shall be so treated and/or absorbed on that lot to the satisfaction of the Environmental Health Officer.
  6. Within the area set aside for the parking of vehicles preventative means shall be installed to the requirements of the Council so as to prevent damage to the fences of adjoining properties.
  7. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
  8. The area set aside for access, fuelling or parking of vehicles, as delineated on the endorsed plan shall:
    - i. be provided and completed to the satisfaction of the Council prior to the commencement of the use hereby permitted;
    - ii. thereafter be maintained to the satisfaction of the Council;
    - iii. be made available for such use at all times and shall not used for any other purpose;
    - iv. be properly formed to such levels that it can be used in accordance with the plan; and
    - v. be drained and sealed with an all-weather seal top coat to the satisfaction of the Council.
  9. Any lighting device is to be so positioned and shielded as not to cause any glare nuisance to any nearby residential occupation or passing motorist.

This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Council, is granted by it in writing.

**CARRIED 6/0**

#### **ATTACHMENTS**

- Submissions
- Matters to be Considered

## ATTACHMENT 1 - Submissions

Dear Nicole,

In regards to the notification sent to the owner of the Darkan Roadhouse Mr Ranford and supplied to us by Mr Ranford.

We WA Fuel Supplies as Mr Ranford's supplier wish to oppose the development of another fuel station in Darkan.

We have recently finished stage 1 of our branding of the Roadhouse to the WA Fuel Supplies quality Mobil Fuel brand and have been in discussions with Mr Ranford in regards to stage 2 over ways to make his selling price more competitive by loaning him an above ground self-bunded tank that will allow much more efficient deliveries and as such lower his freight significantly which he has committed to pass on to the end consumer. We have also had initial discussions over installing a 24 hour payment machine on the forecourt.

We understand Mr Ranford's business has only been running at breakeven and he has been committed to keeping his several local staff employed and keeping a great food and coffee spot for the community and passing traffic.

Mr Ranford relies heavily on the fuel sales of his business to keep the business open and provide the other services for the community. Volume is currently low and an additional unmanned fuel stop may force Mr Ranford to close the doors leaving the community with no fuel station where people can fill up and get assistance from a local person.

We have also approached the Shire on some occasions to supply fuel or be part of the tender process which would allow shared loads to the town but have received no feedback on the one time we have been asked to quote and limited opportunities to date, As Mr Ranford's freight is based on total load size into Darkan the community could have benefited in a better local price if the shire had been able to purchase fuel from us so we hope that regardless of the outcome we will still have the opportunity to both support the Shire in best pricing as well as the Roadhouse in shared freight cost.

If you have any questions please get in touch with me at my details below.

Regards,  
Callum Henderson  
WA Fuel Supplies

ATTACHMENT

**SUBMISSIONS**

The C.E.O. Westarthur Shire.

Dear MS Wasmann,

With reference to your letter of the 30th January regarding application for a twenty four hour fuel facility.

I wish to lodge a submission against the proposal.

Any competition with sales of fuel would make The Darkan Roadhouse business unviable as we struggle to maintain the service to the community as it is.

Perhaps if it is felt a twenty four hour service is necessary we could put a pay station at the existing site. Maybe with the help of Royalties For Regions.

Yours Sincerely,

Robert Ranford



## ATTACHMENT 2 - Matters to be Considered

### Clause 67. Matters to be considered by local government

In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;
- (c) any approved State planning policy;
- (d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);
- (e) any policy of the Commission;
- (f) any policy of the State;
- (g) any local planning policy for the Scheme area;
- (h) any structure plan, activity centre plan or local development plan that relates to the development;
- (i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;
- (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;
- (k) the built heritage conservation of any place that is of cultural significance;
- (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following —
  - (i) environmental impacts of the development;
  - (ii) the character of the locality;
  - (iii) social impacts of the development;
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;
- (s) the adequacy of —
  - (i) the proposed means of access to and egress from the site; and
  - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;

- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (u) the availability and adequacy for the development of the following —
  - (i) public transport services;
  - (ii) public utility services;
  - (iii) storage, management and collection of waste;
- (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
- (v) access by older people and people with disability;
- (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;
- (w) the history of the site where the development is to be located;
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
- (y) any submissions received on the application;
- (za) the comments or submissions received from any authority consulted under clause 66;
- (zb) any other planning consideration the local government considers appropriate.

**ITEM 8.3.2 – OPTUS MOBILE BASE STATION – MOODIARRUP ROAD DARKAN**

LOCATION/ADDRESS: Lot 303 DP36155 Moodiarrup Road Darkan  
 NAME OF APPLICANT: CommPlan Pty Ltd  
 FILE REFERENCE: N/A  
 DISCLOSURE OF INTEREST: N/A  
 DATE OF REPORT: 21 February 2017  
 AUTHOR: G Lush (Council Town Planning Consultant)

**SUMMARY:**

The application is for the development of a new mobile base station facility (Telecommunications) at Lot 303 (79) Moodiarrup Road Darkan. This will be operated by Optus Australia. The development will consist of a 60m high guyed mast with outdoor equipment shelter at ground level adjacent the mast. The proposed facility is necessary to improve the Optus network coverage to the Darkan region.

The application is supported subject to conditions.

**BACKGROUND:**

The subject land is Lot 303 DP36155 Moodiarrup Road Darkan. It has an area of 98 hectares and is located immediately south of the townsite. The property has a frontage of approximately 680m to Moodiarrup Road / Darkan South Road and a depth of approximately 1,100m. It has secondary frontages to both King Street (unconstructed) and Nangip Crescent.

It will be located 127m from the northern boundary as shown in the site plan contained in Attachment 1. The lease area will be 10.4m by 6.4m with a gravel base. Access will be from King Street.

The proposed development will consist of:

- Installation of a 60-metre-high guyed mast.
- Installation of 3 x panel antennas (no more than 2.8m in length) and 15 x remote radio units (RRUs) at the top of the mast.
- Installation of a 1.8m diameter radio dish at a height of 50m on the mast.
- An outdoor equipment shelter at ground level adjacent the mast.
- A 2.4-metre-high chain-link security fence around the base of the monopole and equipment shelter, and
- Installation of ancillary equipment associated with operation of the facility including; cabling, ladders, safe access methods, bird proofing, earthing, electrical works and air-conditioning equipment.

**CONSULTATION:**

- Applicant
- Community Emergency Services Manager

The application has not been advertised.

**STATUTORY ENVIRONMENT:**

The subject land is zoned Rural and the proposed development is defined as “telecommunications infrastructure.” This is a ‘D’ discretionary use in the Rural zone.

In considering an application in the Rural Zone Council is required to have regard to:

- Clause 5.18.3 which relates to the provision of suitable buffer distances; sustainable water supply; site characteristics and effluent disposal systems; and
- Clause 67 Schedule 2 of the Local Planning Scheme Regulations 2015.

Clause 67 replaces the previous Clause 10.2 in the Scheme and includes consideration of relevant State Planning Policies. These are considered to be:

- SPP 5.2 Telecommunications Infrastructure; and
- SPP 3.7 Planning in Bushfire Prone Areas.

**COMMENT:**

The proposed facility is located in a large paddock with scattered trees. It has an elevation of 315m AHD and situated below the highest part of the property. The nearest residential dwelling is located approximately 250m to the north-west of the subject site.

**SPP 5.2 Telecommunications Infrastructure**

The development of Telecommunications Infrastructure is governed by State Planning Policy 5.2 Telecommunications Infrastructure which recognises the importance of telecommunications services in Western Australia.

**SPP 3.7 Planning in Bushfire Prone Areas**

The proposed development site is not shown as being bushfire prone on the State Bushfire Prone Map it is adjacent to existing remnant vegetation and the placement of the guys may require some clearing.

While the facility does not require any Bushfire Attack Level (BAL) Assessment, Council is still required to have regard to SPP 3.7 Planning in Bushfire Prone Areas when considering the application. The provision of telecommunications services is becoming more recognised as essential infrastructure which may potentially require specific fire management measures.

In consultation with Council's Emergency Services Manager it has been suggested that as a minimum protection measure that the proposed gravel surface for the lease area should be extended for a distance of 3m outside of the compound fence. This will then act as low fuel zone as well as providing access for fire appliances.

**POLICY IMPLICATIONS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**STRATEGIC IMPLICATIONS:**

The provision of mobile phone services to the townsite has significant benefits for the local community.

**VOTING REQUIREMENTS:**

Simple Majority

<b>COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.3.2</b>
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Moved: Cr Michael Meredith

Seconded: Cr Rodney Hulse

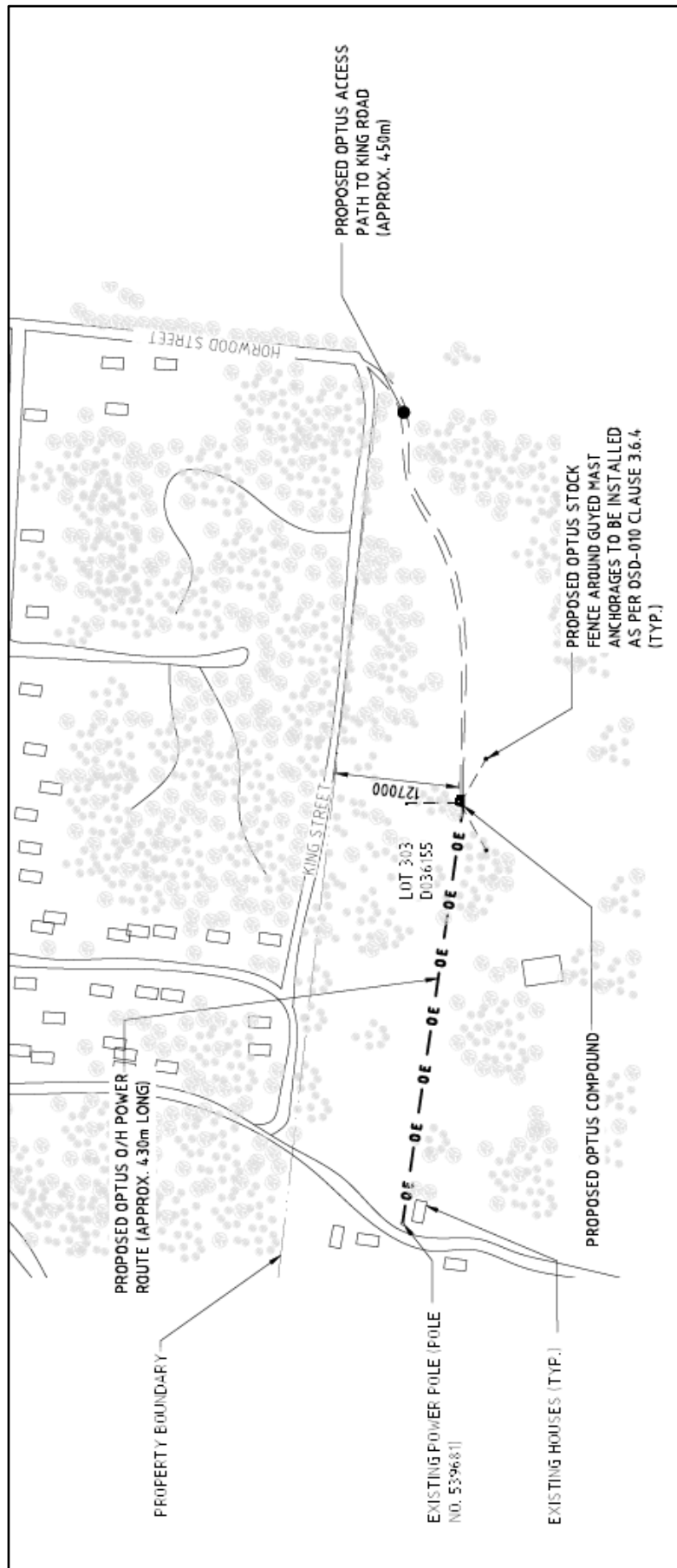
That Council approve the use and development of Lot 303 DP36155 Moodiarrup Road for the purpose of Telecommunications Infrastructure subject to the following conditions:-

1. The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. That the gravel surface for the compound area be extended for a distance of 3m outside of the fence so as to provide a low fuel zone around the facility which can also assist in providing access for emergency vehicles.
3. Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.
4. Access to the site shall be to the requirements and satisfaction of Council.
5. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Council, is granted by it in writing.

**CARRIED 6/0****ATTACHMENT**

- Site Plan

ATTACHMENT 1 - Site Plan



**8.4 REPORTS OF ELECTED MEMBERS**

Cr Meredith advised that he had attended a meeting with Hon. Liza Harvey MLA. Whilst the purpose of the meeting related to crime, Cr Meredith had also discussed mobile coverage, overtaking lanes on Coalfields Road and the removal of vehicle licensing concessions for local government.

Cr Goss advised that she had attended a meeting of the West Arthur Cottage Homes Committee and that their current financial situation was better than anticipated when budgets were prepared and they had a number of expressions of interest for the new units.

Cr Hulse advised that he had attended a West Arthur Community Resource Centre Meeting and reported on the proposed WAX event, the manager's review, and the employment of a trainee.

Cr Harrington spoke on his discussions with a number of politicians regarding vehicle licensing concessions being removed from local government. Cr Harrington attended a community workshop regarding management of feral pigs and reported on the outcomes of that meeting.

**9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**11. CONFIDENTIAL ITEMS**

Nil.

**12. CLOSURE OF MEETING**

Cr Harrington declared the meeting closed at 7.57 pm.